

Date:	June 30, 2022
To:	Board of Directors
From:	Tony Constantouros, Interim General Manager
Subject:	Quote from Mobile Modular

## **Recommendations:**

- Authorize the General Manager to sign the Quote (\$66,532.06) from Mobile Modular Management Corporation, accepting the proposal to modify the mobile unit located at 10940 San Pablo Avenue, Building B, El Cerrito, CA. subject to:
  - a. Approval of the agreement with the City of El Cerrito and issuance of all required permits.
  - b. Acceptance by the KPPCSD of the building modification timeframe when submitted by Mobile Modular.
  - c. General Counsel approval of the document
- 2. Allocate \$51,532.06 from Acct. 983 Building Temporary Relocation in the recommended budget (\$15,000 has been previously approved).

## Background:

At the Meeting of May 12, 2022, the Board of Directors approved the General Manager (1) to move forward with locating, on a temporary basis, the KPPCSD police and administrative operations to 10940 San Pablo Avenue, Unit B, in El Cerrito, and (2) to enter into agreement with Mobile Modular Management Corporation. The new location required internal modifications and the cost of these modifications were not known until recently. It should be noted that the quote includes demodification cost to restore the modular unit to the original condition after the KPPCSD has vacated the unit. Future savings may be realized should the KPPCSD decide to purchase the unit at a future date.

#### Fiscal Impact:

On May 12, 2022, the Board of Directors approved a \$15,000 limit maximum for modifications. An additional allocation of \$51,532.06 is required for a total of \$66,532.06. Sufficient funds are included in the recommended budget, which includes \$100,000 in Acct. **983 Building Temporary Relocation**.

Item 02

Temporary District Location June 30, 2022 Page 2 of 2

# Attachment:

Mobile Modular Management Corporation – Modification Quote



Mobile Modular Management Corporation 5700 Las Positas Road Livermore CA, 94551 (925) 606-9000 Fax: (925) 453-3201 www.mobilemodular.com

# Modification/Repair Quote

 Contract:
 210037514

 Work Order:
 610114716

 Date of Quote:
 6/28/2022

 Date Work Requested:
 6/28/2022

Custo	Mobile Modular Contact		
Customer Information:	Site Information:	Questions?	
City of El Cerrito	City of El Cerrito	Please Contact: Karen MartinezRadillo	
10890 San Pablo Ave	10940 San Pablo Avenue	Email:	
El Cerrito, CA 94530	El Cerrito, CA 94530	karen.martinezradillo@mobilemodular.com	
Gerardo Avila	Contact: Rick Benson 661-706-7080 cell	Phone: 1-800-944-3442	
Phone: (510) 215-4322	Phone: rbenson@kppcsd.org	Fax: (925) 453-3188	

Modification /	Repair Information

Bldg Desc: Office, 48x60 HCD (NonStd)

ltem	# Description	Qty	Charge	Accept / Decline
1	Material	1	\$10,282.06	Accept / Decline
2	Modifications as requested by customer	1	\$56,250.00	Accept / Decline
Tota	I for Requested Repairs or Modificatio	ns		\$66,532.06

(not including sales tax)

Blda ID: 83817

#### Additional Information

This quote is based on the work being completed between the hours of 7:30AM and 4:30PM, Monday through Friday at standard labor rates. Unless otherwise stated, this quote does not include the cost associated with installation of electrical receptacles or switching, state or local plan check, fees or submittals, or movement of customer contents. The charges are a one-time fee for labor and materials; materials installed remain the property of MMMC. This quote assumes reasonable access and proximity to the work area for men, tools, materials and vehicles. This transaction is subject to terms and conditions of the associated Lease or Sale agreement and MMMC credit approval requirements. This quote is valid for 30 days.

If you accept the above, please complete the section below and return to our office via fax to (925) 453-3188. Work will not be scheduled until your approval has been received in our office.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date:

Purchase Order:

Prefered date and time for above work to be completed:

Date: \_\_\_\_\_

Time:

The signature above indicates understanding of, and agreement to, the terms and charges listed above and that the person signing is duly authorized to execute a commitment to this agreement on behalf of the customer listed above.