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Item # 10

**Date:** November 10, 2022

**To:** Board of Directors

**From:** Anthony Constantouros, Interim General Manager

**Subject:** General Manager's Report

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The following is an update on issues that are not on the agenda but may be of general interest to the Board of Directors and members of the public.

**1. Tree Work**

A reminder that on November 21, Professional Tree Care will begin removing diseased Monterey pine trees and dead trees in various locations. A notice has been included on the front page of this agenda and on the KPPCSD webpage. We will also utilize Nixle to get the word out.

**2. Auditor's Report**

The auditors report for the fiscal year ending June 30, 2021 has been completed. The current plan is to present the report at the December 8 Board Meeting. A copy is attached.

### **3. Human Resources**

We are exploring the concept of utilizing part-time assistance from an HR firm. The District could use some limited assistance in a number of capacities. For example, this could include salary administration, recordkeeping, benefits management, performance evaluations and on-boarding new employees. We will research this concept further.

### **4. Seating of New Board Members/Hybrid Meeting**

Based on the current election results, three new Board of Directors will be seated at the December 8 Meeting. We will arrange to administer the oath of office before the December 8 meeting. The new Board Members will be seated and fully participate at the meeting.

This meeting will be a hybrid meeting – both in-person and zoom. Any protocol changes will need to be finalized in advance of the meeting.