



Agenda

Special and Regular Meetings of the Board of Directors
Kensington Police Protection and
Community Service District

Thursday, August 12, 2021
Via Teleconference

www.kppcsd.org/2021-08-12-kppcsd-board-meeting

**The page at the URL above will have instructions on how to join the
online meetings.**

In response to the County and State "shelter in place" orders, the Governor issued an order expanding his prior waiver of normal Brown Act requirements. Executive Order N-29-20, issued March 17, 2020, authorizes all-electronic meetings without a physical location for agency officials or members of the public. The published agenda must advise the public of the means by which it may participate in the meeting and of a procedure by which disabled persons may submit requests for accommodation or modification. The order does not suspend notice requirements.

Executive Order N-29-20 is effective while state and/or local public health officials have imposed or recommended social distancing measure. The District must prioritize public health and containing the spread of the Covid-19 virus, which precludes holding physical public meetings. The District will comply with the usual Brown Act requirements to the extent compatible with the directives and recommendations of state and local health officials.

Special Closed Session Meeting – 5:30 p.m.

Call to Order

Roll Call

Special Meeting Agenda Items Public Comments

Members of the public may request to speak on any of these items for up to three minutes when the Board President calls for public comment. Please raise your hand via Zoom. When you are called by the Board President you will be unmuted and you can address the Board. Please state your name clearly for the audio recording. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 917 Arlington Ave., Kensington, CA 94707 or llewis@kppcsd.org.

1. **Interim General Manager** (Government Code § 54957(b))
Update on Interim General Manager Search and Appointment.
2. **Conference with Real Property Negotiators** (Government Code § 54956.8)
Consider matters related to properties: 217 Arlington Avenue and 303 Arlington Avenue;
Agency negotiator: General Manager Marti Brown; Under negotiation: price, terms of payment, space available.

Adjournment to Closed Session

Special Meeting – 6:00 p.m.

1. **10-Year Financial Forecasting Model Presentation**

Recommended action: Receive and discuss presentation by Financial Consultant Andy Heath, and provide further direction.

Contact: Marti Brown, General Manager, mbrown@kppcsd.org

Regular Meeting - 7:00 p.m.

Call to Order

Roll Call

Public & Consent Calendar Comments

All matters on the Consent Calendar are considered routine and are approved by one motion and vote, unless Board Member or General Manager first requests that a matter be removed for separate discussion and action. Individuals wishing to address the District Board of Directors concerning Consent Calendar items or on matters not already on the agenda are invited to make oral comments of up to three minutes. Please raise your hand via Zoom. When you are called on by the District President, you will be unmuted, and you can address the Board of Directors, please state your name clearly for the audio recording. You are requested to address your comments to the President and Board of Directors, and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 917 Arlington Ave., Kensington, CA 94707 or llewis@kppcsd.org.

Swearing In

Conduct Swearing in of Lieutenant Brad Harms

Contact: Mike Gancasz, Police Chief, MikeG@kppcsd.org

Consent Calendar

1. **Special Meeting of June 29, Regular Minutes of July 8, 2021, and Special Meeting of August 5**
Recommended Action: Approve meeting minutes.
Contact: Lynelle Lewis, District Clerk, llewis@kppcsd.org
2. **June 2021 Financial Reports**
Recommended Action: Receive and accept financial reports.
Contact: Katherine Korsak, Finance Director, kkorsak@kppcsd.org
3. **Senior Accountant Job Classification & Salary Schedule**
Recommended Action: Approve Resolution 2021-15 adopting the attached Senior Accountant Job Classification and Salary Schedule.
Contact: Marti Brown, General Manager, mbrown@kppcsd.org
4. **Finance Director Job Classification & Salary Schedule**
Recommended Action: Approve Resolution 2021-16 adopting the attached Finance Director Job Classification and Salary Schedule.
Contact: Marti Brown, General Manager, mbrown@kppcsd.org
5. **Establish CalPERS 457 Retirement Plan**
Recommended Action: Approve Resolution 2021-14 directing staff to establish a CalPERS 457 Plan for District Employees.
Contact: Katherine Korsak, Finance Director, kkorsak@kppcsd.org

Discussion and Action

6. **New Interim General Manager Contract**
Recommended Action: Approve contract to hire and appoint Interim General Manager effective August 16.
Contact: Ann Danforth, General Counsel
7. **Amend Bay View Refuse Agreement – Organic Waste Recycling (SB 1383)**
Recommended Action: Staff recommends appointing the Interim General Manager the lead negotiator to start negotiations and amend the existing contract with Bay View Refuse to include organic waste recycling per State Senate Bill 1383.
Contact: Marti Brown, General Manager, mbrown@kppcsd.org
8. **Board Director Attendance at CSDA's Special District Leadership Academy.**
Recommended Action: Approve budget authority of the not-to-exceed amount of \$7500 for Board Directors to attend the CSDA's Special District Leadership Academy.
Contact: Sylvia Hacaj, Board President, shacaj@kppcsd.org

9. Mask and Covid Vaccination Rules

Recommended Action: Discuss and potentially approve adopting mask and COVID vaccination rules for all KPPCSD and KPD employees.

Contact: Chris Deppe, Board Director and Rachelle Sherris-Watt, Board Director, cdeppe@kppcsd.org and rsherriswatt@kppcsd.org

Director Comments & Reports

10. Director Comments

11. General Manager Comments

Adjournment

The next regular meeting will be held on September 9, 2021.

General Information

- All proceedings of the Open Session will be audio and video recorded if possible.
- Upon request, the Kensington Police Protection and Community Services District will provide written agenda materials in appropriate alternative formats or disability-related modification of disabilities to participate in public meeting. Please send written request, including your name, mailing address, phone number, and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be sent to Kensington Police Protection & Community Service District, 217 Arlington Ave, Kensington, CA 94707.
- To be added to the Board Agenda Mailing List, complete and submit the form at <https://www.kppcsd.org/agenda-mailing-list> or by notifying the Clerk of the Board at llewis@kppcsd.org.

Posted Agenda

Public Safety Building – Colusa Food – Arlington Kiosk and at www.kppcsd.org. Complete agenda packets are available at the Public Safety Building at 217 Arlington Avenue, Kensington, CA 94707.

All public records that relate to an open session item of a meeting of the Kensington Police Protection & Community Service District that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at the **District offices, 217 Arlington Ave, Kensington, CA 94707** at the same time that those records are distributed or made available to a majority of the Board.