

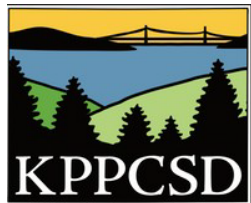


Date: March 14, 2024
To: Board of Directors
Submitted by: David Aranda, Interim General Manager
Subject: General Manager's Report February 1 through March 8, 2024

A number of things are going on for KPPCSD.

- Over the course of the month, I met with a number of residents discussing everything from tennis court drainage issues to collapsed drains on private property to general questions about a new police building and finances.
- The development of considering the land south of the county library for a new police building is continuing. We expect to see a topo map at the April meeting and discuss moving forward with additional Geotechnical work. We should also have an outline of steps that the district may want to take, and the costs involved from an architect's recommendation and proposal. This proposal was received late Friday and I would expect an agenda item for the April meeting to discuss the next steps the District takes regarding the development of a police building.
- President Spath and I spent additional time obtaining more information on FEMA Grants and other grant possibilities available. The cycle for many of these grants is still a few months off.
- I had a zoom call with Mary and was introduced to the new General Manager for KFPD, Tim Berry. It was a productive call as we spoke about the needs that we jointly have and will continue to address.
- I received input about some park issues which we are hopefully addressing. You will note some improvements that have taken place at the park and around the community center along with pickleball lines being painted. Pickleball should start next week. The KCC and KPPCSD are splitting the cost for a water bottle refill fountain by the recreation building that should be of benefit to all users of the park.
- I walked three paths this past month with some of the Pathkeepers and we have a zoom with the County Supervisor to continue looking at seeing the paths are properly cared for.

The KFPD and KPPCSD had about a one hour long discussion with Ridgeline to review and discuss in more detail all the documents that will need to be gathered and presented to Ridgeline as they begin the Reorganization Fiscal Study.



Kensington Police Protection & Community Services District

Date: March 05, 2024
To: Board of Directors
From: Rosa Ruiz
Subject: Parks Report

Community Center Events:

1. Once again, voting for the primary election occurred at the Community Center, Room 3, on Tuesday, March 5th, from 7 AM to 8 PM.
2. The stairs leading to the amphitheater, when exiting the center from the back door, have finally been repaired. Along with that repair, a new wooden gas meter box was repaired and repainted, located near Room 3.
3. As usual, the private events are running smoothly; currently, there are three major private events for March, and more to come.
4. There has been an increase in ants, spiders, crickets, and a couple of centipedes here and there. The Community Center needs a consistent pest control service. Banner Pest Services will provide services once a month. They will concentrate on the Center's interior and exterior with eco-friendly products.

Park:

1. All garbage maintenance at the park has been consistent, and there is no overflow in the trash bins.
2. I am happy to say that the District has a new pickleball net. It's a portable, sleek black powder-coated steel frame, which makes it quick and easy to set up with a carry bag—still trying to determine the logistics of the rental process. Coming soon.

Recreation Office Report prepared by Jenny Parks Kensington Community Council March 1, 2024

KASEP:

KASEP Spring Registration opens March 5th at 7pm for kindergarten and 7:30 for grades 1-6. Spring session begins March 18th and runs through May 31st.

On February 28th - There was an email sent to the school community from the WCCUSD that schools and afterschool programs should close due to a widespread threat. There was no other information and no specific threat to our area. I spoke to the KPD who also said there was no specific threat to the area so we kept our classes open for the remaining hour of classes.

Spring Break- no KASEP classes -March 29 - April 5th

KCC Summer Camp:

KCC will offer 10 weeks of Summer Camp. Beginning June 10th and running through August 16th.

We received several calls and emails regarding the nonresident increase in camp costs. I asked them to contact the KPPCSD with their concerns.

Registration for Summer Camp opened February 27th at 7pm. Campers must be entering 1st grade through 6th grade fall of 2024. Week 10 of camp is full but the rest of the weeks still have space remaining.

Adult Classes

Tai Chi with Nobuo Nishi is on Wednesdays & Fridays 9:30-11am -Community Center

Strength & Balance Yoga Tuesdays 8:30am & Thursdays 11:30am-Community Center

Cardio Dance Class each Friday 11:15-12:15, Community Center

Family Yoga Sundays in front of the Recreation Building/Room A on rainy days

Mediterranean cooking in the CC kitchen, Tuesdays evening 6:00-8:00pm

Jewelry Making class Friday, March 22nd, 6-8pm at the Recreation Building.

KCC & Other:

I met with GM Aranda on 2/28 to discuss new pickleball courts and drinking fountain installation.

Voting in Room 3 all day March 5th, no Yoga but KASEP classes will still be held.

Rosa Ruiz

From: David Aranda
Sent: Monday, February 26, 2024 10:46 AM
To: Rosa Ruiz
Subject: Fwd: KPPCSD/Kensington Park Assessment District Distribution

Please print out
Sent from my iPhone

Begin forwarded message:

From: Chris Wong <Chris.Wong@ac.cccounty.us>
Date: February 26, 2024 at 10:23:04 AM PST
To: David Aranda <DAranda@kppcsd.org>
Cc: Peter Karumbi <Peter.Karumbi@ac.cccounty.us>, Mary Bowes-Tobol <Mary.Bowes-Tobol@ac.cccounty.us>, Dorothy Lim <Dorothy.Lim@ac.cccounty.us>
Subject: RE: KPPCSD/Kensington Park Assessment District Distribution

Good morning David,

The LAIF investments from fund 388001 were liquidated and a portion transferred to cover the negative cash in 388000

The remaining balances, if any, will not be transferred until the April settlement.

In April, during the settlement process, we will determine the cash balance and either

1. Hold back negative cash from the settlement
2. Distribute excess cash after settlement.

Between now and April, further property tax apportionments are expected that may change the cash balance for the combined funds.

Chris Wong
Auditor-Controller Division Manager
Property Tax
Contra Costa County Office of the Auditor-Controller
Phone: (925) 608-9318

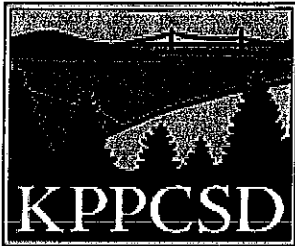
From: David Aranda <DAranda@kppcsd.org>
Sent: Thursday, February 22, 2024 9:40 AM
To: Chris Wong <Chris.Wong@ac.cccounty.us>
Subject: RE: KPPCSD/Kensington Park Assessment District Distribution

Hi Chris. I would appreciate you letting me know what the status is of the park bond true up and seeing the balance remaining deposited in our Five Star Checking Account. Thanks David.

David Aranda
Interim General Manager

Kensington

Police Protection & Community Services District



510-526-4141 | Main

510-960-0716 | Cell

510-440-5410 | Fax

Email: DAranda@kppcsd.org

10940 San Pablo Avenue | El Cerrito, CA. 94530



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From: Chris Wong <Chris.Wong@ac.cccounty.us>
Sent: Monday, January 22, 2024 9:30 AM
To: David Aranda <DAranda@kppcsd.org>
Subject: RE: KPPCSD/Kensington Park Assessment District Distribution

Yes, I'll block off the time on my calendar. Call on the 4141 or the 0716 number?

From: David Aranda <DAranda@kppcsd.org>
Sent: Monday, January 22, 2024 9:26 AM
To: Chris Wong <Chris.Wong@ac.cccounty.us>
Cc: TAX Treasury Group <CCCTreasury@tax.cccounty.us>; Peter Karumbi <Peter.Karumbi@ac.cccounty.us>; Mary Bowes-Tobol <Mary.Bowes-Tobol@ac.cccounty.us>; Dorothy Lim <Dorothy.Lim@ac.cccounty.us>
Subject: RE: KPPCSD/Kensington Park Assessment District Distribution

Would you mind calling me at 11 a.m. this morning? Thanks David.

David Aranda
Interim General Manager

<image006.png>

Kensington Police Protection & Community Services District



510-526-4141 | Main

510-960-0716 | Cell

510-440-5410 | Fax

Email: DAranda@kppcsd.org

10940 San Pablo Avenue | El Cerrito, CA. 94530

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From: Chris Wong <Chris.Wong@ac.cccounty.us>

Sent: Monday, January 22, 2024 9:24 AM

To: David Aranda <DAranda@kppcsd.org>

Cc: TAX Treasury Group <CCCTreasury@tax.cccounty.us>; Peter Karumbi

<Peter.Karumbi@ac.cccounty.us>; Mary Bowes-Tobol <Mary.Bowes-Tobol@ac.cccounty.us>; Dorothy

Lim <Dorothy.Lim@ac.cccounty.us>

Subject: RE: KPPCSD/Kensington Park Assessment District Distribution

Good morning David, yes, I'll be available this morning from 11-12 or this afternoon anywhere from 3-5.

Do you have a preferred time?

From: David Aranda <DAranda@kppcsd.org>

Sent: Monday, January 22, 2024 9:22 AM

To: Chris Wong <Chris.Wong@ac.cccounty.us>

Cc: TAX Treasury Group <CCCTreasury@tax.cccounty.us>; Peter Karumbi

<Peter.Karumbi@ac.cccounty.us>; Mary Bowes-Tobol <Mary.Bowes-Tobol@ac.cccounty.us>; Dorothy

Lim <Dorothy.Lim@ac.cccounty.us>

Subject: RE: KPPCSD/Kensington Park Assessment District Distribution

Hi Chris. Are you available for a quick phone call so I better understand all this? 661-300-1231? Thanks David.

David Aranda
Interim General Manager

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Kensington Police Protection & Community Services District

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510-526-4141 | Main
510-960-0716 | Cell
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From: Chris Wong <Chris.Wong@ac.cccounty.us>
Sent: Wednesday, January 17, 2024 11:45 AM
To: David Aranda <DAranda@kppcsd.org>
Cc: TAX Treasury Group <CCCTreasury@tax.cccounty.us>; Peter Karumbi <Peter.Karumbi@ac.cccounty.us>; Mary Bowes-Tobol <Mary.Bowes-Tobol@ac.cccounty.us>; Dorothy Lim <Dorothy.Lim@ac.cccounty.us>
Subject: KPPCSD/Kensington Park Assessment District Distribution

Good morning David,

We are calculating the cash balances for the various funds for the Kensington Police Protection and Community Services District.

The District has fund 388000/388001 which was for a 1915 Act Bond special assessment that matured in 19/20 for the Kensington Park Assessment District.

Fund 388001 has a balance in the Investments (0210). In order to liquidate the investment of 93,430.00, I've attached the form from the County Treasury to authorize them to liquidate the investment.

Can you sign, scan and return the signed copy?

Our General Accounting Division will reach out to you afterwards for the District to provide instructions to move the cash from 388001 to fund 388000 to cover the negative cash balance currently in 388000.

I've attached the combined trial balance, as of today, for these two funds.

Any cash deficiency will be trued up by the April Property Tax Settlement.

Any cash surplus, not distributed by the Property Tax Settlement (Going forward, should only be for property tax revenues apportioned in the current fiscal year) will be remitted to the District.

There are certainly limitations to using the data presented to assess Kensington's compliance with state regulations, as discussed in a 2006-2020 report.⁴ However, it appears that Kensington residents and businesses are doing an admirable job in keeping solid waste out of landfill by generating less waste and effectively recycling and composting.

In March 2018, the district amended the 2015 Bay View agreement to require that quarterly reports provide separate estimates of customer participation in the recycling program and in the yard waste program. However, the 2023 reports only provide averages for the two. Recyclables are picked up by one crew, whereas organics are picked up by another. Therefore, it should not be difficult to obtain separate estimates, and it seems that should be done, in particular to better assess participation in the organics program.

SB 1383 requires waste haulers to periodically inspect the different waste containers for contamination by improper materials. During the four sample weeks in 2023, Bay View noted a total of only 21 instances of "Recycling Contamination" (blue carts) and 4 of "Hazardous Material in can/recycling" (gray and/or blue carts). No information was provided for green carts, so as to estimate how many customers are still disposing of significant amounts of food waste in their garbage carts. The reports do not indicate what, if any, action is taken to notify customers of improper disposal.

Two years ago, to comply with SB 1383, Bay View provided all customers with color-specific containers, and chose carts that could be mechanically dumped into the back of the collection truck. Many customers leave the carts at or near the curb for days, some even permanently – possibly because they have no place to store them, which are bulkier than cans of the same capacity, or because it is difficult to move the heavier carts to the street, which may be significantly above or below house level and may involve stairs, or simply because it is more convenient. However, Contra Costa County has an ordinance prohibiting trash containers from being left out for more than 36 hours.⁵ Bay View has notified Kensington customers of this regulation in the last three newsletters, but that has had little effect. Although Kensington's streets and sidewalks are not district property, as a community services provider, KPPCSD should work with the county to address this issue.

Finally, Bay View is doing a commendable job of providing educational information for Kensington residents in its triannual newsletters. It's like an old mantra of Kensington police officers⁶ – "Educating the Educated."

Footnotes

1. Numbers are rounded off; more precise data is provided in the attached file, BV Solid Waste Data.xlsx.
2. From the January 2024 Bay View newsletter.
3. Based on the number and size of containers, and frequency of pick-ups, it is estimated that residential and apartment households account for 90% of Kensington's garbage. Calculation for garbage: 1130 tons x 0.9, x 2000 pounds/ton, ÷ 52 pick-ups/year, ÷ 2173 households, = 18 pounds/pick-up, ÷ 1.3 pounds/gallon (approximate per EPA), = 14 gallons/household/week. Based on the same approximations, the amount is 20 gallons for organics and 9 gallons for recyclables.
4. See BV Solid Waste Report 2006-2020.docx, sent to the district in 2021, for methodologies.
5. Contra Costa County Ordinance 720-2.006 prohibits garbage cans being left in public view from a street, highway or private road for more than 36 hours.
6. Source not verified.

Municipal Solid Waste Collected and Disposed of by Bay View Refuse & Recycling: 2017-2023

Prepared by A. Stevens Delk, PhD

There were two notable advances in the KPPCSD Waste Management Program in 2023.

During the second year of combining food waste and related materials with yard debris for composting, 20% more organic waste was diverted from landfill than in the first year of the service.¹ In 2023, 47% of Kensington's solid waste was converted into more environmentally appropriate compost, whereas only 32% had been processed into ground cover when only yard waste was allowed. Coupled with recycling, residents and businesses diverted 67% of their solid waste from landfill – a noteworthy accomplishment.

The annual September general cleanup was expanded to include material previously not allowed. And for the first time, not everything was taken to landfill. Hard to dispose of hazardous waste, such as paint, batteries and electronics, as well as bulky items like mattresses, refrigerators and reportedly two pianos, were kept separate and either disposed of at the hazardous waste facility or recycled. Approximately three times more material was collected than the average for 2021 and 2022, and 20% of it was diverted from landfill.² Bay View Refuse & Recycling is to be commended for the 2023 Great Kensington Clean Up!

With implementation of composting in February 2022, landfill garbage decreased from the previous five-year average of 1400 tons per year to 1100 in 2023. Whereas yard debris alone had been 1000 tons a year, with food-related waste being added, that increased to 1600 tons. The data are illustrated in the upper graph of Figure 1. The lower graph shows that the percentages of each category displayed a similar pattern, with a decrease in garbage from an average of 44% to 34%, and an increase in organics from 32% to 45%. The data also show that the amount for recyclables decreased slightly in 2023, perhaps because more pizza boxes, soiled paper, *etc.*, were put in green carts rather than blue ones.

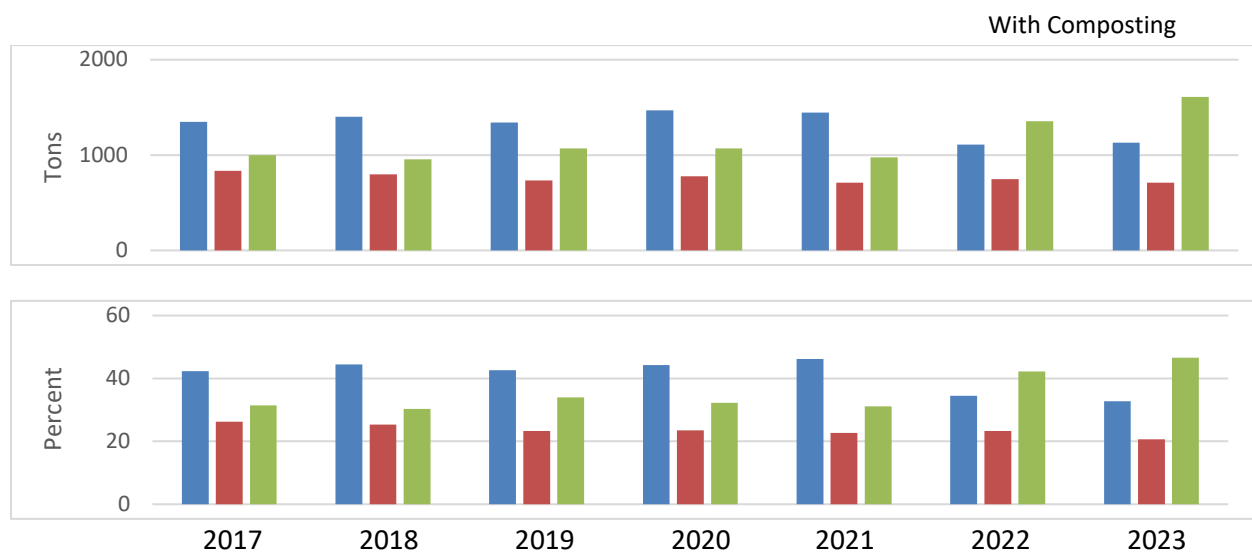


Figure 1. Annual tonnages (upper graph) and percentages (lower graph) of garbage (blue/left), recyclables (red/middle) and organics (green/right).

The total amount of waste collected has been relatively constant during the last seven years. However, with the new composting service, residential customers decreased the amount of material discarded in garbage cans, from an average of 23 pounds (17 gallons) per household per week to 18 pounds (14 gallons).³ Concurrently, the average amount of organics (yard debris plus food-related waste) increased by 65% to 20 gallons per week. Many residents think allowing “unlimited yard waste” is very important, if not essential, but the actual amount collected is much less than realized and the standard 65-gallon green cart is more than adequate for most customers – most weeks. Bay View is probably not impacted significantly by residential customers occasionally setting out extra containers of yard waste – that is, having unlimited yard waste pick-up should not be a factor in determining rates.

The percentage of solid waste directly diverted from landfill, relative to total waste, is generally referred to as the “diversion rate.”⁴ Separating food-related waste from garbage increased Kensington’s diversion rate from the 2017-2021 average of 56% to 67% in 2023.

In 2011, SB 1383 set a goal of “75% Recycling” by 2020. To assess compliance, CalRecycle adopted a “non-technical definition” of recycling that included “source reduction” – that is, acquiring less material that will need to be thrown away.⁴ Using this methodology, “diversion rate equivalent” increased from an average of 82% to 86% in 2023. Kensington residents and businesses are exceeding the 75% goal, but are short of what is considered “zero waste” – $\geq 90\%$. Diversion rates and diversion rate equivalents are shown in Figure 2.

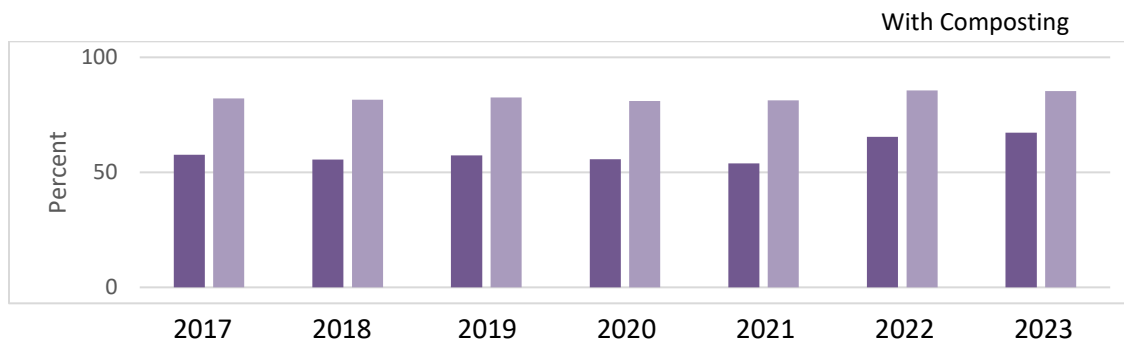


Figure 2. Diversion rate (dark/left) and diversion rate equivalent (light/right).

The total amount of waste collected by Bay View during the last seven years averaged 3.3 pounds per person per day (PPD). With separation of food waste from garbage, the amount of waste sent directly to landfill decreased from 1.4 to 1.1 PPD in 2023, as illustrated in Figure 3.

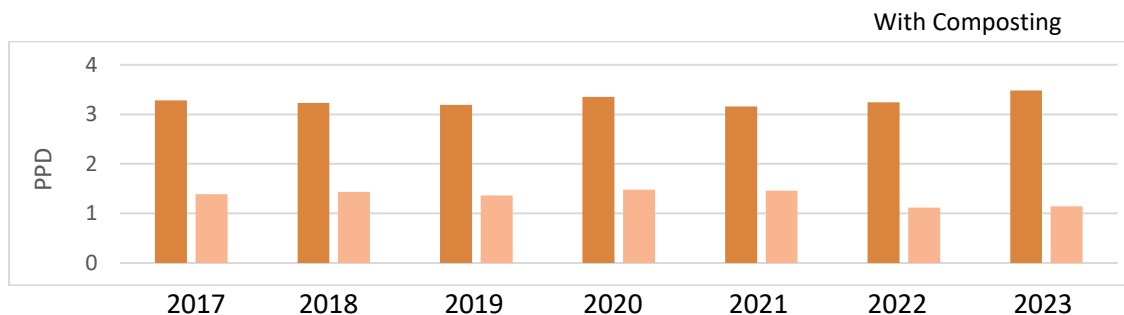


Figure 3. Total waste generated (dark/left) and waste landfilled (light/right).

There are certainly limitations to using the data presented to assess Kensington’s compliance with state regulations, as discussed in a 2006-2020 report.⁴ However, it appears that Kensington residents and businesses are doing an admirable job in keeping solid waste out of landfill by generating less waste and effectively recycling and composting.

In March 2018, the district amended the 2015 Bay View agreement to require that quarterly reports provide separate estimates of customer participation in the recycling program and in the yard waste program. However, the 2023 reports only provide averages for the two. Recyclables are picked up by one crew, whereas organics are picked up by another. Therefore, it should not be difficult to obtain separate estimates, and it seems that should be done, in particular to better assess participation in the organics program.

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6. Source not verified.

BV Solid Waste Data

Year	Fig. 1 Upper				Fig. 1 Lower				R+O Tons	Fig. 2		Fig. 3	
	Grb Tons	Rec Tons	Org Tons	Tot Tons	Grb %	Rec %	Org %	Tot Tons		DR %	DRE %	Gen PPD	Grb PPD
2005	1775	1008	883	3666	48.4	27.5	24.1	3666	1891	51.6	75.4	3.96	1.92
2006	1628	1039	805	3472	46.9	29.9	23.2	3472	1844	53.1	77.5	3.75	1.76
2007	1351	984	809	3144	43.0	31.3	25.7	3144	1793	57.0	81.3	3.39	1.46
2008	1393	975	877	3245	42.9	30.0	27.0	3245	1852	57.1	80.7	3.50	1.50
2009	1320	870	948	3138	42.1	27.7	30.2	3138	1818	57.9	81.7	3.39	1.42
2010	1254	874	912	3040	41.3	28.8	30.0	3040	1786	58.8	82.6	3.28	1.35
2011	1247	881	935	3063	40.7	28.8	30.5	3063	1816	59.3	82.9	3.28	1.34
2012	1125	845	891	2861	39.3	29.5	31.1	2861	1736	60.7	84.6	3.05	1.20
2013	1186	819	870	2875	41.3	28.5	30.3	2875	1689	58.7	83.9	3.04	1.25
2014	1185	824	902	2911	40.7	28.3	31.0	2911	1726	59.3	84.0	3.06	1.25
2015	1136	794	908	2838	40.0	28.0	32.0	2838	1702	60.0	84.8	2.96	1.19
2016	1264	836	989	3089	40.9	27.1	32.0	3089	1825	59.1	83.2	3.20	1.31
2017	1349	836	1000	3185	42.4	26.2	31.4	3185	1836	57.6	82.2	3.28	1.39
2018	1401	798	955	3154	44.4	25.3	30.3	3154	1753	55.6	81.6	3.23	1.43
2019	1341	733	1069	3143	42.7	23.3	34.0	3143	1802	57.3	82.5	3.19	1.36
2020	1469	778	1071	3318	44.3	23.4	32.3	3318	1849	55.7	81.0	3.35	1.48
2021	1446	710	976	3132	46.2	22.7	31.2	3132	1686	53.8	81.3	3.16	1.46
2022	1109	748	1356	3213	34.5	23.3	42.2	3213	2104	65.5	85.6	3.24	1.12
2023	1131	712	1609	3452	32.8	20.6	46.6	3452	2321	67.2	85.4	3.48	1.14
Ave '17-'21	1401	771	1014	3186	44.0	24.2	31.8	3186	1785	56.0	81.7	3.24	1.43
Ave '22-'23	1120	730	1483	3333	33.6	21.9	44.5	3333	2213	66.4	85.5	3.36	1.13
	Grb	Rec	Org	Tot	Grb	Rec	Org	Tot	R+O	DR	DRE	Gen	Grb

Abbreviations: Grb, garbage to landfill; Rec, recyclables; Org, organics (yard debris only before 2022); Tot, total solid waste; R+O, recyclables plus organics; DR, diversion rate; DRE, diversion rate equivalent; Gen, generated; PPD, pounds per person per day.

For PPD, US Census values for Kensington's population were used as follows: 2005-2010, 5077 (2010 Census); 2020-2023, 5428 (2020 Census); 2011-2019, gradual increments between 5077 and 5428.

Figure 1 Upper. Tons of Garbage (Grb), Recyclables (Rec) and Yard Debris (Yrd).

Figure 1 Lower. Percents Garbage (Grb), Recyclables (Rec) and Organics (Org) relative to Total Waste (Tot).

Figure 2. Diversion Rates (DR) and Diversion Rate Equivalent (DRE).

Figure 3. Pounds per Person per Day (PPD) for Waste Generated (Gen) and Landfilled Garbage (Grb).