

# KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

## BOARD OF DIRECTORS MEETING MINUTES

Thursday, October 10, 2024

Regular Meeting

Kensington Community Center  
59 Arlington Ave., Kensington, CA

Regular Meeting – 7:00 p.m.

1. **Call to Order** [[TS 1:27](#)]

President Spath called the regular meeting to order at 7:00 p.m.

2. **Roll Call** [[TS 1:38](#)]

Vice-President Aquino-Fike, Director Duggan, Director Gough, Director Hacaj, and President Spath were present at roll call.

Staff present included Interim General Manager (IGM) David Aranda and Clerk of the Board Lynelle M. Lewis.

3. **President's Comments** [[TS 1:53](#)]

President Spath commented that the Train the Trainer taser exercise was excellent, and he thanked the officers and the trainer.

4. **Public Comment** [[TS 3:25](#)]

None.

**Consent Calendar** [[TS 3:48](#)]

- Motion by Director Hacaj, seconded by Vice-President Aquino-Fike, to approve the Meeting Minutes as corrected, carried (5-0) by unanimous voice vote.
- Motion by Vice-President Aquino-Fike, seconded by Director Duggan, to receive the summary of deposits and transaction list of bills paid, carried (5-0) by unanimous voice vote.

5. **Meeting Minutes for the regular meeting of August 8, 2024.**

President Spath pointed out a spelling correction to Greg Christie's name. The Minutes were approved as corrected.

**6. Ratify the August 2024 Bills Paid and the July & August Financial Statements of 2024.**

IGM Aranda reported that the September financial statements had not been submitted, but would be presented in November. The August bills paid were received and ratified.

**Comments & Reports**

**7. Police Chief's Monthly Report September 2024. [\[TS 7:34\]](#)**

Lieutenant Amit Nath presented highlights from the Police Chief's Monthly Report. He reported that the Police Department would be participating in the following upcoming community events: Kensington Community Council (KCC) fall picnic on October 20<sup>th</sup>, National Drug Take Back Day and Shred Event on October 26<sup>th</sup>, and the Halloween Harvest celebration on October 27<sup>th</sup>.

**8. General Manager's Report. [\[TS 20:34\]](#)**

IGM Aranda reported that the District would be providing giveaways as part of its organic waste recycling grant program at the KCC fall picnic on October 20<sup>th</sup>. Next, he highlighted updates from the General Manager's Report covering September 7<sup>th</sup> – October 5<sup>th</sup>. Following board discussion, he said that the District would continue to seek infrastructure funding. IGM Aranda mentioned discussions with County Supervisor Gioia about the Kensington paths, and said there may be a full presentation on this subject in January 2025. Additionally, he highlighted the clean-up tonnage comparisons between 2024 and 2023, pointed out that the OPEB plan was included in the packet for informational purposes, and that the Alan Kropp geotechnical report was available on the website for review.

**9. Director Comments. [\[TS 32:13\]](#)**

- Director Hacaj pointed out that the timers for park lights should be adjusted in response to the end of daylight savings time. IGM Aranda said that efforts are underway to find an electrician for the necessary repairs. Next, she proposed considering an earmark strategy for securing funding for building maintenance and improvements. In concluding, she suggested that Bayview Refuse and Recycling should clarify plastic recycling guidelines for residents in an upcoming newsletter.
- Director Duggan pointed out that the Parks Report and website should reflect Indigenous Peoples' Day instead of Columbus Day. She suggested touring the former Police Safety Building (PSB) and asked when there would be an agenda item regarding potential use space in the PSB. She noted recent activities on the paths and asked about establishing a nonprofit to accept donations from the community to Kensington.

## **Discussion and Action**

10. **Discussion and Direction Regarding A Community Survey as Recommended by the Ad Hoc Committee.** [\[TS 45:04\]](#)

IGM Aranda reported that there was a discussion at the September meeting about obtaining a basic survey from the residents in Kensington. It was determined that an ad hoc committee would be formed and work with the IGM on developing a full plan for such a survey. President Spath subsequently formed the ad hoc committee, comprised of Director Gough and himself.

Director Gough presented the proposed survey details as recommended by the Survey Ad Hoc Committee. These included: 1) objectives, 2) administration and distribution, 3) content, 4) other issues, and 5) costs. The Board discussed the details and suggestions were given regarding distribution (i.e., paper, email, social media, hard copy, newsletter, organizations, etc.). They provided suggestions on additional questions about satisfaction with the police and the park, increased taxes, and cultural diversity. Director Gough said this survey was to be a general temperature check of the services provided by KPPCSD.

- Addressing the Board was A. Stevens Delk who commented that a notification to residents using the Bayview newsletter would not sync with Bayview’s current mailing schedule; and 2) Sylvia Elsbury suggested that the survey ask how do residents wish to communicate and receive messages from the District.

11. **Approve the Amended MOU Between the KPPCSD and the County of Contra Costa for Meeting the Requirements of the California Integrated Waste Management Act of 1989.** [\[TS 1:30:28\]](#)

IGM Aranda reported that this request is an administrative function between the County of Contra Costa and KPPCSD regarding the need to meet all the requirements involved in our solid waste program.

- Motion by Director Duggan, seconded by Director Hacaj, to approve the Amended Memorandum of Understanding between the Kensington Police Protection and Community Services District and the County of Contra Costa for meeting the requirements of the California Integrated Waste Management Act of 1989.
- Addressing the Board was A. Stevens Delk who pointed out several changes that should be made for clarity, and said she would email her comments.

Following public comment, IGM Aranda said he would table this item until the comments were received and then resubmit the MOU to the County.

- Motion by Director Hacaj, seconded by Director Duggan, to table this item to allow the IGM to receive clarification from the County, and the motion carried unanimously (5-0) by voice vote.

**Adjournment** [[TS 1:42:54](#)]

President Spath adjourned the meeting at 8:41 p.m. The next regular meeting is scheduled for Thursday, November 14, 2024.

SUBMITTED BY:

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Lynelle M. Lewis, District Clerk of the Board

APPROVED: November 14, 2024

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David Aranda, Interim General Manager

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David Spath, President of the Board