

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

Thursday, September 8, 2022

Via Teleconference

Draft

Special Meeting – 6:00 p.m.

Call to Order [3:57]

President Sylvia Hacaj called the meeting to order at 6:00 p.m.

Roll Call [4:07]

Director Chris Deppe, Vice-President Mike Logan, Director Eileen Nottoli, Director Rachelle Sherris-Watt, and President Sylvia Hacaj were present at roll call.

Staff present included Interim General Manager Anthony Constantouros, General Counsel Ann Danforth, and Clerk of the Board Lynelle M. Lewis.

Special Meeting Agenda and Public Comments [4:26]

- Addressing the Board were the following persons: 1) A. Stevens Delk commented on a government code statute related to a closed session item; and 2) Sylvia Elsbury, KCC Board President, commented on the KCC contract extension and requested a contract extension to December 31, 2022.

1. Teleconference Meetings During State of Emergency. [8:57]

- Motion by President Hacaj, seconded by Director Deppe, to adopt Resolution No. 2022-23 to continue holding remote meetings by teleconference, carried (4-1) by the following roll call vote: (AYES) Directors Deppe, Nottoli, Sherris-Watt, and Hacaj; (NOES) Logan; and (ABSENT) None.

Resolution No. 2022-23 – A Resolution of the Board of Directors of the Kensington Police Protection and Community Services District Making Findings and Determining a Need To Continue Holding Remote Meetings by Teleconference.

2. Consider Approval of an Extension to the 2017 Services Agreement with KCC. [11:18]

President Hacaj reviewed the recommended action to approve a contract extending the 2017 agreement to provide recreational services to October 31, 2022. There was board discussion about the extension date.

- Motion by President Hacaj, seconded by Director Nottoli, to approve a contract extension of the 2017 agreement to provide recreational services for KCC to provide those services to November 18, 2022, carried (5-0) by the following roll call vote: (AYES) Directors Deppe, Logan, Nottoli, Sherris-Watt, and Hacaj; (NOES); None; and (ABSENT) None.

Adjournment to Closed Session [[33:15](#)]

The Board adjourned to Closed Session at 6:30 p.m. for a conference with its legal counsel regarding pending litigation.

Regular Meeting - 7:00 p.m.

Call to Order [[1:07:37](#)]

President Sylvia Hacaj called the meeting to order at 7:04 p.m.

Announcement from Closed Session [[1:07:44](#)]

President Hacaj announced that the Board gave direction to its Counsel.

Roll Call [[1:07:50](#)]

Director Chris Deppe, Vice-President Mike Logan, Director Eileen Nottoli, Director Rachelle Sherris-Watt and President Sylvia Hacaj were present at roll call.

Staff present included Interim General Manager Anthony Constantouros, General Counsel Ann Danforth, and Clerk of the Board Lynelle M. Lewis.

Public & Consent Calendar Comments [[1:08:16](#)]

- Addressing the Board was A. Stevens Delk who commented on the use of Bayview franchise fee funds.

Consent Calendar [[1:12:52](#)]

- Motion by President Hacaj, seconded by Director Sherris-Watt, to adopt the items on the Consent Calendar, carried (5-0) by the following roll call vote: (AYES) Directors Deppe, Logan, Nottoli, Sherris-Watt, and Hacaj; (NOES) None; and (ABSENT) None.

1. Meeting Minutes for July 14, July 28, and August 11, 2022

Approved meeting minutes.

2. June 2022 Financial Reports

Received and accepted the financial reports.

Discussion and Action

3. Hybrid Meetings. [[1:13:46](#)]

Interim General Manager Anthony Constantouros provided an update regarding mechanics of possible hybrid meetings commencing with the October 13, 2022 meeting. He also proposed that the Board authorize appropriate technical staffing to be available at meetings to operate the

technology. Advanced Systems Group Consultant John Shike presented the processes for operating hybrid meetings. Board members asked questions about how the hybrid process will work, health protocols, and equipment needs. General Manager Constantouros suggested holding a practice hybrid session for the Board prior to the regular meeting in October to get a sense of how it will work.

- Addressing the Board was Mark Constantini who commented on holding in person meetings.

General Constantouros proposed dates for holding a practice hybrid board meeting, and the Board directed him to follow up with board members to confirm a date.

4. **KPPCSD Office Relocation** [[2:06:34](#)]

Interim General Manager Constanouros reviewed past efforts to relocate District offices and the subsequent architect report on several options. George Miers of Swatt Miers Architects presented information on preliminary options 1, 2, 3, 4, 4A and 5 for the Kensington Police facility.

- Addressing the Board were the following persons: 1) Bill Hansell, President, Kensington Fire Protection District, commented on construction costs; 2) Gail Feldman commented that focus should be on options that will maximize parking spaces; 3) A. Stevens Delk asked about parking spaces in option 4A and about a two-story building to save space; 4) Cassandra Duggan commented that the Board should pause and reconsider placing the police in the Public Safety Building; 5) Anthony Knight commented that the parking lot is a community asset and it is inappropriate to use this area for a police station, and said that there has not been an adequate assessment of the south of library property; 6) David Spath commented that the Board should direct the architect to cost out a modular facility and assess the south of library property area.

Board members commented on the site options, requested conceptual cost estimates, and proposed having a geotechnical study.

- Motion by Director Sherris-Watt, seconded by President Hacaj, to authorize \$10,000 for a geotechnical study of the Arlington Avenue parking lot, carried (5-0) by the following roll call vote: (AYES) Directors Deppe, Logan, Nottoli, Sherris-Watt, and Hacaj; (NOES) None; and (ABSENT) None.

The Board requested that the updated presentation that includes Option 5 be posted to the web and encouraged staff to create a section on the KPPCSD website for updated district relocation information. Next, the Board discussed pros and cons of using a commercial real estate broker, and gave direction to Interim General Manager Constantouros to investigate the option of working with a real estate broker and report back to the Board.

5. **General Manager's Report** [[3:52:10](#)]

The report was submitted as part of the agenda packet.

6. Board Correspondence

- Filed with the Board was the KCC Recreation Office Report – September 2022.

Comments & Reports

7. Director Comments. [[3:52:14](#)]

None.

8. General Manager Comments. [[3:52:24](#)]

None.

Adjournment [[3:53:16](#)]

President Hacaj adjourned the meeting at 9:50 p.m.

The next regular meeting is scheduled for October 13, 2022.

SUBMITTED BY:

Lynelle M. Lewis, District Clerk of the Board

APPROVED: October 13, 2022

Tony Constantouros, Interim General Manager

Sylvia Hacaj, President of the Board