KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

AGENDA

A Special Meeting (Closed Session) of the Board of Directors of the Kensington Police Protection and Community Services District will be held ***Thursday, August 13, at 6:00 P.M.***, at the Community Center, 59 Arlington Avenue, Kensington, California. The Board will commence its monthly Regular Meeting in open session at **7:30 P.M.** If further Closed Door Session is required, the Board will return to Closed Door Session following the end of the Regular Meeting.

Roll Call
Public Comment

SPECIAL MEETING; CLOSED SESSION 6:00 P.M.

1. Item: Conference with Labor Negotiators (Government Code Section 54957.6)
   Agency Designated Representatives: Jonathan Holtzman, Renne Sloan Holtzman Sakai LLP
   Employee Organization: Kensington Police Officers Association (KPOA).

   a. The Board will continue discussions with counsel on possible terms for a contract between the KPPCSD/Kensington Police Officers Association and related matters.

REGULAR MEETING; OPEN SESSION 7:30 P.M.

The Board will return to Open Session at approximately 7:30 PM and report out on the Closed Door Session.

A Regular Meeting of the Board of Directors of the Kensington Police Protection and Community Services District will be held ***Thursday, August 13, at 7:30 P.M.***, at the Community Center, 59 Arlington Avenue, Kensington, California.

Note: All proceedings of the open session meeting will be videotaped.

Public Comments
Board Member/ Staff Comments

APPROVAL OF CONSENT CALENDAR

a) Minutes of the Special Meeting June 16, 2015 P-3
b) Minutes of the Special Meeting June 29, 2015 P-6
c) Minutes of the Regular Meeting of July 9, 2015 P-18
d) Unaudited Profit & Loss Report for July 2015 P-32
e) Park Revenue & Expense Report for July 2015 P-36
f) Board Member Reports-None this month
g) KPD Monthly Statistics-July 2015 P-37
h) Training/ Reimbursement Report- None This Month
i) Correspondence P-47
j) Recreational Report- None this month
k) Monthly Calendar P-52
l) General Manager's Report June 2015 P-54

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DISTRICT - OLD BUSINESS

1. The Kensington Police Protection and Community Services District Board of Directors will review and consider the approval of Fiscal Year 2015/16 final proposed budget. The Board of Directors reviewed and approved the proposed budget for FY 15/16 at its Regular Meeting held on July 9, 2015. This represents the second review. The Finance Committee reviewed the proposed budget on July 30, 2015, and recommended the Board of Directors approve the budget with minor modifications. P-55

   General Managers Recommendation: Review supporting budget documents, take public comment, deliberate and approve 15/16 FY proposed budget. P-134

2. The Kensington Police Protection and Community Services District Board of Directors will discuss and consider taking action on amendments to the employment contract of the General Manager/Chief of Police to (1) reduce the annual salary from $150,000 to $ 145,000 and (2) have the District contribute to health care coverage.

   Recommendation: Review supporting documents and proposed amended contract, take public comment, deliberate and take action on the proposed amended contract.

DISTRICT - NEW BUSINESS

1. The Kensington Police Protection and Community Services District Board of Directors will review and consider the adoption of Board of Resolution 2015-07, authorizing the General Manager, District Administrator and Certified Public Account to deposit or withdrawal of monies in the Local Agency Investment Fund. P-142

   General Managers Recommendation: Take public comment, deliberate, and Adopt Resolution 2015-07.

ADJOURNMENT

General Information

Accessible Public Meetings

NOTE: UPON REQUEST THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT WILL PROVIDE WRITTEN AGENDA MATERIALS IN APPROPRIATE ALTERNATIVE FORMATS, OR DISABILITY-RELATED MODIFICATION OR DISABILITIES TO PARTICIPATE IN PUBLIC MEETINGS. PLEASE SEND A WRITTEN REQUEST, INCLUDING YOUR NAME, MAILING ADDRESS,PHONE NUMBER AND A BRIEF DESCRIPTION OF THE REQUESTED MATERIALS AND PREFERRED ALTERNATIVE FORMAT OR AUXILARY AID OR SERVICE AT LEAST 2 DAYS BEFORE THE MEETING. REQUESTS SHOULD BE SENT TO:

General Manager Kevin. E. Hart, Kensington Police Protection & Community Services District, 217 Arlington Ave, Kensington, CA 94707

POSTED: Public Safety Building-Colusa Food-Library-Arlington Kiosk- and at www.kensingtoncalifornia.org
Complete agenda packets are available at the Public Safety Building and the Library.

All public records that relate to an open session item of a meeting of the Kensington Police Protection & Community Services District that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at the **District offices, 217 Arlington Ave, Kensington, CA 94707** at the same time that those records are distributed or made available to a majority of the Board.

Meeting Minutes for 6/16/15

A Special Meeting (Closed Session) of the Board of Directors of the Kensington Police Protection and Community Services District was held Tuesday, June 16, 2015, at **6:00 P.M.**, at the Community Center, 59 Arlington Avenue, Kensington.

ATTENDEES

Elected Members	Speakers/Presenters
Len Welsh, President	Adam Benson, Renne Sloan Holtzman Sakai LLP
Pat Gillette, Vice President	Jonathan Holtzmam, Renne Sloan Holtzman Sakai LLP
Chuck Toombs, Director	Gloria Morrison
Vanessa Cordova, Director	Donna Stanton
Rachelle Sherris-Watt, Director	Jim Watt
	Andrew Gutierrez
	Celia Concus
Staff Members	
GM/COP Kevin Hart	
Sgt. Hui (on OT)	
Lynn Wolter, District Administrator	
Press	

President Welsh called the meeting to order at 6:03 P.M. and took roll call. President Welsh, Vice President Gillette, Director Toombs, Director Cordova, Director Sherris-Watt, General Manager/Chief of Police Kevin Hart, and District Administrator Wolter were present.

President Welsh said he wanted to be clear that the Board understood the strength of sentiment against the MOU, as originally proposed. He said the Board was going into Closed Session to have a discussion with legal counsel about options for new contract terms.

President Welsh solicited public comments on the items to be discussed in Closed Session.

PUBLIC COMMENTS

Gloria Morrison said she was impressed by the MOU that had been distributed to the public by Director Toombs and Vice President Gillette, that what had been done had been very good, and that this had put the District on the road to dealing with pension liabilities. She asked if the Board would use this as the starting point for the evening's discussions. President Welsh responded that the Board would be trying to come up with the best possible deal, bearing in mind the budgetary needs of the community and the need for a good police force. Mrs. Morrison said that the issues addressed by Director Toombs had taken into consideration many of the things about which the community had expressed concern.

Director Cordova asked if the Board would be taking a vote on the MOU since it had had two readings. President Welsh responded that he didn't plan to take a vote. Randy Riddell responded that there was no requirement to vote, even though there had been two readings.

In response to a question from Donna Stanton, Director Cordova said that, in her experience, two readings of a contract usually meant a vote.

Jim Watt said he took exception to Gloria Morrison's comments. He said the MOU, which included employee pension contributions with corresponding salary increases, was terrible and that, to adopt it, would be a dereliction of the Board's fiduciary responsibilities. He said he disagreed with Adam Benson's analysis, which suggested that Kensington officers' salaries were low, compared to those of other jurisdictions, and that the budget could support the proposed salary increases. President Welsh interjected that there would be a Finance Committee meeting on June 23rd and that Mr. Watt had raised these points before.

Director Sherris-Watt said she thought comments shouldn't be cut short in favor of getting back to the Warrior's game. President Welsh responded that there wasn't a point to repetition.

Lisa Caronna complimented the Board for its efficient selection of an Interim General Manager and especially complimented Vice President Gillette and Director Sherris-Watt for their good work. Ms. Caronna said she wanted to know that the community treated all its employees fairly, paid them fairly, respected the work they did, and expected them to do excellent work. She said the issue of fair compensation had been studied a number of times, first by Vice President Gillette and Director Toombs – when they looked at comparable cities and what other police departments were doing. She said she had read the MOU when it had been put out a number of months earlier and that she had found it to be quite fair and that the total compensation, over the term of the contract, was not excessive. She said that, subsequently, Adam Benson had done his analysis and found that the proposal seemed reasonable, that Kensington's officers were paid less than those in adjacent cities, and that the concessions had been reasonable. She noted that the proposal seemed in line to Mr. Benson, a professional in this area. She said that all staff, not just sworn officers, should be paid fairly. She said the community wanted to be able to recruit and retain qualified personnel, who then become part of the community. She noted that some people thought the community was paying too much because it couldn't afford it and said that, in that case, the District should monitor the budget closely and, if needed, begin looking at the level of service and the level of staffing the community would want to achieve. But, she said, that didn't mean the officers, or any staff, should be paid at the lowest possible level.

Director Cordova said there was someone in the audience supporting Mr. Benson's analysis but that Mr. Watt's analysis has been quashed.

Mr. Watt said he needed to take exception because it wasn't fair to let people speak in favor of this when there were very strong reasons why the Board should take another look at the MOU. He said that, with regard to whether or not the community was paying fair salaries when compared to other cities having different service levels and needs, Kensington's officers were well paid. He said that, instead of comparing Kensington's Step 5 to Albany's Step 7, because these are each organization's highest step, Albany's and Kensington's Step 5 salaries should be compared. He said that all of Kensington's officers were at Step 5, whereas in other agencies, officers were spread out across the steps. He noted that Kensington had five officers in senior officer positions, that, overall, Kensington paid its officers higher salaries, and that there had been no recognition of the "Cadillac" pension benefits that came with the job. He said the average total compensation for a Kensington officer was $197,000, including the Chief. In other municipalities – Clayton, Albany, and Hercules, including the Chief – he said the average salaries were lower.

Celia Concus said that new information had emerged and, therefore, the Board had an obligation to re-evaluate the MOU. She said that, in two years, the community probably wouldn't be able to afford the compensation package discussed six months earlier. She said that, in March 2014, the community had

granted a 3% raise that had been made retroactive to 2013 and that the officers had not been expected to contribute to their retirements. She said that the community had a problem because of the huge pension liability and that the officers should not be granted salary increases to pay for their pension contributions because the salary increases would create increased pension liabilities.

Celia Concus reported that she had done a study of the department's overtime hours and said that overtime had been given to some officers but had been denied to others. Specifically, she said that two officers had been given the maximum number of overtime hours and that this had been a perquisite given by the Police Chief. President Welsh said he had asked GM Hart to look into this and thanked Ms. Concus for doing a lot of homework on the matter.

Andrew Gutierrez said the community didn't need a Chief of Police; what it needed was a good manager. President Welsh responded that this was an issue that two members of the Board would be looking into, along with members of the public.

The Board entered into Closed Session at 6:23 PM.

Pursuant to California Government Code Section 54957.60 the Board entered into Closed Session to

1. Confer with Legal Counsel – Labor Negotiators: Agency Designated Representatives: Jonathan Holtzman, Renne Sloan Holtzman Sakai LLP; Employee Organization: Kensington Police Officers Association (KPOA). The Board continued discussions with counsel on possible terms for a contract with the KPPCSD/Kensington Police Officers Association.

The Board returned to open session at 7:45 PM.

President Welsh reported that no action had taken.

MOTION: Vice President Gillette moved, and President Welsh seconded, that the meeting be adjourned.
Motion passed: 5 to 0

AYES: Welsh, Toombs, Gillette, Cordova, Sherris-Watt NOES: 0 ABSENT:

The meeting was adjourned.

Len Welsh
KPPCSD Board President

Lynn Wolter
District Administrator

Meeting Minutes for 6/29/15

A Special Meeting of the Board of Directors of the Kensington Police Protection and Community Services District was held Monday, June 29, 2015, at **6:00 P.M.**, at the Community Center, Kensington, California.

ATTENDEES

Elected Members	Speakers/Presenters
Len Welsh, President	Randy Riddell, Renne Sloan Holtzman Sakai LLP
Pat Gillette, Vice President	Deborah Russell, CPA
Chuck Toombs, Director	Adam Benson, Renne Sloan Holtzman Sakai LLP
Vanessa Cordova, Director	Mabry Benson
Rachelle Sherris-Watt, Director	Ron Weiselman
	Celia Concus
	Andrew Gutierrez
Staff Members	Donna Stanton
GM/COP Kevin Hart	Gloria Morrison
Sgt. Barrow (on duty)	Simon Brafman
Lynn Wolter, District Administrator	Rob Fermin
	Anna Siri Ortiz
Press	Leonard Schwartzburd
	Jim Watt
	Ciara Wood
	Karl Kruger
	Rick Artis
	David Spath
	Linda Spath
	Jean Durham
	Catherine de Neergaard
	Lisa Caronna
	Anthony Knight

President Welsh called the meeting to order at 6:00 P.M. President Welsh, Vice President Gillette, Director Toombs, Director Cordova, Director Sherris-Watt, GM/COP Hart, and District Administrator Wolter were present.

President Welsh asked people to keep their comments brief and asked to consider Agenda Item 3 first.

PUBLIC COMMENTS

Donna Stanton said she was upset that Kensington officers had responded, along with paramedics, to a medical incident that had occurred during her husband's funeral. She said the officers weren't in

uniform and talked between themselves. She also said she was upset by comments made by an officer who had responded, along with paramedics, to a previous medical incident for her husband at her home. She said the budget shouldn't allow for this kind of behavior.

Ron Weiselman said Director Toombs should apologize for his behavior at the prior Board meeting. Mr. Weiselman asked GM/COP Hart what would be the overtime policy, saying that most of the overtime had been going to two officers. He said that he was displeased by the behavior of one of the officers and that he would be filing a complaint. He noted that his own vehicle had over 100,00 miles on it and questioned why a police vehicle with this same number of miles needed to be replaced. He also questioned how a police vehicle could amass this many miles.

Catherine de Neergaard said recent posted agendas hadn't been clear.

Mabry Benson said the agenda was supposed to contain only the preliminary budget and that two other items had been added, including discussion about increasing the amount of Measure G. She said this item should be considered when more people could be present and more notice given.

Leonard Schwartzburd said that, after a period of what he regarded as uncontrolled spending, instead of imposing another tax in the amount of $5, the Board should cut costs. President Welsh asked him to hold his comments until later in the evening, when that agenda item would be considered.

President Welsh reiterated that Agenda Item 3 would be considered first.

3. The Kensington Police Protection and Community Services District Board of Directors reviewed and considered the approval of Fiscal-Year 2015/16 preliminary budget.

GM/COP Hart introduced the item, saying that the budget needed to be considered in order to meet statutory requirements. He said he would present the budget at the Board's regular meeting on July 9th and the second reading and final adoption would occur in August. He read the memo he'd prepared regarding revenues and expenses and noted that a deficit of $16,226 was forecast. He reported that final numbers would change. He concluded by saying that the Finance Committee had reviewed the budget on July 23 and that the committee had voted, 8 to 1, to recommend that the Board adopt the Budget.

Director Sherris-Watt corrected GM/COP Hart, citing that the Finance Committee vote had been 7 to 1.

GM/COP Hart summarized the major expense categories.

- Police salaries and benefits: $2,046,406
- Police expenses: $331,268
- Recreation salaries and benefits: $31,147
- Recreation expenses: $89,940
- District Expenses: $312,739
- Capital outlay: $78,000

He reported these items totaled $2,889,500

President Welsh invited public comment.

David Spath noted that GM/COP Hart had made a transcription error in his memo, identifying revenues as expenses and vice versa.

Ciara Wood asked if any line items had been reduced. GM/COP Hart responded that the Finance Committee had not reduced any line items – the budget presented to the Board was the same budget presented to the Committee and that the Board could make changes. President Welsh clarified this was a preliminary budget and that the Board would consider the proposed final budget at its August meeting.

Karl Kruger said he and Jim Watt had met with GM/COP Hart the prior Friday. He said GM Hart had allayed his concerns about overtime, that GM Hart would explore the automobile needs, and that GM/COP Hart would develop a policy on weapons and examine the amount budgeted for communications. Mr. Kruger said he objected to $150,000 having been budgeted for legal fees. He summarized the amounts spent on legal fees between fiscal year 2012 and year-to date and said they totaled $691,454. He said at least half of that amount had been spent foolishly and that, if that amount had been spent on the Community Center, the community would have something to show for its money.

Vice President Gillette asked Mr. Kruger what he thought would be a reasonable amount to budget for legal fees. Mr. Kruger responded, $90,000 to $95,000. He said that he didn't see a problem with going over budget, if there was an explanation for it. He said he was concerned that if a high amount were budgeted, the temptation might be to spend the full amount. He asked the Board to reduce the amount budgeted for legal expenses and said he was the only member of the Finance Committee to vote against the proposed budget – because of the amount budgeted for legal expenses.

President Welsh responded that he thought Mr. Kruger had made a good point and said he thought an accurate prediction should be sought.

Catherine de Neergaard said she had worked as a bookkeeper for non-profits in the early 1970's and '80's. She noted the following deficiencies at the Finance Committee meeting:

- Insufficient information with which to make decisions, such as the prior year's actual income and expenses statements and balance sheet.
- Internal and external controls, and these should be transparent. She noted that the number of credit cards should be controlled and that all credit card statements should be posted online.
- Financial records should be posted online every month.
- The individual who issues checks should not be the person who signs the checks.
- There were line items that came in under budget and others that came in over budget. For this reason, actual expenses should be itemized so the public could see what they were.
- The Marin County Sheriff's Department stopped providing full medical retirement benefits over twenty years ago. Marilyn Stollen had shown that nearly all government entities, except Kensington, had done the same because it was unaffordable.

Ms. de Neergaard made recommendations:

- Limit line item overspending by a small percent, without permission.
- Make a study of underspent line items to see if budget reductions would be appropriate.
- Eliminate unnecessary expenses, such as incentive pay.
- Institute a hiring freeze.
- Reduce benefits.

Ms. de Neergaard thanked the Finance Committee for its hard work and encouraged more turnover of the committee.

Rob Fermin said that the Kensington Property Owners Association suggested the following:

- Control and reduce expenses.
- Adopt a deficit budget policy.
- That there be more cash flow reporting, because cash, ultimately was the only thing that counted.

Simon Brafman asked why President Welsh didn't think another meeting of the Finance Committee would be needed. President Welsh responded that he thought the Board had already received the information it needed from the committee. Mr. Brafman suggested that, given the number of questions, it might be a good idea to hold another committee meeting.

Mr. Brafman asked how much taxpayer money had been spent on the writ and how the community had benefitted. President Welsh responded that, from his point of view, the District had been sued because

of a political loss on the part of the litigants: They weren't happy with the loss, and so they went to the courts. President Welsh said that, in his experience in government, if one allowed people to force a change in policy with litigation, then more litigation would ensue: if there were a settlement there would be more litigation. Mr. Brafman asked if it wouldn't have been better if the Board had voted again on another night – whether this might have avoided litigation. President Welsh said he didn't know if that would have stopped the suit from being brought. He noted that three Directors had been sued personally, they had appealed it to the Court of Appeals, and the Court of Appeals had ruled in favor of the Directors, noting that the underlying argument was illegitimate.

Andrew Gutierrez said he was surprised by the legal expense amounts cited by Karl Kruger. He said the lack of community knowledge about expenses showed a lack of transparency on the Board's part. He said that posting things with insufficient time was another example. He said there had been a Chief who had caused a lot of litigation, there had been the Reno incident, there was freeway-style lighting on the road, there was a zero tolerance policy. He said transparency needed to be improved and that the majority could start by keeping the new members of the Board informed.

Leonard Schwartzburd said, as one of the petitioners, that, if the Board had taken the vote again and done it properly, there would have been no suit filed. He said if there had not been a total ignoring of the requests by a member of the Board regarding all those issues – stonewalling, stiff-arming, ignoring – there would have been no suit filed. He said that President Welsh had said there was no way to avoid the suit, and that wasn't true.

Mabry Benson said the whole point of the writ had been that the Board was to follow policy. She said she had planned to talk about the budgeted police car but said she would follow what Karl Kruger and GM Hart had said. She said there was zero set for parks in the budget and asked why. GM Hart responded that the budget was preliminary and much of it was a rollover from the prior year. Vice President Gillette asked what amount Ms. Benson thought should be budgeted. Ms. Benson responded $50,000 and suggested moving the $30,000 budgeted for the police car to parks. Vice President Gillette asked if there was some specific thing for which the money should be designated. Ms. Benson said there was serious concern about the Community Center and that something needed to be done immediately.

Gloria Morrison said that when some people speak about the park, there's some confusion. She said that when the community paid for the park, it purchased property from the School District. She said the Community Center, the amphitheater and the oval lawn in front of the Community Center had always been paid for out of the general fund at a rate of about 7 – 10% of the general fund. She said the tax revenue for the park was, technically, for the "new" part of the park. Mrs. Morrison asked that the budget contain a recap of available cash, which would show a consolidation of cash in each category to reflect what had happened during the fiscal year.

Mrs. Morrison said she had attended the "famous meeting" and that there had been no question that, when the Board went into closed session, the Chief's job evaluation and salary would be discussed. She said that, given the clarity of the agenda, she was still puzzled by the amount of anger about what happened. She said nothing seemed to have been hidden or sinister.

David Spath said that the primary function of the District was to provide public safety and that the Community Center wasn't critical to this function. He said that, if the argument was gong to be made to spend many thousands of dollars on the building, the group should be going out to the community. He noted that Measure L had been defeated. He said that two funding sources were restricted for police services and that the remaining major funding source was property taxes. He said this meant there wasn't much surplus money available for the Community Center for significant improvements. He said that, if more than $400,000 was going to be spent on the Community Center, it should not come from District funds – it should come from outside sources. He said the function and mission of the District was police protection.

President Welsh responded that ensuring the safety of the building was a priority.

Ciara Wood said the District was a community services district. She said the words "police protection" were added to the name while she served on the Board, between 1998 and 2006. She said it had been, fundamentally, a community services district and that police was one of the services provided to the community and that the reason the words "police protection" had been added was because the District was being passed over by Sacramento for police-related funding: Sacramento hadn't understood that the District provided police services. Ms. Wood reported that, a couple of years earlier, she had come to the Board about a Diablo Fire Safe matching grant in the amount of $15,000 and that the Board had made a commitment to this. She said this amount had not appeared in the District's budgets and that, if the Board didn't come up with the $15,000, the matching amount would go somewhere else.

District Administrator Wolter suggested that she bring the Kensington Improvement Club's "Kensington Past and Present" to the July Board meeting to review the District's history, to ensure that the Board had accurate information. President Welsh asked her to do so.

Anna Siri Oritz thanked the Board for its service and asked it to spend the taxpayers' money wisely.

Jim Watt said that the District's CalPERS obligations for the year were divided into two parts: a percentage and a flat amount. He said the flat amount was $204,000 and that, if the District paid this amount as a lump sum in July it could save $6,000. He said he and Karl Kruger had met with GM Hart for two hours to review the budget and said he wanted to discuss those line items that still concerned him most:

- 502 (officers' salaries) Mr. Watt said that, if he totaled up all the salaries including the step-up for one officer, he came up with a total of $904,000 and that the amount budgeted was $941,000. He asked that this amount be looked at. He also noted that the holiday pay, shown at $3,000, was a monthly sum not an annual sum: this should have been multiplied by twelve to equal $36,000. Debbie Russell, CPA responded that although the detail for the holiday pay was inaccurate, the bottom line was and, as such, would not impact the budget.
- 521T (retirement medical trust) Mr. Watt said the District had three medical budget categories: active, retirement, and trust. He said that the trust had been set up to accumulate future obligations for medical costs. He said the total amount that should be in this fund was $2.5 million but that the current amount in the fund was $670,000 or 28% of the total amount, which he said was a poor job. He said the amount budgeted for this should be looked at because the amount allocated had declined from the prior year.
  Ms. Russell responded that 521R and 521T were linked and that they were dependent on the actuarial reports. She said the District was in the midst of getting an updated study done – new studies were required every two years – and the new study should be prepared by August. Ms. Russell clarified that the ARC was funded in two ways: the pay-as-you-go (521R) and the balance due (521T) and that the total of these two amounts equaled the total amount needed to fund the medical requirements. She said that adjustments would be made if the new study indicated they were needed. Ms. Russell said the District was not underfunded: it used the amount required by the actuarial and that it would fund the total required amount over a period of 20 to 30 years. She said the District had always met its obligation and was not underfunded.
- The proposed automobile - $48,000. Mr. Watt said he would like to defer the purchase for another year.
- Reserves – instead of 10%, he'd like to see a 25% requirement.
- Franchise fees – he'd like these set aside as restricted.

Celia Concus asked if the modified budget could be reviewed again by the Finance Committee. President Welsh responded that another Finance Committee meeting would need to occur sometime between July 9th and August.

David Spath said that franchise fees didn't need to be restricted. He said that franchise fees were not a tax and were, therefore, exempt. He said, rather, the fees should be tracked, not co-mingled with the general fund, and used primarily to manage the franchise but that, regardless, the fees could be available in an emergency.

Director Cordova said that during the negotiations for the Bay View contract, ratepayers had been led to believe that franchise fees would be used only for garbage-related expenses. Mr. Spath said he agreed with this but that the fees should not be restricted.

Randy Riddle said that he would need to excuse himself from the room if the Board was going to discuss legal fees. Directors Cordova and Sherris-Watt said they wanted to discuss this topic. Mr. Riddle and Adam Benson left the room.

Director Cordova said that the $150,000 budgeted for legal fees was excessive, that this amount should be reduced to $70,000 and that the balance should be allocated to improvements for the Community Center.

Director Sherri-Watt concurred with this assessment but said she thought the budgeted amount should be reduced to $88,880 ($5,000 per month, per the contract, plus another $2,400 per month for one extra eight-hour day).

Director Gillette said she believed the budgeted legal fees needed to be limited to less than $150,000. She said she was optimistic that the District would not have the kinds of legal disputes it had had in the past, but she thought more than the $5,000 per month (per the contract) would be needed. She suggested that the District try to work a fee of $5,000 per month plus a negotiated rate for additional hours.

Director Toombs said that, because of the police contract negotiations, which were separate from the contracted monthly amount, the District likely would spend about $100,000 for legal fees. He noted that because the introductory contract with the law firm was almost over, it would be up for negotiation and that process would affect legal fees for the year.

President Welsh said the Board should do its best to estimate what the bill would be – looking at what had been spent so far with the new firm, spending with the new firm as time went on, and anticipating the negotiation costs. He said the District had also been paying extra to have the firm appear at Board meetings so the community could get to know them, adding that he didn't think the Board would want them to attend every meeting. He said he would like to have the General Manager develop an estimate of what the amount would be, which he thought would be less than the $150,000 budgeted. He noted that he agreed with Mr. Kruger that these line items needed to be disciplinary tools, with the understanding that, if amounts were exceeded, the Board would come back to the community to explain any overruns. He said he hoped to approve the preliminary budget, as is, with the understanding that the amount for legal fees would subsequently change.

Vice President Gilllette said the $5,000 included having General Counsel at meetings and that she thought it would be a good thing to have him at every meeting. She volunteered to work with GM Hart to develop ways to negotiate lower legal fees.

GM Hart pointed out that one of the unknowns was the contract negotiations were in process. He also noted that he couldn't control individual Board members contacting the attorneys. President Welsh suggested a limited number of hours for each Board member.

Director Cordova said she supported Vice President Gillette working with GM Hart.

Director Sherris-Watt asked that the target number be about $90,000.

GM Hart said that, at the Board's direction, he could put in any number. He reported that the legal fees, for the fiscal year 2014-15 year-to-date, were over $250,000 and that the proposed $150,000 was a decrease from this amount, although no specific formula had been used to derive it. He pointed out that, with the new firm, the more hours the District used, the higher the hourly rates. Director Sherris-Watt said she had used $300 as the hourly rate for her calculation, which was a blend of Adam Benson's and John Holtzman's rates. GM Hart said he would work with Vice President Gillette to develop an amount.

Director Cordova said it was helpful to have general counsel present at meetings, especially at closed session meetings, and said she would like to make it possible to maintain this presence.

Randy Riddle and Adam Benson returned to the meeting.
Director Sherris-Watt said she was pleased by the proposed new phone system and the discussion about a weapons policy. She said that she was cautious about the vehicle and that she would like to see a higher reserve number of about 15% of the budget, which might be achieved incrementally. She said she'd like to see the franchise fees restricted. Director Sherris-Watt and Deborah Russell discussed the $31,000 deficit that existed in the franchise fee account. Ms. Russell explained that, historically, franchise fees had been used only for garbage-related expenses and that, over time, the account that held these fees had grown to a considerable amount. She explained that, during arbitration, the franchise fee account had been overspent by $31,000, that this amount had been paid for out of the general fund, and that, therefore, the franchise fees to be received in the new fiscal year should reimburse the general fund.

Director Sherris-Watt said she'd like to see something allocated to the Annex and suggested that $1,000 be put towards exploring the building's potential uses. She said that, under Park-Miscellaneous, she wanted to see money allocated for Eagle Scout Projects, such as painting the flagpole, as suggested by Phil Zimmerman. District Administrator Wolter noted that, in the past, Scouts had solicited funds for Eagle Scout projects from the Kensington Improvement Club and the Kensington Community Council and that money contributed by KPPCSD had been nominal. GM Hart added that he had some ideas for Eagle Scout projects.

Director Sherris-Watt sais she wanted $241,000 or $158,000 (the remaining amount of the WW grant) moved from reserves to account 674 Park Construction. Deborah Russell noted the funds would need to lie in a 900 account because it would be a capital outlay, but that, unless there really was intent to spend the $241,000 in during the fiscal year, it should remain in reserves, where it's designated for that use.

Director Sherris-Watt said she'd like to see $20,000 to $25,000 appear in line 972 to cover seismic analysis. President Welsh said he could see more than this amount being needed. Director Sherris-Watt suggested increasing the amount to $50,000. Vice President Gillette asked if these amounts had been based on estimates. Director Sherri-Watt responded that there had been a recommendation for a seismic analysis and ADA improvements. President Welsh added that he hoped that construction might begin before the end of the fiscal year and this could drive a higher amount. Director Sherris-Watt said the Park Buildings would be meeting before the July 9th Board meeting and likely would be able to recommend a more accurate amount. She noted that a driving force was the WW Grant funds, which would need to be used by 2018. Vice President Gillette asked what was the grand plan: to make seismic upgrades and then see where things were?

Ciara Wood said the purpose of the structural analysis was to provide information about the constraints of the building and what could be done with it.

GM Hart and Director Sherris-Watt agreed that $25,000 would be a good amount to use for account 972.

Director Toombs asked if the Board was revising the budget or approving the preliminary budget to meet its legal obligation. President Welsh said he had intended to do the latter but, because of the input, had decided on the former.

MOTION: At 7:42 PM, Director Cordova moved and Vice President Gillette seconded, that the Board take a five-minute break.
Motion passed 5 – 0

AYES: Welsh, Toombs, Gillette, Cordova, Sherris-Watt NOES: 0 ABSENT:

The meeting resumed at 7:53 PM.

Director Cordova asked what the last item of account 576 (Misc. Dues, Meals, Travel), "miscellaneous meeting supplies" in the amount of $600, was for – noting that $6,000 had been budgeted for office supplies under account 582. She asked if this was for lunches or for supplies and if for supplies, she wanted to know how these supplies differed from those covered by account 582. Staff said they would research this and provide the answer.

Director Cordova asked about account 594 (Community Policing). She said the District had spent $10,000 of unfunded District money to build a new website and that, weekly, she received complaints about the website, primarily having to do with navigation. She questioned website maintenance costs of $2,000 since Sgt. Hui was talented enough to help the District out with that. She suggested that community volunteers could help manage this aspect of the District's operation to save on costs. District Administrator responded that the website elements of 594 included the monthly cost for Hostgator and periodic uploads and updates performed by Aaron Gobbler. GM Hart responded that he, too, had issues with the website and that he had met with Aaron Gobbler to discuss possible changes. He noted that any such work would need to be charged to an account.

Regarding account 668, Director Cordova said that some mothers had come to her and suggested that they take over the Annex and use it as a supervised after-school teen center. She said that Hilltop moms had suggested that the Dad's Club could fix it. GM Hart responded that he had toured the Annex and said that, if money were available, he'd like to see it brought back into code compliance, noting there were asbestos and water damage issues. He said an earlier report cited that over $125,000 would be needed to bring it to a useable state and said this might need to be a long term goal unless more funds could be located. Director Cordova suggested that a youth-targeted grant might provide the needed funds. GM Hart said he hoped that, by meeting with the County Supervisor, funds might be found that way.

Director Sherris-Watt said she would be happy to add this to the Park Buildings agenda and suggested that, if the Annex were to move along more quickly, perhaps that could be where Measure WW funds could be directed.

Regarding account 865 (the $1.00 lease for the Public Safety Building), Director Cordova said this contract would end in two years. She asked that future projections include in anticipated $30,000 lease payment, in case the Fire District wouldn't renew the $1.00 per year lease. Director Sherris-Watt responded that, at the last Fire District finance meeting, it was reported that expenses for the building were $108,000, that the KPPCSD uses one-half of the space and that, under those circumstances, the District's share would be $54,000 per year. GM Hart responded this wasn't an expense he anticipated in the new or next fiscal year. Director Cordova clarified that she meant this should be considered for future projections. GM Hart added that, if he were with the District in 2018, he'd like to address the KPPCSD's small footprint in any lease negotiations.

Director Cordova asked whether GL 890 took into account an increase in the hazardous waste fee. President Welsh responded he was unaware of any such increase. GM Hart said he would look into the matter.

Director Cordova said she'd like to defer the purchase of a patrol car. GM Hart responded that the car to be replaced had over 100,000 miles on it and that, when liability was considered, 100,000 miles was the threshold for emergency vehicles. Director Cordova said that other agencies facing budgetary constraints were reconsidering this 100,000-mile standard and she asked that it be revisited. GM Hart responded that this could be revisited. He noted that the police department's fleet had two vehicles with over 100,000 miles. President Welsh asked if, from a maintenance standpoint, it made sense to keep a vehicle for over 100,000 miles. GM Hart explained that miles driven didn't have to do with just Kensington; there were responses, training and other uses outside of Kensington. He said the car he recommended replacing was over 10 years old and had reached the end of its useful life. Director

Cordova asked if the replacement vehicle would be an SUV or a sedan. GM Hart responded that it would be an Impala sedan.

MOTION: Vice President Gillette moved, and President Welsh seconded, that the Board adopt the preliminary proposed budget.
Motion passed: 4 to 1

AYES: Welsh, Toombs, Gillette, Sherris-Watt NOES: Cordova ABSENT:

Vice President Gillette asked Director Cordova what it would take for her to vote "yes". She responded that she'd like to see a commitment on the legal fees now. Vice President Gillette said others on the Board wanted to see legal fees go down and said that it was her understanding that approving the preliminary proposed budget was needed to move the process forward and said she didn't think legal fees would be $150,000.

1. The Kensington Police Protection and Community Services District Board of Directors reviewed and considered the approval of Board Resolution 2015-05, approving an increase in the Supplemental Special Tax (Measure G) for each single-family residential parcel by a maximum of 2.436%. This was an annual evaluation based on the Consumer Price Index of the San Francisco-Oakland-San Jose Area.

GM Hart reviewed the memo he'd prepared. He reported that, for the prior fiscal year, the amount per single-family residential parcel had been $220. He said that, with a 2.436% increase, the amount for a single-family residential parcel would become $226. He recommended that the Board review the information, take public comment, and, if so desired, approve the resolution.

President Welsh invited public comments.

Rob Fermin said the Board did not have to go up to the full CPI amount and noted that there were multiple Bureau of Labor Statistics CPIs for the area that he thought might be more relevant, such as the Urban Wage Earners' CPI. GM Hart responded that the language of Measure G specified which CPI should be used, and it was the one cited at 2.436%.

Leonard Schwartzburd said he appreciated the way the Board was manifesting a degree of transparency and openness so the citizens could participate and make their wishes and ideas available. He asked if there would be a time later on to make a general comment about something that was present in the room that wasn't about the agenda item. President Welsh responded that public comments could be taken at the end of the meeting.

Jim Watt said that, with the addition of COPS funding, the District would end the year with a surplus, which he said was important to the discussion of Measure G. Mr. Watt said that Director Toombs had been in favor of the measure, which had been brought to the voters in 2010. He said that information contained in the voter handbook indicated that, at that time, the District was looking at a $364,000 deficit and that it was imperative that the measure be approved. He said the language of the measure contained certain prerequisites that had to be met before it came up for a vote: 1) that the GM was to present, to the Board, information about the amount of funds collected and expended under the ordinance; and 2) the status of any project required or authorized to be funded by the ordinance. He underscored that Measure G funds could be used only to fund police-related expenses. He said that the projected surplus indicated there was no need for an increase in the amount collected under Measure G to support police services and that the provisions of the ordinance hadn't been followed: Nothing had been submitted by the GM regarding the expenditure of the funds or why the increase was necessary.

Randy Riddle said the language of the measure contemplated that the GM would file a report on those issues. He said the matter could be held over until the next meeting to allow time for the report to be filed.

Lisa Caronna said the total increase per parcel was $5.62 annually, which was a tiny amount of money per person. She said there were many expenditures people had indicated they wanted to see, such as the Community Center, the park, higher reserves, contingency funds, and other projects with respect to the general operation of the District – all of which would cost money. She said that, when Measure G was passed, it was because people didn't want to see services cut, year after year. She said that the increase in Measure G could free up property tax funds for some of the other suggested items. She noted it was prudent to approve small increases, rather than having to go back to the voters, and she concluded by saying that she would support a $5.62 increase.

Rick Artis said he seconded Ms. Caronna's comments. With respect to the vehicle proposed in the budget, Mr. Artis said that when his old car broke down, it didn't interfere with a 9-1-1 call. He said that, if a police car broke down, it could be of great consequence to the community. He said that there were things that should be taken care of, and that he supported an increase in the Measure G amount.

Rob Fermin encouraged a holistic approach to all aspects of the budget.

Anthony Knight said he favored the increase in Measure G. He said that, if there were a surplus at the end of the year, it could be used to help build reserves, as Director Sherris-Watt had recommended. He said healthy reserves were good public policy. He said the increase in Measure G could also be used to fund necessary items.

Leonard Schwartzburd said he wanted to talk about the principle involved. He said the increase would be like putting the cart before the horse – there shouldn't be a tax increase before a need was established.

David Spath said the increase was justified and that he supported it. He said the District needed to be consistent with the method used to increase the measure and suggested going back and ascertaining what method had been used in prior years. Vice President Gillette asked why it was important to be consistent. Mr. Spath said that, if the Board were to change, it would need good to have good justification; using consistent methodology was prudent.

Mabry Benson said it would be good have the income and expense report, as required by Measure G, and that a verbal report given that night would not be satisfactory. She said this was a good reason to postpone the item to the July meeting. She said she also thought Measure G should be discussed at a Regular Board meeting, not at a Special meeting. She said that the Urban Wage Earners' CPI should be used since such a large percentage of the budget was police salaries. Director Toombs asked Mr. Fermin what the difference was between this and the 2.436% CPI figure cited. Mr. Fermin responded, 0.4%.

Director Cordova said she was disappointed that there hadn't been more of an attempt at cost savings reflected in the budget and said she hoped to see more of it in the next version. She urged finding $13,000 of cost savings, rather than considering a $13,000 increase in Measure G. She said she didn't want the taxpayer to continue to shoulder the burden of the District being unable to balance a budget and said she supported continuing the discussion to the next meeting.

Vice President Gillette asked for a history of the report requirement. District Administrator Wolter responded that, in the past, there had not been a report – just the presentation of the budget. Vice President Gillette asked Randy Riddle if there appeared to be a legal requirement to provide a report. Mr. Riddle responded that the ordinance stated that the GM was required to report information but that there was nothing in the ordinance stating that the Board couldn't vote on the matter without the report. He said the Board could consider that it had the information in the form of the budget, or in some other form, so that it had the information upon which to make a decision. He reiterated that the report was not a precondition for taking action. Vice President Gillette asked Mr. Riddle to review what should be in the report. Mr. Riddle read the relevant section of the ordinance, which said the report should contain: the amount of funds collected and expended under the ordinance; and the status of any project required or authorized to be funded to carry out the purposes set forth in the ordinance. President Welsh asked

for clarification whether this applied to the year just ended or the forthcoming year. Mr. Riddle responded that it seemed to apply to the year just ended. Director Sherrs-Watt said she felt the District had failed to meet the obligation to provide the report. Reading from Section 4 of the ordinance, she said the GM was to file the report with the Board no later than June 30th of each year and said she felt the report should be written. She added that she found no fault with GM Hart, who had been with the District only 16 days. She said that, in the absence of the report and because she wanted to be sure that all possible savings had been identified, she was uncomfortable with moving forward with an increase in Measure G.

Director Toombs said he thought it was reasonable to approve the proposed increase. He noted that Measure G money went straight to police expenses. He said the District could not include COPS funding in its budget and that without the COPS funds, the District's preliminary proposed budget showed a deficit. He said the increase in the special tax afforded the opportunity to free up general fund money to be spent on things other than police. He said there had been discussion about budgeting $50,000 for the Community Center and $25,000 for the Annex and that money had to come from someplace. He also noted that money freed up by an increase in Measure G money could free up money for reserves. He concluded by saying that the purpose of Measure G had been satisfied, that the District was facing a deficit, that with the additional expenses proposed earlier in the evening the District would be facing an even larger deficit, that this would be a cost of living increase – not a new tax, and that he was in favor of the increase.

GM Hart noted that another unknown, with respect to the budget, was that the District was in negotiations.

Linda Spath asked if there was a reason why the matter couldn't wait until the next meeting. Director Sherrs-Watt responded that the ordinance stipulated that the report had to be filed with the Board by June 30th. GM Hart interjected that he would be filing the report the next day to be in statutory compliance, if that was the direction of the Board.

Vice President Gillette said she didn't want to do something that wasn't legally correct. She noted that, although legal counsel had said the District was in compliance, she didn't see a reason to rush through the matter that evening. She said she wanted to be sure about the CPI percentage and about whether or not the Board needed to have a written report.

President Welsh said the Board wouldn't lose anything by tabling the item and taking it up at the next meeting. He asked GM Hart if he would have the report prepared the next day. GM Hart answered in the affirmative. He said that tabling the matter would also afford the opportunity to explore whether to use 2.4% or 2.0% for the CPI factor.

Mabry Benson asked if the report could be posted on the website. GM Hart responded in the affirmative.

MOTION: Director Cordova moved, and Director Sherris-Watt seconded, to continue the item until the Board's next regular meeting on July 9th.
Motion passed: 3 – 1 – 1

AYES: Welsh, Sherris-Watt, Cordova NOES: Toombs ABSTAIN: Gillette ABSENT:

President Welsh noted that the original police special tax had no CPI escalator, so that amount was frozen at the amount set in the mid-nineteen nineties, and, therefore, the only thing the District had to compensate for that was Measure G.

Vice President Gillette clarified that she had abstained because the Board had gotten into trouble before when it had taken a risk about whether or not it had been in compliance. She said that, although she didn't want to take that risk, she fully supported the increase.

2. The Kensington Police Protection and Community Services District Board of Directors reviewed and considered the approval of Board Resolution 2015-06, affirming the establishment of the appropriations limit applicable to the District during fiscal year 2015-2016.

Randy Riddle explained that the California Constitution requires local agencies adoption of a resolution by the Board affirming the establishment of the appropriation limit of $3,744,262. Mr. Riddle recommended that the Board affirm that amount.

Director Toombs clarified that, every four years, the public had to vote on the appropriations limit. On the intervening years, the Board needed to pass resolutions affirming the amounts. He said the last appropriations limit vote, Measure V, had occurred in November 2014 and was conducted at that time to save on the cost of the election.

MOTION: Director Cordova moved, and Director Sherris-Watt seconded, that the Board adopt Resolution 2015-06, affirming the vote of the electorate in November.
Motion passed 5 – 0.

AYES: Welsh, Toombs, Gillette, Cordova, Sherris-Watt NOES: ABSENT:

President Welsh invited Leonard Schwartzburd to comment.

Leonard Schwartzburd said he wanted to comment about the recall. He said he had nothing to do with it and that no one he knew had anything to do with it. He said he thought it was divisive, he was opposed to it, and the community didn't need that kind of divisiveness because the community was healing. He said that if the Board was functioning the way it was now, and whether he agreed with what the Board did or not was immaterial. He noted there was an open democratic process going on and that was what counted. He concluded by saying that, if it had been like that, he would not have been part of the writ.

Vice President Gillette thanked Dr. Schwartzburd for his comments and said it was disheartening to think that people would call for a recall of any of the Directors, noting it was expensive and divisive. She pointed out that the Directors volunteered their time and made a commitment to the community. She said that differences of opinion was a poor reason for a recall and that she would make the same comments whether it were she, or any other Director, facing a recall.

Director Cordova said that, when Thomas Peele had asked her how she felt about a recall, she had responded that it was a sacred tool of the electorate. She said the recall of Governor Davis had been unfortunate and that she wished the public could see what went on in Closed Sessions because she felt it was very productive, cordial, and efficient. She said that, as a sitting Director, it would be inappropriate to have anything to do with a recall.

MOTION: Vice President Gillette moved, and President Welsh seconded, that the meeting be adjourned.
Motion passed: 5 – 0

AYES: Welsh, Toombs, Gillette, Cordova, Sherris-Watt NOES: ABSENT:

The meeting was adjourned at 9:01 PM.

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Len Welsh
KPPCSD Board President

Lynn Wolter
District Administrator

Meeting Minutes for 7/9/15

A Special Meeting of the Board of Directors of the Kensington Police Protection and Community Services District was held Thursday, July 9, 2015, at **6:00 P.M.**, at the Community Center, Kensington, California. The Board's regular monthly meeting followed.

ATTENDEES

Elected Members	Speakers/Presenters
Len Welsh, President	Randy Riddell, Renne Sloan Holtzman Sakai LLP
Pat Gillette, Vice President	Deborah Russell, CPA
Chuck Toombs, Director	Adam Benson, Renne Sloan Holtzman Sakai LLP
Vanessa Cordova, Director	Mabry Benson
Rachelle Sherris-Watt, Director	Nina Harmon
	Celia Concus
	David Bergen
Staff Members	Paul Dorroh
Interim GM/COP Kevin Hart	Gloria Morrison
Sgt. Hui (on duty)	Simon Brafman
Lynn Wolter, District Administrator	Frank Lossy
	Lori Trevino
Press	Leonard Schwartzburd
	Jim Watt
	A. Stevens Delk
	Karl Kruger
	Marilyn Stollen
	David Spath
	Linda Spath
	Garen Corbett
	Catherine de Neergaard
	John Sullivan
	Barbara Steinberg

President Welsh called the meeting to order at 6:02 P.M. President Welsh, Vice President Gillette, Director Toombs, Director Cordova, Director Sherris-Watt, Interim GM/COP Hart, and District Administrator Wolter were present.

President Welsh announced the Board would not discuss Item 2 (GM/COP Contract and Terms) in Closed Session. He invited public comments on the Closed Session Item and clarified that the Board would be receiving an update on the MOU negotiations.

PUBLIC COMMENTS

Celia Concus said she'd looked at MOU's for the period 2008 – 2014 and noted:

- The officers had received a 13% salary increase.
- Two new positions had been created, Master Sergeant and Corporal, which came with increased salaries.
- Post certificates resulted in increased incentive pay. These increases, when added to the salary increases, resulted in a total increase of 13¾ %.
- Despite these increases, the officers hadn't made contributions to their retirement benefits.
- During this same time period, State and UC employees had taken pay cuts.

Ms. Concus said that the officers shouldn't be granted salary increases in order to pay for PERS contributions.

The Board entered into Closed Session at 6:08 PM to confer with Labor Negotiators (Government Code Section 54957.6). Agency Representatives: Jonathan Holtzman of Renne, Sloan, Holtzman, Sakai and Employee Organization: Kensington Police Officers Association.

The Board returned to Open Session at 7:35PM.

President Welsh took roll call. All Directors were present.

President Welsh reported that the Board had addressed only Item 1 on the Closed Session Agenda, that the Board had given appropriate guidance to its attorneys, and that no action had been taken.

President Welsh invited public comments on items not on the agenda.

PUBLIC COMMENTS

Barbara Steinberg said that problems had been slowing the process of trying to re-establish a post office in Kensington, that Director Cordova had been helping, that Congressman de Saulnier had offered to help, and that letters from the community were needed.

Karl Kruger asked to talk about the proposed recall. Randy Riddle, KPPCSD legal counsel, advised that public comments needed to fall within the Board's jurisdiction and that the recall fell outside this jurisdiction.

Simon Brafman thanked GM Hart for attending the KCC meeting and for expressing interest in doing work in the park. He asked about traffic tickets and the extent to which they were being pursued in court. GM Hart asked for thirty days to evaluate the matter.

Mabry Benson said she'd heard rumors of irresponsible spending and suggested that reports of monthly spending be posted on the website and that there be a rotation among all of the Directors for signing off on checks.

Director Cordova asked GM Hart to explain the process of Directors signing checks. GM Hart responded that, on a bi-weekly basis, two Directors and himself signed the Transmittal Form, listing the period's expenses, that accompanies checks to the County and which authorizes the County to sign the checks. He clarified that the District printed the checks but did not sign them: the County did this. He said that, since he'd been with the District, emails had been sent to all the Directors and that the first two to respond signed the Transmittal Form. Director Sherris-Watt suggested that there be a rotation

among the Directors to sign the transmittal form. Director Cordova thanked GM Hart for clarifying the checks and balances of the process.

Catherine de Neergaard thanked President Welsh and GM Hart for providing her with a lot of information and for expressing a willingness to put a lot of financial information online. She asked about crime statistics, specifically what "suspended" meant. GM Hart responded there could be a variety of reasons for case falling into the category, such as unfounded, suspended for purposes of investigation pending callbacks, or inability to locate the reporting party. She said there had been a lot of community research, and she asked the Board why not split the General Manager/Chief of Police position. President Welsh responded this would be addressed under another item.

Leonard Schwartzburd said he appreciated the fact that the Board President had allowed a large range of opinions to be expressed at meetings and that the bullying that had come from various quarters had largely ended. He said he appreciated the hiring of Kevin Hart, an obviously competent man of goodwill who had been carefully listening to and having interest in how a variety of people felt about what was needed to re-establish trust in the community. He said he appreciated the work of Directors Cordova and Toombs to develop long-term goals and a process for achieving them by maximizing participatory democracy. Dr. Schwartzburd said he wanted to discuss the recall. Randy Riddle responded that was not an allowable topic for the Board meeting. He said pain was a primary motivator for causing people to change. He said there needed to be power sharing. He said that, when he started to publish the "Lookout" there were no channels that were needed for people to make informed choices – the "old guard" controlled other channels. He said this was no longer the case, citing Next Door and the new editor of the "Outlook". For needed trust, he said, among other things, the Board needed to allow for more input regarding a possible increase in Measure G and needed to reconsider the composition of the Finance Committee. He encouraged the Board to continue the process of change and find new approaches to show their willingness to share power, rather than control power.

Mabry Benson asked when the District would get its audit for Fiscal-Year 2013-14. President Welsh and GM Hart responded it should be received by August. He said the audit and the actuarial report were important and he was pushing to get them. She asked when the audit for the year just ended would begin. GM Hart responded it would begin in September. Ms. Benson asked when the 2015 Audit would be completed. President Welsh responded that would be largely dependent upon the auditor. Director Cordova asked when the contract with the current auditor would end. GM Hart responded that the District was in year two of a three-year contract.

CPA Deborah Russell clarified that, for many years, the District had had the same auditor but had changed for the 2013 audit. She said that this transition had caused delays in the 2013 audit because of additional work that was needed as a result of the change. Director Sherris-Watt noted that compliance required completion of the audit within six months of the fiscal year's close.

BOARD COMMENTS

Director Cordova said that Bill Stanton had passed away and that he had been an interesting, special and kind-hearted man. She reported that he had met with GM Hart the prior day and had asked if the Dublin City Council said the Pledge of Allegiance at the beginning of its meetings and said she hoped the Board would contemplate re-introducing that, with a Boy or Girl Scout leading. President Welsh suggested discussing the matter at the next meeting. Director Cordova noted that GM Hart had been placing the American flag behind the Board prior to its meetings.

Vice President Gillette congratulated GM Hart on his first 24 days and commented that a good thing had happened when the District had selected him as the Interim GM/COP. She said the process had been terrific and that the community had chosen someone who was going to bring professionalism and good changes to the position. She said she was looking forward to what Directors Toombs and Cordova would be reporting later in the meeting about the community involvement in the consideration of what

the District should look like, going forward. She said that, given the available options, it made sense to investigate those options thoroughly.

President Welsh said he echoed Vice President Gillette's comments about GM/COP Hart, noting that he had already shown skill at fining ways to cut costs by being creative and by using his contacts.

STAFF COMMENTS

GM Hart thanked the Directors for their comments. He reported that, to date, he had met with, or talked with by phone, about 45 people; had toured the park buildings; had begun the process of auditing and purging the property room; and had begun a review of police policies. He reported that the Board Policy Manual needed to be reviewed to ensure it's current and legal. He reported that he had assigned one of the officers to resume working in the District to address items needing attention. He also noted that his background check was nearing completion. He concluded by saying he had an open-door policy and invited members of the public to visit and that he would be willing to make house calls.

District Administrator Wolter reported that, at the last Board meeting, there had been a question about the history of the KPPCSD. She said that the Kensington Improvement Club's "Kensington Past and Present" book contained a timeline showing:

- 1946 – Kensington Police Protection District was formed
- 1949 – Kensington police were equipped with police cars (previously officers had had to use their own vehicles)
- 1953 – Kensington Police Protection District was re-organized as the Kensington Community Services District (KCSD)
- 1955 – Youth Hut, later re-named the Community Center, was built, and responsibility for parks and recreation was vested in the KCSD by Kensington voters
- 1993 – The name of the Kensington Community Services District was changed to the Kensington Police Protection and Community Services District, to assure State funding to the District.

District Administrator Wolter reported that, in addition to being the tenth safest suburb in the Bay Area, as had been reported a couple of months earlier, Kensington had just been named the 36th safest city in the State in a consumer report produced by Value Penguin, based on FBI crime metrics. She reported that Albany had been ranked 147, Berkeley had been ranked 375, and El Cerrito was ranked 334.

CONSENT CALENDAR

President Welsh asked if anyone wanted to pull items.

Karl Kruger asked to pull the Profit and Loss Statement and to discuss variances in accounts 564, 672, 840, and 850. Director Toombs said that, with respect to account 564, the difference between what had been budgeted and what had been spent was due to timing. District Administrator Wolter said she would research the difference for 672 and report back art the next Board meeting. Mr. Kruger said there needed to be an explanation for the differences between what had been budgeted and what had been spent year-to-date. Following discussions about the specific accounts, there was a discussion about a variance report. Director Cordova said there had been discussions about variance reporting and what threshold should require comment. She asked if this topic was to have been looked into by the Finance Committee. She asked for a fifth column to show the variance. Mr. Kruger asked for both dollar amount and percentage information. President Welsh said that, at the next Finance Committee meeting, the group could look at how to make the documents more self-explanatory. Director Gillette said she would like footnotes because these likely would answer most of the questions. GM Hart responded that staff would work on this to make it more clear and transparent.

A. Stevens Delk thanked Karl Kruger for his work and asked if he would identify, by name, the accounts to which he referred.

Karl Kruger asked why account 850 (Insurance) was over budget. CPA Deborah Russell explained that an insurance bill had been pre-paid but that the adjustment hadn't been made yet.

Catherine de Neergaard said that, with respect to account 672 (park operations and management), she said that the Finance Committee had discussed this and had found that money had been budgeted for tree removal in the event that trees had to be cut down but that such work hadn't been needed.

With respect to the March 12th minutes, Ms. de Neergaard said she had sent an email to District Administrator Wolter late that day and previously on May 14th. She said she was protesting, again, the way her speech at that meeting had been characterized. She said she also wanted to protest how Haig Harris' speech had been characterized. She said that both Haig Harris and his client, Cathie Kosel had written letters, which were contained in the agenda package. She said both speeches should be changed before the March 12th minutes were approved. The Board discussed resolving the matter by adding a footnote, attaching copies of the correspondence received from Ms. Kosel and from Mr. Harris, and attaching copies of Ms. de Neergaard's emails to the minutes.

Ms. de Neergaard also asked for a pre-audit financial statement for fiscal year 2013-14.

Frank Lossy asked that the sound system be improved. GM Hart responded that the amount budgeted for a new sound system had been doubled in the proposed budget and said that, if approved, getting the new sound system would be a high priority.

A. Stevens Delk echoed Dr. Lossy's comments.

Director Cordova asked to discuss Item j, correspondence. She suggested that constituent correspondence be a supplemental part of the Agenda Packet, as a solution to the bulk of the Board packets. GM Hart responded that he would review the process of how correspondence is handled to ensure that all that's meant for the public record becomes so. President Welsh asked Director Cordova to provide the Berkeley link and asked GM Hart and District Administrator Wolter to look at the Berkeley website to see how Berkeley handled correspondence.

Director Sherris-Watt said she had a question about Item h, page 56. She asked who had written it. GM hart responded that the investigative Sgt. had written it and added that this was another item he wanted to review to ensure the reports were informative and transparent.

MOTION: Director Toombs moved, and President Welsh seconded, that the Consent Calendar be approved, with correspondence received from Haig Harris, Cathie Kosel, and Catherine de Neergaard to be added to the March 12th minutes.
Motion passed 5 – 0

AYES: Welsh, Toombs, Gillette, Cordova, Sherris-Watt NOES: 0 ABSENT:

DISTRICT OLD BUSINESS

President Welsh asked to discuss Item 2 first.

2. The Kensington Police Protection and Community Services District Board o Directors reviewed and considered the approval of Fiscal-Year 2015-16 proposed budget. The Board of Directors reviewed and approved the preliminary budget for FY 15/16 at its Special

Meeting held on June 29, 2015. The General Manager presented the proposed FY15/16 budget for consideration. The General Manager's recommendation was to review supporting budget documents, take public comment, deliberate, and approve the FY 15/16 proposed budget.

President Welsh clarified that the Board had had a preliminary reading of he budget on June 29th, that this was the first reading of the proposed actual budget, and that the Board would consider the final reading at its August meeting. President Welsh asked GM Hart to brief the Board.

GM Hart said that some amounts had been revised between the preliminary version of the 2015-16 Budget and the proposed actual version. He said that, although the Finance Committee had reviewed the preliminary budget and had recommended it for approval, a meeting date needed to be set for the Finance Committee to review the proposed actual version.

GM Hart summarized budgeted expenses, which totaled $2,844,030. CPA Deborah Russell summarized revenue, which totaled $2,895,024. CPA Russell reported that the levy tax (401) amount had been budgeted for a 4.5% increase over the levy tax amount, less old taxes collected, for the prior fiscal year. She said that the Homeowners' Tax amount would remain flat and that the Police Special Tax (402) was fixed, as there was not CPI escalator allowed for this. She reported there had been no change made to Measure G, which does allow for a CPI escalator. She noted that COPS Grant revenue could not be included in the budget and that the increase in franchise fees reflected the new contract, which would go into effect in the fall.

CPA Russell reported that revenues were budgeted to exceed expenses by $50,994 and that, at the end of FY 2015-16, cash was projected to be $1,531,656. She noted that the proposed budget did not include COPS funding, nor did it include any possible changes in the MOU. She reported there had been some changes made to the way in which fund balances were reported, to reflect that some funds were more committed than others. CPA Russell reported that the balance in the Park Buildings Fund had been reduced to $216,500 to reflect $25,000 having been moved to the park operating budget for work to be done on the Community Center. She reported that, once the Franchise Fees account had reimbursed the general fund for the $31,000 that had been spent previously for arbitration, the ending balance for this account was projected to be ($7,977). She noted that, in the following year, the franchise fee balance would become positive. She reported that, at the end of FY 2015/16, unassigned cash would be $1,150,304, which would equal 40.45% of total expenditures.

Gloria Morrison asked, if an MOU that increased costs were to be approved, whether the increased expense come out of the unassigned cash. CPA Russell responded that this would come out of the current year budget, causing police salaries and benefits to increase and this would leave the District with less available cash at the end of the year. She clarified that the increased cost would not be considered a contingency.

David Spath asked about the $25,000 that had been moved from the committed Park Buildings Replacement fund to account 972. President Welsh clarified this was to pay for seismic work on the Community Center. Director Sherris-Watt noted this expenditure was related to the need to spend money to qualify for the remaining $158,000 Measure WW grant funds by December 2018.

Gloria Morrison asked about money set aside for the Annex. She said that, in the past, there had been various points of view about the viability of the Annex. She asked if there was a plan for the Annex and the newly allocated $1,000. President Welsh said there wasn't a plan for the building. Director Sherris-Watt said there was a desire to begin to explore the possibility of what could be done with the Annex, with the anticipation that, if improvements to the Community Center couldn't be made in time, work could be done on the Annex in order to qualify for the WW money. President Welsh asked about the condition of the building. GM Hart responded there were water damage and, possibly, some seismic issues.

Vice President Gillette said she didn't understand why the District would put any money into the Annex and asked if the previous park committee had looked into the Annex. Director Sherris-Watt responded they had but that the current committee wanted to explore what could be done on a smaller, less expensive, scale. She said the goal was to use the grant money to improve the community in some way. Vice President Gillette said the Board should be careful about putting $1,000 in the budget for the Annex without knowing what was to be done with it. Director Sherris-Watt responded that this was a placeholder to indicate interest.

David Bergen said there was no money budgeted for the District's unfunded pension obligations. CPA Russell responded that the OPEB study addressed medical liabilities and that the District had met its liability obligations on this front. Mr. Bergen asked if the names of the officers and their dependents receiving benefits could be published. GM Hart responded that he and Mr. Riddle would check to see if the names could be published. Ms. Russell noted that the amount paid per individual, without the names, could be made available. Director Cordova added that, once an employee retired, CalPERS administered this program. Director Toombs noted that detailed information was contained in the detail for account 521R and reiterated that the District was current with its OPEB obligation and said there were no major unfunded liabilities.

Lori Trevino commended GM Hart for preparing the budget document and said it was easy to understand. She said the property tax revenue projection was too conservative. She said the assessed valuations for Kensington would increase by over 6% and therefore an increase of greater than 4% would be appropriate. She said that she didn't want the District to spend the projected difference on fixed costs such as salaries and benefits and that it was important to see the 2013-14 audit in order to know what the District's balances really were. She also said that, under new Government Accounting Standards, there would be a new actuarial report for pensions and that this would increase the District's liability on the books. She said the net pension liability would need to be reported on the balance sheet. Director Cordova said she had passed Ms. Trevino's analysis on to Adam Benson.

Jim Watt commended Ms. Trevino and said the property tax amount that Ms. Trevino had posted on Next Door was $1,555,000, which was $40,000 more than budgeted. Mr. Watt thanked Mr. Hart for moving the budget in the right direction, noting that, between the first iteration of the budget and the current version, the budget had gone from a net of ($16,000) to a net of about $51,000. He noted that, with the additional revenue cited by Ms. Trevino and the likely COPS revenue, the District's budget was looking good. Mr. Watt cautioned that things were changing: CalPERS controlled the destiny of many budgets because they determine what the District will be paying, in terms of pension, and CalPERS was very dependent upon what it would make on its investments. He cited a recent Chronicle article that reported that CalPERS had recently earned 3% on its investments, but it needed to earn 7 ½%. He said it was important, in the good years, to put money aside in anticipation of future demands. Mr. Watt said the amount being set aside for the medical trust liability was about 2/3 unfunded and that the District needed to be prepared to set aside more money for this. He also said he disagreed with replacing one of the automobiles, questioning whether the District needed seven vehicles.

Mabry Benson said the District had been incurring about 1,000 hours of overtime per year at an hourly time-and-a-half rate of about $60. She questioned if the budgeted compensated absences and overtime calculations and amounts were correct. Ms. Russell responded that they were. President Welsh said this would be addressed in greater detail at the next Finance Committee meeting, which he said would occur in the last week of July and would be posted on the website.

Celia Concus questioned why $6,500 had been budgeted for item 572 Recruiting. GM Hart responded that one of the officers had notified him that he likely would be taking a job elsewhere. She responded that she thought reserve officers were the ones in line to move into openings and that there would be no recruiting costs under such circumstances. GM Hart said this was an option he could explore but that he wanted to get the most highly qualified individual for the community. Ms. Concus also questioned the $10,200 budgeted for 516 uniforms. Ms. Russell responded that this would cover uniforms for the officers and the new GM/COP.

Mr. Riddle explained that this was the first reading of the budget and that the second reading would occur at the August meeting.

MOTION: Vice President Gillette moved, and Director Sherris-Watt seconded, that the Board approve the budget, with the provision that there be additional review at the next Finance Committee meeting and at Board's the August meeting.
Motion passed 5 – 0

AYES: Welsh, Toombs, Gillette, Cordova, Sherris-Watt NOES: 0 ABSENT

GM Hart clarified that a preliminary budget had been required because a proposed budget would not have been ready by the June 30th deadline and that, therefore there had been a special meeting to review the preliminary budget, in order to meet statutory requirements. President Welsh noted that the change in leadership was, in part, to blame for the tardiness.

MOTION: Vice President Gillette moved, and President Welsh seconded, that there be a five minute break and that the meeting be extended past 10:00 P.M.
Motion passed 5 – 0

AYES: Welsh, Toombs, Gillette, Cordova, Sherris-Watt NOES: 0 ABSENT

The meeting resumed at 9:49 P.M.

3. Directors Toombs and Cordova delivered an update report on the proposed framework for the Ad Hoc Committee for Governance and Operations Structure for the District. This item had been previously discussed on June 1, 2015. The GM's recommendation was that the Board receive the presentation and take action, if appropriate.

Director Cordova reported that she and Director Toombs had been charged with the task of proposing a framework for exploring a handful of options for governance and operations models and had been given direction by the Board to explore four of them, which included the current structure. She said everything it contained was a suggestion and that she and Director Toombs would defer to the public and the committee for suggestions.

Director Toombs added that it was proposed that Board get committee members. He noted that the application form for the committee had been posted on the website on July 1 and that they were due back on August 1. He said his and Director Cordova's proposal included community outreach, collaboration with external partners, and proposed benchmark deliverables. He said that the intent was to give the committee lots of leeway within the four categories that had been established by the Board.

Director Gillette said she thought the committee should be large so that there could be subcommittees studying various aspects and then reporting back to the committee as a whole. She said she would like for the committee to examine other permutations of the four identified options, such as combining resources with the Fire District, without actually merging the two districts. And, she said she'd like to see the work completed sooner, perhaps by the spring.

Director Cordova noted that she and Director Toombs weren't committed to everything in the document and that they welcomed input from the Board and the community.

Board consensus was that the committee should consist of ten people.

Frank Lossy suggested that the General Manager should be part of the process.

Mabry Benson said she would prefer a shorter timeline and that she was glad for the flexibility provided for in the guidelines. And, she said the issue of whether or not to separate the GM/COP position should

be discussed by the committee first, given the fact that GM Hart was an interim GM/COP whose contract would expire within eight months. Director Toombs responded that he thought this should be considered last, in light of the fact that other elements of what would be explored would affect this decision.
Director Gillette said she thought options should be explored simultaneously, not sequentially.

Director Cordova said that, with respect to splitting the GM/COP position, the District already knew it legally needed a GM. She and Director Toombs agreed this would be a committee function.

Garen Corbett said there was a lot to like about the document: it was an opportunity to engage a lot of the expertise in the community; and it's a framework that's both flexible and guided. He suggested that, rather than come back with recommendations, the committee come back with objective analysis on different options. He said it was it was important for the community to have objective facts and it was important to have resources to help follow up on some of the research.

John Sullivan read a memo and said he would send a digital copy of it to GM Hart. He said the proposal developed by Directors Toombs and Cordova would have a committee determine what kinds of service the community should have, how those services should be delivered, how the police department should be administered, how the community should pay for these services and administration, and whether the KPPCSD should be consolidated with the Kensington Fire District. He said he wanted to propose a modification to the proposal that would address one aspect of the proposed scope of work: whether Kensington should contract out for police services with other agencies. He said he wouldn't address the separation of the GM and COP positions because this would be determined by whether or not the community contracted out for services. And he said he wouldn't address the concept of consolidation because he thought odd that one district would consider dissolving another district without reference to the participation of that second district. He said that the issue of contracting out should include an advisory vote of the residents.

Paul Dorroh said he appreciated Mr. Sullivan's comments and thanked Directors Cordova and Toombs for the work they had done on the structure of the committee. He said he wanted to remind the community that, in 2009, there had been an initiative petition that had resulted in the Board adopting an ordinance that would require a vote of the citizens on any effort to contract out police services. He added that, because the ordinance had been adopted in response to a citizen petition, it could not be amended or repealed by the Board. He concluded by saying that, if the Board entered into a contract for police services without such a vote, that contract would be null and void. He said that he applauded citizen research on all options and that it was inappropriate to zero in on contracting as a unique and only solution before the community had defined all the problems it was trying to address.

John Sullivan said he was aware of this requirement and said there was a difference between the vote Mr. Dorroh mentioned and the one he was suggesting: he was suggesting a vote be taken on whether the community contracted out or continued to rebuild police services before the Board made an official decision about what it wanted to do. He said a vote should shape the Board's decision. He said the committee's job should be to educate the community so the community could direct the Board.

Nina Harmon said the Fire District Board had asked her to attend and to express surprise at the more formal turn toward a merger discussion. She said the Fire District Board had never been approached formally. She said the Fire Board welcomed discussion. President Welsh asked what structure such a discussion should take. She responded that, because this was being initiated by the KPPCSD it should make that decision. Vice President Gillette asked Directors Toombs and Cordova if they had considered this when they were drafting the document. Director Cordova responded that she had and that she'd had conversations with three members of the Fire District Board and that she regretted the direction in which things had gone. Director Toombs said there had not been discussion about this while drafting the document because the Board had outlined four major items for consideration. He said the notion of a merger of the two districts shouldn't be a surprise because the KPOA had had a town hall meeting at which the subject had been discussed among the guests, in particular Supervisor John Gioia and Lou Ann Texeira of LAFCO. He said he wanted the committee to look at things objectively and to get away

from people protecting their turf. He said that no one knew if consolidation made sense because no one had ever looked at it deeply and that he wanted the committee to help determine what would be best for the town. Vice President Gillette asked if a member of the Fire District or someone with familiarity with that board should be a member of the committee. Director Toombs responded that he wanted this to be a community driven process in which members asked questions about why there were two districts and why tax money was allocated the way it was. Director Cordova said that the Fire District Board President had participated on panel the KPOA town hall meeting and did discuss consolidation, she understood this to mean he was aware of this consideration. Ms. Harmon said she wasn't advocating that a Fire Board member serve on the committee, rather she wanted to convey that there was a lot for the Fire Board to consider because consolidate would result in the dissolution of the Fire District and the transfer of all its assets to the KPPCSD. Director Sherris-Watt noted that the committee would likely need the expertise and input of the Fire Board members. President Welsh added that the primary charge of the committee should be fact-finding and bringing information to the Board and that whatever group researched consolidation should work with the Fire District, looking at budgets and talking to the Fire Chief.

David Spath said that some of the evening's discussions presupposed outcomes already, citing the earlier discussion of contracting. He said the committee should be a fact-finding one and that it should present pros and cons of various options, rather than making recommendations. He concluded by saying that the Board, having been elected, would then make decisions based on those facts and that, if an election for consolidation were to be the result, so be it.

Vice President Gillette complimented Directors Toombs and Cordova on their work and suggested they come back with revisions, based on the evening's discussions. She also said that recommendations tended to become personal and that, to keep the committee's work as objective as possible, it shouldn't make recommendations. She said the committee should present facts from which the Board could make recommendations. President Welsh responded that he hoped the committee would present options, based on facts, to the Board.

With respect to the document, Vice President Gillette said that it appeared that Directors Toombs and Cordova expected the committee to do things in a specific order and that she would like the document to be less structured, with respect to order. Director Sherris-Watt noted that she wanted a timeline. Director Cordova suggested that the committee itself determine the timeline. President Welsh noted that GM Hart's contract termination date was a key element of the timeline.

Board consensus was that the committee would be selected at the August 13th Board meeting, that the committee should consist of ten community members and the GM, that there would be an interview process, and that there should be a Special Meeting at which the interviews would be conducted.

Vice President Gillette suggested shortening the document to include:

- Recruitment process
- The four options to be studied
- Expected date of completion, which she suggested as April or May 2016

She also suggested that the committee be divided into subcommittees that would work simultaneously, come back together, and prepare a report. Director Toombs responded that he envisioned the committee working together to study the options – he didn't want the committee to be "siloed". He also said the document was a proposal for the committee and that the committee could flesh it out however it wanted to.

Celia Concus said the committee was to be community driven and that it wouldn't be appropriate for GM Hart to serve on the committee; rather he should be available as a resource.

Director Cordova said there should be no further revisions of the document. Vice President Gillette said the one revision she insisted upon was that the committee should not be making recommendations.

MOTION: Director Cordova moved, and Director Sherris-Watt seconded, that the Board convene a Special Meeting on Tuesday, August 11th, at 6:00 PM, to interview potential candidates for ten seats.
Motion passed 5 – 0.

AYES: Welsh, Toombs, Gillette, Sherris-Watt, Cordova NOES: ABSENT:

Randy Riddle recommended that the Board clarify what the application would be or who would be involved in providing the application. Director Toombs responded that the application had already been posted online and that the Board had instructed District Administrator Wolter to send applications to those who had previously expressed interest. Director Cordova added that the document said that each Director would appoint two members. Director Sherris-Watt noted that the process should be that the Director who picked number one would then select number 10, so that, mathematically, each Director's total number would equal eleven.

Vice President Gillette said the document needed some refinement so that it would be clear to the committee what it's supposed to do. She said she would like the word "recommendations" changed to "alternatives". Director Toombs responded that the intent of the document was for the committee to come up with a list of alternatives along with an explanation about why each one was a good or a bad one. Director Toombs suggested changing the word right then. Vice President Gillette then suggested changing the sentence to read that the "committee will make a presentation… to the Board with its findings and recommendations…" by eliminating the word "recommendations".

MOTION: Vice President Gillette moved, and Director Sherris-Watt seconded, that the Board adopt the document as presented, with the heading on the final page amended to state "Final Report of Findings" and taking out the word "recommendations" in the text that appeared under that heading.
Motion passed 5 – 0.

AYES: Welsh, Toombs, Gillette, Cordova, Sherris-Watt NOES: 0 ABSENT

Vice President Gillette moved, and Director Sherris-Watt seconded, that, following the interviews, the Board would conduct a round-robin selection, with each Director appointing two members to the committee.
Motion passed 5 – 0.

AYES: Welsh, Toombs, Gillette, Cordova, Sherris-Watt NOES: 0 ABSENT

Vice President Gillette asked for confirmation that everything would occur at the August 11th meeting. Consensus of the Board was that this would happen.

1. The Kensington Police Protection and Community Services District Board of Directors reviewed and considered the approval of Board Resolution 2015-05, a Resolution to increase the Supplemental Tax (Measure G) for each single-family residential parcel by a maximum of 2.436%. This would be an annual cost of living adjustment/evaluation based on the Consumer Price Index of the San Francisco-Oakland-San Jose Area. The General Manager's recommendation was that the Board review supporting documentation, take public comment, deliberate, and take action.

GM Hart introduced the item, reporting that it had been tabled at the Board's June 29th Special Meeting and that, following that meeting, he had issued a Measure G Revenue and Expense Report and that this had been posted on the District's website and regular physical locations and had been sent to Directors by email on June 30th. GM Hart read the memo he had prepared for the Board Packet and concluded by

reporting that Measure G could be increased by a maximum of 2.436%, or about $6, per single-family residential parcel.

Vice President Gillette asked if GM Hart had looked at the CPI alternative that had been suggested by Mr. Fermin. Mr. Hart responded that the District was trying to be consistent in using the same San Francisco-Oakland-San Jose CPI every year. Vice President Gillette asked what was the difference between the two CPI percentages, and GM Hart responded that it was negligible.

President Welsh said he thought the Board should approve the measure; citing recent public comments expressing concern about future liabilities, uncertainties associated with CalPERS, and requests for more reserves. He said work had been done to reduce expenses but that there needed to be increases in revenue as well to guard against the many concerns. He noted that a significant part of the District's revenue – the Police Special Tax - didn't increase, so this was a way to help offset this.

Director Cordova said $13,000 was a small amount and thought this amount could be found in the form of cuts in the budget. And, she cited that Ms. Trevino had said earlier in the evening that property tax revenue would increase by an amount greater than had been budgeted. She said she would not vote yes.

Director Sherris-Watt she would not vote yes, noting the Board should scour the budget for more savings rather than increasing this tax.

Vice President Gillette said she would vote yes. She cited public comments that had painted a "Chicken Little" scenario of unknown future costs. She said hers might not be a popular opinion, but that she wanted to make her position clear: She would not be blackmailed or threatened to vote a certain way. She said she thought this was the fiscally responsible thing to do.

Director Toombs said that, at the outset of the meeting – because of the projected $51,000 surplus – he had been prepared to vote no on the Measure G increase. He cited Mr. Watt's scary projections with respect to future unknown costs for OPEB and medical expenses and said he had concerns about PERS and what could happen when it's true problems impacted the District's budget. He also said he had concerns about the effect possible salary increases could have. He said Mr. Watt convinced him that the Board needed to pass the increase.

Marilyn Stollen asked what was happening with the MOU. She said the District should cut back on the huge salaries and benefits and asked how the District was going to pay for them. President Welsh responded that $13,000 wasn't going to make or break the negotiations. Director Toombs responded that Measure G was dedicated to police services and said the Board was trying to wring as much value out of the MOU as possible. Vice President Gillette said there had been a lot of discussion about doing work on the Community Center and the Annex and that those costs would need to come out of the budget. She said the Board couldn't be short sighted about the demands of the community.

Leonard Schwartzburd asked if a decision on Measure G could be postponed. President Welsh responded it couldn't and GM Hart confirmed the item needed to be voted upon that night in order to get needed paperwork to the tax assessor in a timely manner.

Director Sherris-Watt noted Lori Trevino had emailed her and said that property tax revenue would increase by 6.37%.

Paul Dorroh said that, when Measure G had been passed it had been passed with the CPI inflator in order to avoid the problems associated with the Police Special Tax, which had passed with about 90% support in the 1990's. He added that at that time, CPI escalators weren't allowed. He noted that the effects of CPI, over time, were significant and that, for that reason, the District needed to keep pace with it. He said it would be a dereliction of duty not to vote for the increase.

Leonard Schwartzburd said the essential thing the community needed to see was a fundamental change in the way people thought about the budget and taxes. He said the District needed to look at economies

and that this hadn't been completed yet. He said the possibility of a catastrophe wasn't' a reason to increase the amount of Measure G.

Celia Concus said that, when Measure G had been promoted, the amount was not to exceed $200 per parcel. Director Toombs responded that the Board would not be increasing the tax; it would be using the cost of living factor to keep pace with inflation and that, had the initial Police Special Tax contained a CPI escalator, it would have provided sufficient revenue so the District wouldn't have had deficits. Ms. Concus said she had been a signer of the Argument Against Measure G and that she had not thought the tax would ever increase to an amount greater than $200.

David Spath said that he supported the CPI increase and that it was important to look to the future. He said an MOU likely would be signed this year and that it would be unlikely that the police officers would be willing to take a reduction in pay, while the firefighters, whom the community pays, earn, at the lowest level, about $1,800 to $2,000 more per month than the officers. He said there was no other community where police make less than firefighters. He said the budget was lean and noted that Fire District overtime was $165,000 – far more than that for the police.

Director Sherris-Watt noted that a difference between firefighter compensation and that for police officers was that firefighters did not receive lifetime medical. David Spath responded that the firefighters receive $300 per month toward medical benefits in retirement.

Jim Watt said he was concerned about costs and suggested a compromise of a lower 2% increase.

Director Sherris-Watt said she could support a 1% increase.

MOTION: Director Toombs moved, and Vice President Gillette seconded, that the Board adopt Resolution 2015-05.
Motion passed 3 to 2.

AYES: Welsh, Toombs, Gillette NOES: Cordova, Sherris-Watt ABSENT:

Randy Riddle left the meeting.

DISTRICT NEW BUSINESS

Board President Len Welsh requested that Board Policy 5030.41 be brought to the Board for amendment consideration. If approved, the new policy would change the amount of time each speaker would have during the public comment period. In addition, the proposed policy would give the president of the board the ability to limit public comment based on the number of speakers to ensure that everyone would have an opportunity to comment. GM Hart's recommendation: Review possible changes to board policy, receive public comment, and deliberate.

President Welsh reviewed his proposal of three minutes per speaker per topic.

Director Cordova asked if the proposal had been reviewed by the Policy and Procedures Committee and Committee Chairman. Director Sherris-Watt responded it had not. Director Cordova suggested the use of speakers' cards. She also said each speaker should have one turn and there should be no dialog between the Board and members of the public.

Director Toombs said he didn't like limits on people's rights to speak.

Director Sherris-Watt said she agreed with Director Toombs.

Vice President Gillette said the difficulty was being respectful of people's time. She cited that many people could not stay late at meetings and that, therefore, comments should be limited to three to five minutes.

More discussion ensued. GM Hart said he could make some suggestions on ways to improve upon what had been proposed, and Board consensus was that the item be tabled until the next meeting.

2. Director Sherris-Watt reported on the findings and recommendations of the Park Building Committee to accept the lowest responsible bidder to perform a seismic study of the Kensington Community Center. The lowest responsible bidder was Gregory Wallace, Structural Engineer, who submitted a bid price of $9.800 pursuant to the scope of work described. GM recommendation: review supporting documents, receive public comments, and take action.

Director Sherris-Watt provided background on the item, described the selection process that had been used by the Park Building Committee, and reported that the Committee had recommended that the proposal from Gregory Wallace be accepted. Director Sherris-Watt said the request for proposal had been expanded to include destructive testing to determine what was inside the Community Center walls. Vice President Gillette asked what was the rationale for the selection. Director Sherris-Watt responded that she had abstained from the vote and so she didn't want to explain this. President Welsh said he thought it was the most thorough proposal. Committee member Katie Gluck said the individual was well credentialed, he had a small shop, and the price was good.

David Bergen asked if the District had plans for the building. Director Toombs responded that specs for the walls existed but there was no way to know if the building had been built consistent with the specs. He said destructive testing would determine this and the quality of the products used.

Director Toombs said the amount budgeted had been $25,000. He asked how the difference between the amount budgeted and the $9,800 bid would be spent. President Welsh responded that the balance would be spent for work on the building, which likely would begin before the end of the year. Director Sherris-Watt said she hoped this would be reimbursable from Measure WW funds.

Director Sherris-Watt said she would abstain from the vote because she had used one of the RFP bidders in the past.

MOTION: President Welsh moved, and Director Cordova seconded, that the Board authorize GM Hart to enter into a contract with Gregory Wallace.
Motion passed 4 ayes, with one abstention.

AYES: Welsh, Toombs, Gillette, Cordova NOES: ABSENT: ABSTENTION: Sherris-Watt

The meeting was adjourned at 11:55 PM.

Len Welsh
KPPCSD Board President

Lynn Wolter
District Administrator

KPPCSD
Unaudited Profit & Loss Budget Performance
July 2015

	Jul 15	Budget	Jul 15	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
400 · Police Activities Revenue					
410 · Police Fees/Service Charges	240.00		240.00		
414 · POST Reimbursement	512.56		512.56		
415 · Grants-Police	23,825.39		23,825.39		
418 · Misc Police Income	867.58		867.58		
419 · Supplemental W/C Reimb (4...	6,447.84		6,447.84		
Total 400 · Police Activities Revenue	31,893.37		31,893.37		
420 · Park/Rec Activities Revenue					
427 · Community Center Revenue	2,152.50		2,152.50		
Total 420 · Park/Rec Activities Reve...	2,152.50		2,152.50		
440 · District Activities Revenue					
458 · Misc District Revenue	829.00		829.00		
Total 440 · District Activities Reven...	829.00		829.00		
Total Income	34,874.87		34,874.87		
Expense					
500 · Police Sal & Ben					
502 · Salary - Officers	80,668.69		80,668.69		
504 · Compensated Absences	14,172.22		14,172.22		
506 · Overtime	1,825.71		1,825.71		
508 · Salary - Non-Sworn	8,874.75		8,874.75		
516 · Uniform Allowance	599.94		599.94		
518 · Safety Equipment	161.18		161.18		
521-A · Medical/Vision/Dental-Act...	24,455.63		24,455.63		
521-R · Medical/Vision/Dental-Ret...	26,021.24		26,021.24		
522 · Insurance - Police	698.00		698.00		
523 · Social Security/Medicare	1,451.34		1,451.34		

000032

KPPCSD
Unaudited Profit & Loss Budget Performance
July 2015

	Jul 15	Budget	Jul 15	YTD Budget	Annual Budget
524 · Social Security - District	598.81		598.81		
527 · PERS - District Portion	212,650.83		212,650.83		
528 · PERS - Officers Portion	6,999.94		6,999.94		
530 · Workers Comp	41,082.59		41,082.59		
Total 500 · Police Sal & Ben	420,260.87		420,260.87		
550 · Other Police Expenses					
562 · Vehicle Operation	2,574.70		2,574.70		
564 · Communications (RPD)	13,200.27		13,200.27		
566 · Radio Maintenance	181.69		181.69		
568 · Prisoner/Case Exp./Booking	2,058.75		2,058.75		
570 · Training	217.74		217.74		
580 · Utilities - Police	208.62		208.62		
581 · Bldg Repairs/Maint.	876.26		876.26		
582 · Expendable Office Supplies	380.27		380.27		
588 · Telephone(+Rich. Line)	503.37		503.37		
590 · Housekeeping	105.97		105.97		
592 · Publications	707.82		707.82		
594 · Community Policing	240.45		240.45		
Total 550 · Other Police Expenses	21,255.91		21,255.91		
600 · Park/Rec Sal & Ben					
601 · Park & Rec Administrator	783.30		783.30		
602 · Custodian	1,750.00		1,750.00		
Total 600 · Park/Rec Sal & Ben	2,533.30		2,533.30		
635 · Park/Recreation Expenses					
640 · Community Center Expenses					
642 · Utilities-Community Center	338.01		338.01		
Total 640 · Community Center Ex...	338.01		338.01		

000033

KPPCSD
Unaudited Profit & Loss Budget Performance
July 2015

	Jul 15	Budget	Jul 15	YTD Budget	Annual Budget
672 · Kensington Park O&M	4,987.89		4,987.89		
Total 635 · Park/Recreation Expens...	5,325.90		5,325.90		
800 · District Expenses					
810 · Computer Maintenance	1,089.00		1,089.00		
820 · Cannon Copier Contract	579.15		579.15		
840 · Accounting	5,005.00		5,005.00		
890 · Waste/Recycle	303.07		303.07		
898 · Misc. Expenses	2,488.15		2,488.15		
Total 800 · District Expenses	9,464.37		9,464.37		
Total Expense	458,840.35		458,840.35		
Net Ordinary Income	-423,965.48		-423,965.48		
Net Income	**-423,965.48**	**0.00**	**-423,965.48**	**0.00**	**0.00**

000034

KPPCSD
Transaction Detail By Account
July 2015

Date	Num	Name	Memo	Split	Amount
420 · Park/Rec Activities Revenue					
427 · Community Center Revenue					
07/16/2015	1189		CC Rental 6-...	112 · General ...	412.50
07/16/2015	4434		CC Rental 7-...	112 · General ...	300.00
07/16/2015	1350		CC Rental 7-...	112 · General ...	450.00
07/16/2015	1393		CC Rental 7-...	112 · General ...	300.00
07/16/2015	1036		CC Rental 7-...	112 · General ...	600.00
07/16/2015	006		Alanon Mtg J...	112 · General ...	90.00
Total 427 · Community Center Revenue					2,152.50
Total 420 · Park/Rec Activities Revenue					2,152.50
TOTAL					**2,152.50**

000035

KPPCSD
Transaction Detail By Account
July 2015

Date	Num	Name	Memo	Split	Amount
600 · Park/Rec Sal & Ben					
601 · Park & Rec Administrator					
07/15/2015		Di Napoli, Andrea		112 · General ...	395.10
07/29/2015		Di Napoli, Andrea		112 · General ...	388.20
Total 601 · Park & Rec Administrator					783.30
602 · Custodian					
07/15/2015	16466	William Driscoll	7/1 - 7/15/15 ...	112 · General ...	875.00
07/30/2015	16503	William Driscoll	7/16 - 7/31/1...	112 · General ...	875.00
Total 602 · Custodian					1,750.00
Total 600 · Park/Rec Sal & Ben					2,533.30
TOTAL					**2,533.30**

000036

Team 1 Statistics

Traffic Stops	8
Moving Citations	4
Parking Citations	7
Vacation	
Security Checks	30
Field Interviews	1
Traffic Collision Reports	0
Cases	12
Arrests	1
Calls for Service	80

BRIEFING/TRAINING:

SERGEANT'S SUMMARY:

One common occurrence around the office is the constant redirection of calls. The problems created by this frequent redirection is lost time, and less expedient and appropriate service. As a result we wanted to take a minute to explain the most efficient and direct ways to accomplish what ever business you have with KPD.

911 Emergency Dispatch

Primarily used for any **emergency** call for service where there is a credible concern a crime is occurring or is about to occur, or if public safety is an immediate concern.

(510) 236-0474 (RPD/ KPD Police Dispatch Center)

This line should be used for requesting **non-emergency** police service. This is the most direct way to request service or to have an officer respond to your location for a report or other assistance.

(510) 526-4141 (KPD business line)

This is KPD's primary business line. This line is generally intended to serve all business needs, not related to the need for police service. It is also the line to call to leave an officer a voice mail, or to follow up on a previously reported incident or crime. The reason we ask this line not be used to request police service is at the present time the office staff does not have the ability to transfer your call to Dispatch directly. As a result your call for service will most likely need to make it the RPD Dispatch Center, who dispatches for KPD.

Officer Email

This is also a very direct way to follow up with an officer regarding a previously reported incident. It is important to note that with voicemail and email if you contact an officer on their days off, it may be several days before you receive a response. Also it is important to remember email and voicemail is not an appropriate vehicle to report new incidents or request service.

SIGNIFICANT EVENTS:

- 2015-2638 On 7/6/15, Officers conducted a traffic stop at Arlington Avenue and Arlington Court. The driver was arrested for DUI.
- 2015-2640 On 7/6/15, an Officer responded to a reported theft from a vehicle in the 200 Blk of Columbia Avenue.
- 2015-2641 On 7/6/15, an Officer responded to the 00 Blk of Stratford Drive for a reported residential burglary.
- 2015-2645 On 7/6/15, an Officer responded to a reported theft from a vehicle in the 200 Blk of Columbia Avenue.
- 2015-2648 On 7/7/15, an Officer responded to a reported theft from a vehicle in the 200 Blk of Columbia Avenue.
- 2015-2654 On 7/7/15, an Officer responded to a reported theft from a vehicle in the 1600 Blk of Oakview Avenue.
- 2015-2661 On 7/8/15, an Officer responded to a reported vandalism in the 100 Blk of Colusa Avenue.
- 2015-2664 On 7/8/15, an Officer responded to a reported theft from a vehicle in the 00 Blk of Edgecroft Drive.

- 2015-2735 On 7/13/15, an Officer responded to a reported identity theft in the 400 Blk of Colusa Avenue.

- 2015-2736 On 7/13/15, an Officer responded to a reported fraud in the 300 Blk of Arlington Avenue.

- 2015-2889 On 7/26/15, Officers responded to the 00 Blk of Lenox Drive for a reported residential burglary.

- 2015-2890 On 7/26/15, an Officer responded to the 7000 Blk of Stockton Avenue in El Cerrito for a reported residential alarm. Home was secure.
-

- 2015-2895 On 7/28/15, an Officer recovered a stolen vehicle from the 700 Blk of Coventry Road.

TRAFFIC STATISTICS:

3 Moving citations were issued on Arlington Ave.
1 Moving citation was issued on Santa Fee Avenue.

Investigation statistics

SIGNIFICANT EVENTS:

2015-2610, 2640, 2645, 2648, 2654, 2664, 2677, and 2850 Auto Burglaries
During the month of July, Officers responded to unlocked auto burglaries. I would ask that you take your belonging with you or not leave them out in the open and please lock your vehicles. **These cases are under investigation.**

2015-2641, 2889, and 2913 Residential burglaries
This case is under investigation.

2015-2675, 2699, 2720, 2735, and 2860 Identity Thefts
Officers have responded to five identity thefts this month that have occurred by theft of mail or information left in vehicles. I would encourage you to lock your vehicles and get a locking mail box. These cases are under investigation.

KPD INVESTIGATIONS INFORMATION:

2015-1124 Stolen Vehicle and Identity Theft
On 3/21/2015, Officer Turner responded to the 100 block of Windsor Avenue for a reported stolen vehicle. Two suspects have been identified in this case. This case was submitted to the CC County DA's Office for review but the DA has declined prosecution at this time. **The case is still under investigation.**

2014-3298 Burglary/ Lewd and Lascivious Acts Committed Against a Child.
On Monday, July 7, 2014, at 0113 hours, KPD Officers were dispatched to the 00 block of Lenox Road on a report of an unknown suspect found in bed with an 11 year old female victim. The suspect ran from the residence when the victim woke up and began to scream. An El Cerrito Police K9 unit searched the area but the suspect was not located.

At approximately 0439 hours, Berkeley Police Officers were dispatched to the 700 block Vicente Street in Berkeley for a reported prowler. Berkeley Police Officers stopped a subject matching the description of the Berkeley and Kensington suspect in the area of The Alameda and Tacoma Avenue in Berkeley.

An infield show-up positively identified Brian Hubbard, a black male adult, 22 years old, from the City of Richmond as the suspect in both incidents. Kensington Police took custody of Hubbard as the more serious crime occurred in Kensington. Hubbard was arrested and booked into the Martinez Detention Facility.

During the investigation we learned that Hubbard had entered at least one other home in Kensington looking for

At a preliminary hearing Hubbard was ordered held to answer and charged with 2

counts of PC. 459/460(a), First Degree Residential Burglary with special circumstances and 3 count of PC. 288(b)(1), Forcible Lewd Act upon a Child, with additional enhancements. Hubbard's bail is set at $2,250,000.00.

The Contra Costa DA in this case notified me in May that Hubbard plead guilty and was sentenced to 16 years in a state prison metal hospital.

KPD Monthly Crime Statistics

July 2015

Part 1 Crimes	Reported	Open/ Pending	Suspended	Closed	Arrest
Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Assault	0	0	0	0	0
Residential Burglary	3	3	0	0	0
Larceny Theft	7	7	0	0	0
Vehicle Theft	2	2	0	0	0
Arson	0	0	0	0	0
Part 1 Totals	12	12	0	0	0

Other Crimes					
Other misdemeanor	0	0	0	0	0
Identity Theft	5	5	0	0	0
Fraud	1	1	0	0	0
Forgeries	0	0	0	0	0
Restraining Order Violations/ Stalking/ Criminal Threats	0	0	0	0	0
Sex Crimes (other)	0	0	0	0	0
Assault/ Battery (other)	0	0	0	0	0
Vandalism	1	1	0	0	0
Drugs	0	0	0	0	0
Warrant	0	0	0	0	0
Hit and Run Felony	0	0	0	0	0
Hit and Run Misdemeanor	0	0	0	0	0
Other Misdemeanor Traffic	1	0	0	1	1
Other Crime Totals	8	7	0	1	1
All Crime Totals	**20**	**19**	**0**	**1**	**1**

Traffic Accidents (Non Injury)	2
Traffic Accidents (Injury)	1

KPD Crime Statistics

YTD 2015

Part 1 Crimes	Reported	Open/ Pending	Suspended	Closed	Arrest
Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Assault	2	0	0	2	1
Residential Burglary	14	10	1	3	0
Larceny Theft	37	19	18	0	0
Vehicle Theft	11	7	2	2	0
Arson	0	0	0	0	0
Part 1 Totals	64	36	21	7	1
Other Crimes					
Other misdemeanor	4	0	4	0	0
Identity Theft	24	16	7	1	0
Fraud	2	2	0	0	0
Forgeries	0	0	0	0	0
Restraining Order Violations/ Stalking/ Criminal Threats	2	0	0	2	0
Sex Crimes (other)	0	0	0	0	0
Assault/ Battery (other)	2	0	1	1	0
Vandalism	11	3	6	2	0
Drugs	2	0	0	2	2
Warrant	3	0	0	3	3
Hit and Run Felony	0	0	0	0	0
Hit and Run Misdemeanor	11	5	5	1	0
Other Misdemeanor Traffic	3	0	0	3	3
Other Crime Totals	64	26	23	15	8
All Crime Totals	**128**	**62**	**44**	**22**	**9**

Traffic Accidents (Non Injury)	23
Traffic Accidents (Injury)	1

* 2011 case

KPD Crime Statistics

YTD 2015

Part 1 Crimes	Reported	Open/ Pending	Suspended	Closed	Arrest
Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Assault	2	0	0	2	1
Residential Burglary	11	7	1	3	0
Larceny Theft	29	12	17	0	0
Vehicle Theft	9	5	2	2	0
Arson	0	0	0	0	0
Part 1 Totals	51	24	20	7	1
Other Crimes					
Other misdemeanor	4	0	4	0	0
Identity Theft	18	11	6	1	0
Fraud	1	1	0	0	0
Forgeries	0	0	0	0	0
Restraining Order Violations/ Stalking/ Criminal Threats	2	0	0	2	0
Sex Crimes (other)	0	0	0	0	0
Assault/ Battery (other)	2	0	1	1	0
Vandalism	10	2	6	2	0
Drugs	2	0	0	2	2
Warrant	3	0	0	3	3
Hit and Run Felony	0	0	0	0	0
Hit and Run Misdemeanor	11	5	5	1	0
Other Misdemeanor Traffic	2	0	0	2	2
Other Crime Totals	55	19	22	14	7
All Crime Totals	**106**	**43**	**42**	**21**	**8**

Traffic Accidents (Non Injury)	21
Traffic Accidents (Injury)	0

* 2011 case

JULY 2015 WATCH COMMANDER MONTHLY REPORT

TEAM #2 STATISTICS

Sergeant Hull (K17) – (1200-2400)

Sergeant Hui has been re-assigned back to KPD and now serves as Chief Hart's assistant.

Master Sergeant Hull (K17) – issued 0 traffic citations and 0 parking citations

Officer:	Turner (K46) (0600-1800)	Wilkens (K50) (1800-0600)
Days Worked	09	16
Traffic Stops	26	09
Moving Citations	05	06
Parking Citations	00	05
Vacation/Security Checks	00	39
Cases	05	01
Arrests	01	00
Traffic Accident Reports	00	00
Calls for Service	97	115

5 moving citations issued on Colusa Ave.
6 moving citations issued on Arlington Ave.
0 moving citation issued on Franciscan Way.

BRIEFING/TRAINING:

- National Highway Traffic Safety Administration: Speeding
- PC 484 & 488 Petty Theft
- Violating Restraining Orders
- Violating Protective Orders

SERGEANT'S SUMMARY:

I would like to express my congratulations and displeasure at Officer Turner's departure.

I express my gratitude at the job performance, consistency, and positive attitude to which Officer Turner demonstrated daily. Officer Turner was dependable, reliable, and always prepared to perform his job or assist with any tasks.

I express my displeasure because it will be difficult to find a replacement that was as eager to learn as he. Officer Turner accomplished an adequate skill set relating to police officer patrol and traffic duties in a short period of time. Officer Turner also became a good communicator

with resident and always maintained a professional appearance. I wish him all the best as he continues in his law enforcement career.

SIGNIFICANT EVENTS:

- 2015-2601 – On 7-3-2015, Ofc. Turner responded to the 700 block of Coventry Rd. to a report of theft.
- 2015-2610 – On 7-4-2015, Sgt. Hull responded to the unit block Kenyon Ave. to a report of vehicle tampering.
- 2015-2638 – On 7-6-2015, Ofc. Turner responded to the 200 block of Lake Dr. to a report of theft from a vehicle.
- 2915-2638 – On 7-6-2015, Ofc. Turner conducted a traffic stop unit block of Arlington Ave.; driver arrested for DUI.
- 2015-2677 – On 7-9-2015, Ofc. Turner responded to the 1600 block of OakView Ave. to a report of ID theft.
- 2015-2699 - On 7-10-2015, Ofc. Turner responded to the 00 block of Sunset Dr. to a report of vandalism.
- 2015-2720 – On 7-11-2015, Ofc. Turner responded to the 700 block of Coventry Rd. to a report of ID theft.
- 2015-2735 – On 7-13-2015, Sgt. Hui responded to the4 00 block of Colusa Ave. to a report of ID theft.
- 2015-2759 – On 7-15-2015, Ofc. Turner responded to the 100 block of Arlington Ave. to a report of a mental patient.
- 2015-2836 – On 7-20-2015, Ofc. Wilkens responded to the 500 block of Coventry Rd. to a report of a non-injury hit and run collision.
- 2015-2850 – On 7-22-2015, Sgt. Hui responded to the unit block of Stratford Dr. to a report of theft.
- 2015-2860 – On 7-23-2015, Sgt. Hui responded to the unit block of Norwood Ave. to a report of ID theft.
- 2015-2884 – On 7-25-2015, Sgt. Hull responded to the 200 block of Kenyon Ave. to a reported traffic accident with injury (auto vs. bicycle).
- 2015-2887 – On 7-26-2015, Sgt. Hull responded to the unit block of Edgecroft Rd. to a report of a stolen automobile.
- 2015-2907 – On 7-29-2015, Sgt. Hui responded to the unit block of Highland Blvd. to a report of vandalism.
- 2015-2913 – On 7-30-2015, Sgt. Hui responded to the 600 block of Coventry Rd. to a report of burglary.

DIABLO FIRESAFE COUNCIL
www.diablofiresafe.org

July 22, 2015

Kevin Hart, General Manager
Kensington Police Protection and Community Service District
217 Arlington Avenue
Kensington, CA 94707

Dear Kevin,

The Diablo Fire Safe Council (DFSC) is pleased to offer the Kensington Police Protection and Community Service District (KPPCSD) and Friends of Kensington Community Center (Friends) up to $5,000 cost share assistance to reduce fuel loads around the Kensington Community Center. The grant funding for the 2015-2016 Defensible Space Fuel Reduction is from the Cooperative Fire Program of the U.S. Forest Service, Department of Agriculture, Pacific Southwest Region through the California Fire Safe Council (Grant #14USFS-SFAX0029).

By accepting this offer you agree that you will use these funds to directly hire a contractor that will augment the KPPCSD and Friends contributions as shown on your application dated 7/8/2015. **Immediate funding** can be used for chipping or removal of homeowner cut materials only. Any other fuel load reduction activities will need to be reviewed for possible environmental impact prior to the start of work. Please refer to the attached Bureau of Land Management (BLM) compliance review letter. "Best Management Practices for Hazardous Fuel Treatments in Contra Costa County" can be downloaded in sections from our web site www.diablofiresafe.org/publications.html#BMP. Before you begin your project, we also want to meet in the field with you and a Kensington Fire Inspector to discuss your priorities.

Attached please find a one-page agreement and a simple close out survey. If you agree to the terms of the agreement please sign and return. The contractor will be hired directly by you with DFSC funds augmenting dollar-for-dollar KPPCSD contribution and friends "sweat equity." We request that you arrange for your selected contractor to provide DFSC a detailed invoice for the various types of work (chipping versus brush or tree work). We will then pay the contractor directly. We will reserve up to $5,000 for the Kensington Community Center project. However, if it appears that you are not able to spend the funds by September 30, 2015, DFSC reserves the right to allocate funds to another project applicant and work with you for later project funding.

Please, keep us posted on the contractor work schedule and progress of your project. If you need assistance call me at (510) 536-0143 or email DFSCmiller@comcast.net. We look forward to working with you!

Cheryl Miller
Executive Coordinator

Attachment: Cost Share Agreement w/ application and closeout survey; BLM Environmental Compliance review

CC: El Cerrito/ Kensington Fire Department (Maples, Bond)

P.O. Box 18616 Oakland CA, 94619
(510) 536-0143 email: DFSCMiller@comcast.net

DIABLO FIRESAFE COUNCIL

www.diablofiresafe.org

2015-2016 Defensible Space Fuel Reduction Projects Agency Managed Project on Public Lands

Kensington Police Protection and Community Services Center (KPPCSC) will be responsible for conducting fuel treatments as part of a defensible space fuel reduction program around Kensington Community Center and has the legal authority to agree and consent to participate in this program.

1. KPPCSC agrees to allow DFSC access for planning, photography and project observation.
2. KPPCSC agrees to work with the Friends of Kensington Community Center and to independently hire a contractor for this project. Partial funding will be provided by the Diablo Fire Safe Council. KPPCSC will be responsible for all contract obligations with the selected contractor.
3. KPPCSC agrees that fuel reduction will result in the following:
   - Trees will be cut off above ground level and stumps will be left in the ground.
   - Brush will be cut off above the ground level and root systems will be left in the ground.
   - Brush that creates fuel ladders will be cut from beneath the tree canopy and roof eaves.
   - Project specific best management practices will be incorporated into the project work.
   - Environmental review will be completed before work is begun and all requirements complied with throughout project. (See attached BLM Environmental Compliance Review).
   - All green waste and by-products generated during this project will be disposed of legally.
4. DFSC is not obligated to provide services under this program and is not liable for its failure to provide for services, nor for the performance of services under this program.
5. DFSC funds for this program's services are limited and that DFSC may refuse to provide funding or services to anyone.
6. KPPCSC understands that the funding for clearing performed by contractors hired by KPPCSC under the Diablo Fire Safe Council 2015 -2016 Defensible Space Fuel Reduction Projects program does not guarantee that the Kensington Community Center and adjacent homes will not be lost if a wildfire occurs.
7. KPPCSC agree to indemnify and hold Diablo Fire Safe Council and its officers, directors, participants, coordinators, employees and volunteers (collectively "DFSC entities"), harmless from and against any and all liability, claims for losses, attorneys fees, and or damages for injury or death or loss for damage and or destruction of any property of any type associated with, caused by, or connected in any way with DFSC entities' participation in this program.
8. KPPCSC agrees to provide information requested in the attached Close-out Survey including providing before and after photographs of the project site.
9. I have read this agreement, understand the terms and voluntarily have entered into this agreement.

Signature: Kevin E Hart Date: 7/27/15

Kevin Hart, General Manager

7/21/2015

Kevin Hart

From:	Jim Watt <jandiwatt@sbcglobal.net>
Sent:	Saturday, July 18, 2015 4:34 PM
To:	Chuck Toombs Contact
Cc:	Len Welsh GMail; Kevin Hart; Pat Gillette; Vanessa Cordova; Rachelle Sherris-Watt
Subject:	Re: Kensington's Budget
Attachments:	police comparisons.pdf

Dear Chuck, et, al.,

Thanks for giving this some thought and asking for my opinion. First let me correct some errors in your e-mail. I was not suggesting that District will not receive a 6+% increase in property tax revenues in FE 15/16, as stated by Lori Trevino. I agree with her numbers, but I am saying for subsequent years we should assume 2% to 2.5% growth because we will have cycled through the Prop 8 readjustments. I am also of the opinion that this year's budget will likely show a net positive balance of a least $100,000 and possibly more depending upon current assumptions and capital expenditures.

What I am trying to suggest is that this rosy picture could easily swing into a negative balance in subsequent years (FYE 16/17 and beyond) based on current trends and some realistic assumptions. The most important of these are; CalPERS missing their 7.5% investment target for several years; rising medical premiums; longer life expectancy which increases pension and medical obligations; and the continued growth in the number of retirees in the Kensington pool which will place more demands on existing officer contributions. Remember that General Motors went broke when the company with its employment base of 200,000 could no longer feed the needs of its 700,000 retirees.

I am not saying that the District is on the verge of bankruptcy given that we currently have reserves of about $1.5 million, including restricted and committed funds. I am saying that we are likely at an inflection point in our revenue/expenditure balance and should be building up our reserves in good times to meet our potentially bigger obligations in the future. It is also important to recognize that while Kensington has many well-to-do families there are a sizable number of families that probably live paycheck-to-paycheck or off social security and a meager savings. I can name 7 families on my block of 20 homes that fit that category. They are the silent minority, but their taxes pay for our police services, and as the stewards of their hard earned tax dollars the Board needs to spend these dollars wisely.

Now we come to the crux of your e-mail which is what I would recommend the Board do to meet this potential economic threat. I believe we have to start with reaching a consensus on what our community needs by way of a police department and whether or not we are adequately compensating our officers based on comparable communities and the nature of police work here in Kensington. These are big topics, but here's my thumb nail observation. We are a safe community with limited crime; we don't need all the latest accoutrements in police gadgetry or officers on special assignments. We need beat policemen who work with members of the community to promote "neighborhood watch" and keep us posted on areas of concern. This is not a job for a cop who seeks excitement, and for most I would think it would be considered a training ground not a long term career. Regarding the issue of compensation, my research, which I shared with you earlier, suggests we are actually compensating our officers better than other comparable communities - see attached. This is largely due to Kensington's extremely favorable retirement plans (pension & medical), our higher ratio of senior officers than other communities and the fact that all but one of our officers are at the highest step in their grade - suggesting these officers are comfortable with our program or not motivated to seek new challenges.

If there is agreement on the foregoing, then here are some suggestions on how to change things **and** bring down costs.

1. Eliminate one officer - We have been without an officer for months (medical leave) and had officers on assignment outside the area with no apparent degradation in service. When needed we can fill in with reserve officers or use overtime at less cost than having a full time officer. Perhaps we replace our full time detective by contracting out for one part time - See Brown Taylor report.

2. When an officer needs to be replaced we should consider using two part time reserve officers at less or equal pay, but with no benefits. Kevin Hart has suggested that these officers could pose medical liability issues, but the same could be said for Hart and Hull, and age did not keep Martinez from breaking his ankle and then taking a year's time off.

3. Reduce the ranks of senior officers. Make Hull a Sargent (at his current pay) and move one Sargent and the corporeal back to officer status with no change in pay. While this will not change existing costs, it will limit future advancement opportunities with their attendant extra costs. Kensington should not be in the business of creating career opportunities by providing more rank advancement than is needed. In fact, from a purely financial perspective, employee turnover is good.

4. Eliminate one car and probably both motorcycles.

5. Use minimal officer time on traffic control (speeding), and invest money on the installation of flashing signs that tell your speed and warn you to slow down.

6. Adopt a reasonable no pursue policy, to avoid the possibility of personal injury (and resulting litigation) versus maybe catching someone over a minor violation.

7. Instead of having a chief of police, hire a lieutenant (less pay) and then look for a part time GM.

8. Find a local person (maybe a scout) to video tape Board meetings and set up and take down chairs.

9. Be prudent about the use of outside council; not sure why they have to be in attendance at the open portion of the Board meetings.

10. Provide a closer working relationship with the KCC, the school, the fire district and the many groups that use the Park buildings. Make the Park buildings the centerpiece of our kid-friendly community and set aside money for building renovations.

Finally there is the issue of the MOU and what is fair for both sides - officers and taxpayers. These are my suggestions which can be tweaked to accomplish the same goal, which would be to reduce our long-term compensation obligations.

a. Offer a 2-year contract with a commencement date upon execution, not retroactive as this will just delay reaching a decision.
b. Implement the above recommendations for reducing senior level officers.
c. Offer a 2%/year salary increase in return for an agreement that all existing and future officers and the District will share 50/50 in the medical premium costs in retirement. It is hard to do the math on such an arrangement because this could influence some officers to remain in service beyond age 50 and would be less beneficial to the district for single officers than officers with dependents. The 50/50 rule could terminate at the time and officer signs up for medicare and the medical benefit become a supplemental plan.

d. The 2% increase in pay would not be be implemented by an across-the-board increase in all steps, but would be accomplished by adding two new steps, each increased by 2% over the previous step. This would keep beginning steps low to allow better flexibility on establishing pay for new hires. The second 2% increase would only be granted to those officers who have preformed adequately in the sole judgement of the chief.
e. A 200 hour limit on holiday accumulation.
f. A resolution filed with CalPERS specifically acknowledging that the District's payment of the employee's 9% pension contribution shall not be considered "pensionable income".

I'm sure I could come up with more, but you get the idea. It is also important to state that since we will be looking at the possibility of contracting out police services our officers need to know that this remains an option (and I'm not thinking El Cerrito, but another option that may become available and greatly reduce costs). Personally, I'd rather stay with what we've got but could easily change my mind if the economics support another alternative. Should the community decide to go in that direction the MOU terms would not be relevant, and the officers would be seeking work elsewhere.

Jim

On 7/17/15 9:56 PM, Charles Toombs wrote:

Dear Jim,

I was out of town all day on a promised day off with my wife and quickly read your note- but not the accompanying WSJ piece.

Your prior story showed that CalPERS failed to meet its targeted 7.5% roi. Another piece shows that the stock market is close to another series of doldrums- and will not meet the robust market we have seen in the last 5 years. Finally today's piece reflects rising health cost rates which will of course affect current and retiree Benefit costs for other post employment benefit (OPEB) costs.

All of this is distressing to everyone and assuming the property taxes fail to meet the expected 6+ % increases that Lori Trevino advised was the case (and which GM Hart confirmed independently), all our other assumptions fail, and PERS smoothing assumptions do not minimize the volatility of pension costs throughout the state, what is your solution?

I am not being glib but if the worst case happens, what would you do to change this collision of the worlds while still maintaining a decent level of service for police.

This is much harder than it seems and I value your input precisely because you do think critically and explore deeply the underlying economic assumptions. And you know all the moving parts almost as well as our board and our advisors.

Can I ask you to ponder this, knowing what you know, and tell us what you think is an appropriate solution? It is not an easy question and trust me- there are no easy answers. Take a few weeks until the next budget committee meeting and tell us what you think makes sense. I would love to hear your thoughts.

Thanks

Chuck Toombs

Sent from my iPhone

August 2015

August 2015

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2015

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 26	27	28	29	30	31	Aug 1
2	3 1:00pm Chief's Swearing In (CCM) 6:00pm KPPCSD Mtg (CCM CC3)	4 NATIONAL NIGHT OUT	5 7:00am AA (CCM)	6	7	8 12:00pm CC Rental (CCM)
9 11:00am CC Rental (CCM)	10	11 6:00pm Special Mtg (CCM)	12 7:00am AA (CCM) 6:00pm *GPFF (CCM) 7:00pm *KFD Mtg (CC3)	13 6:00pm KPPCSD Mtg (CCM)	14	15 8:00am
16	17	18	19 7:00am AA (CCM)	20	21	22 10:00am KPOA - Meet N Greet (CCM)
23 8:00am CC Rental (CCM)	24 7:30pm *KIC (CC3)	25 7:30pm *KMAC (CC3)	26 7:00am AA (CCM)	27	28	29 9:00am CC Rental (CCm)
30 000052	31 7:00pm KCC (CCM)	Sep 1	2	3	4	5

September 2015

September 2015

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2015

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 30	31	Sep 1	2 7:00am AA (CCM)	3	4	5 5:30pm CC Rental (CCM)
6	7 7:00pm **Cub Scouts** (CCM)	8 7:30pm *Boy Scouts (CCM)	9 7:00am AA (CCM) 6:00pm *GPFF (CCM) 7:00pm *KFD Mtg (CC3)	10 6:00pm KPPCSD Mtg (CCM)	11	12
13	14 7:00pm **Cub Scouts** (CCM)	15 7:30pm *Boy Scouts (CCM)	16 7:00am AA (CCM)	17	18	19 8:00pm KCC Movie Night (KCC Upper Lawn)
20	21 7:00pm **Cub Scouts** (CCM)	22 7:30pm *Boy Scouts (CCM)	23 7:00am AA (CCM)	24	25 5:00pm Animal Faire Set Up (CCM)	26 8:00am Animal Faire (CCM)
27 000053	28 7:00pm **Cub Scouts** (CCM) 7:30pm *KIC (CC3)	29 7:30pm *Boy Scouts (CCM) 7:30pm *KMAC (CC3)	30 7:00am AA (CCM)	Oct 1	2	3

General Manager
July 2015 Report

General

I started my second month here in Kensington. I have continued to meet members of the community, as well as various community boards, in order to better understand the issues and concerns. During this month, I have also met individually with members of the KPPCSD Board as well as a couple members of the Kensington Fire Board. I have met and discussed community issues and concerns with Supervisor John Gioia.

During this month, I met with our Peace Officer's Standards and Training (POST) representative and attended the Contra Costa County Police Chiefs monthly meeting.

Pursuant to my 100 Day Plan, I have scheduled a community meet & greet event for August 22, 2015, to be held at the Community Center from 12-3pm. The Kensington Police Officers' Association is hosting the event, where hotdogs and hamburgers will be served. I will have a public forum starting at 1:30 pm. Everyone is welcome. Check the Kensington website for more details.

We are in the process of conducting audits and inventories of all equipment, vehicles, weapons, property, etc.

Budget

The Finance Committee met on July 30, 2015, and recommended the KPPCSD Board approve the proposed budget. The next meeting of the Finance Committee is scheduled for August 19, 2015, to review and discuss the 2013/14 Finance Audit.

Kensington Park

Community Center & Annex

The 15/16 FY budget calls for a seismic study to determine the structural integrity of the building. In anticipation of this being approved, I have met with the contractor who be starting his work in the month of August, taking about 30 days to complete. This will not cause any disruption to the building itself or any of the events or programs scheduled.

Emergency Preparedness

Diablo Firesafe Council has awarded the KPPCSD and the Friends of the Kensington Community Center up to a $5,000 share assistance to reduce fuel loads around the Community Center.

Website

The new and improved District website is up and running, but it's a work in progress. If you have any ideas for improvement, please let me know.

CODE	CLASSIFICATION	2014/2015 BUDGET	2014/2015 EXPENDITURES 05/31/15	2014/2015 BALANCE	PERCENT SPENT	2015/2016 BUDGET	BUDGET DIFFERENCES
POLICE SALARIES AND BENEFITS							
502	Salary - Police	$980,983	$899,581	$81,402	91.70%	$995,253	$14,270
504	Compensation Cash-Out	$8,800	$20,951	($12,151)	238.07%	$20,000	$11,200
506	Overtime	$45,000	$43,276	$1,724	96.17%	$60,000	$15,000
508	Salary/Non-Sworn	$81,900	$64,751	$17,149	79.06%	$81,900	$0
516	Uniform Allowance	$8,000	$7,333	$667	91.66%	$10,200	$2,200
518	Safety Equipment	$2,500	$0	$2,500	0.00%	$3,250	$750
521A	Medical Insurance - Active	$190,306	$173,973	$16,333	91.42%	$149,956	($40,350)
521R	Medical Insurance - Retired	$135,748	$145,191	($9,443)	106.96%	$167,494	$31,746
521T	Medical Insurance - Trust	$58,058	$58,058	$0	100.00%	$31,642	($26,416)
522	Disab. & Life Insurance	$5,240	$4,566	$674	87.14%	$5,240	$0
523	Medicare 1.45% (District)	$16,308	$12,437	$3,871	76.26%	$16,883	$575
524	Social Security(6.2%) /Non-Sworn	$5,078	$4,275	$803	84.18%	$5,078	($0)
527	P.E.R.S. - District	$378,780	$350,877	$27,903	92.63%	$390,166	$11,386
528	P.E.R.S. - Officers Portion	$89,008	$81,622	$7,386	91.70%	$85,721	($3,287)
530	Workers Compensation	$50,000	$37,972	$12,028	75.94%	$50,000	$0
540	Advanced Industrial	$0	$0	$0	0.00%	$0	$0
	SUB-TOTAL	$2,055,709	$1,904,863	$150,846	92.66%	$2,072,783	$17,074
POLICE EXPENSES							
552	Expendable Police Supplies	$1,500	$4,432	($2,932)	295.50%	$1,700	$200
553	Range/Ammunition	$3,000	$1,641	$1,359	54.70%	$5,000	$2,000
560	Crossing Guard	$10,515	$9,405	$1,110	89.44%	$10,830	$315
562	Vehicle Operation	$60,000	$40,953	$19,047	68.25%	$50,000	($10,000)
564	Communications	$156,070	$96,418	$59,652	61.78%	$156,070	$0
566	Radio Maintenance	$21,750	$21,286	$464	97.86%	$21,750	($0)
568	Prisoner/Case Expenses/Bookings	$5,400	$8,432	($3,032)	156.15%	$6,400	$1,000
570	Training	$10,000	$8,352	$1,648	83.52%	$10,000	$0
572	Recruiting	$6,500	$0	$6,500	0.00%	$6,500	$0
574	Reserve Officers	$4,050	$2,056	$1,994	50.77%	$4,050	$0
576	Misc. Dues, Meals.Travel	$3,140	$2,485	$655	79.14%	$3,140	$0
580	Utilities - Police	$8,960	$9,094	($134)	101.50%	$10,000	$1,040
581	Bldg. Repair/Maint	$1,000	$1,341	($341)	134.10%	$5,000	$4,000
582	Office Supplies	$6,000	$5,534	$466	92.23%	$6,000	$0
588	Telephones	$8,904	$7,382	$1,522	82.91%	$8,904	$0
590	Housekeeping	$4,000	$3,826	$174	95.65%	$4,000	$0
592	Publications	$2,200	$2,337	($137)	106.23%	$2,500	$300
594	Comm. Policing	$2,000	$2,430	($430)	121.51%	$4,000	$2,000
596	CAL-ID	$13,925	$13,655	$270	98.06%	$5,925	($8,000)
598	COPS Special Fund	$0	$0	$0	0.00%	$0	$0
599	Police Taxes Administration	$3,300	$3,397	($97)	102.95%	$3,500	$200
	SUB-TOTAL	$332,214	$244,456	$87,758	73.58%	$325,268	($6,946)
RECREATION SALARIES AND BENEFITS							
601	Park and Rec. Admin.	$7,800	$6,327	$1,473	81.11%	$7,800	$0
602	Custodian	$22,750	$19,250	$3,500	84.62%	$22,750	$0
623	Social Security (7.65%) /District	$597	$484	$113	81.07%	$597	($0)
	SUB-TOTAL	$31,147	$26,061	$5,086	83.67%	$31,147	($0)
RECREATION EXPENSES							
640	**Community Center Expenses**						
642	Community Center	$5,616	$4,575	$1,041	81.46%	$5,616	$0
643	Janitorial Supplies	$800	$1,314	($514)	164.24%	$800	$0
646	Community Center Repairs	$3,000	$2,726	$274	90.86%	$3,000	$0
650	**Building E Expenses**						
656	Building E Repairs	$0	$0	$0	0.00%	$0	$0
660	**Annex Expenses**						
662	Annex - Utilities	$0	$0	$0	0.00%	$0	$0
666	Annex Repairs	$0	$0	$0	0.00%	$1,000	$1,000
668	Annex - Misc. Exp	$0	$0	$0	0.00%	$1,000	$1,000
670	Gardening Supplies	$0	$0	$0	0.00%	$1,000	$1,000
672	Park O&M	$79,524	$42,994	$36,530	54.06%	$78,300	($1,224)
674	Park Construction Expense	$0	$0	$0	0.00%	$5,000	$5,000
678	Misc. Park/Rec Expense	$0	$170	($170)	0.00%	$1,000	$1,000
	SUB-TOTAL	$88,940	$51,779	$37,161	58.22%	$96,716	$7,776

CODE	CLASSIFICATION	2014/2015 BUDGET	2014/2015 EXPENDITURES 05/31/15	2014/2015 BALANCE	PERCENT SPENT	2015/2016 BUDGET	BUDGET DIFFERENCES
DISTRICT EXPENSES							
810	Computer	$24,288	$21,359	$2,929	87.94%	$24,288	$0
820	Canon Copier Contract	$5,700	$4,755	$945	83.41%	$5,700	$0
830	Legal	$150,000	$193,037	($43,037)	128.69%	$99,530	($50,470)
835	Consultant	$7,500	$9,723	($2,223)	129.64%	$6,150	($1,350)
840	Accounting	$35,750	$18,983	$16,767	53.10%	$34,000	($1,750)
850	Insurance	$30,000	$29,917	$83	99.72%	$30,000	$0
860	Election	$10,000	$8,608	$1,392	86.08%	$0	($10,000)
865	Police Bldg Lease	$1	$0	$1	0.00%	$1	$0
870	County Expenditures	$22,300	$22,184	$116	99.48%	$22,300	$0
890	Waste/Recycle Expenses	$118,600	$37,861	$80,739	31.92%	$25,000	($93,600)
898	Miscellaneous Expenses - Board	$12,300	$7,326	$4,974	59.56%	$15,300	$3,000
	SUB-TOTAL	$416,439	$353,753	$62,686	84.95%	$262,269	($154,170)
	Operating Expense TOTAL	$2,924,449	$2,580,911	$343,538	88.25%	$2,788,183	($136,266)
CAPITAL OUTLAY							
961	Police Bldg. Improvements	$0	$0	$0	0.00%	$0	$0
962	Patrol Cars	$30,000	$29,308	$692	97.69%	$30,000	$0
963	Patrol Car Accessories	$16,000	$17,036	($1,036)	106.48%	$3,000	($13,000)
965	Weapons / Radios	$0	$0	$0	0.00%	$10,000	$10,000
967	Station Equipment	$0	$0	$0	0.00%	$7,000	$7,000
968	Office Furn. & Equip.	$0	$0	$0	0.00%	$6,000	$6,000
969	Computer Equipment	$0	$0	$0	0.00%	$0	$0
971	Park Land	$0	$0	$0	0.00%	$0	$0
972	Park Bldgs. Improvements	$0	$0	$0	0.00%	$25,000	$25,000
973	Park Construct. Fund	$0	$0	$0	0.00%	$0	$0
974	Other Park Improvements	$0	$0	$0	0.00%	$0	$0
978	Park/Rec. Furniture & Equipment	$0	$0	$0	0.00%	$0	$0
	Capital Outlay SUB-TOTAL	$46,000	$46,344	($344)	100.75%	$81,000	$35,000
	BUDGET GRAND TOTAL	$2,970,449	$2,627,256	$343,193	88.45%	$2,869,183	($101,266)

000056

Revised 08/05/15

KPPCSD
Projected Revenue and Expense
2015/2016

Budgeted Revenues 2015/2016	
400 · Police Activities Revenue	
Total 400 · Police Activities Revenue	$2,791,952
Total 420 · Park/Rec Activities Revenue	71,500
440 · District Activities Revenue	
448 · Franchise Fees	48,800
456 · Interest-District	0
Total 440 · District Activities Revenue	48,800
Total Revenues	$2,912,252
Budgeted Expenditures 2015/2016	
500 · Police Sal & Ben	
Total 500 · Police Sal & Ben	$2,072,783
Total 550 · Other Police Expenses	325,268
Total 600 · Park/Rec Sal & Ben	31,147
Total 635 · Park/Recreation Expenses	96,716
Total 800 · District Expenses	262,269
Total 950 · Capital Outlay	81,000
Total Expenditures	$2,869,183
Excess of Revenue over Expense 2015/2016	$43,068
Previously Allocated Funds	
Total Allocated Funds Used	0
Excess Funding over Expenses 2015/2016	43,068
Cash Carryovers 2014/2015	$1,480,663
Estimated Fund Carryovers into 2015/2016	$1,523,731
Fund Balances, in audit terms (see definitions included)	
Nonspendable - District Portion of Bond	$92,830
Resticted - Est'd Vacation/Comp Liab	80,000
Committed - Park Bldgs Replacement less FY 15/16 expenditures	206,976
Committed - Annex Renovation Expenditure in Current Year	0
Committed - Bay View Net Balance	-7,977
Total Identified Fund Balances	$371,829
Unassigned Fund Balance available for Contingencies	$1,151,902
Percentage of Total Expenditures	40.15%

KPPCSD
Estimated Available Cash 6/30/15

		05/31/15	Incoming Tx Advance	Incoming Grant/Reimb	June Exp	Transfer between funds	06/30/15 Est	
ASSETS								
Current Assets								
Checking/Savings								
	100 · Petty Cash	100.00					100	
	110 · CCC Cash Accts							
	112 · General Fund	853,788.81	106,074.63		-270,000.00	-446,807.41	243,056	
	113 · Capital Fund-Cash	26,788.27					26,788	
	114 · Land & Light-Park O&M	44,851.67	900.78			-45,000.00	752	
excluded	116 · PB Admin-Cash	176,112.06	4,622.79			-8,192.59	172,542	excluded
excluded	117 · PB Resv-Cash	18,544.91					18,545	excluded
	Total 110 · CCC Cash Accts	1,120,085.72					$270,597	
	134 · CCC LAIF Accounts							
	134a · General LAIF	673,039.08			13,485.02	500,000.00	1,186,524	
	134b · COPS LAIF	-17,186.72		16,082.85	-13,182.02		-14,286	
	134c · Park LAIF	0.00					-31,474	
	134d · Garbage/Bay View LAIF	-31,474.47	0.00		-303.00		-31,777	
	134e · Capital LAIF	100,979.55					100,980	
	Total 134 · CCC LAIF Accounts	725,357.44					$1,209,966	
Total Checking/Savings		$1,845,543	$111,598	$16,083	-$270,000	$0	$1,480,663	KPPCSD
							1,703,224	including
								Bond $

000058

KPPCSD Officers' Salaries - Fiscal 2015/2016

000059

Officer Name	Grade	Date Hired	Date in Grade	Date in Step	Months in Step	Monthly Base	Holiday Pay	Incentive	Monthly Salary	Pay Period	Hourly Base	Hourly	Longevity Pay	Annual Total
Hart, K	Chief	6/8/2015	6/8/2015	06/08/15	12.000	$ 12,500.00			12,500.00	$6,250.00	$ 72.12	$ 72.12		$ 150,000.00
Hull, R	MS/Step 2	10/16/97	03/16/13	03/16/13	12.000	$ 8,077.74	$ 434.93	$605.83	9,118.50	$4,559.25	$ 46.60	$ 52.61	$ 1,800.00	$ 111,222.01
														$ -
Barrow, K.	Sgt/Step 4	09/16/05	03/16/13	03/16/15	12.000	7,614.05	$ 410.01	$571.05	8,595.11	$4,297.56	$ 43.93	$ 49.59		$ 103,141.37
Hui, K	Sgt/Step 4	04/17/10	03/16/13	03/16/15	12.000	7,614.05	$ 410.01	$380.70	8,404.76	$4,202.38	$ 43.93	$ 48.49		$ 100,857.15
Stegman, E	Corp/Step 1	06/01/06	09/01/12	09/01/12	12.000	$ 6,774.01	$ 364.75	$508.05	7,646.81	$3,823.41	$ 39.08	$ 44.12		$ 91,761.73
Martinez, R	Step 5	01/01/06	01/01/06	01/01/10	12.000	6,641.18	$ 357.56	$498.09	7,496.83	$3,748.41	$ 38.31	$ 43.25		$ 89,961.94
Wilson, D	Step 5	05/19/08	05/19/08	05/19/10	12.000	6,641.18	$ 357.56	$498.09	7,496.83	$3,748.41	$ 38.31	$ 43.25		$ 89,961.94
Ramos, J	Step 5	09/16/09	09/16/09	09/16/11	12.000	6,641.18	$ 357.56	$332.06	7,330.80	$3,665.40	$ 38.31	$ 42.29		$ 87,969.59
Turner, C	Step 5	10/03/11	10/03/11	10/03/13	12.000	$ 6,641.18	$ 357.56	$332.06	7,330.80	$3,665.40	$ 38.31	$ 42.29		$ 87,969.59
Wilkens, S	Step 3	09/17/12	09/17/12	09/17/14	2.500	$ 5,961.69	$ 320.97	$298.08	6,580.74	$3,290.37	$ 34.39	$ 37.97		$ 16,451.86
	Step 4			09/17/15	9.500	$ 6,289.58	$ 338.71	$314.48	6,942.77	$3,471.38	$ 36.29	$ 40.05		$ 65,956.31
							$ 3,388.65	**$4,040.41**					**$ 1,800.00**	**$ 995,253.49**
							$ 40,663.80	**$ 48,484.94**						
	Total BasePay Minus Holiday, Incentive, & Longevity:						**$ 904,304.75**							

	Mo. Base	Holiday	Mo. Total	HrlyBase	HrlyTot
Sergeants					
Step#1	6,834.57	368.01	7,202.58	39.43	41.55
Step#2	7,107.95	382.76	7,490.71	41.01	43.22
Step#3	7,321.19	394.24	7,715.43	42.24	44.51
Step#4	7,614.05	410.01	8,024.06	43.93	46.29
Master Sgts					
Step#1	7842.47	422.33	8,264.80	45.25	47.68
Step #2	8077.74	434.93	8,512.67	46.60	49.11

	Mo. Base	Holiday	Mo. Total	HrlyBase	HrlyTot
Officers					
Step#1	5,356.29	$288.40	5,644.69	30.90	32.57
Step#2	5,650.89	$304.27	5,955.16	32.60	34.36
Step#3	5,961.69	$320.97	6,282.66	34.39	36.25
Step#4	6,289.58	$338.71	6,628.29	36.29	38.24
Step#5	6,641.18	$357.56	6,998.74	38.31	40.38
Corporal					
Step #1	6774.01	$364.75	7,138.76	39.08	41.19

FISCAL YEAR 2015/2016		
CODE 502	CLASSIFICATION:	Salary - Police
	2014/2015 Budget	$980,983
	Cumulative as of 5/31/2015	$899,581.49
ITEM		AMOUNT
Officers Base pay		$904,305
Holiday pay		$40,664
Longevity Pay		$1,800
Incentive Pay		$48,485
$14,270	Total	$995,253

FISCAL YEAR 2015/2016		
CODE 504	CLASSIFICATION:	Compensated Absences Cash-Out
	2014/2015 Budget	$8,800
	Cumulative as of 5/31/2015	$20,950.52
ITEM		AMOUNT
Compensation Time Cash-Out	Officers est averg $45 x 200 hrs adjusted to probability	$9,000
	Total Cash Out for officer that separated from agency	$11,000
$11,200	Total	**$20,000**

FISCAL YEAR 2015/2016		
CODE 506	CLASSIFICATION:	Overtime
	2014/2015 Budget	$45,000
	Cumulative as of 5/31/2015	$43,275.82
ITEM		AMOUNT
Overtime For:	Cover Training	$60,000
	Court Time	
	Sick/Vacation Coverage	
	Case Coverage	
NOTE:	Long term injury replacement to minimum staffing	
	Additional police officer position vacant	
$15,000	Total	**$60,000**

FISCAL YEAR 2015/2016		
CODE 508	CLASSIFICATION:	Salary/Non-Sworn
	2014/2015 Budget	$81,900
	Cumulative as of	$64,751.04
	5/31/2015	
ITEM		AMOUNT
	$45	
	$30	
25 hr/wk - Wolter	1300 hours	$58,500
15 hr/wk - Dinapoli	780 hours	$23,400
$0	TOTAL	$81,900

FISCAL YEAR 2015/2016	0	
CODE 516	CLASSIFICATION:	Uniform Allowance
	2014/2015 Budget	$8,000
	Cumulative as of	$7,332.60
	5/31/2015	
ITEM		AMOUNT
$800.00 x 9 officers		$7,200
Chief Hart's Uniforms		$2,000
Uniform Damage		$1,000
$2,200	TOTAL	$10,200

FISCAL YEAR 2015/2016	0	
CODE 518	CLASSIFICATION:	Safety Equipment
	2014/2015 Budget	$2,500
	Cumulative as of	$0.00
	5/31/2015	
ITEM		AMOUNT
Safety Equipment/Reimbursement	nt $250 x 9	$2,250
Carry Over Reimbursements -		$0
Chief Hart Start Up		$1,000
$750	TOTAL	$3,250

FISCAL YEAR 2015/2016	0		
CODE 521A	CLASSIFICATION:	Medical Insurance - Active	
		Vision, Dental	
	2014/2015 Budget	$190,306	
9 Officers			
No Chief Benefits	Cumulative as of	$173,972.73	
	5/31/2015		
ITEM		AMOUNT	
Active P.E.R.S. Medical	Officers 3 @ $1858 x 12	$66,888	
	Officers 1@ $1429 x 11 - Chief Hart	$15,719	
	Reimbursed by Chief Hart to KPPCSD	($15,719)	
	Officers 1 @ $1642 x 12	$19,704	
	Officers 5 @ $714 x 12	$42,840	
	5% increase 01/16	$3,236	
Active P.E.R.S Admin. Cost	0.34% of $132,668	$451	
Active Vision Care	$30.02 x 9 employees x 12	$3,242	
	0% rate increase Oct 2015	$0	
Active Delta Dental	$64.41 x 5 employees x 12	$3,865	
	$124.48 x 0 employees x 12	$0	
	$202.72 x 4 employees x 12	$9,731	
	0% increase Oct 2015	$0	
Total Active	$149,956		$149,956
($40,350)		$149,956	

FISCAL YEAR 2015/2016	0		
CODE 521R	CLASSIFICATION:	Medical Insurance - Retired	
		Vision, Dental	
	2014/2015 Budget	$135,748	
12 Retirees			
2 Retirees not on VSP	Cumulative as of	$145,190.94	
1 Retiree not on Delta Dental	5/31/2015		
ITEM		AMOUNT	
Retired P.E.R.S. Medical	Retirees 3 @ $1858 x 12	$66,888	
	Retirees 1 @ $1722 x 12	$20,664	
	Retirees 1 @ $1010 x 12	$12,120	
	Retiree 1 @ $714 x 12	$8,568	
	Retiree 1 @ $675 x 12	$8,100	
	Retiree 2 @ $591 x 12	$14,184	
	Retiree 4 @ $296 x 12	$14,208	
	5% increase 01/16	$3,618	
Retired P.E.R.S Admin. Cost	0.34% of $115,977	$504	
Retired Vision Care	$30.02 x 10 x 12	$3,602	
Retired Delta Dental	$64.41 x 5 employees x 12	$2,319	
	$124.48 x 2 employees x 12	$2,988	
	$202.72 x 4 employees x 12	$9,731	
	0% increase Oct 2015	$0	
Total Retired	$167,494		$167,494
$31,746		$167,494	

FISCAL YEAR 2015/2016	0		
CODE 521T	CLASSIFICATION:	Medical Insurance - Trust	
		Vision, Dental	
	2014/2015 Budget	$58,058	
10 Officers			
11 Retirees	Cumulative as of	$58,058.00	
	5/31/2015		
ITEM		AMOUNT	
CALPERS OPEB Funding	15/16 ARC $199,136-$167,494	$31,642	
Pending Updated Actuarial			
Report, increasing ARC by 2.75%	$199,136	15/16 OPEB Cost	
NOTE: Per Actuarial Report by Total Compensation adopted by the Board			
	Per Actuarial Study 8/31/13		
Normal Cost	62,765		
Amortization of Initial UAAL	179,480		
Amort of Residual UAAL	(43,109)		
Current ARC	$199,136		
($26,416)		$31,642	

FISCAL YEAR 2015/2016	0		
CODE 522	CLASSIFICATION:	Disab. & Life Insurance	
	2014/2015 Budget	$5,240	
	Cumulative as of	$4,566.00	
	5/31/2015		
ITEM		AMOUNT	
LTD Insurance	$24.50x10 employees x 12	$2,940	
Life Insurance	$200x9 employees	$1,800	
	$500x1	$500	
$0	TOTAL	$5,240	

FISCAL YEAR 2015/2016	0	
CODE 523	CLASSIFICATION:	Medicare 1.45% (District)
	2014/2015 Budget	$16,308
10 Officers		
	Cumulative as of 5/31/2015	$12,437.22
ITEM		AMOUNT
$995,253 x 1.45%		$14,431
$20,000 x 1.45%		$290
Overtime $60,000 x 1.45%		$870
$81,900 x 1.45%		$1,188
$7,200 x 1.45%		$104
Total Officers	$1,082,453	
Total Non-Sworn	$81,900	
$575	TOTAL	**$16,883**

FISCAL YEAR 2015/2016	0	
CODE 524	CLASSIFICATION:	Social Security(6.2%)
	2014/2015 Budget	$5,078
	Cumulative as of	$4,274.57
	5/31/2015	
ITEM		AMOUNT
Social Security/Medicare	Non-swrn salaries x 6.2%	$5,078
(District Matching Portion)		
($0)	TOTAL	$5,078

FISCAL YEAR 2015/2016	0	
		P.E.R.S.
CODE 527	CLASSIFICATION:	P.E.R.S. - District
	2014/2015 Budget	$378,780
1 Chief	Cumulative as of	$350,877.31
	5/31/2015	
ITEM		AMOUNT
Salary: $995,253 x 18.524%		$184,361
Uniform: $7,200 x 18.524%		$1,334
Flat CalPERS UAL		$204,472
$11,386	TOTAL	$390,166

FISCAL YEAR 2015/2016	0	
		P.E.R.S.
CODE 528	CLASSIFICATION:	P.E.R.S. - Officers Portion
	2014/2015 Budget	$89,008
1 Chief	Cumulative as of	$81,622.39
	5/31/2015	
ITEM		AMOUNT
Salary: $995,253 x 9%		$89,573
less Chief's 3% contribution		($4,500)
	Net on Salaries $85,073	
Uniform: $7,200 x 9%		$648
($3,287)	TOTAL	$85,721

FISCAL YEAR 2015/2016	0		
CODE 530	CLASSIFICATION:	Workers Compensation	
		(P.D./Secretary)	
10 Officers	2014/2015 Budget	$50,000	
	Cumulative as of	$37,972.00	
	5/31/2015		
ITEM			
SDRMA Estimated Annual Contribution based on			
	$1,120,000 Total Payroll	$50,000	
	(excluding 1/3 O/T)		
$0	TOTAL	$50,000	

FISCAL YEAR 2015/2016	0	
CODE 540	CLASSIFICATION: Advanced Industrial Disability	
	2014/2015 Budget	$0
	Cumulative as of 5/31/2015	$0.00
ITEM		AMOUNT
Advanced Industrial Disability		$0
$0	TOTAL	$0

FISCAL YEAR 2015/2016	0		
CODE 552	CLASSIFICATION:	Expendable Police Supplies	
	2014/2015 Budget	$1,500	
	Cumulative as of 5/31/2015	$4,432.49	
ITEM		AMOUNT	
SUPPLIES FOR I.D. FUNCTION INCLUDES: PENS, GLOVES, BAGS, FILM, BRUSHES, ETC.		$1,500	
Miscellaneous		$200	
$200	TOTAL	$1,700	

FISCAL YEAR 2015/2016	0		
CODE 553	CLASSIFICATION:	Range/Ammunition	
		Supplies	
	2014/2015 Budget	$3,000	
	Cumulative as of	$1,640.85	
	5/31/2015		
ITEM		AMOUNT	
RANGE/AMMUNITION SUPPLIES:		$5,000	
INCLUDES: AMMUNITION,			
TARGETS, WEAPON REPAIR,			
MAINTENANCE, CLEANING			
SUPPLIES			
NOTE:	Increase is due to new		
	weapons/change in policy		
	for officers		
$2,000	TOTAL	$5,000	

FISCAL YEAR 2015/2016	0		
CODE 560	CLASSIFICATION:	Crossing Guard	
	2014/2015 Budget	$10,515	
	Cumulative as of 5/31/2015	$9,404.85	
ITEM		AMOUNT	
Crossing Guard - per contract		$10,830	
$315	TOTAL	$10,830	

FISCAL YEAR 2015/2016	0	
CODE 562	CLASSIFICATION:	Vehicle Operation
	2014/2015 Budget	$60,000
	Cumulative as of	$40,952.65
	5/31/2015	
ITEM		AMOUNT
Gasoline - Patrol Cars	Est.7000 gallons @ $4.30	$30,000
Vehicle Maintenance:		$20,000
Includes all servicing		
and equipment		
($10,000)	TOTAL	$50,000

FISCAL YEAR 2015/2016	0	
CODE 564	CLASSIFICATION:	Communications
		(Richmond Police)
	2014/2015 Budget	$156,070
	Cumulative as of	$96,417.86
	5/31/2015	
ITEM		AMOUNT
Communications-Dispatch Fees	City of Richmond-Outside Agencies	$125,400
New World Software		$14,650
Records Management	City of Richmond-Outside Agencies	$6,900
EBRCS	$40/mo 19 radios	$9,120
$0	TOTAL	$156,070

FISCAL YEAR 2015/2016	0	
CODE 566	CLASSIFICATION:	Radio Maintenance
	2014/2015 Budget	$21,750
	Cumulative as of	$21,285.54
	5/31/2015	
ITEM		AMOUNT
Cell phone connections to mobile units Toughbooks		$2,281
Motorola Radio Lease		$19,469
($0)	TOTAL	$21,750

FISCAL YEAR 2015/2016	0	
CODE 568	CLASSIFICATION:	Prisoner/Case Expenses/Bookings
	2014/2015 Budget	$5,400
	Cumulative as of 5/31/2015	$8,432.16
ITEM		AMOUNT
County Booking Fee	10 @ $0	$0
Crime Lab:		$5,000
Drug Testing		
Alcohol Testing		
Fingerprint Comparisons		
Childrens Interview Center		$500
Evidence Room Monitored Alarm		$900
$1,000	TOTAL	$6,400
Currently State of CA reimburses Booking Fees		

FISCAL YEAR 2015/2016	0	
		Law Enforcement
CODE 570	CLASSIFICATION:	Training
	2014/2015 Budget	$10,000
	Cumulative as of 5/31/2015	$8,351.83
ITEM		AMOUNT
INCLUDES:		
ALL ASPECTS OF OFFICER		
TRAINING		$5,000
SCHOOL, TUITION, BOOKS, ETC	$500 PER OFFICER	$5,000
$0	TOTAL	$10,000

FISCAL YEAR 2015/2016	0	
CODE 572	CLASSIFICATION:	Recruiting
	2014/2015 Budget	$6,500
	Cumulative as of 5/31/2015	$0.00
ITEM		AMOUNT
Medical	2 @ $750	$1,500
Psychological Assessment	2 @ $550	$1,100
Polygraph	5 @ $300	$1,500
Background Investigation	3 @ 800	$2,400
NOTE:	One officer currently in Background with another police agency	
	One officer at retirement age	
$0	TOTAL	$6,500

FISCAL YEAR 2015/2016	0	
CODE 574	CLASSIFICATION:	Reserve Officers
	2014/2015 Budget	$4,050
	Cumulative as of	$2,056.19
	5/31/2015	
ITEM		AMOUNT
Reserve Officers:	Training	
	Uniforms	
	Insurance Coverage	
	Safety Equipment	
	Total	$3,750
Misc. Reserve Costs		$300
$0	TOTAL	$4,050

FISCAL YEAR 2015/2016	0	
CODE 576	CLASSIFICATION:	Misc. Dues, Meals.Travel
	2014/2015 Budget	$3,140
	Cumulative as of 5/31/2015	$2,485.00
ITEM		AMOUNT
INCLUDES: Chief's meetings, CPOA dues, PORAC General Membership, etc.		
CCC Chief's Association		$650
CPOA/$125.00x10		$1,250
Cal Chiefs $300/$125	Chief Hart/Sgt. Hull	$425
CAPE		$45
FBI-LEEDA		$50
Int'l Assn of Chiefs of Police		$120
Miscellaneous - Meeting Supplies		$600
$0	TOTAL	$3,140

FISCAL YEAR 2015/2016	0	
CODE 580	CLASSIFICATION:	Utilities - Police
Former 514		
	2014/2015 Budget	$8,960
	Cumulative as of	$9,094.19
	5/31/2015	
ITEM		AMOUNT
Utilities	$833 average x 12	$10,000
$1,040	Total	$10,000

FISCAL YEAR 2015/2016	0	
CODE 581	CLASSIFICATION:	Bldg. Repair/Maint
	2014/2015 Budget	$1,000
	Cumulative as of 5/31/2015	$1,341.01
ITEM		AMOUNT
Miscellaneous Repairs		$5,000
NOTE:	Filter system for property room, paint, sheetrock repair, carpets	
	Maintenance required by contract	
$4,000	Total	$5,000

FISCAL YEAR 2015/2016	0	
CODE 582	CLASSIFICATION:	Office Supplies
	2014/2015 Budget	$6,000
	Cumulative as of	$5,533.58
	5/31/2015	
ITEM		AMOUNT
Paper (colored, letter, legal, fax)		
Stamps, envelopes, postage		
Printing		
Envelopes (manilla), folders, etc.		
Ink cartridges/correction tape		
Calendars, refills, etc.		
Miscellaneous (pens, pencils, clips, staples, etc.)		$6,000
$0	TOTAL	$6,000

FISCAL YEAR 2015/2016	0	
CODE 588	CLASSIFICATION:	Telephones
		(+Richmond Line)
	2014/2015 Budget	$8,904
	Cumulative as of	$7,382.20
	5/31/2015	
ITEM		AMOUNT
INCLUDES:		
(4) Cellular Phones	$240 x 12	$2,880
KPD/ECFD Shared Line	1 @ $65 avg. x 12	$780
AT&T 526-4141	$325 avg. x 12	$3,900
Avaya - Maintenance	$112 avg. x 12	$1,344
$0	TOTAL	$8,904

Cellular Phones are $240/mo. for all four, not per phone.

FISCAL YEAR 2015/2016	0	
CODE 590	CLASSIFICATION:	Housekeeping
	2014/2015 Budget	$4,000
	Cumulative as of	$3,826.15
	5/31/2015	
ITEM		AMOUNT
INCLUDES:		
Toilet paper, paper towels, Soaps, light bulbs,		
cleaning supplies, rug cleaning ($250), trash bags		
and coffee, sugar, creamer		
	Estimated Total	$1,120
Custodial Service	$200 x 12	$2,400
Drinking Water	Avg. $40 x 12	$480
$0	TOTAL	$4,000

FISCAL YEAR 2015/2016	0	
CODE 592	CLASSIFICATION:	Publications
	2014/2015 Budget	$2,200
	Cumulative as of	$2,337.10
	5/31/2015	
ITEM		AMOUNT
INCLUDES: Deering updates, Penal Codes,		$500
magazines, etc.		
Legal Source Book		
Department Policy - Lexipol		$2,000
$300	TOTAL	$2,500

FISCAL YEAR 2015/2016	0	
CODE 594	CLASSIFICATION:	Comm. Policing
	2014/2015 Budget	$2,000
	Cumulative as of 5/31/2015	$2,430.22
ITEM		AMOUNT
National Night Out		$1,000
Crime Prevention		$1,000
Children's Interview Center	see G/L Acct #568	
Sand Bags		$0
Website Maintenance		$2,000
$2,000	Total	$4,000

FISCAL YEAR 2015/2016	0	
CODE 596	CLASSIFICATION:	CAL-ID
	2014/2015 Budget	$13,925
	Cumulative as of	$13,655.00
	5/31/2015	
ITEM		AMOUNT
CAL-ID expenses		$5,925
NOTE:	WEST-NET disbanded	
	as of 06/30/15	
($8,000)	TOTAL	$5,925

FISCAL YEAR 2015/2016	0	
CODE 598	CLASSIFICATION:	COPS Special Fund
	2014/2015 Budget	$0
	Cumulative as of	$0.00
	5/31/2015	
ITEM		AMOUNT
$0	TOTAL	$0

FISCAL YEAR 2015/2016	0		
CODE 599	CLASSIFICATION:	Police Taxes Administration	
	2014/2015 Budget	$3,300	
	Cumulative as of 5/31/2015	$3,397.22	
ITEM		AMOUNT	
NBS Administration	Original Police Tax	$3,500	
$200	TOTAL	$3,500	

FISCAL YEAR 2015/2016	0		
CODE 601	CLASSIFICATION:	Park and Rec. Admin.	
	2014/2015 Budget	$7,800	
	Cumulative as of 5/31/2015	$6,326.74	
ITEM		AMOUNT	
P.& R. Admin. Salary	$30.00 x 260 hours	$7,800	
$0	TOTAL	$7,800	

FISCAL YEAR 2015/2016	0	
CODE 602	CLASSIFICATION:	Custodian
	2014/2015 Budget	$22,750
	Cumulative as of 5/31/2015	$19,250.00
ITEM		AMOUNT
600/Custodian	Community Center	$22,750
Park Restroom Custodian	see G/L Acct #672	
$0	TOTAL	$22,750

FISCAL YEAR 2015/2016	0	
CODE 623	CLASSIFICATION:	Social Security (7.65%) /District
	2014/2015 Budget	$597
	Cumulative as of 5/31/2015	$484.00
ITEM		AMOUNT
P&R Admin. $7,800 x 7.65%		$597
($0)	TOTAL	$597

FISCAL YEAR 2015/2016	0	
CODE 642	CLASSIFICATION:	Community Center
		Utilities
	2014/2015 Budget	$5,616
	Cumulative as of	$4,574.91
	5/31/2015	
ITEM		AMOUNT
EBMUD Community Center	$140 x 12	$1,680
EBMUD Gore Lot	$15 x 12	$180
PG&E Community Center	$235 avg. x 12	$2,820
Telephone Community Center	$78 avg. x 12	$936
$0	Total	$5,616

FISCAL YEAR 2015/2016	0	
CODE 643	CLASSIFICATION:	Janitorial Supplies
	2014/2015 Budget	$800
	Cumulative as of	$1,313.91
	5/31/2015	
ITEM		AMOUNT
Community Center		
Janitorial Supplies, paper towels, light bulbs, etc.		$800
Annex		
Janitorial Supplies, paper towels, light bulbs, etc.		$0
$0	Total	$800

FISCAL YEAR 2015/2016	0	
CODE 646	CLASSIFICATION:	Community Center Repairs
	2014/2015 Budget	$3,000
	Cumulative as of 5/31/2015	$2,725.84
ITEM		AMOUNT
Misc Repairs		$3,000
Fire Extinguishers	Four Extinguishers	$0
$0	TOTAL	$3,000

FISCAL YEAR 2015/2016	0	
CODE 656	CLASSIFICATION:	Building E Repairs
	2014/2015 Budget	$0
	Cumulative as of 5/31/2015	$0.00
ITEM		AMOUNT
Miscellaneous		$0
$0	Total	$0

FISCAL YEAR 2015/2016	0	
CODE 662	CLASSIFICATION:	Annex - Utilities
	2014/2015 Budget	$0
	Cumulative as of 5/31/2015	$0.00
ITEM		AMOUNT
Utilities		$0
See G/L #642 for PG&E		
See G/L #672 for EBMUD - Water		
$0	Total	$0

FISCAL YEAR 2015/2016	0	
CODE 666	CLASSIFICATION:	Annex Repairs
	2014/2015 Budget	$0
	Cumulative as of 5/31/2015	$0.00
ITEM		AMOUNT
Miscellaneous Repairs		$1,000
$1,000	Total	$1,000

FISCAL YEAR 2015/2016	0	
CODE 668	CLASSIFICATION:	Annex - Misc. Exp
	2014/2015 Budget	$0
	Cumulative as of 5/31/2015	$0.00
ITEM		AMOUNT
Miscellaneous Expenses		$1,000
$1,000	Total	$1,000

FISCAL YEAR 2015/2016	0	
CODE 670	CLASSIFICATION:	Gardening Supplies
	2014/2015 Budget	$0
	Cumulative as of 5/31/2015	$0.00
ITEM		AMOUNT
Plantings		$1,000
$1,000	Total	$1,000

FISCAL YEAR 2015/2016	0	
CODE 672	CLASSIFICATION	Park O&M
	2014/2015 Budget	$79,524
	Cumulative as of	$42,993.99
	5/31/2015	
ITEM		
Operations/Maintenance Park Property		
Maintenance Contract	(O&M Funding)	$27,000
Park Maintence Repairs	(O&M Funding)	$10,000
Utilities	Water	$5,000
Drain Clearing		$1,000
Incidental Expenses		$2,000
	Shared Expense Total	$49,000
Old Park Allocated Exp	40% of Shared Expenses	$19,600
Old Park Tree Pruning		$2,000
	Old Park Total	$21,600
New Park Allocated Exp	60% of Shared Expenses	$29,400
Levy Fees	(County)	$2,200
Engineer's Annual Report/Admin Services		$5,000
Park Restroom Custodian		$5,100
	New Park Sub-Total	$41,700
New Park Tree Pruning/Removal		$10,000
Grant Paid Tree Removal/Pruning		$5,000
	New Park Total	$56,700
($1,224)	Total	$78,300

FISCAL YEAR 2015/2016	0		
CODE 674	CLASSIFICATION	Park Construction Expense	
	2014/2015 Budget	$0	
	Cumulative as of	$0.00	
	5/31/2015		
ITEM			
Misc. Expenses		$5,000	
NOTE:	Minor repairs of play		
	equipment, tennis courts, etc		
$5,000	Total	$5,000	

FISCAL YEAR 2015/2016	0	
CODE 678	CLASSIFICATION:	Misc. Park/Rec Expense
	2014/2015 Budget	$0
	Cumulative as of 5/31/2015	$170.00
ITEM		AMOUNT
Miscellaneous Projects / Eagle Scout		$1,000
$1,000	Total	$1,000

FISCAL YEAR 2015/2016	0	
CODE 810	CLASSIFICATION:	Computer
	2014/2015 Budget	$24,288
	Cumulative as of	$21,358.84
	5/31/2015	
ITEM		AMOUNT
Service Contract/Misc. Supp.		$13,068
ARIES	CCC Office of Revenue	$9,185
CLETS - Annual Fee		$400
ACCJIN Shared Costs	CCC Office of Revenue	$1,000
Critical Reach		$135
Miscellaneous Software Upgrades		$500
$0	Total	$24,288

ACCJIN shared costs is down because no new equipment purchases

FISCAL YEAR 2015/2016	0	
CODE 820	CLASSIFICATION:	Canon Copier Contract
	2014/2015 Budget	$5,700
	Cumulative as of 5/31/2015	$4,754.55
ITEM		AMOUNT
IMAGERNR 330S NQJ45065	Lease $325 x 12	$3,900
Overage Charges	$150 x 12 average	$1,800
Outside Reproduction		$0
$0	TOTAL	$5,700

FISCAL YEAR 2015/2016	0	
CODE 830	CLASSIFICATION:	Legal
		(Dist./Personnel)
	2014/2015 Budget	$150,000
	Cumulative as of	$193,036.81
	5/31/2015	
ITEM		AMOUNT
Current legal contract with		
Renne Sloan Holtzman Sakai	Flat rate charge of $5,000	
	for 20 hours of service per	
	month	$60,000
Includes meeting prep and attendance, legal analysis,		
response to inquiries from General Manager (GM) or		
Board Member (BM), updates on legal developments and		
managing outside counsel		
	All hours after 20, billed	
	at $295 per hour	
Labor negotiation costs	$295 x 50 hours	$14,750
One hour per month per BM	$295 x 5 x 12	$17,700
Two hours per month by GM	$295 x 2 x 12	$7,080
NOTE:	Subsequent to negotiations	
	with law firm	
($50,470)	Total	$99,530

FISCAL YEAR 2015/2016	0	
CODE 835	CLASSIFICATION:	Consultant
	2014/2015 Budget	$7,500
	Cumulative as of	$9,723.00
	4/30/2012	
ITEM		AMOUNT
Actuarial Report		$1,150
Additional MOU Analysis		$5,000
($1,350)	Total	$6,150

FISCAL YEAR 2015/2016	0	
CODE 840	CLASSIFICATION:	Accounting
	2014/2015 Budget	$35,750
	Cumulative as of	$18,982.82
	5/31/2015	
ITEM		AMOUNT
Deborah Russell Accountant	$70 X 300 HOURS	$21,000
2014/2015 Year End Audit		$13,000
($1,750)	TOTAL	$34,000

FISCAL YEAR 2015/2016	0	
CODE 850	CLASSIFICATION:	Insurance
	2014/2015 Budget	$30,000
	Cumulative as of	$29,917.36
	5/31/2015	
ITEM		AMOUNT
Special District Risk Management/$5,000,000		
(District General Liability, Auto Liability		
Property, Floater, Employee Blanket Bond,		
Error & Omissions, Flood Protection, Personal		
liability Board Members)		
Kensington Park/Property		
Police Liability Included		$30,000
$0	TOTAL	$30,000

FISCAL YEAR 2015/2016	0	
CODE 860	CLASSIFICATION:	Election
	2014/2015 Budget	$10,000
	Cumulative as of 5/31/2015	$8,608.25
ITEM		AMOUNT
Directors (3), etc.		$0
($10,000)	TOTAL	$0

FISCAL YEAR 2015/2016	0	
CODE 865	CLASSIFICATION:	Police Bldg Lease
	2014/2015 Budget	$1
	Cumulative as of 5/31/2015	$0.00
ITEM		AMOUNT
Lease		
Per new agreement with KFPD		$1
$0	Total	$1

FISCAL YEAR 2015/2016	0	
Code 870	CLASSIFICATION:	County Expenditures
	2014/2015 Budget	$22,300
	Cumulative as of	$22,184.11
	5/31/2015	
ITEM		AMOUNT
Property Tax Administration costs		
Senate Bill 2557 (Chapter 466 of 1990)		
$1,300,000 x 1.5%		$19,800
Miscellaneous		
Fees, Assessments, Interest,		
etc		$2,500
$0	Total	$22,300

FISCAL YEAR 2015/2016	0		
		Franchise Fees	
CODE 890	CLASSIFICATION:	Waste/Recycle Expenses	
	2014/2015 Budget	$118,600	
	Cumulative as of	$37,861.28	
	5/31/2015		
ITEM		AMOUNT	
Garbage Related Expenses	Public Education, etc.	$1,000	
Public Garbage Pick-Up	$300 x 2	$600	
Legal Fees - Other		$23,400	
($93,600)	TOTAL	$25,000	

FISCAL YEAR 2015/2016	0	
CODE 898	CLASSIFICATION:	Miscellaneous Expenses - Board
	2014/2015 Budget	$12,300
	Cumulative as of 5/31/2015	$7,325.97
ITEM		AMOUNT
LAFCO		$1,200
Service Pins/Charms		$0
Seminars/Directors		$4,000
CSDA/CCSDA Membership		$4,600
Miscellaneous		$1,000
Annual Conference		$4,000
Governance Days		$500
$3,000	TOTAL	$15,300

FISCAL YEAR 2015/2016	0		
CODE 961	CLASSIFICATION:	Police Bldg. Improvements	
	2014/2015 Budget	$0	
	Cumulative as of 5/31/2015	$0.00	
ITEM		AMOUNT	
Final Year of Renovation Fees was 08/09		$0	
$0	TOTAL	$0	

	0	
CODE 962	CLASSIFICATION:	Patrol Cars
Former 506		
	2014/2015 Budget	$30,000
	Cumulative as of	$29,308.28
PATROL CAR PURCHASE/OUTFITTING	5/31/2015	
Replacement of 2005 Ford Crown Victoria Patrol		$30,000
Vehicle with 96,000 miles - end of life		
NOTE:	Severe bumper damage	
	Interior damage/wear	
	Engine oil/seals need	
	replacement	
	Power steering pump needs	
	replacement	
	Turn signal light broken/	
	needs replacement	
	Vehicle will be sold and	
	proceeds will be added to	
	revenue when determined	
$0	TOTAL	$30,000

FISCAL YEAR 2015/2016	0		
CODE 963	CLASSIFICATION:	Patrol Car Accessories	
	2014/2015 Budget	$16,000	
	Cumulative as of 5/31/2015	$17,036.13	
ITEM		AMOUNT	
Police Vehicle Emergency Equipment		$3,000	
($13,000)	TOTAL	$3,000	

FISCAL YEAR 2015/2016	0	
CODE 965	CLASSIFICATION:	Weapons / Radios
	2014/2015 Budget	$0
	Cumulative as of 5/31/2015	$0
ITEM		AMOUNT
Weapons		$10,000
NOTE:	Courrently each officer uses his/her own personal weapon for on-duty assignment If approved, new more restricted policy would be written regarding weapons & officer usage	
$10,000	TOTAL	$10,000

FISCAL YEAR 2015/2016	0	
CODE 967	CLASSIFICATION:	Station Equipment
Former 504		
	2014/2015 Budget	$0
	Cumulative as of 5/31/2015	$0.00
ITEM		AMOUNT
New Phone System		$7,000.00
NOTE:	Existing phone system does not allow for transfer of emergency calls, not enough voicemails for employees and can not be updated since system is about 25 years old	
	Reduced preliminary budget by $10,000 by eliminating recording of all incoming calls option	
$7,000	TOTAL	$7,000

FISCAL YEAR 2015/2016	0		
CODE 968	CLASSIFICATION:	Office Furn. & Equip.	
Former 504			
	2014/2015 Budget	$0	
	Cumulative as of 5/31/2015	$0.00	
ITEM		AMOUNT	
Microphones for Board Meetings		$6,000	
NOTE:	Price increased from preliminary budget from $3,000 to $6,000 to include complete new sound system for community center/boardroom		
$6,000	TOTAL	$6,000	

FISCAL YEAR 2015/2016	0	
CODE 969	CLASSIFICATION:	Computer Equipment
Former 800		
	2014/2015 Budget	$0
	Cumulative as of 5/31/2015	$0.00
ITEM		AMOUNT
$0	TOTAL	$0

FISCAL YEAR 2015/2016	0	
CODE 971	CLASSIFICATION:	Park Land
	2014/2015 Budget	$0
	Cumulative as of 5/31/2015	$0.00
ITEM		AMOUNT
$0	TOTAL	$0

FISCAL YEAR 2015/2016	0		
CODE 972	CLASSIFICATION:	Park Bldgs. Improvements	
	2014/2015 Budget	$0	
	Cumulative as of	$0.00	
	5/31/2015		
ITEM		AMOUNT	
Structural Engineering		$25,000	
Services for Seismic Analysis			
of Community Center			
$25,000	TOTAL	$25,000	

FISCAL YEAR 2015/2016	0		
CODE 973	CLASSIFICATION	Park Construct. Fund	
	2014/2015 Budget	$0	
	Cumulative as of	$0.00	
	5/31/2015		
ITEM			
$0	Total	$0	

FISCAL YEAR 2015/2016 0

CODE 974 CLASSIFICATION Other Park Improvements

	2014/2015 Budget	$0
	Cumulative as of 5/31/2015	$0.00
ITEM		
$0	Total	$0

FISCAL YEAR 2015/2016	0	
CODE 978	CLASSIFICATION:	Park/Rec. Furniture & Equipment
Former 609		
	2014/2015 Budget	$0
	Cumulative as of 5/31/2015	$0.00
ITEM		AMOUNT
$0	TOTAL	$0

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

DATE: August 7, 2015

TO: KPPCSD Board

FROM: Jonathan V. Holtzman

SUBJECT: Employment Contract for Kevin Hart

On May 28, 2015 we prepared an employment contract between the District and Mr. Hart, a candidate for the General Manager and Chief of Police position. After negotiations, the parties agreed upon substantive terms as follows:

Term	Description
Term	Adoption of Agreement and swearing in as Chief of Police until June 1, 2016
Salary	$150,000
Employment Status	At-Will
Health Benefits	Mr. Hart would retain his health care benefits through the City of Dublin, where he currently serves as a City Councilperson. Mr. Hart waived access to the District's medical and benefit plan.
Retirement	As a classic member, Mr. Hart is eligible for 3% at 50 based on single highest year of compensation with 1959 fourth level Survivor Benefits. The District will initially pay 6% of the employee contribution. If there are any negotiated changes between the District and the Kensington Police Officers' Association to the amount of District contribution, Mr. Hart's benefit will likewise change.

This proposed employment contract was brought before the Board on June 1, 2015 . The Board voted to approve the employment contract.

Per the terms of the original agreement, Mr. Hart would be eligible to participate in PERS for pension. Through his position as a Councilperson with the City of Dublin, Mr. Hart received health care insurance and he intended to continue this insurance through Dublin. Only after the terms of the original agreement were approved, CalPERS informed Mr. Hart that, by rule of CalPERS, he could not access health care benefits through the City of Dublin and pension benefits through the City of Kensington. Requiring health care coverage and being sensitive to the public concerns, Mr. Hart agreed to reduce his salary and cap the District's contribution to help offset the cost of providing health care insurance.

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The proposed terms of the proposed amended employment contract include:

Term	Description
Salary	Reduced to $145,000
Health Benefits	The District will contribute the monthly premium amount for Mr. Hart and his spouse ("employee plus one") at the Kaiser Bay Area plan rate. The District's contribution will be made up of the PEMHCA statutory minimum and contributions through a cafeteria plan. Any additional costs above the Kaiser Bay Area plan rate at the employee plus one level of coverage shall be the responsibility of Mr. Hart.

Mr. Hart understands that if rank and file District employees begin contributing a portion towards their monthly premium for health and medical benefits, he shall contribute in the same manner. All other terms of the employment contract remain the same.

If approved by the Board, the amended version of the employment contract would cost the District approximately $11,305[1] more than the terms of the original employment agreement.

[1] The original employment agreement came to a total approximate cost of $190,300. The revised agreement came to a total approximate cost of $201,605. The cost calculation includes annual salary, the District's contribution towards health benefits for fiscal year 2015-2016 at the Kaiser Bay Area employee plus one level, the District's normal cost for pension, the District's share of the EPMC, life insurance and disability insurance, uniforms and cell phone allowance. The costs for life insurance and disability insurance, uniforms, cell phone allowance are estimates. The approximate cost to the District figure does not include the cost of providing Mr. Hart a car or any reimbursable expense.

Interim General Manager/Chief of Police Employment Agreement

WHEREAS, the Kensington Police Protection and Community Services District (hereinafter "KPPCSD" or "District") desires to employ the services of Kevin E. Hart (hereinafter "Hart") as Interim General Manager/Chief of Police for the District.

WHEREAS, Hart is eligible for and desires to accept employment as the Interim General Manager/Chief of Police under the terms and conditions contained in this Agreement.

WHEREAS, Hart is aware of and understands that he serves at the pleasure of the Board of Directors of the District (hereinafter "Board"), and is subject exclusively to the Board's (or its designee's) supervision, control and direction. Hart understands that the Board (or its designee) has the sole and exclusive right to direct, supervise, manage, discipline, and control Hart's job performance.

WHEREAS, the parties understand nothing in the Agreement shall be interpreted to amend, modify or supersede any ordinance of the District, or county or state or federal law, pertaining to the operation of the District.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. DUTIES

A. The District hereby agrees to employ Hart as the Interim General Manager/Chief of Police of the District to perform the functions and duties specified in the job description, attached hereto as Exhibit "A" and incorporated herein by this reference, and to perform other legally permissible and proper duties and functions as required by law and as the District shall from time to time assign.

B. Hart hereby agrees to perform all such functions and duties to the best of his ability and in a competent and efficient manner. Hart further agrees to focus his full professional time, ability and attention to District business during the term of this Agreement. Consequently, Hart hereby agrees not to engage in any other business pursuits whatsoever directly or indirectly, or render any services of a business, commercial, or professional nature to any other person or organization for compensation, without the prior written consent of the District. This shall not preclude Hart volunteering his services to other entities or individuals as long as volunteer services are not in conflict with the services to be provided by Hart under this Agreement. Hart agrees that he will notify the KPPCSD Board President of any such volunteer services including the name of the organization and the time commitment.

2. TERM & TERMINATION OF AGREEMENT

A. Nothing in this Section shall prevent, limit or otherwise interfere with the rights of either the District or Hart to terminate this Agreement or resign for any reason, or no reason at all.

B. Nothing in this Agreement shall preclude the termination of this Agreement by mutual consent of both parties hereto.

C. Unless terminated earlier by either the District or Hart, this Agreement shall be in full force and effect June 8, 2015 or upon Hart passing the District's full hiring process, which includes a background check and all required testing, whichever is later, and March 1, 2016. The District

will use its best efforts to complete all required employment checks and complete the hiring process before June 8, 2015.

D. By mutual agreement of the parties, the term of this Agreement may be extended until June 1, 2016.

E. This Agreement shall terminate upon the voluntary termination of either party or resignation, service or disability retirement or death of Hart.

F. In the event that the District terminates this Agreement prior to the expiration of the initial term, Hart shall be entitled to a lump sum severance payment equal to 30 days' pro-rated salary in exchange for a full and complete release of the District, and its agents, employees, attorneys, Directors, or representatives of any kind or nature, from any and all liability or claims of any type or nature relating to Hart's employment and/or termination of same.

3. SALARY AND COMPENSATION

The monthly base salary for the position of Interim General Manager/Chief of Police for the term of this contract is $12,083.34 payable in semi-monthly installments on the 15th and the 30th of each month.

4. AT-WILL UNREPRESENTED EMPLOYEE STATUS

Hart is an at-will employee, and serves at the pleasure of the Board. This means employment is at the mutual consent of Hart and the District and either may terminate the employment at any time, for any reason, or no reason at all. Hart and District agree that no representative of the District has made or can make any promises, statements, or representations which state or imply that Hart is hired, employed, or retained under any terms other than as an at-will employee. Hart's at-will status may only be changed, revoked, amended, or superseded by a written document, signed by Hart and approved and adopted by the Board.

The position of Interim General Manager/Chief of Police is unrepresented and is not included in any of the District's represented bargaining units. It is understood that position is confidential, and will be responsible for conducting labor negotiations, discipline and other matters, as to which employee associations may be an adverse party.

5. HOURS OF WORK

Due to the nature of the employment of a person in the position of the District's Interim General Manager/Chief of Police, Hart is typically required to work at least a fully and complete work week of forth hours (40) per week, and devote whatever time is necessary to fulfill his employment responsibilities and duties as provided for in this Agreement.

6. PERFORMANCE EVALUATION

A. The Board (or its designee) may review and evaluate Hart's performance at various points during the duration of this Agreement. The reviews and evaluations shall be conducted in a manner consistent with Board evaluation policies. At the District's sole discretion, it may add or delete criteria for evaluation the performance of Hart from time to time. The Board may provide Hart with a summary written statement of the findings and provide an adequate opportunity for Hart to discuss his evaluation with the Board.

B. After the District determines its goals and objectives, the Board (or its designee) and Hart shall further define the goals and performance objectives necessary for the proper operation of KPPCSD. The Board (or its designee) and Hart shall further establish a relative priority among the various goals and objectives. The goals and objectives should be reduced to writing, and should be attainable within the time and budgetary resources provided.

C. In effecting the provisions of this section, the District and Hart agree to abide by the provisions of applicable law.

7. HEALTH PLAN BENEFITS

The District shall provide medical coverage for Hart and his spouse. The District will contribute the monthly premium cost of the PEMHCA plan of the Kaiser Bay Area rate at the "employee plus one" plan level. Any costs above the Kaiser Bay Area rate at the employee plus one plan level shall be borne by Mr. Hart.

8. RETIREMENT

CalPERS retirement benefit will include the following provisions:

- Section 21362.2: 3% @ 50 formula for local safety members. This formula provides to local safety members 3% of pay at age 50 for each year of service credited to that employer.

- Section 20042: Single Highest Year of Compensation; Safety Member, effective 1/6/93. Defines period for determining average monthly pay rate when calculating benefits as the 12 highest paid consecutive months.

- Section 21574: 1959 Survivor Benefit, fourth level.

The District will initially pay 6% of Hart's 9% employee contribution to PERS. Hart shall be responsible for a minimum contribution of 3%. If the amount contributed by rank and file officers is higher or lower, Hart's contribution shall be increased or decreased to match the amount paid by such officers.

References are to the Public Employees' Retirement Law ("PERL") in the California Government Code as administered by the Public Employees' Retirement System ("PERS"). In the event of any proposed changes in the CalPERS retirement plan this Agreement may be opened and the proposed change may be negotiated.

9. LIFE INSURANCE

The District agrees to pay the premium on a term life insurance policy for Hart, with the maximum actual cost to the District of $500.

10. DISABILITY INSURANCE

The District agrees to provide PORAC Long Term Disability Plan (Option2-Multi level Benefit with a 60 day elimination period) and shall fund the entire premium. This provision of disability premiums is not a vested right.

11. DEFERRED COMPENSATION

The District established a Deferred Compensation Plan to be made available to all eligible District employees, pursuant to federal legislation permitting such plans. Hart can elect to make contributions from Hart's salary and invest portions of his income to meet his future financial requirements and supplement his District retirement, at no cost to the District.

12. CREDIT UNION

Membership in the Contra Costa County Employees Federal Credit Union is available with optional payroll deduction at no cost to the District.

13. SICK LEAVE

The District shall advance eighty (80) sick-leave hours upon hire, and thereafter Hart shall accrue sick leave at a rate of 10 hours per month, including any extension agreed to by the parties.

The District agrees to maintain a contract with PERS to provide credit for unused sick leave, in lieu of sick leave payment upon termination or retirement. Hart agrees to waive any claim to compensation for unused sick leave during the term that the PERS contract is in effect.

Hart may utilize up to forty (40) hours of sick leave per year for illness or injury to care for members of his family members pursuant to California's Kin Care Law. Additional family sick leave may be granted at the discretion of the Board.

14. VACATION LEAVE

The District shall advance forty (40) vacation hours to Hart upon hire. Thereafter, Hart shall accrue vacation leave at the rate of ten (10) hours per month for the term of this Agreement, including any extension agreed to by the parties. Nothing in this paragraph should be construed to alter Hart's at-will employment.

The maximum balance of unused vacation leave that Hart may accrue at any time is 150 hours. Once Hart has accrued 150 hours of vacation leave, no further vacation leave is earned until the balance accrued is reduced below 150 hours through use of vacation leave.

15. HOLIDAYS

Hart shall be entitled to fourteen (14) paid holidays consisting of one floating holiday and the thirteen (13) paid court holidays as follows:

- New Year's Day
- Martin Luther King's Birthday
- Lincoln's Birthday
- Presidents' Day
- Memorial Day
- Independence Day
- Labor Day
- Admission Day
- Columbus Day
- Veterans' Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Day
- Floating Holiday

The District encourages Hart to use his floating holiday each calendar year, as the maximum number of floating holidays that Hart can accrue is one day.

16. PROFESSIONAL DEVELOPMENT

A. Hart is allowed up to thirty (30) hours of administrative leave per this Agreement. If this Agreement is extended per mutual agreement of the parties, Hart will be allowed an additional ten (10) hours of administrative leave. The District encourages Hart to use his administrative leave for professional development, as administrative leave is not subject to any cash-out provisions.

B. The District agrees to budget for and to pay for reasonable travel and subsistence expenses of Hart for professional and official travel, meetings, and occasions adequate to continue the professional development of Hart in the position of Interim General Manager/Chief of Police, and to adequately pursue necessary official functions for the District, including but not limited to, California Special Districts Association events, and such other national, regional, state, and local governmental groups and committees thereof which Hart serves as a member subject to the District budget as approved by the District.

C. The District also agrees to budget for and to pay for reasonable travel and subsistence expenses of Hart for short course, institutes, and seminars that are necessary for Hart's professional development and for the good of the District.

17. AUTOMOBILE

Because the Interim General Manager/Chief of Police's duties require travel in the course of District business, the District agrees to provide Hart with a District vehicle (of the District's choosing) and will provide maintenance of the vehicle for use for District business. The District also agrees to provide fuel for the District vehicle for business use. Hart shall not use the District vehicle for personal use unless it is to and from work, to stop in transit between authorized destinations, or in the event of a personal emergency.

18. CELL PHONE/PDA

Hart is required to carry a cell phone or PDA at all times, to be provided by the District for District business.

19. UNIFORM ALLOWANCE & SAFETY EQUIPMENT REIMBURSEMENT

The District shall pay for the reasonable costs of two complete uniforms and related gear and safety equipment.

The District will also pay for replacing or repairing damaged uniforms that are damaged in the line of duty.

20. PROFESSIONAL & CIVIC ORGANIZATION MEMBERSHIP

The District recognizes the desirability of representation in and before local professional, civic and other organizations, and Hart is authorized to become a member of such clubs or organizations. During the term of this Agreement, the District, at its sole discretion, may elect to pay some or all of Hart's reasonable civic club membership expenses.

21. GENERAL EXPENSES

The District recognizes that certain expenses of a non-personal job-affiliated nature are incurred by the Interim General Manager/Chief of Police and hereby agrees to reimburse Hart or to pay said reasonable expenses, up to an amount not to exceed the amount provided for such purposes in the District budget.

22. INTEGRATION

This Agreement and its attachments constitute the entire agreement between the parties.

23. SCOPE AND SEVERABILITY

In the event any portion of this Agreement is declared null and void by superseding federal or state law, the balance of the Agreement shall continue in full force and effect, and the parties hereto shall commence negotiations to ensure that the superseded portion shall be rewritten to conform as closely as possible to the original intent.

SIGNATURES:

Kensington Police Protection and Community Services District Board of Directors	Interim General Manager/ Chief of Police
_____	_____
	Kevin E. Hart
Date:	Date:

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

Date: August 13, 2015

TO: KPPCSD Board

FROM: Kevin E. Hart, General Manager

Subject: Item # 1 NB-Resolution 2015-07 LAIF Investments

With the recent personnel change of the General Manager, Contra Costa County Treasurer-Tax Collector's Office has requested we update the authorization documents for the LAIF monies investment accounts.

Formal board action is required to authorize General Manager Kevin Hart, District Administrator Lynn Wolter, and Deborah Russell to order the deposit or withdrawal of monies in the Local Agency Investment Fund.

Included within this item are copies of Resolution 2015-07, Delegation of Authority and Authorization certificate.

RECOMMENDATION: The General Manager recommends the board of directors take public comment, deliberate and adopt Resolution 2015-07 of the Board of Directors of the Kensington Police Protection and Community Services District, authorizing General Manager Kevin Hart, District Administrator Lynn Wolter, and Deborah Russell to order the deposit or withdrawal of monies in the Local Agency Investment Fund.

Kevin E. Hart
General Manager

000142

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KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

RESOLUATION NO. 2015--07

A RESOULATION OF THE BOARD OF DIRECTORS OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND

WHEREAS, Pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Board of Directors does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein as in the best interests of the Kensington Police Protection & Community Services District.

NOW THEREFOR, BE IT RESOLVED, that the Board of Directors does hereby authorize the deposit and withdrawal of Kensington Police Protection & Community Services District monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein, and verification by the State Treasurer's Office of all banking information provided in that regard.

BE IT FURTHER RESOLVED, that the following Kensington Police Protection & Community Services District officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

NAME Kevin Hart TITLE General Manager	NAME Lynn Wolter TITLE District Administrator	NAME Deborah Russell TITLE KPPCSD CPA
Ayes:	Noes:	Absent:

PASSED AND ADOPTED, by the Board of Directors of the Kensington Police Protection and Community Services District, Contra Costa County of the State of California on August 13, 2015.

000143

_____

President, Board of Directors
Len Welsh

Attest: _____

General Manager
Kevin E. Hart

DELEGATION OF AUTHORITY
KENSINGTON POLICE PROTECTION & COMMUNITY SERVICES DISTRICT

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001

LAIF Account No.
16-07-003

To Whom It May Concern:

Pursuant to the resolution of the **KENSINGTON POLICE PROTECTION & COMMUNITY SERVICES DISTRICT** for AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND, this letter shall serve as delegation of authority to the following persons or their successors from the Contra Costa County Treasurer's Office to execute the deposit and withdrawal of monies on behalf of the **KENSINGTON POLICE PROTECTION & COMMUNITY SERVICES DISTRICT**. The deposit or withdrawal of monies shall only be permitted with prior written instructions from the **KENSINGTON POLICE PROTECTION & COMMUNITY SERVICES DISTRICT** to the County Treasurer. In addition, these persons or their successors from the Contra Costa County Treasurer's Office shall be given the authority to update the account as necessary upon changes in personnel, address or banking information with the Local Agency Investment Fund on behalf of the **KENSINGTON POLICE PROTECTION & COMMUNITY SERVICES DISTRICT**.

Russell V. Watts Treasurer-Tax Collector	Brice Bins Chief Deputy Treasurer-Tax Collector	Belinda Zhu Assistant County Treasurer
Ammy Pluth Treasurer's Investment Officer		Esther Garibay Treasurer's Investment Operations Analyst

Sincerely,

Kevin E. Hart (NAME) Must be on resolution	Deborah Russell (NAME) Must be on resolution
(SIGNATURE)	(SIGNATURE)
(DATE)	(DATE)

Authorization Certificate

The undersigned hereby certifies that he or she is the duly appointed _____
(Title)
of _____("Agency"), with authority to act
(Name of Your Agency)
on behalf of Agency, and further certifies that the persons whose names appear below are authorized to act on behalf of Agency, including the authorization to give proper directions, instructions and notices with respect to investment activities, wire transfers, and other operational issues. Agency further certifies that the true signature of each such person is set below, and that Contra Costa County Treasurer may rely upon this certificate until such time as the County Treasurer receives another certificate bearing a later date.

Name	Signature

Attested to:

By:

Printed Name:

Title:

Date: