



Date: December 14, 2023
To: Board of Directors
From: David Aranda, Interim General Manager
Subject: Approve A Resolution Authorizing Submittal of Individual Grant applications for All Grant Programs for Which the Kensington Police Protection and Community Services District Is Eligible

Recommendation

Approve Resolution No. 2023-22 A Resolution of the Kensington Police Protection and Community Services District Board of Directors Authorizing Submittal of Individual Grant Applications for All Grant Programs for Which the Kensington Police Protection and Community Services District is Eligible. The General Manager will oversee the program and keep the board and public informed as to the uses of the grant money.

Background

The CalRecycle Grant program is available to KPPCSD, and the dollar amount is \$75,000. R3 Consulting Group has experience in applying for the grant and working with the District and the Solid Waste Provider regarding the qualifying items that the district may use the Grant Money for.

Unfortunately, we cannot use this grant money for the study as discussed in the earlier agenda item. There are other possibilities for the district to utilize the grant money in areas such as containers and informational flyers.

Exhibits

-

Date: 11/14/2023

From: grantassistance@calrecycle.ca.gov
Alexander Soulard asoulard@r3cgi.com

Subject: Confirmation of Grant Application Submittal for SB 1383 Local Assistance Grant Program (OWR4)

Dear Applicant,

This message is to confirm submittal of your application for SB 1383 Local Assistance Grant Program (OWR4, Grant ID: 27986) with the Department of Resources Recycling and Recovery (CalRecycle). This confirmation only indicates receipt of your application, and does not address its completeness or any guarantee of funding. To access the application, sign in to the Grants Management System (GMS) at <https://secure.calrecycle.ca.gov/Grants>.

Thank you for your interest in this grant program.

RESOLUTION NO. 2023-22

RESOLUTION OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS AUTHORIZING SUBMITTAL OF INDIVIDUAL GRANT APPLICATIONS FOR ALL GRANT PROGRAMS FOR WHICH THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT IS ELIGIBLE

Whereas, Public Resources Code sections 48000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California’s (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

Whereas, in furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and

Whereas, CalRecycle grant application procedures require, among other things, an applicant’s governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

Now, therefore, be it resolved that the **Kensington Police Protection and Community Services District Board of Directors** authorizes the submittal of applications to CalRecycle for all grants for which **the Kensington Police Protection and Community Services District** is eligible; and

Be it further resolved that the **Interim General Manager**, or their designee, is hereby authorized and empowered to execute in the name of **the Kensington Police Protection and Community Services District** all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project; and

Be it further resolved that these authorizations are effective for five years from the date of adoption.

PASSED AND ADOPTED by the Board of Directors of the Kensington Police Protection and Community Services District upon motion by Director _____, seconded by Director _____, on Thursday, the 14th day of December, 2023, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAINED:

Alexandra Aquino-Fike
President, Board of Directors

HEREBY CERTIFY the foregoing resolution was duly and regularly adopted by the Board of Directors of the Kensington Police Protection and Community Services District at the regular meeting of said Board held on Thursday, the 14th day of December, 2023.

Lynelle M. Lewis
Clerk of the Board

David Aranda
Interim General Manger

Applicant Name: Kensington Police Protection and Community Services District

Directions: Before completing the Budget Template, **please review the Read Me tab** of this workbook which includes examples of costs for each category. Then, complete the Budget Template below by providing detailed information on costs requested for this grant for activities identified in the Narrative Proposal. Itemize each item type intended for purchase separately and include pertinent information (year, make, and model for vehicles; relevant specifications for large equipment; capacity (cubic feet) for refrigeration). Add rows to the table below, as needed, ensuring that formatting carries over to new rows. **Ensure that the Applicant's name is included at the top of this template.**

Indirect Costs

Expenditure Detail (Include specific details about costs)	Total Funds
Indirect Costs Subtotal:	\$ -
Indirect Costs Cap (10% of total grant amount)	\$7,500.00
Within Cap:	Yes

Capacity Planning/Program Evaluation/Gap Analysis

On-Call Consulting Contract for SB1383 Program Analysis, Implementation, and Multifamily Collection Improvements	\$ 30,000.00
Capacity Planning/Program Evaluation/Gap Analysis Subtotal:	\$ 30,000.00

Edible Food Recovery

Personnel Subtotal:	\$ -

Procurement	
Procurement Subtotal:	\$ -
Record Keeping	
Record Keeping Subtotal	\$ -
Upgrade/Expansion	
Upgrade/Expansion Subtotal	\$ -
Total Project Funds	\$ 75,000.00



Application Certification

Application Information

Applicant: Kensington Police Protection and Community Services District
 Cycle Name: SB 1383 Local Assistance Grant Program Application Due Date: 11/15/2023
 Cycle Code: OWR4 Secondary Due Date: 12/20/2023
 Grant ID: 27986
 Grant Funds Requested: \$75,000.00
 Matching Funds: \$0.00 (if applicable)

Contacts

Name	Title	Prime	Second	Auth	Cnslt	Prtcpt. Auth
David Aranda	General Manager	X		X		
Alexander Soulard	Consultant				X	

Budget

Category Name	Amount
Capacity Planning/Program Evaluation/Gap Analysis	\$30,000.00
Edible Food Recovery	\$0.00
Edible Food Recovery - Personnel	\$0.00
Education	\$20,000.00
Equipment	\$25,000.00
Indirect Costs	\$0.00
Personnel	\$0.00
Procurement	\$0.00
Record Keeping	\$0.00
Upgrade/Expansion	\$0.00

Documents

Document Title	Received Date
Required	
Application Certification	
Budget	11/14/2023
Narrative Proposal	11/14/2023

Required By Secondary Due Date

Resolution/Letter of Commitment

Other Supporting Document(s)

- Joint Powers Agreement
- Letter of Authorization/Resolution
- Letter of Designation

Application Certification

Resolution

Check the following, as applicable. See Application Guidelines and Instructions for more information and examples.

- Applicant acknowledges that its approved Resolution must be uploaded no later than the secondary due date. Applicant further acknowledges that if its Resolution is received after this date, its application will be disqualified.

Program Questions

SB 1383 Local Assistance Grant Program: If you are a Special District, do you provide solid waste collection services?

- Yes

California Labor Code section 1782 prohibits a charter city from receiving state funding or financial assistance for construction projects if that charter city does not comply with Labor Code sections 1770-1782. If any applicants or participating jurisdictions are charter cities or joint powers authorities that include charter cities, the lead applicant must certify that Labor Code section 1782 does not prohibit any included charter city from receiving state funds for the project described in this application. If it is determined after award that a participating jurisdiction is a charter city prohibited from receiving state funds for this grant project, the grant will be terminated and any disbursed grant funds shall be returned to CalRecycle. If any applicant or participating jurisdiction is a charter city or a joint powers authority that contains one or more charter cities, does Labor Code section 1782 prohibit those charter cities from receiving state funding for the project described in this grant application? Check the following, as applicable.

- Applicant certifies that no charter cities included in this application are prohibited from receiving state funding for the project described in this grant application OR this application does not include any charter cities.

SB 1383 Local Assistance Grant Program: Does your jurisdiction have an enforceable ordinance(s), or similarly enforceable mechanism pursuant to section 18981.2 of Title 14 of the California Code of Regulations?

(x Yes) (No)

Conditions and Certification

Condition of Application Submittal: Acceptance of Grant Agreement Provisions

In the event the Applicant is awarded a grant, the submittal of this Application constitutes acceptance of all provisions contained in the Grant Agreement, which may consist of the following:

- Executed Grant Agreement Cover Sheet and any approved amendments
- Exhibit A - Terms and Conditions
- Exhibit B - Procedures and Requirements
- Exhibit C - Application with revisions, if any, and any amendments

Environmental Justice:

In the event Applicant is awarded a grant, submittal of this Application constitutes acceptance of the following; that in the performance of the Grant Agreement, Applicant/Grantee shall conduct their programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income populations of the State. (see Govt. Code §65040.12(e) and Pub. Resources Code §71110(a))

Certification:

I declare under penalty of perjury under the laws of the State of California, that funds have been allocated for the project(s)/activities identified in the grant application and that sufficient funds are available to complete the project(s)/activities identified in the grant application, that I have read the Application Guidelines and Instructions and that all information submitted for CalRecycle's consideration for award of grant funds is true and correct to the best of my knowledge, and that on behalf of the Applicant I accept the above conditions of submittal.

X

Signature of Signature Authority (as authorized in Resolution or Letter of Commitment) or Authorized Designee (as authorized in Letter of Designation, submitted with this Application)

Date

Print Name

Print Title

IMPORTANT! Applicant must print out this document, have the Signature Authority sign it, upload signed document to the application system, and retain the original hard copy document in your cycle file.

<https://secure.calrecycle.ca.gov/Grants/Grant/Grant.aspx?GrantID=27986>

Date Generated: November 14, 2023 12:17 PM

Page 2 of 2

Narrative Proposal

SB 1383 Local Assistance Grant Program

Fiscal Year 2022–23

Instructions

The Narrative Proposal document describes the details of the proposed project. All responses must be provided within the greyed-out text box under each prompt in this document. Utilizing a document or form other than the official CalRecycle Narrative Proposal document, or tampering with the CalRecycle version, will subject the applicant to disqualification from the SB 1383 Local Assistance Grant Program.

Each section of this form must have a response. If a question does not apply to the proposed project use the response field to explain why it is not applicable. Ensure the narrative responses are concise, detailed, and address each portion of the question.

Information presented must be consistent with tasks line items included in the Budget, and any other supporting documentation submitted. Refer to the Application Guidelines and Instructions for further information.

After completing this document, save it, and upload it to the Documents Tab of your application in the Grants Management System (GMS).

Applicant Name: Kensington Police Protection and Community Services District

Project Description

1. Provide a clear and detailed description of the proposed grant project that will be implemented as a direct result of receiving grant funds, including a description of the edible food recovery activities, if applicable.
The Kensington Police Protection and Community Services District will be using SB1383 Grant Funding to conduct an analysis of the Districts current SB1383 programs to determine areas of need and support for program implementation. The District will work with a consultant and its hauler to determine gaps in implementation and develop programs that will satisfy those needs. There will also be a focus on developing enhanced multifamily collection of organics and recycling as well as educational and outreach support to ensure any programs implemented are successful.

Budget

1. Provide a clear and detailed explanation of the costs you have included in the Budget template. Explain why the included costs are necessary for implementing the proposed grant project.

On-Call Consulting Contract for SB1383 Program Analysis, Implementation, and Multifamily Collection Improvements – The Kensington Police Protection and Community Services District will contract with a consultant to collect data from the City and the franchised hauler to determine the needs of District, the status of SB1383 implementation and identify any gaps that need to be filled in SB1383 compliance. Data collected will be used to develop complimentary programs to those being offered by the District and its franchised hauler to address the various needs of SB1383 more completely.

Development of Multifamily Organics and Recycling Collection Systems – The District will identify potential multifamily organics and recycling collection sites that will be offered enhanced collection systems with robust signage, enhanced collection systems with new and/or existing bins, and potential innovative solutions to increase organics and recycling collection and address contamination issues. These projects will be tracked to document any improvements, participation levels, and potential future collection system improvements.

Development of Public Organics and Recycling Collection Systems – The District will identify any needs for organic and recycling collection systems in public offices, parks and other public spaces. Based on the identified needs, new and/or existing collection systems would be provided as appropriate.

Direct Mailers/Billing Inserts/Electronic Outreach to Businesses and Residents – Outreach materials will be developed for use by the District and their haulers to meet the annual notice requirements, but also to highlight any current programs, and/or assistance available to commercial and residential generators.

Promotional Material Including Print and Digital Marketing Collateral, Water-Resistant Signs/Posters for Various Stakeholders, Including Businesses and Haulers – Educational materials will be developed to help facilitate clean source separation of recycling and organics waste streams. This will include outreach for new and existing public bins, materials that residents and businesses may access online, and other identified outreach methods that will encourage program participation and reduce contamination of divertible waste streams.

Jobs

1. Will the proposed grant project create **new** jobs? If yes, how many new positions will be created and how many hours per week will each position be working? List each **new** position and include job title, hourly wage, weekly hours to be worked,

Department of Resources Recycling and Recovery (CalRecycle)

and a brief description of each position.

No

2. Will the proposed grant project supplement the current salary for one or more existing positions? If yes, list each **existing** position receiving grant funding and include job title, weekly hours to be worked, and a brief description of each position.

No

Note: Each position, funded in whole or in part by grant funds, must be included in the Budget.

Edible Food Recovery

1. Will funds be used for edible food recovery? If not, please explain why.
No. There is not many commercial or food generating businesses in the District. Therefore, no budget has been allocated for those businesses.
2. Provide the name and address of all organizations associated with grant project activities involving edible food recovery. For example, if you are partnering with a local food bank to recover and distribute food, please list the address of the food bank here. If you are partnering with multiple organizations, please list all names and addresses.

Not Applicable