

**RESOLUTION NO. 2021-01**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
KENSINGTON POLICE PROTECTION AND COMMUNITY  
SERVICES DISTRICT CORRECTING POLICY NUMBERS AND  
AMENDING SECTIONS 2030 and 4020 OF THE DISTRICT'S  
POLICY AND PROCEDURES MANUAL**

The Board of Directors of the Kensington Police Protection and Community Services District (“Board of Directors”) does find as follows:

*WHEREAS*, on May 23, 2019, the Board of Directors enacted Resolution No. 2019-06, which provided for several amendments to the Boards Policy and Procedures Manual (“Manual”), including a repeal of certain prior policies, renumbering Policy 3000 as Policy 6000;

*WHEREAS*, the District is in the process of preparing a consolidated Manual that will, among other things, renumber Policy 6000 to Policy 2000; and

*WHEREAS*, as explained further in this resolution, the Board intends to revise Policy 4020, and which will in turn require amending the portion of the Manual relating to Budget Preparation (currently 6030); and

*WHEREAS*, Policy 4020.1 of the Kensington Police Protection and Community Services District (“District”)’s Policy and Procedure Manual authorizes the Board President to select members for any temporary advisory committee that the Board President or the Board deems necessary or advisable; and

*WHEREAS*, Policy 4020.2 provides for a standing Finance Committee to provide the Board with recommendations regarding the financial management of the District, including the preparation of a draft annual budget and reviewing major expenditures; and

*WHEREAS*, for many years, the District operated with a very limited professional staff thus relied on citizen volunteers to assist with financial matters, a need significantly diminished by the additional of professional staff to the District; and

*WHEREAS*, the Board has determined that its need for an advisory committee won financial matters would most efficiently be met by the creation of a temporary advisory committee pursuant to Policy 4020.1 on an as-needed basis; and

NOW, THEREFORE, THE BOARD OF DIRECTORS DOES RESOLVE AS FOLLOWS:

1. Policy 6030, Budget Preparation, is hereby renumbered to be Policy 2030 and amended to read as follows:

**2030: Budget Preparation:**

2030.1 An annual budget proposal shall be prepared by the General Manager or that person's designee.

2030.2 Before review by the Board of Directors, the Board President shall meet with the General Manager or that person's designee to review the annual budget proposal.

2030.3 The proposed annual budget shall review by the Board at a public meeting by the end of May to the extent reasonably feasible.

2030.4 The Board shall adopt the budget at separate meeting from the review required by Section 2030.3 of this policy. The Board shall adopt the annual budget, with any appropriate amendments, at a regular meeting by the end of June.

2. Policy 4020.2 is hereby deleted from Policy 4020;
3. The existing Policy 4020.2.1 is hereby renumbered to 4020.1.1;
4. The existing Policy 4020.3 is hereby renumbered to 4020.

PASSED AND ADOPTED by the Board of Directors of the Kensington Police Protection and Community Services District upon motion by President Hacaj, seconded by Director Deppe, on Thursday, the 14th day of January, 2021, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAINED:

DocuSigned by:

*Sylvia Hacaj*

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Sylvia Hacaj  
President, Board of Directors

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I HEREBY CERTIFY the foregoing resolution was duly and regularly adopted by the Board of Directors of the Kensington Police Protection and Community Services District at the regular meeting of said Board held on Thursday, the 14<sup>th</sup> day of January, 2021.

DocuSigned by:

*Lynelle M Lewis*

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Lynelle M. Lewis  
District Clerk of the Board

DocuSigned by:

*William A. Lindsay*

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Bill Lindsay  
Interim General Manger

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*LM*