



Agenda

Board of Directors
Kensington Police Protection
and Community Service District

Special & Regular Meetings
Thursday, June 9, 2022
Via Teleconference
REVISED

www.kppcsd.org/2022-06-09-kppcsd-board-meeting

The page at the URL above will have instructions on how to join the online meetings.

On September 16, 2021, the Governor signed into law AB 361. AB 361 added Section 54953(e) to the California Open Meetings Act, California Government Code 54950 et seq. (“The Brown Act”). Section 54953(e) allows District’s legislative body, the Board of Directors, to hold meetings by teleconferences during a proclaimed state of emergency subject to the Board making findings specified in Section 54953(e)(2). The Board may continue to hold teleconferenced meetings during the state of emergency so long as at least every 30 days, the Board reconsiders the state of emergency to determine if remote meetings are warranted under Section 54953(e)(3). When holding teleconferenced meetings, the Board must comply with the notice, access, public comment and other procedure requirements of Section 54953(e)(2).

Special Meeting (Closed Session) – 6:00 p.m.

Call to Order

Roll Call

Special Meeting Agenda Item Public Comments

Individuals wishing to address the Board of Directors concerning any Special Meeting agenda items on the agenda are invited to make oral comments of up to three minutes. Please raise your hand via Zoom. When you are called on by the Board President, you will be unmuted and you can address the Board of Directors. Please state your name clearly for the audio recording. You are requested to address your comments to the President and Board of Directors and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 917 Arlington Ave., Kensington, CA 94707 or llewis@kppcsd.org.

1. Teleconference Meetings During State of Emergency

Recommended Action: Adopt Resolution No. 2022-10 A Resolution Of The Board Of Directors Of The Kensington Police Protection And Community Services District Making Findings And Determining A Need To Continue Holding Remote Meetings By Teleconference.
Contact: Ann Danforth, General Counsel, adanforth8@outlook.com

Adjournment to Closed Session

1. Conference with Labor Negotiator

District designated representative: Interim General Manager Tony Constantouros
Employee organization: Kensington Police Officers Association
Unrepresented: Chief of Police and Police Lieutenant
Contact: Tony Constantouros, Interim General Manager, tconstantouros@kppcsd.org

Regular Meeting - 7:00 p.m.

Call to Order

Announcement from Closed Session

Roll Call

Public & Consent Calendar Comments

All matters on the Consent Calendar are considered routine and are approved by one motion and vote, unless Board Member or General Manager first requests that a matter be removed for separate discussion and action. Individuals wishing to address the Board of Directors concerning Consent Calendar items or on matters not already on the agenda are invited to make oral comments of up to three minutes. Please raise your hand via Zoom. When you are called on by the Board President you will be unmuted and can address the Board of Directors. Please state your name clearly for the audio recording. You are requested to address your comments to the President and Board of Directors, and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 217 Arlington Ave., Kensington, CA 94707 or llewis@kppcsd.org.

Consent Calendar

1. Meeting Minutes for the Special and Regular Meeting May 12, 2022 and the Special Meeting of May 27, 2022

Recommended Action: Approve meeting minutes.
Contact: Lynelle Lewis, District Clerk, llewis@kppcsd.org

2. April 2022 Financial Reports

Recommended Action: Receive and accept financial reports.
Contact: Lisa Mundis, Finance Director, lmundis@kppcsd.org

3. Police Department Annual Report to the Board

Recommended Action: Receive and accept the report.
Contact: Mike Gancasz, Chief of Police, MGancasz@kppcsd.org

Discussion and Action

4. Ordering, Consolidating and Specifying the Election Order for the November 8, 2022

Recommended Action: Adopt Resolution No. 2022-xx ordering the election of three Directors at the November 8, 2022 Statewide General Election, consolidation of elections with Contra Costa County, and specifications of the election order

Contact: Tony Constantouros, Interim General Manager, tconstantouros@kppcsd.org

5. Kensington Park Assessment District Levy

Recommended Action: Conduct a Public Hearing and adopt Resolution No. 2022-12 authorizing the assessment and ordering the levy for the Kensington Park Assessment District (the “District”) for Fiscal Year 2022-23 pursuant to the Landscaping and Lighting Act of 1972.

Contact: Lisa Mundis, Finance Director, lmundis@kppcsd.org

6. Establishment of the Appropriations Limit Calculations for Fiscal Year 2022-23

Recommended Action: Approve and adopt Resolution No. 2022-13 of the Board of Directors of the Kensington Police Protection and Community Services District Affirming the Establishment of the Appropriations Limit for Fiscal Year 2022-23.

Contact: Tony Constantouros, Interim General Manager, tconstantouros@kppcsd.org

7. Preliminary Budget Presentation

Recommended Action: A) Consider Preliminary Budget and provide feedback; and B) Adopt Resolution No. 2022-14 Authorizing Adoption of Budget at August meeting.

Contact: Tony Constantouros, Interim General Manager, tconstantouros@kppcsd.org and Lisa Mundis, Finance Director, lmundis@kppcsd.org

8. Extend KCC Recreation Services Agreement

Recommended Action: Consider authorization for the General Manager to negotiate and execute an extension of the current KCC agreement until the end of the summer subject to General Counsel approval to ensure current KCC summer programs can move forward.

Contact: Ann Danforth, District General Counsel, adanforth8@outlook.com

9. Social Media Policy

Recommended Action: Review, discuss, amend as appropriate the draft policy and adopt the draft resolution enacting said policy.

Contact: Ann Danforth, District General Counsel, adanforth8@outlook.com

Comments & Reports

10. Director Comments

11. General Manager Comments

12. Board Correspondence

- KCC Recreation Office Report – June 2022*

Adjournment

The next regular meeting is scheduled for July 14, 2022.

General Information

- All proceedings of the Open Session will be audio and video recorded if possible.
- Upon request, the Kensington Police Protection and Community Services District will provide written agenda materials in appropriate alternative formats or disability-related modification of disabilities to participate in public meeting. Please send written request, including your name, mailing address, phone number, and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be sent to Kensington Police Protection & Community Service District, 217 Arlington Ave, Kensington, CA 94707.
- To be added to the Board Agenda Mailing List, complete and submit the form at <https://www.kppcsd.org/agenda-mailing-list> or by notifying the Clerk of the Board at llewis@kppcsd.org.

Posted Agenda

Public Safety Building – Colusa Food – Arlington Kiosk and at www.kppcsd.org. Complete agenda packets are available at the Public Safety Building at 217 Arlington Avenue, Kensington, CA 94707.

All public records that relate to an open session item of a meeting of the Kensington Police Protection & Community Service District that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at the **District offices, 217 Arlington Ave, Kensington, CA 94707** at the same time that those records are distributed or made available to a majority of the Board.



Date: May 12, 2022
To: Board of Directors
From: Ann Danforth, General Counsel
Subject: Resolution for the Board to Continue Holding Remote Meetings

Recommendation:

Review, discuss, amend (as necessary) and adopt the attached Resolution.

Rationale for Recommendation:

On September 16, 2021, the State of California adopted Assembly Bill 361, which amends the Brown Act (also known as the California Open Meetings Law) with respect to conducting remote meetings by teleconferencing. Staff believes that the present circumstances meet the criteria for continuing teleconferencing meetings. Adoption of the resolution will authorize the Board of Directors to continue that practice.

Background, Discussion and Analysis:

AB 361, codified as Government Code Section 54953(e)(1), authorizes teleconferenced meetings during a proclaimed state of emergency under the circumstances and criteria discussed at the Board's special meeting on September 28, 2021.¹ At that meeting, the Board determined that the then-current circumstances met those requirements, adopting Resolution 2021-19.

Section 54953(e)(3) limits the duration of each such determination to 30 days. If the state of emergency remains active or state or local officials have imposed or recommended measures to promote social distancing, the Board must reconsider the circumstances of the state of emergency within 30 days and determine either that the state of emergency continues to directly impact the ability of the members to meeting safely in person or that state or local officials have imposed or recommended measures to promote social distancing. Accordingly, on October 14, 2021, the Board re-considered the circumstances of the state of emergency and adopted Resolution No. 2021-20, deciding to continue to hold meetings remotely. The Board came to a similar decision on November 11, 2021, December 9, 2021, January 13, 2022, February 10, 2022, March 10, 2022, April 14, 2022 and May 12, 2022, adopting Resolutions 2021-21, 2021-22, 2022-01, 2022-02, 2022-03, 2022-04 and 2022-08, respectively.

¹ As also discussed at that meeting, the Brown Act also allows teleconferencing under Section 54954(b), but the restrictions are significantly more burdensome.

To continue holding teleconferenced meetings during the Covid 19 threat without calling special meetings when the interval between regular meetings exceeds once a month, the Board must regularly reconsider its decision to meet remotely. The attached draft Resolution 2022-10 will authorize continued teleconferenced meetings.

On May 12, 2022, when the Board adopted Ordinance No. 2022-08, the level of Covid in Contra Costa County was low. That level has since risen to medium. <https://www.cdc.gov/coronavirus/2019-ncov/your-health/covid-by-county.html>. As of June 3, 2022, the CDC recommends that persons who are medically vulnerable or at increased risk of severe illness wear and wear masks and practice social distancing when in public indoor places. See <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>. The CDC has published a list of medical conditions that <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-with-medical-conditions.html>. Merely being over 65 significantly increases the likelihood of severe disease. <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-with-medical-conditions.html>.

Contra Costa County Health Services Department updated its Covid prevention website on May 24, 2022, recommending masks and social distancing and discouraging indoor gatherings between people of different households. The website notes that the danger of catching Covid is higher indoors when people are close to each other. <https://www.coronavirus.cchealth.org/prevention>.

The Bay Area generally enjoys a strong vaccination rate. However, as of June 3, 2022, only 59.3% of Contra Costa County residents have received the recommended booster shots, a minimal increase from last month's 58.4 percent. <https://www.coronavirus.cchealth.org/>. In addition, the District cannot assume that all meeting attendees are vaccinated. We do know that many Board meeting attendees are over 65 and therefore considered more vulnerable to Covid. Given all of these factors, and the fact that Governor Newsom's 2020 declaration of a state of emergency remains in effect, staff recommends that the Board continue to meet remotely.

Fiscal Impact:

There is no fiscal impact from approving the Resolution.

Exhibits

- Resolution No. 2022-10, Making Findings and Electing to Continue to Meet Remotely

RESOLUTION NO. 2022-10

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
KENSINGTON POLICE PROTECTION AND COMMUNITY
SERVICES DISTRICT MAKING FINDINGS AND DETERMINING A
NEED TO CONTINUE HOLDING REMOTE MEETINGS BY
TELECONFERENCE**

WHEREAS, the Board of Directors of the Kensington Police Protection and Community Services District (“District”) is committed to preserving public access and participation in Board of Directors’ meetings; and

WHEREAS, all meetings of the District’s Board are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code §§ 54950 – 54963), so that any member of the public may attend, participate, and watch the Board conduct its business; and

WHEREAS, Government Code section 54953(e)(1) of the Brown Act, allows a legislative body to hold a teleconference meeting, without compliance with the requirements of Government Code section 54953(b)(3), under any of the following conditions:

- A. State or local officials have imposed or recommended measures to promote social distancing.
- B. The meeting is for the purpose of determining, by majority vote, whether because of the emergency, meeting in person would present imminent risks to the health or safety of attendees
- C. The legislative body has determined, by majority vote, that, because of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, to meet by teleconference under Government Code section 54953(e), the Governor must have proclaimed a state of emergency under the California Emergency Services Act (Govt. Code § 8625 *et. seq.*); the legislative body must reconsider the circumstances of the state of emergency every thirty days; and the legislative body must find that the state of emergency continues to directly impact the ability of the members to meet safely in person and/or state or local officials continue to impose or recommend measures to promote social distancing; and

WHEREAS, if the legislative body does not make the above findings every thirty days, it must again determine whether the conditions specified in Government Code section 54953(e)(1) still pertain before holding further teleconferenced meetings under that subsection; and

WHEREAS, on September 28, 2021, October 14, November 11, 2021, December 9, 2021, January 13, 2022, February 10, 2022, March 10, 2022 and April 14, 2022, the Board held special meeting in which it found that then-current circumstances met the criteria of Government Code Section 54953(e)(1)(A) and (C); and

WHEREAS, on May 12, 2022, the Board reviewed the evidence in the records and determined the following by majority vote:

- A. The state of emergency proclaimed by Governor Newsom on March 4, 2020, continues to exist;
- B. State or local officials continue to impose or recommend measures to promote social distancing.

- C. Because of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
- D. The state of emergency continues to directly impact the ability of the members to meet safely in person

WHEREAS, many persons who regularly attend Board meetings are over the age of 65 and therefore considered particularly vulnerable to COVID-19; and

WHEREAS, the District provides in the public notices and agendas for all public meetings the online and telephone options for participation in public meetings, protecting the right of the public to address their local officials and to participate in public meetings, and posts this information on the District’s website, including instructions on how to access the public meeting remotely.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors has reconsidered the circumstances of the state of emergency; and be it

FURTHER RESOLVED, that the Board finds that State or local officials continue to impose or recommend measures to promote social distancing and that State of Emergency declared by Governor Newsom on March 4, 2020, continues to directly impact the ability of Board members, staff, and the public to meet safely in person; and, be it

FURTHER RESOLVED, that the Board finds that because of the aforesaid declared State of Emergency, meeting in person would present an imminent risk to the health or safety of meeting attendees; and be it

FURTHER RESOLVED, that the Board authorizes and directs the General Manager to place on the Board’s agenda, at least once monthly, reconsideration of the State of Emergency to determine whether circumstances warrant continuing to meet by teleconference under Government Code section 54953(e)(3); and be it

FURTHER RESOLVED, that the Board authorizes and directs the General Manager to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

PASSED AND ADOPTED by the Board of Directors of the Kensington Police Protection and Community Services District upon motion by Director _____, seconded by Director _____, on Thursday, the 9th day of June, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Sylvia Hacaj
President, Board of Directors

HEREBY CERTIFY the foregoing resolution was duly and regularly adopted by the Board of Directors of the Kensington Police Protection and Community Services District at the Special Meeting of said Board held on Thursday, the 9th day of June, 2022.

Lynelle M. Lewis
District Clerk of the Board

Anthony Constantouros
Interim General Manger

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

Thursday, May 12, 2022

Via Teleconference

Draft

Special Meeting (Closed Session) – 6:30 p.m.

Call to Order [[TS 6:16](#)]

President Sylvia Hacaj called the Special Meeting to order at 6:34 p.m.

Roll Call [[TS 6:29](#)]

Director Chris Deppe, Vice-President Mike Logan, Director Eileen Nottoli and President Sylvia Hacaj were present at roll call. Director Rachelle Sherris-Watt joined the meeting at 6:36 p.m.

Staff present included Interim General Manager Richard J. Benson, General Counsel Ann Danforth, and Clerk of the Board Lynelle M. Lewis.

Special Meeting Agenda Public Comments [[TS 7:13](#)]

- The following persons addressed the Board: 1) Cassandra Duggan, representing Savekensingtonsfuture.info, requested the Board begin holding in person meetings; and 2) Anthony Knight requested holding in person meetings.

1. Teleconference Meetings During State of Emergency [[TS 11:46](#)]

- Motion by Director Sherris-Watt, seconded by Director Deppe, that we adopt Resolution No. 2022-08 making findings and determining a need to continue holding remote meetings by teleconference, carried (4-1) by the following roll call vote: (AYES) Directors Deppe, Nottoli, Sherris-Watt, and Hacaj; (NOES) Director Logan; and (ABSENT) None.

Resolution No. 2022-08 – A Resolution Of The Board Of Directors Of The Kensington Police Protection And Community Services District Making Findings And Determining A Need To Continue Holding Remote Meetings By Teleconference.

Adjournment to Closed Session [[TS 22:22](#)]

President Hacaj announced that the Board would go into Closed Session to discuss two items.

Regular Meeting - 7:00 p.m.

Call to Order [[TS 1:06:46](#)]

President Sylvia Hacaj called the Regular Meeting to order at 6:02 p.m.

Announcement from Closed Session [[TS 1:06:56](#)]

President Hacaj announced the Board gave further direction to its labor negotiator. She also announced the Board approved a contract for a new Interim General Manager (IGM) as the current IGM Richard Benson has to end his engagement with KPPCSD. Former General Manager Tony Constatouros will return as IGM on May 16th.

Roll Call [[TS 1:07:42](#)]

Director Chris Deppe, Vice-President Mike Logan, Director Eileen Nottoli, Director Rachelle Sherris-Watt, and President Sylvia Hacaj were present at roll call.

Staff present included Interim General Manager Richard J. Benson, General Counsel Ann Danforth, and Clerk of the Board Lynelle M. Lewis.

Public & Consent Calendar Comments [[TS 1:08:25](#)]

- The following persons addressed the Board: 1) Catherine DeNeergaard said Board decisions should be made in public and suggested looking at Blake Gardens Park for Kensington; 2) Mark Constantini said the children should not be evicted out of the park; 3) Danielle Madugo said she was happy to see the proposal for a joint meeting with Kensington Fire Protection District (KFPD) regarding the Public Safety Building (PSB), the current site poses fault displacement hazards, and urged focusing on new building construction for both districts; 4) Cassandra Duggan, representing Savekensingtonsfuture.info, read a petition requesting a pause on the PSB construction to address community concerns and to preserve the park for community recreation; 5) Anthony Knight asked for clarification on the status of IGM Rick Benson; and 6) Mabry Benson said the time for discussing alternatives for housing the police and fire departments has passed, and said there is an advantage to having the police at one end of the park; and 7) Kyle Virgien urged the Board to reconsider its priorities and not replace community services with the police.

Consent Calendar [[TS 1:29:32](#)]

Item 1, 2 and 4 were removed from the Consent Calendar.

1. Meeting Minutes for the Special and Regular Meetings of April 7 and April 14, 2022.

Director Nottoli said that the Minutes needed pagination and Director Sherris-Watt pointed out corrections to the spelling of names.

- Motion by Director Sherris-Watt, seconded by President Hacaj, to accept the Meeting Minutes for the Special and Regular Meetings of April 7 and April 14, 2022 to include Director Nottoli's recommendation to paginate the pages and the Director Sherris-Watt's corrections to spelling of names, carried (5-0) by the following roll call vote: (AYES) Directors Deppe, Logan, Nottoli, Sherris-Watt, and Hacaj; (NOES) None; and (ABSENT) None.

Approved Meeting Minutes with corrections.

2. **Contract with Richard Benson for Consulting Services.**

President Hacaj reported that Tony Constantouros would be the Interim General Manager beginning May 16th and that Rick Benson would be retained as a consultant as needed.

- Motion by President Hacaj, seconded by Director Sherris-Watt, to approve the contract as described by the General Counsel with Richard Benson for consulting services to the District upon his change of status after May 16th, carried (5-0) by the following roll call vote: (AYES) Directors Deppe, Logan, Nottoli, Sherris-Watt, and Hacaj; (NOES) None; and (ABSENT) None.

Approved the contract and authorized President Sylvia Hacaj to execute it on behalf of District.

3. **General Funds Transfer to LAIF Account**

- Motion by President Hacaj, seconded by Director Deppe, to approve the transfer of \$1.2 million from the General Fund checking account into the Local Agency Investment Fund (LAIF), carried (5-0) by the following roll call vote: (AYES) Directors Deppe, Logan, Nottoli, Sherris-Watt, and Hacaj; (NOES) None; and (ABSENT) None.

Approved the transfer of \$1.2 million from the General Fund checking account into the Local Agency Investment Fund (LAIF).

4. **March 2022 Financial Reports**

Board members commented on variances in the reports (i.e. utilities costs, landscaping costs, how parks should be reflected in the budget, dues and subscriptions, and Covid costs). Following discussion, there was consensus to have staff provide the Board with a quarterly budget update.

- Motion by President Hacaj, seconded by Director Sherris-Watt, that we accept the financial reports, carried (5-0) by the following roll call vote: (AYES) Directors Deppe, Logan, Nottoli, Sherris-Watt, and Hacaj; (NOES) None; and (ABSENT) None.

Received and accepted the March financial reports.

Discussion and Action

5. **General Manager Compensation** [[1:46:33](#)]

Interim General Manager Richard Benson introduced the recommended action to enroll the District General Manager position and other administrative staff in the California Public Employees Retirement System (CalPERS) and classify the position as salaried (\$12,350.00-\$13,899.60), part-time (24-30 hours/week).

Board members commented on costs for adding more staff to CalPERS, suggested reevaluating the current staff structure, and asked about the process and timing for joining CalPERS.

- The following persons addressed the Board: 1) Mark Constanini questioned if this was a good return on investment; 2) Vida Dorroh suggested looking at consolidating the two districts to save tax dollars; 3) Steve Simirin endorsed having a unified board and questioned whether Kensington can support its own police force; 4) Danielle Madugo asked if there is a way to hire a district manager for both districts; and 5) Marilyn Stollon said we need to keep the General Manager and Chief of Police separately and supported the current recommendation.
- Motion by Director Sherris-Watt, seconded by Director Sherris-Watt, to direct the General Manager to take necessary actions to enroll the District General Manager position and other administrative staff working more than 20 hours in CalPERS and classifying the position as salaried not hourly although part-time for 24-30 hours, carried (5-0) by the following roll call vote: (AYES) Directors Deppe, Logan, Nottoli, Sherris-Watt, and Hacaj; (NOES) None; and (ABSENT) None.

6. **Temporary District Location** [[TS 2:17:08](#)]

Interim General Manager Richard Benson introduced the recommended action to: (1) Approve locating, on a temporary basis, the KPPCSD administrative and police operations to 10940 San Pablo Avenue, Unit B, in El Cerrito; and (2) Authorize the Interim General Manager to enter into agreements relating to the relocation with the City of El Cerrito, Mobile Modular Management Corporation, and the KFPD. He explained the terms with the City of El Cerrito and noted that remodeling costs are still unknown.

Board members asked questions about the timeframe for occupancy, penalty for going beyond contract terms, costs for removal of the modular unit, modular renovation costs, and use of a modular building for new location.

- The following persons addressed the Board: 1) Mark Constantini said he was impressed with the critical thought process; 2) Danielle Madugo asked about mutual aid with El Cerrito and why the PD cannot join the FD the church, suggested more collaboration with the KFPD and said moving the PSB would eliminate the seismic hazard; 3) Paul Dorroh asked how the KFPD subleasing amount was determined; 4) John Price said the two boards needed to pause and come up with a solution that works for everyone and not have the police in the park; 5) Bill Hansell, KFPD General Manager, explained the KFPD financial offset, said remaining in the PSB is risky, and noted support for the staff recommendation; 6) Marilyn Stollon suggested using the parking lot for a permanent building and said to keep moving forward; 7) John Gaccione said there is no reason to pause on the renovation of the PSB and supported the staff recommendation; and 8) Candy Capogrossi said to move ahead with the proposal and asked about the life span for a modular building.
- Motion by President Hacaj, seconded by Vice-President Logan, to approve the General Manager to move forward with locating, on a temporary basis, the KPPCSD police and administrative operations to 10940 San Pablo Avenue, Unit B, in El Cerrito; to enter into

agreements relating to the relocation with the City of El Cerrito, the Mobile Modular Management Corporation, and the Kensington Fire Protection District in the terms described in the staff report including a \$15,000 limit maximum for modifications, carried (5-0) by the following roll call vote: (AYES) Directors Deppe, Logan, Nottoli, Sherris-Watt, and Hacaj; (NOES) None; and (ABSENT) None.

7. Proposal to Call a Joint Meeting with the Kensington Fire Protection District [[TS 3:07:53](#)]

President Hacaj introduced the recommended action to direct staff to contact the KFPD to propose a joint meeting to update the public regarding the status of housing the two agencies.

Board members presented their viewpoints on this issue (i.e. a public forum with the two chiefs and general managers or a joint meeting with board members).

- At 9:45 p.m., Director Sherris-Watt made a motion to extend the meeting until 10:30 p.m. The motion was seconded by Director Deppe, and it carried (5-0) by the following roll call vote: (AYES) Directors Deppe, Logan, Nottoli, Sherris-Watt, and Hacaj; (NOES) None; and (ABSENT) None.
- The following persons addressed the Board: 1) Cathy Garza favored an in person joint meeting; 2) Sneha Patel supported holding a joint meeting; 3) John Price supported a community meeting to include other Kensington organizations; 4) Anthony Knight asked who was participating in this meeting; 5) Sylvia Elsbury said the meeting should be in person with two board members, two general managers, and two chiefs; 6) Danielle Madugo supported a joint agendized meeting with all directors; 7) David Fike supported a joint in person meeting of both boards; 8) Mark Constantini urged convening a public meeting with public engagement; 9) Candy Cappogrossi invited everyone to the Kensington Property Owner's Association meeting on May 21st; 10) John Gaccione commented on park access concerns for the police; 11) Katie Brohawn supported holding a public forum and urged people to stand at the bottom of the hill to preview the best location for the police; and 12) Marilyn Stollon supported holding a structured public meeting and would like to have a Zoom option.

There was Board discussion about the structure of the joint meeting.

- At 10:20 p.m. President Hacaj made a motion to extend the meeting until 11:00 p.m. Director Sherris-Watt seconded the motion, and it carried (5-0) by the following roll call vote: (AYES) Directors Deppe, Logan, Nottoli, Sherris-Watt, and Hacaj; (NOES) None; and (ABSENT) None.
- Motion by President Hacaj, seconded by Director Sherris-Watt, that our Interim General Manager contact the General Manager of the KFPD to craft a proposal for a public informational meeting that would include presentations of the current plans for the renovated fire building and a presentation by the KPPCSD Chief of Police on the space needs and regulations he believes are needed, and allow for the public to ask questions, and perhaps have their architect present, and if they need a facilitator was needed we would jointly pay for it, carried (5-0) by the following roll call vote: (AYES) Directors Deppe, Logan, Nottoli,

Sherris-Watt, and Hacaj; (NOES) None; and (ABSENT) None.

8. Review 1st Draft of New Agreement with the Kensington Community Council (KCC) [TS 4:05:05]

General Counsel Danforth highlighted the draft agreement's most significant new provisions and noted that this was just a starting point for consideration. Board members provided comments and suggestions.

- The following persons addressed the Board: 1) Sneha Patel applauded efforts to negotiate a new agreement and supported establishing an ad hoc committee and ask the Board to provide the rationale for each change; 2) Sylvia Elsbury supported the creation of an ad hoc committee and asked whether the goals for recreation programs are best codified in a contract or working with KCC; 3) Mark Constantini suggested decreasing fees charged to KCC and providing scholarships to people with needs; 4) Cathy Garza said this version micromanages programming and voiced support for the ad hoc committee; and 5) Danielle Madugo supported the creation of an ad hoc committee and said assessing fees to non residents could be inappropriate since El Cerrito residents have children who attend school in Kensington.

Following Board discussion, there was consensus to direct Interim General Manager Benson to find a meeting date to discuss the draft agreement.

9. Annual Approval of the Kensington Park Assessment District Levy [TS 3:58:46]

Interim General Manager Benson introduced the recommended actions to adopt three Resolutions for Fiscal Year 2022-23 to collect the Kensington Park Assessment Pursuant to the Landscaping and Lighting Act of 1972.

- Motion by President Hacaj, seconded by Vice-President Logan, to adopt Resolution No. 2022-05 Initiate Proceedings For The Levy And Collection Of Assessments For The Kensington Park Assessment District for Fiscal Year 2022-23, carried (5-0) by the following roll call vote: (AYES) Directors Deppe, Logan, Nottoli, Sherris-Watt, and Hacaj; (NOES) None; and (ABSENT) None.
- Motion by President Hacaj, seconded by Director Sherris-Watt, to adopt Resolution No. 2022-06 Approve The Annual Report For The Kensington Park Assessment District For Fiscal Year 2022-23, carried (5-0) by the following roll call vote: (AYES) Directors Deppe, Logan, Nottoli, Sherris-Watt, and Hacaj; (NOES) None; and (ABSENT) None.
- Motion by President Hacaj, seconded by Director Sherris-Watt, to adopt Resolution No. 07-2022 Declare the District's Intention To Levy And Collect Assessment For The Kensington Park Assessment District for Fiscal Year 2022-23, carried (5-0) by the following roll call vote: (AYES) Directors Deppe, Logan, Nottoli, Sherris-Watt, and Hacaj; (NOES) None; and (ABSENT) None.

Comments & Reports

10. Director Comments [[TS 4:32:28](#)]

Board members thanked Interim General Manager Richard Benson for his service to the District.

11. General Manager Comments

None.

12. Board Correspondence

- KCC Report – May 1, 2022

Adjournment [[TS 4:32:55](#)]

President Hacaj adjourned the meeting at 11:01 p.m.

The next regular meeting is scheduled for Thursday, June 9, 2022.

SUBMITTED BY:

Lynelle M. Lewis, District Clerk of the Board

APPROVED: June 9, 2022

Richard J. Benson, Interim General Manager

Sylvia Hacaj, President of the Board

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

Friday, May 27, 2022

Via Teleconference

Special Meeting

Call to Order [[TS 10:58](#)]

President Sylvia Hacaj called the Special Meeting to order at 12:06 p.m.

Roll Call [[TS 11:18](#)]

Director Chris Deppe, Vice-President Mike Logan, Director Eileen Nottoli, Director Rachelle Sherris-Watt and President Sylvia Hacaj were present at roll call.

Staff present included Interim General Manager Tony Constantouros, General Counsel Ann Danforth, and Clerk of the Board Lynelle M. Lewis.

Discussion and Action

1. Kensington Community Council (KCC) Agreement. [[TS 11:47](#)]

General Counsel Ann Danforth summarized the most significant new provisions of the second draft agreement.

Directors commented on the provisions in the draft agreement. There was Board discussion about the need for adult programs, resurrecting a three-month extension of the existing contract to provide for summer programs, compensation, including a financial firewall between KCC and the Outlook newspaper, American with Disabilities Act compliance, the renewal date, the non-resident fee (percentage versus flat rate), and establishing an ad hoc committee to review the document.

Special Meeting Agenda Public Comments [[TS 49:16](#)]

The following persons addressed the Board: 1) A. Stevens Delk said she was uncomfortable with board members sending comments to the General Counsel that are unknown to the community and commented on storage space use, program limitations for non-residents, the cost of living provision, and inconsistent timelines throughout the document; and 2) Vida Dorroh supported including a non-resident fee, asked about KPPCSD taking over adult recreation directly, and asked about the park administrator.

Following Board discussion, President Hacaj appointed Directors Sherris-Watt and Hacaj to the ad hoc committee to review the draft agreement and to participate in negotiations with KCC. General Counsel Danforth will return to the Regular Meeting of June 9th with a request for an authorization for the General Manager to negotiate and execute an extension of the current KCC agreement until the end of the summer subject to General Counsel approval to ensure current KCC summer programs can move forward (with KCC concurrence).

Adjournment [[TS 1:14:05](#)]

President Hacaj adjourned the meeting at 1:09 p.m.

The next regular meeting is scheduled for Thursday, June 9, 2022.

SUBMITTED BY:

Lynelle M. Lewis, District Clerk of the Board

APPROVED: June 9, 2022

Tony Constantouros, Interim General Manager

Sylvia Hacaj, President of the Board



KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING

June 9, 2022

ITEM 2

FINANCIAL REPORTS FOR THE MONTH OF APRIL 2022

SUMMARY OF RECOMMENDATION

Receive financial reports for the month ending April 2022.

ATTACHMENTS

1. Summary Balance Sheet as of April 30, 2022.
2. Budget vs. Actual Snapshot through April 30, 2022.
3. Revenue and Expense Report Detail through April 30, 2022.

SUBMITTED BY:

Lisa Mundis

Finance Director

Kensington Police Protection & Community Services District

Summary Balance Sheet

As of April 30, 2022

	<u>Apr 30, 2022</u>
ASSETS	
Current Assets	
Checking/Savings	1,697,322
Accounts Receivable	1,497,964
Other Current Assets	146,074
Total Current Assets	<u>3,341,360</u>
Fixed Assets	5,403,160
Other Assets	3,544,227
TOTAL ASSETS	<u><u>12,288,747</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	(144)
Credit Cards	(22,050)
Other Current Liabilities	31,777
Total Current Liabilities	<u>9,582</u>
Long Term Liabilities	10,434,103
Total Liabilities	<u>10,443,685</u>
Equity	1,845,062
TOTAL LIABILITIES & EQUITY	<u><u>12,288,747</u></u>

Kensington Police Protection & Community Services District

Budget to Actual Snapshot

July 2021 through April 2022

	2021-2022 Actuals Jul '21 - Apr 22	2021-2022 YTD Budget	\$ Over Budget (Under Budget)	% of Budget	2021-2022 Approved Annual Budget
REVENUES					
400 · Police Activities Revenue					
401 · Levy Tax	2,097,146	2,100,040	(2,894)	1	2,100,040
402 · Special Tax-Police	685,470	685,710	(240)	1	685,710
403 · Misc Tax-Police	0	0	0	0	0
404 · Measure G Supplemental Tax Rev	620,988	621,207	(219)	1	621,207
410 · Police Fees/Service Charges	1,955	1,250	705	2	1,500
414 · POST Reimbursement	636	0	636	1	0
415 · Grants-Police	150,210	104,167	46,043	1	125,000
416 · Interest-Police	0	750	(750)	0	1,000
418 · Misc Police Revenue	2,702	4,167	(1,465)	1	5,000
Total 400 · Police Activities Revenue	3,559,107	3,517,290	41,817	1	3,539,457
405 · Restricted Lost/Found/Misc	158,358	0	158,358		
420 · Park/Rec Activities Revenue					
423 · Misc Tax-Park/Rec	15				
424 · Special Tax-L&L	0	42,184	(42,184)	0	42,184
427 · Community Center Revenue	13,538	20,000	(6,462)	1	30,000
438 · Tennis Court Revenue	821	1,667	(846)	0	2,000
439 · Contributions for Community Ctr	0	0	0	0	0
Total 420 · Park/Rec Activities Revenue	172,732	63,851	108,881	3	74,184
440 · District Activities Revenue					
448a · Franchise Fees Gross	79,832	83,000	(3,168)	1	110,000
448b · less Franchise Fees Paid Out	(17,222)	(35,300)	18,078	0	(47,300)
449 · District Revenue	2				
456 · Interest-District	0	2,600	(2,600)	0	2,600
458 · Misc District Revenue	6,557	279,960	(273,403)	0	335,952
Total 440 · District Activities Revenue	69,168	330,260	(261,092)	0	401,252
Total Revenue	3,801,008	3,911,401	(110,393)	1	4,014,893

Kensington Police Protection & Community Services District

Budget to Actual Snapshot

July 2021 through April 2022

	2021-2022	2021-2022	\$ Over Budget	% of Budget	2021-2022
	Actuals		(Under		Approved
	Jul '21 - Apr 22	YTD Budget	Budget)		Annual Budget
EXPENSES					
500 · Police Sal & Ben					
502 · Salary - Officers	728,475	902,337	(173,861)	1	1,082,804
504 · Vacation Pay	0	0	0	0	0
506 · Overtime	144,877	100,000	44,877	1	120,000
508 · Salary - Non-Sworn	22,766	0	22,766	1	0
509 · Hiring Bonus	14,000				
516 · Uniform Allowance	6,573	7,500	(927)	1	9,000
518 · Safety Equipment	0	1,875	(1,875)	0	2,250
521-A · Medical/Vision/Dental-Active	97,124	144,153	(47,029)	1	172,984
521-R · Medical/Vision/Dental-Retired	151,578	134,389	17,189	1	161,267
521-T · Medical/Vision/Dental-Trust	0	(41,667)	41,667	0	(50,000)
522 · Insurance - Police	5,220	4,968	251	1	5,962
523 · SocialSecurity/Medicare-Police	13,082	14,534	(1,452)	1	17,441
524 · Social Security - District	8,714	0	8,714	1	0
527 · PERS - District Portion	140,330	155,663	(15,333)	1	186,795
528 · PERS - Officers Portion	0	8,323	(8,323)	0	9,988
529 · Pension Obln Bond Payment	214,200	298,399	(84,200)	1	298,399
530 · Workers Comp	31,607	26,307	5,300	1	26,307
540 · Advanced Industrial Disability	0	0	0	0	0
541 · Consultant/Operational Audit	0	0	0	0	0
Total 500 · Police Sal & Ben	1,578,546	1,756,782	(178,235)	1	2,043,197
550 · Other Police Expenses					
552 · Expendable Police Supplies	8,818	7,083	1,735	1	8,500
553 · Range/Ammunition Supplies	14,059	0	14,059	1	0
554 · Traffic Safety	1,926	4,167	(2,241)	0	5,000
560 · Crossing Guard	13,444	15,204	(1,760)	1	18,245
561 · Vehicle Fuel	15,903	11,000	4,903	1	13,200
562 · Vehicle Operation	15,909	11,983	3,926	1	14,380
563 · Vehicle Lease	33,095	38,988	(5,893)	1	46,786

Kensington Police Protection & Community Services District

Budget to Actual Snapshot

July 2021 through April 2022

	2021-2022	2021-2022	\$ Over Budget		2021-2022
	Actuals		(Under	% of Budget	Approved
	Jul '21 - Apr 22	YTD Budget	Budget)		Annual Budget
564 · Communications	146,951	150,077	(3,126)	1	157,104
566 · Radio Maintenance	9,720	16,433	(6,713)	1	19,720
567 · Alarm	814	833	(20)	1	1,000
568 · Prisoner/Case Exp./Booking	15	0	15	1	0
569 · Storage	0	0	0	0	0
570 · Training	917	8,333	(7,417)	0	10,000
571 · Records	4,976	11,579	(6,603)	0	13,895
572 · Hiring	8,569	13,333	(4,765)	1	16,000
574 · Reserve Officers	597	3,333	(2,737)	0	4,000
576 · Misc. Dues, Meals & Travel	3,361	1,333	2,028	3	1,600
578 · POST - Reimburse	1,954	0	1,954	1	0
580 · Utilities - Police	7,384	8,333	(949)	1	10,000
581 · Bldg Repairs/Maint.	1,870	1,667	204	1	2,000
582 · Expendable Office Supplies	902	0	902	1	0
587 · IT Contract	21,733	17,303	4,430	1	20,764
588 · Telephone	31,667	25,200	6,467	1	30,240
590 · Janitorial	4,867	5,333	(467)	1	6,400
591 · General Liability Insurance	31,893	31,893	0	1	31,893
592 · Publications	750	4,583	(3,833)	0	5,500
593 · Volunteer Programs	0	2,083	(2,083)	0	2,500
594 · Community Policing	200	2,500	(2,300)	0	3,000
595 · Legal/Consulting - Police	9,031	20,833	(11,803)	0	25,000
596 · CAL I.D.	6,901	0	6,901	1	0
599 · Police Taxes Measure G Admin	4,159	3,351	808	1	4,021
Total 550 · Other Police Expenses	402,385	416,762	(14,377)	1	470,748
	1,980,932	2,173,544	(192,613)		2,513,944
600 · Park/Rec Sal & Ben					
601 · Park & Rec Administrator	0	0	0	0	0
602 · Custodian	2,550	0	2,550	1	0

Kensington Police Protection & Community Services District

Budget to Actual Snapshot

July 2021 through April 2022

	2021-2022	2021-2022	\$ Over Budget		2021-2022
	Actuals		YTD Budget	(Under Budget)	% of Budget
	Jul '21 - Apr 22				
623 · Social Security/Medicare - Dist	0	0	0	0	0
Total 600 · Park/Rec Sal & Ben	2,550	0	2,550	1	0
635 · Park/Recreation Expenses					
640 · Community Center Expenses					
641 · General Maintenance	2,500	5,050	(2,550)	0	6,060
642 · Utilities-Community Center	14,620	7,051	7,570	2	8,461
643 · Janitorial Supplies	350	363	(13)	1	435
644 · Landscaping	11,575	6,675	4,900	2	8,010
645 · General Liab./Workers Comp	8,253	7,973	280	1	7,973
646 · Community Center Repairs	5,083	1,250	3,833	4	1,500
647 · Rental	0	417	(417)	0	500
648 · Community Center Equip Maint	0	833	(833)	0	1,000
649 · Interest Expense	0	0	0	0	0
640 · Community Center Expenses - Other	0	28,100	(28,100)	0	33,720
Total 640 · Community Center Expenses	42,381	57,711	(15,330)	1	67,659
650 · Park					
651 · General Maintenance	28,141	26,333	1,808	1	31,600
652 · Repairs	10,871	11,447	(576)	1	13,736
653 · Landscaping	50,400	15,575	34,825	3	18,690
654 · Janitorial Supplies	0	417	(417)	0	500
655 · Rental	0	0	0	0	0
656 · Utilities	1,930	10,910	(8,980)	0	13,092
657 · General Liab/Workers Comp	7,973	7,973	0	1	7,973
658 · Levy Administration	5,767	4,667	1,101	1	5,600
659 · Misc	3	78,335	(78,332)	0	94,002
Total 650 · Park	105,084	155,656	(50,572)	1	185,193
660 · Annex Expenses					
678 · Misc Park/Rec Expense	3,040	4,167	(1,127)	1	5,000
Total 635 · Park/Recreation Expenses	153,055	217,534	(64,479)	1	257,852

Kensington Police Protection & Community Services District

Budget to Actual Snapshot

July 2021 through April 2022

	2021-2022		\$ Over Budget		2021-2022
	Actuals	2021-2022	(Under	% of Budget	Approved
	Jul '21 - Apr 22	YTD Budget	Budget)		Annual Budget
800 · District Expenses					
807 · Salaries	232,748	320,417	(87,669)	1	384,500
808 · Payroll Taxes	18,959	24,512	(5,553)	1	29,414
809 · Benefits	0	23,370	(23,370)	0	28,044
810 · IT Contract	20,379	13,625	6,754	1	16,350
815 · Admin Communications	2,940	4,428	(1,488)	1	5,314
816 · Office Supplies	1,154	1,146	8	1	1,375
817 · Postage	479	850	(371)	1	1,020
818 · Mileage	226	667	(441)	0	800
819 · Dues/Subscriptions	7,732	6,044	1,688	1	7,253
820 · Copier Contract	4,340	3,975	366	1	4,769
825 · Board Continuing Ed/Conferences	(2,799)	5,293	(8,091)	(1)	6,351
826 · Board Meetings	0	0	0	0	0
830 · Legal (District/Personnel)	35,091	50,687	(15,596)	1	60,824
835 · Consulting	18,177	17,500	677	1	21,000
840 · Accounting	76,840	22,208	54,632	3	26,650
850 · Insurance	31,893	31,893	0	1	31,893
851 · Workers Comp	72	8,769	(8,697)	0	8,769
860 · Election	0	0	0	0	0
861 · LAFCO	1,661	1,667	(6)	1	2,000
865 · Police Bldg. Lease	33,553	30,503	3,050	1	36,603
870 · County Expenditures	22,360	20,667	1,693	1	24,800
890 · Waste/Recycle	0	0	0	0	0
891 · COVID	1,243	6,467	(5,224)	0	7,760
898 · Misc. Expenses	(2,364)	4,167	(6,531)	(1)	5,000
800 · District Expenses - Other	(144)				
Total 800 · District Expenses	504,540	598,851	(94,312)	1	710,489
950 · Capital Outlay					
965 · Personal Police Equipment-Asset	0	0	0	0	0

Kensington Police Protection & Community Services District

Budget to Actual Snapshot

July 2021 through April 2022

	2021-2022		\$ Over Budget		2021-2022
	Actuals Jul '21 - Apr 22	2021-2022 YTD Budget	(Under Budget)	% of Budget	Approved Annual Budget
966 · Police Traffic Equipment	0	0	0	0	0
968 · Office Furn/Eq	462	0	462	1	0
969 · Computer Equipment	0	5,833	(5,833)	0	7,000
971 · Park Land	0	0	0	0	0
972 · Park Buildings Improvement	0	0	0	0	0
974 · Other Park Improvements	0	185,369	(185,369)	0	222,442
975 · Community Center Loan Repayment	0	30,617	(30,617)	0	30,617
982 · Police Building Cap Projects	38,606	20,833	17,773	2	25,000
985 · Comm. Ctr Renovation (Cap Fund)	0	0	0	0	0
Total 950 · Capital Outlay	39,068	242,652	(203,584)	0	285,059
Total Revenue	3,801,008	3,911,401	(110,393) -		4,014,893
Total Expense	2,680,145	3,232,582	(552,437) -		3,767,345
Net Revenue	1,120,863	678,819	442,044 -		247,548

Kensington Police Protection & Community Services District

Revenue & Expense Report - Detailed

July 2021 through April 2022

	<u>Jul '21 - Apr 22</u>
Revenue	
400 · Police Activities Revenue	
401 · Levy Tax	2,097,146.02
402 · Special Tax-Police	685,470.00
404 · Measure G Supplemental Tax Rev	620,988.44
410 · Police Fees/Service Charges	1,954.98
414 · POST Reimbursement	636.24
415 · Grants-Police	150,209.58
418 · Misc Police Revenue	<u>2,702.13</u>
Total 400 · Police Activities Revenue	3,559,107.39
405 · Restricted Lost/Found/Misc	158,358
420 · Park/Rec Activities Revenue	
423 · Misc Tax-Park/Rec	15
427 · Community Center Revenue	13,538
438 · Tennis Court Revenue	<u>821</u>
Total 420 · Park/Rec Activities Revenue	14,374
440 · District Activities Revenue	
448a · Franchise Fees Gross	79,832
448b · less Franchise Fees Paid Out	(17,222)
449 · District Revenue	2
458 · Misc District Revenue	<u>6,557</u>
Total 440 · District Activities Revenue	<u>69,168</u>
Total Revenue	<u>3,801,008</u>
Expense	
500 · Police Sal & Ben	
502 · Salary - Officers	728,475
506 · Overtime	144,877
508 · Salary - Non-Sworn	22,766
509 · Hiring Bonus	14,000
516 · Uniform Allowance	6,573
521-A · Medical/Vision/Dental-Active	97,124
521-R · Medical/Vision/Dental-Retired	151,578
522 · Insurance - Police	5,220
523 · SocialSecurity/Medicare-Police	13,082
524 · Social Security - District	8,714
527 · PERS - District Portion	140,330
529 · Pension Obln Bond Payment	214,200
530 · Workers Comp	<u>31,607</u>
Total 500 · Police Sal & Ben	1,578,546
550 · Other Police Expenses	

Kensington Police Protection & Community Services District

Revenue & Expense Report - Detailed

July 2021 through April 2022

	<u>Jul '21 - Apr 22</u>
552 · Expendable Police Supplies	8,818
553 · Range/Ammunition Supplies	14,059
554 · Traffic Safety	1,926
560 · Crossing Guard	13,444
561 · Vehicle Fuel	15,903
562 · Vehicle Operation	15,909
563 · Vehicle Lease	33,095
564 · Communications	146,951
566 · Radio Maintenance	9,720
567 · Alarm	814
568 · Prisoner/Case Exp./Booking	15
570 · Training	917
571 · Records	4,976
572 · Hiring	8,569
574 · Reserve Officers	597
576 · Misc. Dues, Meals & Travel	3,361
578 · POST - Reimburse	1,954
580 · Utilities - Police	7,384
581 · Bldg Repairs/Maint.	1,870
582 · Expendable Office Supplies	902
587 · IT Contract	21,733
588 · Telephone	31,667
590 · Janitorial	4,867
591 · General Liability Insurance	31,893
592 · Publications	750
594 · Community Policing	200
595 · Legal/Consulting - Police	9,031
596 · CAL I.D.	6,901
599 · Police Taxes Measure G Admin	4,159
Total 550 · Other Police Expenses	<u>402,385</u>
600 · Park/Rec Sal & Ben	
602 · Custodian	2,550
Total 600 · Park/Rec Sal & Ben	<u>2,550</u>
635 · Park/Recreation Expenses	
640 · Community Center Expenses	
641 · General Maintenance	2,500
642 · Utilities-Community Center	14,620
643 · Janitorial Supplies	350
644 · Landscaping	11,575
645 · General Liab./Workers Comp	8,253
646 · Community Center Repairs	5,083
Total 640 · Community Center Expenses	<u>42,381</u>
650 · Park	
651 · General Maintenance	28,141
652 · Repairs	10,871

Kensington Police Protection & Community Services District

Revenue & Expense Report - Detailed

July 2021 through April 2022

	<u>Jul '21 - Apr 22</u>
653 · Landscaping	50,400
656 · Utilities	1,930
657 · General Liab/Workers Comp	7,973
658 · Levy Administration	5,767
659 · Misc	3
Total 650 · Park	<u>105,084</u>
678 · Misc Park/Rec Expense	3,040
Total 635 · Park/Recreation Expenses	<u>150,505</u>
800 · District Expenses	
807 · Salaries	232,748
808 · Payroll Taxes	18,959
810 · IT Contract	20,379
815 · Admin Communications	2,940
816 · Office Supplies	1,154
817 · Postage	479
818 · Mileage	226
819 · Dues/Subscriptions	7,732
820 · Copier Contract	4,340
825 · Board Continuing Ed/Conferences	(2,799)
830 · Legal (District/Personnel)	35,091
835 · Consulting	18,177
840 · Accounting	76,840
850 · Insurance	31,893
851 · Workers Comp	72
861 · LAFCO	1,661
865 · Police Bldg. Lease	33,553
870 · County Expenditures	22,360
891 · COVID	1,243
898 · Misc. Expenses	(2,364)
800 · District Expenses - Other	(144)
Total 800 · District Expenses	<u>504,540</u>
950 · Capital Outlay	
968 · Office Furn/Eq	462
982 · Police Building Cap Projects	38,606
Total 950 · Capital Outlay	<u>39,068</u>
Total Revenue	3,801,008
Total Expense	<u>2,677,595</u>
Net Revenue	<u><u>1,123,413</u></u>



KENSINGTON POLICE DEPARTMENT

2021 ANNUAL REPORT

POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

2021



Letter from the Chief

Members of the Board and General Manager,

Thank you for supporting the Kensington Police Department and its dedicated staff. It is an honor to present the Kensington Police Department Annual Report for 2021. If the measure of public safety is the absence of crime, blight, and disorder, then the Special District of Kensington continues to be a safe community. As an agency, we believe public trust is priceless. We are strengthening our relationship with the community by recruiting and selecting individuals who reflect our vision of serving everyone with professionalism, fairness, and compassion. Our men and women are held to high standards, and our organizational common purpose is to provide world class police service.

To address the unprecedented employee turnover in 2021, we created a recruiting/hiring team comprised of experienced law enforcement professionals and one civilian. The team managed the selection, appointment, and training of three new officers, the promotion of a Lieutenant, and the approval of a new Kensington training program by the California Commission on Peace Officer Standards and Training. New policy's, procedures, and standards consistent with 21st century policing methods were implemented, and new training programs were adopted. Our Traffic Unit received a grant from the Office Of Traffic Safety and a dedicated Traffic Unit was deployed to increase traffic safety and awareness. Moving citations increased from previous years by 26% and we are now accurately reporting Stop Data pursuant to the Department of Justice Racial Profiling Act of 2020.

Our team continues developing innovative, efficient ways to provide service to our community.

Thank you for your continued support!!

*Michael Gancasz
Chief of Police*





Law Enforcement Code of Ethics

As a law enforcement officer, my fundamental duty is to serve the community; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation and the peaceful against violence or disorder; and to respect the constitutional rights of all to liberty, equality, and justice. I will keep my private life unsullied as an example to all and will behave in a manner that does not bring discredit to me or to my agency.

I will maintain courageous calm in the face of danger, scorn or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed both in my personal and official life, I will be exemplary in obeying the law and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, political beliefs, aspirations, animosities or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of police service. I will never engage in acts of corruption or bribery, nor will I condone such acts by other police officers. I will cooperate with all legally authorized agencies and their representatives in the pursuit of justice.

I know that I alone am responsible for my own standard of professional performance and will take every reasonable opportunity to enhance and improve my level of knowledge and competence.

I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession... law enforcement.



THE TEAM



Michael Gancasz
Chief of Police



Brad Harms
Lieutenant



Amit Nath
Sergeant



Jose Fajardo
Police Officer



Dustin Siebert
Police Officer



Megan Farley
Police Officer



Thang Ho
Reserve Officer



Jason Haynes
Support Staff



TEAMWORK

NEW PROGRAMS

- New Scheduling & Payroll System
- National Incident Based Reporting
- Racial Identity Profiling Act
- Evidence Room Audit
- POST Approved FTO Program
- POST Employee File Audit
- Recruiting & Selection Team
- DMV Compliance Audit
- Department Equipment Audit
- New Dept Identification Cards
- Electronic Evidence Collection
- Coyote Awareness Program
- Community Nixle Alerts
- Body Worn Camera Audits
- New Fleet Maintenance Program
- Hiring & Retention Incentives
- New Performance Appraisal Program
- New De Escalation Tools
- New CCW Retiree Program & Policy
- Electronic Case Filing
- New Hire Onboarding Process
- New Firearms Policy
- Dedicated Traffic Enforcement Car
- AXON Camera Tagging Program
- GPS Patrol Fleet Program
- Advanced Traffic Collision Software
- Realigned Command Structure
- New Perishable Skills Program

The Kensington Police Department launched many *new programs* aimed at improving the effectiveness of the organization. Our mission was to improve policy, practice and procedure by leveraging technology, 21st century policing methods, and more than 90 years of professional police experience to ensure success.



2021 Staff Meeting

"It's amazing what you can accomplish when no one cares who gets the credit"



Scheduling & Payroll

Contemporary Scheduling & Payroll Program - inTime

The Kensington Police Department introduced a new scheduling program to efficiently manage uniformed and operational personnel. Prior to using inTime, staff relied on paper documents to manage scheduling, overtime, court, and payroll. This created challenges including the inability to efficiently allocate adequate staffing and resources.

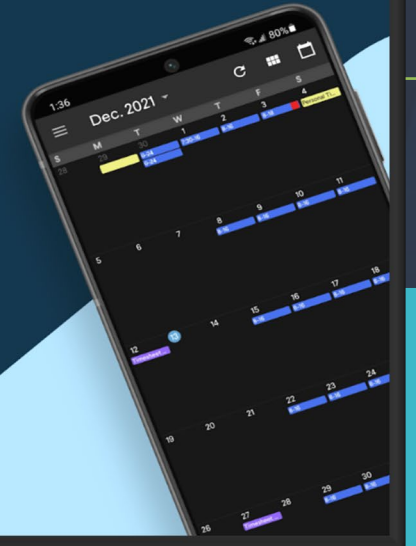
Staff are now notified through their smartphone when they have a subpoena, when their schedule changes, and when their payroll is due. The new system lets us set a 16-hour fatigue rule limiting employee time at work.

The program has been very successful, and scheduling is done right the first time. The hours needed to process payroll and generate work schedules decreased significantly since the program was implemented.



inTime

Scheduling & workforce management software, built for public safety.





Uniformed Crime Reporting Transition 2021

NIBRS - National Incident Based Reporting System

As recommended by professional law enforcement organizations, the FBI has made nationwide implementation of NIBRS a top priority because NIBRS can provide more useful statistics to promote constructive discussion, measured planning, and informed policing.

When used to its full potential, the UCR Program's National Incident Based Reporting System (NIBRS) identifies, with precision, when and where crime takes place, what form it takes, and the characteristics of its victims and perpetrators. Armed with such information, law enforcement can better define the resources it needs to fight crime, as well as use those resources in the most efficient and effective manner.

I'm happy to report the Police Department successfully transitioned away from UCR, adopting the National Incident Based Reporting System in 2021.



<p>Provides greater specificity in reporting offenses</p> 	<p>Collects more detailed information</p> 	<p>Helps give context to specific crime problems</p> 	<p>Provides greater analytic flexibility</p> 
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RIPA Transition 2021

RIPA – Racial and Identity Profiling Act

The Racial and Identity Profiling Act was enacted in order to better identify and mitigate race-based and identity-based bias in policing.

The law requires California police departments to record data on stops made by police officers, including fields such as perceived identity and demographics, reasoning for stops and searches, and the outcome of each encounter. RIPA does not explicitly distinguish between vehicle or pedestrian stops.

The Kensington Police Department began capturing and reporting data pursuant to the RIPA standards and is in full compliance.

RIPA

STOP
DATA

Racial & Identity Profiling Act (RIPA)

California Assembly Bill 953



Evidence Room Audit

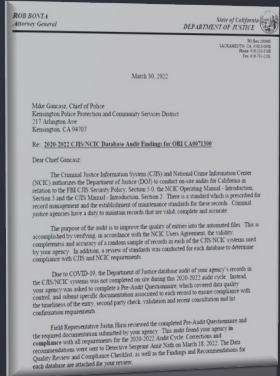


CALIFORNIA DEPARTMENT OF JUSTICE
Office of the Attorney General

Evidence Room Audit / DOJ Firearms Compliance

A civilian audit of the KPD evidence room was commissioned to ensure compliance with state law and accepted practice. We identified areas needing improvement and acted. For example, enhanced room security was installed, we established stringent accountability procedures, and appointed a police sergeant to manage the evidence room. The audit revealed firearms that were no longer needed. After consulting the Department of Justice on proper disposal procedures, each weapon was documented and taken to an authorized facility where they were destroyed.

More than 40 firearms were eliminated during this audit, and I'm happy to report KPD received a letter from the Department of Justice commending our staff for their attention to detail throughout this process.





COMPLIANCE



UCR/NIBRS TRANSITION
National Incident Based Reporting System
*In full compliance



RIPA
Racial Identity Profiling Act
*In full compliance

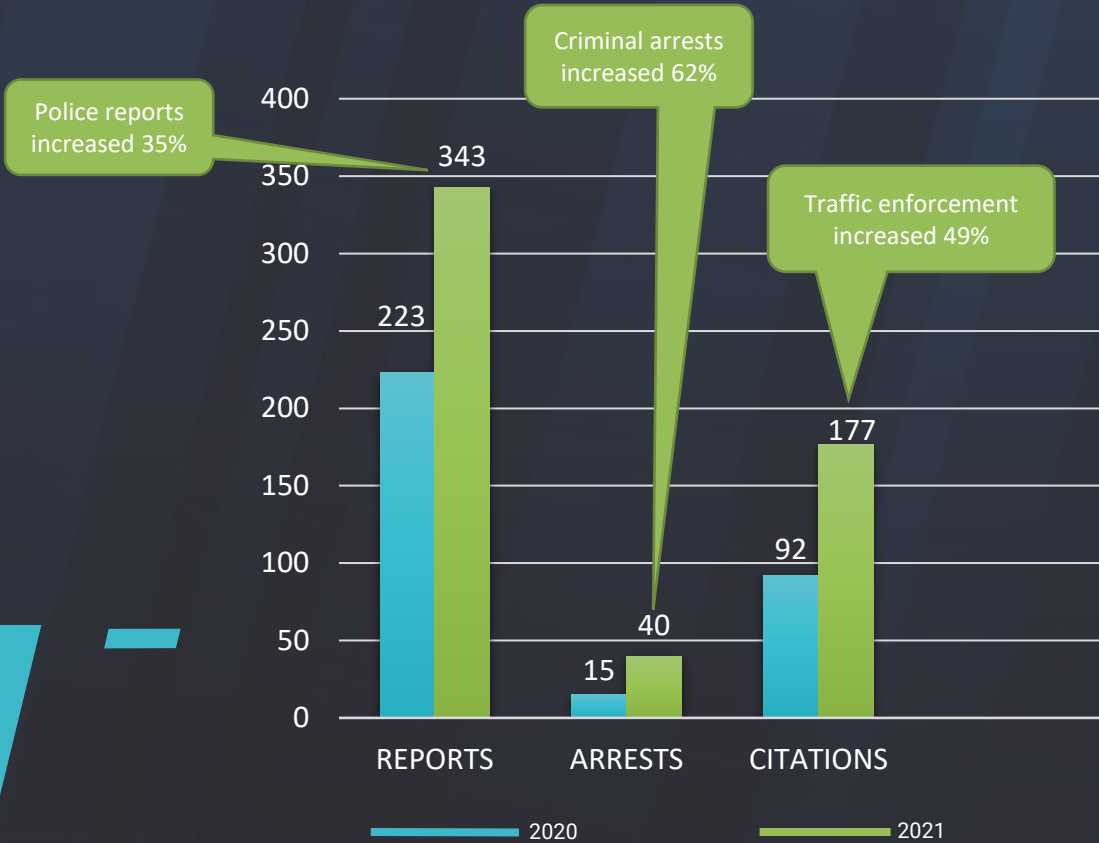


EVIDENCE ROOM/FIREARMS
Internal DOJ Audit
*In full compliance

"These important programs were given priority status early in the year"



2021 GENERAL STATISTICS



BREAKDOWN

Category	2020	2021	Change
Incidents	9691	11018	+1327
Calls for service	1719	1799	+80
Officer Initiated	7972	9219	+1247
Traffic Stops	542	603	+61
Traffic Citations (moving violations)	92	177	+85
Criminal Arrests	15	40	+25
Collision Reports	10	29	+19
Security Check	1121	734	-387
Use of Force	0	0	0

"There were no formal complaints made against the Kensington Police Department or the officers in 2021"



2021 CRIME REPORTING

The statewide increase in theft related crimes had patrol officers on alert. They arrested more than 15 suspects engaged in crimes related to vehicle theft, package theft, burglary, and catalytic converter theft.



PART 1 CRIMES

Category	2020	2021	Change
Homicide	0	0	0
Robbery	0	0	0
Assault	4	1	-3
Domestic Violence	2	1	-1
Rape/Sexual Assault	0	0	0
Theft	65	77	+12
Vehicle Theft	6	18	+12
Burglary	11	13	+2
Use of Force	0	0	0



Reserve Officer Ho cleans a patrol car before heading out. KPD's new fleet maintenance program requires every car be kept sharp

OUR SERVICES



PATROL



TRAFFIC



INVESTIGATION



COMMUNITY



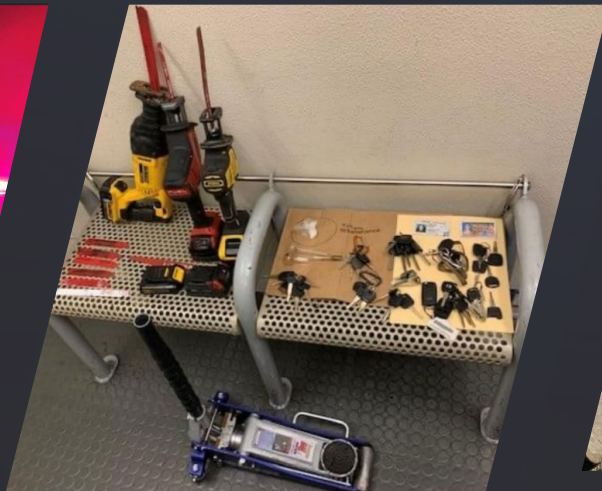
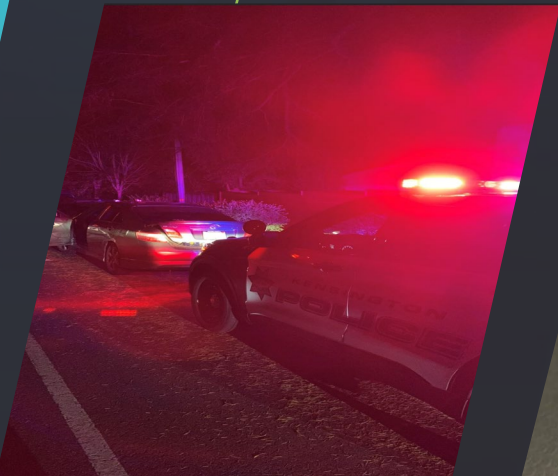
Kensington Patrol Operations



Sgt. Amit Nath oversees the Patrol Unit. Amit has more than ten years experience in law enforcement. In 2021, patrol officers wrote more police reports, issued more citations, responded to more calls for service, and made more criminal arrests than in the previous two years. Amit and his team accomplished this with below minimum staffing levels for the entire year.



PATROL



KEEPING US SAFE!!



Kensington Traffic Safety and Enforcement



Lt. Brad Harms oversees the Traffic Safety and Enforcement Unit. Brad has more than thirty years experience in law enforcement and traffic safety. In 2021, a dedicated **Traffic Enforcement Unit** was deployed. Officers issued 49% more moving citations than the previous year. Brad was awarded a \$25,000 Traffic Safety Grant to enhance our existing program. I'm happy to report our officers are now accurately reporting traffic data to the National Highway Traffic Safety Administration and Contra Costa County. This allows us to compete for future grants.



TRAFFIC



KEEPING US SAFE!!



Kensington Investigations



Sgt. Amit Nath oversees the Investigations Unit. Amit reviews police reports for necessary elements and investigative leads. He completes follow up, conducts interviews, takes evidence to the crime lab, writes search and arrest warrants, and reviews cases with the District Attorney for prosecution. In 2021, KPD had more cases filed by the Contra Costa DA than in any of the previous two years.



INVESTIGATIONS



SUSPECT ARRESTED



Returning stolen property to the owner





CASE STUDY

In the early morning hours of December 13, Police and Fire responded to a home engulfed in flames on Yale Ave. Sgt. Nath, worked closely with Fire Investigators, gathering evidence and interviewing victims and witnesses. He identified a suspect that fled the scene shortly before the fire was reported. Sgt. Nath authored an arrest warrant for the suspect and presented his case to a Superior Court judge who approved the warrant. Within 5 days, the suspect was apprehended in a neighboring jurisdiction and taken to county jail. This was no coincidence as Nath already notified the neighboring police department the suspect might seek refuge in their city. Sgt. Nath presented his case to the District Attorney who filed several felony charges against the suspect, including arson, burglary, vandalism, and animal cruelty.



Suspect Arrested in Connection with Structure Fire

By Linnea Due

Kensington fire and police departments combined forces to bring a quick and professional result to an incident that, terrible as it was, could easily have been far, far worse. At around 5am, police responded to a disturbance on Yale Avenue. The house, said Kensington Police Chief Mike Gancasz, was familiar to beat officers. "Kensington homes rarely have multiple calls for service. That house had four or five calls for service in one year. Everyone's been called to that house." A medical team was also dispatched from the fire department in case of possible injuries.

Said Kensington/El Cerrito Fire Chief Michael Pigoni, "A male person living there was said to have made threats that he was going to burn the house down. It was also rumored that he had a gun."

A couple hours later, at 8:05am, the fire department was alerted that the house was on fire. "We had to wait a couple minutes for the police to clear the scene," Pigoni said. "The police went in, and the guy wasn't to be found. And he wasn't out there waving a gun. So we were able to go in and start fire suppression."

It was change of shift at the fire department, and firefighters at the end of their shift hadn't left yet. They leapt into their structure fire gear and headed to the scene; soon engines from Berkeley, Richmond, and the county fire agency, ConFire, joined Kensington. Although the entire house was engulfed, houses on either side and above came through unscathed. Luckily, it was raining heavily. The crew coming off shift had been up all night on flood calls.

Said Gancasz, "The minute the fire was out, Detective Sergeant Amit Nath began investigating." Acting on a tip, Nath interviewed residents all around the subject house. "He established a suspect, wrote an arrest warrant, and began contacting surrounding agencies." It turned out that Hercules police officers knew the suspect well. In less than 48 hours, the man was arrested.

Nath presented the case to the district attorney. The suspect is in custody, charged with arson, criminal threats, animal cruelty (a dog died in the fire), vandalism, and committing a crime while out on bail.

Gancasz said that Nath stressed to the DA how disastrous this incident could have been. "Kensington is an extraordinarily risky location," Gancasz said. "If this had been in August, that fire could have burned all the way to Walnut Creek."

Both Pigoni and Gancasz are full of praise for their teams and for their sister department. "The fire department knocked it out of the park," Gancasz said. "Surrounding police agencies helped us with perimeter security. Everybody out there did a great job." And he is justly proud of Sergeant Nath. "There were five days between the fire being extinguished and the guy under arrest."

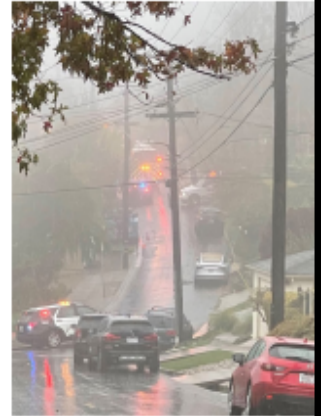


Photo: Nancy Rubin



OFFICER TRAINING



Kensington Police Officers attend a Basic Police Academy, must pass a rigorous field training program, receive perishable skills training each year, and attend advanced technical training in order to provide quality services to the citizens of Kensington.

Officers on patrol are required to complete a Field Training Program certified by the California Commission on Peace Officer Standards and Training (POST). Officers must meet minimum standards before becoming a solo field officer.

All officers at the Kensington Police Department received perishable skills training required in the POST Perishable Skills Program (PSP).

2021 Courses	Hours	2021 Courses	Hours
Firearms	4	Racial Profiling	2
Use of Force	4	Domestic Violence	2
Driving	4	Defensive Tactics	4
First Aid	4	Crisis Intervention	4

AB392 Peace Officers: Deadly force

In 2021, all officers were trained on the legal changes to the Penal Code (Sections 196 and 835a) covering police use of force and when a peace officer is authorized to use force.

Additionally, KPD officers received specialized training in traffic enforcement, criminal investigation, alcohol and drug influence, crisis negotiation, legal update, and de-escalation.

2021 Courses	Hours	2021 Courses	Hours
De-Escalation	4	AB392 Use of Force Update	1
Radar Operator	24	Cultural Diversity Training	8
Laser Operator	8	Implicit Bias Training	8
Supervisor Course	80	Drug Recognition Course	8
Manager Workshop	6	Field Training Officer Update	8

COMMUNITY ENGAGEMENT



★ KENSINGTON ★
**NATIONAL
NIGHT OUT**



**AUGUST 3RD 2021
6PM-8PM**



COMMUNITY OUTREACH

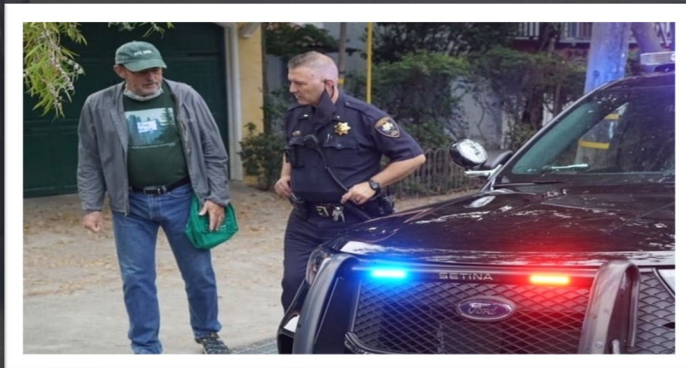
BUILDING BRIDGES

The West County
**"GREAT PUMPKIN"
CONTEST**

Visit your local police department's social media platforms & Vote for your favorite entry by 10/28/2021
Winner will be announced on Halloween!
Winning city donates prize to the school of their choice



SpOoky SEasOn





COMMUNITY AWARENESS

"We launched a robust community notification program"



KEEP ME WILD™

Stash Your Food and Trash
Coyotes, black bears and other wildlife may be your neighbors here.

- Never feed or attempt to "tame" a coyote
- Don't leave small children or pets outside unattended
- Remove sources of water, especially in dry climates
- Trim ground level vegetation to reduce hiding places
- Put trash in tightly closed containers that cannot tip over
- Do not leave pet food outside and bring pets in at night
- Provide secure enclosures for rabbits, poultry, etc.
- Pick up fallen fruit and cover compost piles
- Install motion-sensitive lighting around the house

Feeding wildlife is dead wrong.
Allowing wild animals access to human food and garbage can be deadly. Wild animals identify their people, keep a schedule, and will no longer shy to long in their human trash bins. Even if they have access to human food and garbage, they soon learn. Their natural ways are reset. Their normal behavior and fear of humans is lost. They're where you are.

Keep them wild.
If in doubt about what to do, call your local Fish and Game warden, park ranger, law enforcement officer, garbage collector, caregiver, or game warden. Or visit our website: www.KeepMeWild.org

A campaign supported by the California Department of Fish and Game

WARNING Coyotes in the area

- Watch your children and keep pets under control at all times.
- Coyotes can be dangerous keep them at a distance.

Fireworks Safety

Fireworks are often used to mark special events and holidays. The only safe way to use fireworks is to attend a professional show. With proper professional fireworks, always being watched this year. It is important to know that fireworks are not safe for the hands of consumers. To ensure thousands of injuries each year.

A few ideas to get into the patriotic spirit, without fireworks:

- Use glow sticks. These sticks are safe to use as a substitute for a sparkler. Fun for all ages.
- Look for glow. These sticks are safe to use as a substitute for a sparkler. Fun for all ages.
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FACTS

- More than 1000 injuries are caused by fireworks annually
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HOW HOT DOES A SPARKLER BURN?

- 1000° - Sparklers
- 1000° - Sparklers
- 1000° - Sparklers
- 1000° - Sparklers
- 1000° - Sparklers
- 1000° - Sparklers

DRIVING IN THE RAIN

- TIME**
Give yourself more time for heavy traffic due to rain.
- FOLLOWING DISTANCE**
Keep a safe following distance between you and the vehicle in front of you.
- SPEED LIMIT**
Obey the speed limit and drive slower in the rain; the roads are very slick when wet.
- LIGHTS**
Turn on your headlights when driving in rainy weather.
- WINDSCREEN WIPERS**
Make sure that the windshield wipers are in proper working order; change the wiper blades before the rainy season arrives.

Upcoming Wet Weather Pattern

Projected Rainfall Totals from 12/20 through 12/26

Impacts

- The potential for minor flooding in low-lying and poor drainage areas, such as freeway off-ramps.
- Slick roads during holiday traffic.
- Rises in streams along with the potential for ponding on roads and streets.
- Possibility of local rockslides/landslides

Synopsis
Wet weather pattern will dominate this week beginning early Tuesday and then continuing through the Holiday weekend. Expect intermittent periods of light to moderate rain during that time frame as several waves of precipitation move inland.

Published: December 19, 2021

Turn Around, Don't Drown!

San Francisco Bay Area/Monterey weather.gowbayarea

CATALYTIC CONVERTER THEFTS

An exhaust emission control device that reduces toxic gases and pollutants in exhaust gas.

The Toyota Prius is a target possibly because it can be easier to lift with a car jack due to its lighter weight.

Contains valuable metals such as platinum.

What can you do to prevent catalytic converter theft?

- Park in your home garage when possible
- Use motion-sensing lights when parking in your driveway
- Park in well-lit areas

Tiffany Nguyen / Staff
Source: SAC of Bay Area

HATE CRIMES: What You Need to Know to Protect Yourself and Others

The Kensington Police Department offers the following information to help you identify and report hate crimes and the factors available to victims of hate crimes.

How to spot a hate crime:
Signs that a crime has been motivated by hate include:
• The offender uses a slur or epithet to identify the victim or offender's protected group.
• The offender uses a symbol or icon to identify the victim or offender's protected group.
• The offender uses a symbol or icon to identify the victim or offender's protected group.
• The offender uses a symbol or icon to identify the victim or offender's protected group.

Hate crime or hate incident?
A hate crime is a crime against a person, group, or property motivated by the offender's bias against the victim or offender's protected group. Hate crimes can be prosecuted either as hate crimes or as crimes depending on the facts of the case.

What you and your community can do:
• Report hate crimes to law enforcement agencies right away.
• Get medical attention if you need it.
• Write down the most words that were said.
• Make notes about any other facts.
• Save all evidence (e.g., graffiti, tags, etc.) and photos.
• Get the name, address, phone number, and email of the offender if you know it.
• Try to get a description from any witnesses of the crime or incident.
• Contact community organizations in your area that support hate crime victims.

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• Save all evidence (e.g., graffiti, tags, etc.) and photos.
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• Try to get a description from any witnesses of the crime or incident.
• Contact community organizations in your area that support hate crime victims.

Officer Megan Farley with Contra Costa County Animal Control Lieutenant Manny Morales



ACKNOWLEDGEMENTS

The Kensington Police Department would like to thank the community for its continued support in 2021. Residents, families, and community groups rallied around the department donating masks, cleaning supplies, meals, snacks, bagels and “thank you” cards with positive messages.

The department would also like to acknowledge the following people for their support:

GENERAL MANAGER RICK BENSON
BOARD PRESIDENT SYLVIA HACAJ
VICE PRESIDENT MIKE LOGAN
DIRECTOR RACHELLE SHERRIS-WATT
DIRECTOR EILEEN NOTTOLI
DIRECTOR CHRISTOPHER DEPPE
CLERK OF THE BOARD LYNELLE LEWIS
GENERAL COUNSEL ANN DANFORTH
FINANCE DIRECTOR LISA MUNDIS
SUPPORT STAFF ROSA RUIZ

Special thanks to former Interim Police Chief Walt Schuld, former General Manager Marti Brown, and former Finance Manager Katherine Korsak



Kensington Police Department

www.KPPCSD.org





Date: June 9, 2022
To: Board of Directors
From: Tony Constantouros, Interim General Manager
Subject: Ordering, Consolidating and Specifying the Election Order for the November 8, 2022 General Election

Recommendation

Staff recommends that the Board of Directors adopt Resolution No. 2022-11 ordering the election of three Directors at the November 8, 2022 Statewide General Election, consolidation of elections with Contra Costa County, and specifications of the election order.

Background

The terms of the Kensington Police Protection District Directors Christopher Deppe, Rachelle Sherris-Watt, and Mike Logan expire December 1, 2022. The District must order and call a General Election for these positions. The election will be consolidated with the Statewide General Election in Contra Costa County. The directors shall be elected for a four-year term.

Discussion and Analysis

The nomination period for the General Election begins July 18, 2022 and ends August 12, 2022. If no incumbent files nomination papers by August 12, 2020, the filing period is extended to August 17, 2022 for non-incumbent candidates. Candidates for the office of Director must: a) be a United States citizen; b) be a registered voter at the time the Declaration of Candidacy is issued; c) must be registered in the political subdivision for which you are running; d) and not have been convicted of a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes (Elections Code 20, 201).

Pursuant to Section 13307, the District has determined that each candidate will pay for the Candidate's Statement and that the estimated cost at time of publication will be \$200.00, to be paid at the time of filing. This is only an estimate. If the actual cost exceeds the estimate, each candidate will pay their respective share of the additional cost. If the actual cost is less than the estimate, the candidate will receive a refund of the overpayment. The District will reimburse the county for the actual cost incurred by the county elections official in conducting the general election upon receipt of a bill stating the amount due as determined by the elections official.

Election Order for the November 8, 2022

June 9, 2022

Page 2 of 2

The Clerk of this Board will deliver copies of the Resolution to the Contra Costa Registrar of Voters. The Clerk of the Board will publish a Notice of Election once in a newspaper of general circulation in the District.

Exhibit (s)

- Resolution No. 2022-11 - Ordering The Even Year Board Of Directors Election, Consolidation Of Elections, And Specifications Of The Election Order.

RESOLUTION NO. 2022-11

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT ORDERING THE EVEN YEAR BOARD OF DIRECTORS ELECTION, CONSOLIDATION OF ELECTIONS, AND SPECIFICATIONS OF THE ELECTION ORDER

The Board of Directors of the Kensington Police Protection and Community Services District (hereafter referred to as the “Board of Directors”) does resolve as follows:

WHEREAS, The California Elections Code requires a general district election be held in each district to choose a successor for each elective officer whose term will expire on the first Friday in December following the election to be held on the first Tuesday after the first Monday in November in each even- numbered year; and

WHEREAS, other elections may be held in whole or in part of the territory of the district and it is to the advantage of the district to consolidate pursuant to Elections Code Section 10400; and

WHEREAS, Elections Code Section 13307 requires that before the nominating period opens the district board must determine whether a charge shall be levied against each candidate submitting a candidate’s statement to be sent to the voters; may estimate the cost; and determine whether the estimate must be paid in advance; and

WHEREAS, Elections Code 12112 requires the election official of the principal county to publish a notice of the election once in a newspaper of general circulation in the District;

NOW, *THEREFORE*, IT IS ORDERED that an election be held within the territory included in this district on the **8th day of November 2022**, for the purpose of electing members to the board of directors of said district in accordance with the following specifications:

1. The election shall be held on **Tuesday, the 8th of November, 2022**. The purpose of the election is to choose members of the Board of Directors for the seats held by the following incumbents:

Director Christopher Deppe	Elected 12/7/2018 to 12/2/2022
Director Rachelle Sherris-Watt	Elected 12/7/2018 to 12/2/2022
Director Michael Logan	Appointed 7/8/2021 to 12/2/2022

2. Pursuant to Section 13307, the District has determined that each candidate will pay for the Candidate’s Statement and that the estimated cost at time of publication will be \$200.00, to be paid at the time of filing. This is only an estimate. If the actual cost exceeds the estimate, each candidate will pay their respective share of the additional cost. If the actual cost is less than the estimate, the candidate will receive a refund of the overpayment. The District shall issue a receipt for each publication payment stating that the amount paid is an estimate and that further charges may accrue depending on actual cost.
3. The District directs that the County Registrar of Voters of the principal county publish the Notice of Election in a newspaper of general circulation that is regularly circulated in the territory.
4. This Board hereby requests and consents to the consolidation of this election with other elections that may be held in whole or in part of the territory of the District, pursuant to Elections Code 10400.

5. The District will reimburse the county for the actual cost incurred by the county elections official in conducting the general election upon receipt of a bill stating the amount due as determined by the elections official.
6. The Clerk of this Board is ordered to deliver copies of this Resolution, to the Registrar of Voters, and if applicable, to the Registrar of Voters of any other county in which the election is to be held, and to the Board of Supervisors.

PASSED AND ADOPTED by the Board of Directors of the Kensington Police Protection and Community Services District upon motion by Director _____, seconded by Director _____, on Thursday, the 9th day of June, 2022, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAINED:

Sylvia Hacaj
President, Board of Directors

I HEREBY CERTIFY the foregoing resolution was duly and regularly adopted by the Board of Directors of the Kensington Police Protection and Community Services District at the regular meeting of said Board held on Thursday, the 9th day of June, 2022.

Lynelle M. Lewis
District Clerk of the Board

Tony Constantouros
Interim General Manger



Date: June 9, 2022
To: Board of Directors
From: Lisa Mundis, Finance Director
Subject: Kensington Park Assessment District Levy

Recommendation:

Adopt Resolution 2022-12 authorizing the assessment and ordering the levy for the Kensington Park Assessment District (the "District") for Fiscal Year 2022-2023 pursuant to the Landscaping and Lighting Act of 1972.

Rationale for Recommendation:

The District is a Landscape and Lighting District and, as such, it must follow the Landscaping and Lighting Act of 1972, which require governing board review and approval of the annual Engineer's Report including the proposed assessments to be levied upon each assessable lot or parcel within the District.

Background:

The District was formed on December 6, 1994 pursuant to the Landscaping and Lighting Act of 1972. At the time, the initial assessment was \$10.08 per single family dwelling with 2,099 parcels being assessed. An annual increase based on the Consumer Price Index (CPI) was included. In 1994-95, the estimated expenditures for park and facility maintenance totaled \$22,500.

In the 2020-21 tax year, the assessment was \$18.37 with 2,189 parcels being assessed. The assessment for the 2021-22 tax year was \$18.65, a \$0.28 increase from the previous year. The current assessment for tax year 2022-2023 is \$19.62, up \$0.97 per parcel, with 2,261 dwelling units on 2,188 parcels assessed.

Discussion and Analysis:

Over the past several years, the Parks and Recreation Fund has functioned with an operating deficit that has been backfilled by the District's General Fund. Historically, the tax revenues cover a small portion of the budgeted expenses.

As expenses have continued to increase, the tax assessment revenue has not kept pace with expenditures and the maintenance needs of the park and its facilities. As has been noted in previous

annual reports, without the support of the KPPCSD's General Fund, derived from District and Police Protection tax revenues, there would be insufficient funding for Kensington Park and the Community Center to remain open.

Although it was recommended to analyze the Parks and Recreation Fund deficit and "recommend a sustainable financing model that does not rely on the KPPCSD's General Fund to backfill future deficits", that project is still in progress and will be taken into consideration, in the development of the 2022-23 Recommended Budget.

Fiscal Impact:

The current preliminary Engineer's Report estimates \$177,814 in Parks and Recreation District expenses and a total of \$44,360 of tax revenue for fiscal year 2022-2023. Anticipated revenue from the rental of KPPCSD's facilities is approximately \$42,000, but could vary substantially, as the Community Center has only been open for events for the past six months. Staff recommends allocating an estimated \$92,000 of General Fund monies to the Parks and Recreation District (Lighting and Landscape) to fill the shortfall in the budget. Final budget figures may vary from the preliminary estimates and mid-year adjustments may be necessary.

Attachments:

1. Resolution No. 2022-12 Confirming the Assessment and Ordering the Levy for the Kensington Park Assessment District for Fiscal Year 2022-2023.
2. Proof of Publication for Notice of Public Hearing (Resolution No. 2022-07)

RESOLUTION NO. 2022-12

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT,
CONFIRMING THE ASSESSMENT AND ORDERING THE LEVY FOR
THE KENSINGTON PARK ASSESSMENT DISTRICT
FOR FISCAL YEAR 2022/23**

The Board of Directors of the Kensington Police Protection and Community Services District (hereafter referred to as the “Board of Directors”) does resolve as follows:

WHEREAS, the Board of Directors previously completed its proceedings in accordance with and pursuant to the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500) (the “Act”) to establish the Kensington Park Assessment District (the “Assessment District”); and

WHEREAS, the Board of Directors has retained NBS for the purpose of assisting with the annual levy of the Assessment District, and the preparation and filing of an Engineer’s Report; and

WHEREAS, the Board of Directors has, by previous resolution, declared its intention to hold a Public Hearing concerning the levy and collection of assessments within the Assessment District; and

WHEREAS, a Public Hearing has been held and concluded and notice thereof was duly given in accordance with Section 22626 of the Act; and

WHEREAS, at the time and place specified in the Resolution of Intention the Board of Directors conducted such hearing and considered all objections to the assessment.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE BOARD OF DIRECTORS, AS FOLLOWS:

- 1. Confirmation of Assessment and Diagram:** The Board of Directors hereby confirms the assessment and the diagram as is described in full detail in the Engineer’s Report on file with the District Clerk of the Board.
- 2. Levy of Assessment:** Pursuant to Section 22631 of the Act, the adoption of this resolution shall constitute the levy of an assessment for the fiscal year commencing July 1, 2022 and ending June 30, 2023.
- 3. Ordering of the Levy:** The Board of Directors hereby orders NBS to prepare and submit the levy of assessments to Contra Costa County for placement on the Fiscal Year 2022/23 secured property tax roll.

PASSED AND ADOPTED by the Board of Directors of the Kensington Police Protection and Community Services District upon motion by Director _____, seconded by Director _____, on Thursday, the 9th day of June, 2022, by the following vote to wit:

AYES: Directors _____, _____, _____, _____, and _____

NOES: None

ABSENT: None

ABSTAINED: None

Sylvia Hacaj
President, Board of Directors

I HEREBY CERTIFY the foregoing resolution was duly and regularly adopted by the Board of Directors of the Kensington Police Protection and Community Services District at the regular meeting of said Board held on Thursday, the 9th day of June, 2022.

Lynelle M. Lewis
District Clerk of the Board

Tony Constantouros
Interim General Manager

West County Times

1160 Brickyard Cove
Suite 200, Rm 15
Richmond, CA 94801
(510) 262-2740

2010129

KENSINGTON POLICE DEPT.
217 ARLINGTON AVE
KENSINGTON, CA 94707-1401

PROOF OF PUBLICATION

FILE NO. Resolution 2022-07/Hearing

In the matter of

West County Times

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter.

I am the Principal Legal Clerk of the West County Times, a newspaper of general circulation, printed and published in the City of Walnut Creek, County of Contra Costa, 94598

And which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Contra Costa, State of California, under the date of August 29, 1978. Case Number 188884.

The notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

05/24/2022

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Executed at Walnut Creek, California.
On this 6th day of June, 2022.



Signature

Legal No. **0006670472**

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Board of Directors of the Kensington Police Protection and Community Services District (District) has fixed Thursday, June 9, 2022 at 7:00 p.m. as the time for a public hearing by the Board of Directors on the annual report of the Kensington Park Assessment District Levy for Fiscal Year 2022-23.

On May 12, 2022, the Board of Directors adopted a package of resolutions required to collect assessments for the upcoming fiscal year. These documents are available on the KPPCSD website and are available upon request at the District offices at 217 Arlington Ave., Kensington, CA 94707; telephone (510) 526-4141.

RESOLUTION NO. 2022-07

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR THE KENSINGTON PARK ASSESSMENT DISTRICT FOR FISCAL YEAR 2022/23

The Board of Directors of the Kensington Police Protection and Community Services District (hereafter referred to as the "Board of Directors") does resolve as follows:

WHEREAS, the Board of Directors previously completed its proceedings in accordance with and pursuant to the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500) (the "Act") to establish the Kensington Park Assessment District (the "Assessment District"); and

WHEREAS, the Board of Directors has retained NBS for the purpose of assisting with the annual levy of the Assessment District, and the preparation and filing of an Engineer's Report.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE BOARD OF DIRECTORS, AS FOLLOWS :

1. Intention: The Board of Directors hereby declares its intention to levy and collect assessments within the Assessment District to pay the costs of the improvements for the fiscal year commencing July 1, 2022 and ending June 30, 2023. The Board of Directors finds that the public's best interest requires such action.

2. Improvements: The improvements within the District include, but are not limited to: the operating, maintaining and servicing of all public landscaping improvements, consisting of landscaping and grass. Operating, maintaining and servicing include, but are not limited to: personnel, materials, electrical energy and water. Services provided include all necessary service, operations, administration and maintenance required to keep the improvements in a healthy, vigorous, and satisfactory condition.

3. Assessment District Boundaries: The boundaries of the Assessment District are as shown by the assessment diagram filed in the offices of the District Clerk of the Board which map is made a part hereof by reference.

4. Engineer's Report: Reference is made to the Engineer's Report prepared by NBS, on file with the District Clerk of the Board for a full and detailed description of the improvements, the boundaries of the Assessment District and the zones therein, and the proposed assessments upon assessable lots and parcels of land within the Assessment District.

5. Notice of Public Hearing: The Board of Directors hereby declares its intention to conduct a Public Hearing concerning the levy of assessments in accordance with Section 22629 of the Act. All objections to the assessment, if any, will be considered by the Board of Directors. The Public Hearing will be held on Thursday, June 9, 2022 at 7:00 pm or as soon thereafter as is feasible in the meeting place of the Board of Directors in Kensington, CA (via Zoom teleconference). The Board of Directors further orders the District Clerk of the Board to publish notice of this resolution in accordance with Section 22626 of the Act.

6. Increase of Assessment: The maximum assessment is not proposed to increase from the previous year above that previously approved by the property owners (as "increased assessment" is defined in Section 54954.6 of the Government Code).

PASSED AND ADOPTED by the Board of Directors of the Kensington Police Protection and Community Services District upon motion by President Sylvia Hacaj, seconded by Director Rachelle Sherris-Watt, on Thursday, the 12th day of May, 2022, by the following vote to wit:

AYES: Directors Deppe, Logan, Nottoli, Sherris-Watt, and Hacaj. NOES: None.
ABSENT: None.
ABSTAINED: None.

Sylvia Hacaj
President, Board of Directors

I HEREBY CERTIFY the foregoing resolution was duly and regularly adopted by the Board of Directors of the Kensington Police Protection and Community Services District at the regular meeting of said Board held on Thursday, the 12th day of May, 2022.

Lynelle M. Lewis
District Clerk of the Board

Rick Benson
Interim General Manager

WCT 6670472 May 24, 2022



Date: June 9, 2022
To: Board of Directors
From: Lisa Mundis, Finance Director
Subject: Establishment of the Appropriations Limit for Fiscal Year 2022-23

Recommendation:

Approve and adopt the Resolution No. 2022-13 of the Board of Directors of the Kensington Police Protection and Community Services District Affirming the Establishment of the Appropriations Limit for Fiscal Year 2022-23 (Attachment 1).

Rationale for Recommendation:

In November 1979, California voters approved a ballot proposition, “The Gann Initiative” (Proposition 4), adding Article XIII(B) to the California Constitution, which sets forth budgetary guidelines limiting the level of most appropriations from tax sources that the state and most local government entities are permitted to make in any given year. The purpose of article XIII(B) is to constrain fiscal growth in government by limiting the proceeds of taxes that may be appropriated each year.

Background:

Each year, a local government, including most special districts, must adjust its Appropriations Limit for two factors: 1) the change in the cost of living; and 2) the change in population. The change in the cost of living may be calculated by using the percentage change in California per capita personal income from the preceding year; or (B) the percentage change in the local assessment roll from the preceding year due to the addition of nonresidential new construction. For special districts, if the district is located entirely within one county, the county’s population change factor is to be used. That is the case for the Kensington Police Protection and Community Services District. The limit may be changed in the event of a transfer of fiscal responsibility.

The California Revenue and Taxation Code, section 2227, mandates that the Department of Finance transmit an estimate of the percentage change in population to local governments. The Department of Finance also transmits the change of cost of living, price factor (Attachment 2).

Discussion and Analysis:

For Kensington Police Protection and Community Services District, the prior year Appropriations Limit is adjusted by the percentage change in California per capita personal income and the change in population for Contra Costa County. The formula for adjusting the Limit is:

Prior year Appropriations Limit X Cost of Living Factor X Population Factor

A summary of the KPPCSD Appropriations Limit for FY 2022-23 is as follows:

FY 2021-22 Appropriations Limit	\$5,048,492
<hr/>	
Annual Adjustments (prior year multipliers)	
Change in Population	.9945
Change in California Per Capita Personal Income	1.0755
Calculation: 1.0755 x .9945	1.0695
<hr/>	
FY 2022-23 Appropriations Limit	\$5,399,362
<hr/> <hr/>	

A detailed calculation of the Kensington Police Protection and Community Services District Appropriations Limit for FY 2022-23 is in Attachment 2.

Fiscal Impact:

There is no fiscal impact to adoption of the appropriations limit.

Attachment:

1. Attachment 1: Resolution No. 2022-13 - Affirming the Establishment of the Appropriations Limit for Fiscal Year 2022-23
2. Attachment 2: Price Factor and Population Information Letter from the State of California Department of Finance

RESOLUTION NO. 2022-13

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
KENSINGTON POLICE PROTECTION AND COMMUNITY
SERVICES DISTRICT AFFIRMING THE ESTABLISHMENT OF
THE APPROPRIATIONS LIMIT FOR FY 2022-23**

The Board of Directors of the Kensington Police Protection and Community Services District “Board of Directors”) does find as follows:

WHEREAS, in November 1979, California voters approved a ballot proposition (Proposition 4), adding Article XIII B to the California Constitution, which limits the level of most appropriations from tax sources that the state and most local government entities are permitted to make in any given year; and

WHEREAS, and each year, a local government must adjust its Appropriations Limit for two factors: 1) the change in the cost of living; and 2) the change in population; and

WHEREAS, for the District; the prior year Appropriations Limit is adjusted by the percentage change in California per capita personal income and the change in population for Contra Costa County. The formula for adjusting the Limit is:

Prior year Appropriations Limit X Cost of Living Factor X Population Factor

A summary of the KPPCSD Appropriations Limit for FY 2022-23 is as follows:

FY 2021-22 Appropriations Limit	<u>\$5,048,492</u>
Annual Adjustments (prior year multipliers)	
Change in Population	.9945
Change in California Per Capita Personal Income	1.0755
Calculation: 1.0755 x .9945	<u>1.0695</u>
FY 2022-23 Appropriations Limit	<u><u>\$5,399,362</u></u>

NOW, THEREFORE, THE BOARD OF DIRECTORS DOES RESOLVE AS FOLLOWS: the Appropriations Limit for KPPCSD for FY 2022-23 is established as \$5,399,362.

PASSED AND ADOPTED by the Board of Directors of the Kensington Police Protection and Community Services District upon motion by President Hacaj, seconded by Director Sherris-Watt, on Thursday, the 9th day of June, 2022, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAINED:

Sylvia Hacaj
President, Board of Directors

HEREBY CERTIFY the foregoing resolution was duly and regularly adopted by the Board of Directors of the Kensington Police Protection and Community Services District at the special meeting of said Board held on Thursday, the 9th day of June, 2022.

Lynelle M. Lewis
District Clerk of the Board

Tony Constantouros
Interim General Manger



May 2022

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2022, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2022-23. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2022-23 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2022.**

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

KEELY MARTIN BOSLER
Director
By:

ERIKA LI
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2022-23 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2022-23	7.55

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2022-23 appropriation limit.

2022-23:

Per Capita Cost of Living Change = 7.55 percent
Population Change = -0.30 percent

Per Capita Cost of Living converted to a ratio: $\frac{7.55 + 100}{100} = 1.0755$

Population converted to a ratio: $\frac{-0.30 + 100}{100} = 0.997$

Calculation of factor for FY 2022-23: $1.0755 \times 0.997 = 1.0723$

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Alameda				
Alameda	-0.62	76,855	76,377	77,784
Albany	5.38	20,542	21,648	21,648
Berkeley	2.72	121,269	124,563	124,563
Dublin	-0.31	71,930	71,706	72,932
Emeryville	-0.95	12,617	12,497	12,497
Fremont	0.26	228,872	229,476	229,476
Hayward	-0.71	161,744	160,591	160,591
Livermore	-1.42	87,388	86,149	86,149
Newark	0.15	47,157	47,229	47,229
Oakland	-1.31	430,100	424,464	424,464
Piedmont	-1.45	11,138	10,977	10,977
Pleasanton	-1.67	78,924	77,609	77,609
San Leandro	-1.69	89,926	88,404	88,404
Union City	-1.66	69,301	68,150	68,150
Unincorporated	-1.59	151,853	149,445	149,506
County Total	-0.62	1,659,616	1,649,285	1,651,979

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Alpine				
Unincorporated	0.42	1,195	1,200	1,200
County Total	0.42	1,195	1,200	1,200

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Amador				
Amador	-1.04	193	191	191
lone	4.15	4,863	5,065	8,888
Jackson	0.00	5,028	5,028	5,028
Plymouth	-1.04	1,056	1,045	1,045
Sutter Creek	-0.76	2,640	2,620	2,620
Unincorporated	-0.49	22,602	22,491	22,525
County Total	0.16	36,382	36,440	40,297

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Butte				
Biggs	-1.77	1,974	1,939	1,939
Chico	0.52	102,359	102,892	102,892
Gridley	-2.81	7,413	7,205	7,205
Oroville	-6.24	20,119	18,863	18,863
Paradise	25.55	6,137	7,705	7,705
Unincorporated	-8.21	68,638	63,004	63,004
County Total	-2.44	206,640	201,608	201,608

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Calaveras				
Angels City	-0.49	3,641	3,623	3,623
Unincorporated	-0.39	41,525	41,363	41,426
County Total	-0.40	45,166	44,986	45,049

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Colusa				
Colusa	0.42	6,356	6,383	6,383
Williams	0.60	5,530	5,563	5,563
Unincorporated	-0.26	9,887	9,861	9,861
County Total	0.16	21,773	21,807	21,807

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Contra Costa				
Antioch	-0.06	115,142	115,074	115,074
Brentwood	0.18	64,224	64,342	64,342
Clayton	-0.92	10,964	10,863	10,863
Concord	-0.90	124,755	123,634	123,634
Danville	-0.05	43,373	43,352	43,352
El Cerrito	-0.08	25,671	25,650	25,650
Hercules	-1.01	26,357	26,091	26,091
Lafayette	-0.61	25,217	25,064	25,064
Martinez	-0.77	37,195	36,908	36,908
Moraga	-0.59	17,206	17,105	17,105
Oakley	2.08	43,627	44,533	44,533
Orinda	-0.09	19,496	19,478	19,478
Pinole	-1.01	18,819	18,628	18,628
Pittsburg	-0.83	75,788	75,156	75,156
Pleasant Hill	-0.90	34,335	34,026	34,026
Richmond	-0.13	114,643	114,489	114,489
San Pablo	-0.89	31,793	31,510	31,510
San Ramon	-0.48	84,226	83,820	83,820
Walnut Creek	-0.96	70,566	69,891	69,891
Unincorporated	-0.55	177,843	176,857	176,941
County Total	-0.41	1,161,240	1,156,471	1,156,555

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Del Norte				
Crescent City	-0.88	4,111	4,075	6,060
Unincorporated	-0.50	21,219	21,112	21,158
County Total	-0.56	25,330	25,187	27,218

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
El Dorado				
Placerville	0.09	10,636	10,646	10,646
South Lake Tahoe	-1.44	21,508	21,199	21,199
Unincorporated	-0.19	158,845	158,538	158,620
County Total	-0.32	190,989	190,383	190,465

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Fresno				
Clovis	1.64	121,667	123,665	123,665
Coalinga	-0.69	13,453	13,360	17,277
Firebaugh	3.37	8,164	8,439	8,439
Fowler	1.44	6,863	6,962	6,962
Fresno	0.17	542,416	543,346	543,660
Huron	-0.10	6,176	6,170	6,170
Kerman	3.51	16,074	16,639	16,639
Kingsburg	-0.22	12,533	12,506	12,506
Mendota	-0.47	12,499	12,440	12,440
Orange Cove	-0.59	9,553	9,497	9,497
Parlier	-0.38	14,553	14,497	14,497
Reedley	0.21	24,929	24,982	24,982
Sanger	-0.96	26,558	26,304	26,304
San Joaquin	-0.95	3,674	3,639	3,639
Selma	-0.73	24,702	24,522	24,522
Unincorporated	-0.80	160,081	158,799	160,074
County Total	0.19	1,003,895	1,005,767	1,011,273

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Glenn				
Orland	-0.63	8,319	8,267	8,267
Willows	1.29	6,345	6,427	6,427
Unincorporated	-0.48	14,124	14,056	14,056
County Total	-0.13	28,788	28,750	28,750

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Humboldt				
Arcata	2.42	17,633	18,059	18,059
Blue Lake	-1.20	1,165	1,151	1,151
Eureka	-1.35	27,134	26,768	26,768
Ferndale	-0.65	1,376	1,367	1,367
Fortuna	-0.73	12,523	12,432	12,432
Rio Dell	-1.12	3,380	3,342	3,342
Trinidad	-1.33	300	296	296
Unincorporated	-0.29	71,953	71,743	71,753
County Total	-0.23	135,464	135,158	135,168

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Imperial				
Brawley	1.14	26,648	26,952	26,952
Calexico	-0.50	38,906	38,711	38,711
Calipatria	-1.55	3,539	3,484	6,367
El Centro	-0.81	44,871	44,508	44,508
Holtville	1.11	5,504	5,565	5,565
Imperial	3.65	20,755	21,513	21,513
Westmorland	-0.64	2,017	2,004	2,004
Unincorporated	-1.22	30,917	30,541	33,709
County Total	0.07	173,157	173,278	179,329

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Inyo				
Bishop	0.03	3,868	3,869	3,869
Unincorporated	-0.05	15,058	15,050	15,109
County Total	-0.04	18,926	18,919	18,978

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Kern				
Arvin	-0.98	19,833	19,639	19,639
Bakersfield	0.67	406,129	408,865	408,865
California City	-1.00	12,927	12,798	14,952
Delano	0.56	43,906	44,152	51,258
Maricopa	-0.97	1,028	1,018	1,018
McFarland	-0.94	14,034	13,902	13,902
Ridgecrest	0.21	27,363	27,421	28,061
Shafter	2.69	19,950	20,486	20,486
Taft	0.44	6,980	7,011	7,011
Tehachapi	-0.47	9,346	9,302	12,375
Wasco	-0.06	22,723	22,710	26,689
Unincorporated	-0.86	305,655	303,036	305,557
County Total	0.05	889,874	890,340	909,813

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Kings				
Avenal	-0.75	9,417	9,346	13,186
Corcoran	-0.74	13,574	13,474	22,047
Hanford	-0.42	58,544	58,299	58,299
Lemoore	-0.61	27,225	27,058	27,058
Unincorporated	-1.02	25,218	24,961	31,433
County Total	-0.63	133,978	133,138	152,023

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Lake				
Clearlake	-0.97	16,671	16,509	16,509
Lakeport	2.06	4,898	4,999	4,999
Unincorporated	-0.35	46,016	45,857	45,899
County Total	-0.33	67,585	67,365	67,407

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Lassen				
Susanville	1.06	9,677	9,780	13,212
Unincorporated	0.14	15,550	15,571	17,062
County Total	0.49	25,227	25,351	30,274

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Los Angeles				
Agoura Hills	-1.02	19,975	19,771	19,771
Alhambra	-0.42	82,182	81,834	81,834
Arcadia	-0.54	56,240	55,934	55,934
Artesia	-0.74	16,261	16,140	16,226
Avalon	-0.99	3,428	3,394	3,394
Azusa	-0.97	50,191	49,704	49,704
Baldwin Park	-0.84	71,455	70,855	70,855
Bell	-1.00	33,962	33,624	33,624
Bellflower	-0.96	78,107	77,359	77,359
Bell Gardens	-1.03	39,265	38,861	38,861
Beverly Hills	-0.92	32,565	32,265	32,265
Bradbury	-1.09	914	904	904
Burbank	-0.77	106,268	105,451	105,451
Calabasas	-0.97	23,151	22,926	22,926
Carson	-0.59	92,912	92,362	92,362
Cerritos	-1.08	49,163	48,634	48,634
Claremont	-0.78	37,364	37,072	37,072
Commerce	-1.08	12,273	12,140	12,140
Compton	-1.08	95,261	94,233	94,233
Covina	-0.95	50,933	50,449	50,449
Cudahy	-0.92	22,526	22,318	22,318
Culver City	-0.48	40,330	40,135	40,135
Diamond Bar	-1.06	54,782	54,204	54,204
Downey	-0.83	113,525	112,584	112,584
Duarte	-1.00	21,473	21,258	21,258
El Monte	-0.94	108,728	107,706	107,706
El Segundo	-0.93	17,244	17,084	17,084
Gardena	-0.72	60,382	59,947	59,947
Glendale	-0.77	194,618	193,116	193,116
Glendora	-0.95	52,316	51,821	51,821
Hawaiian Gardens	-0.99	13,755	13,619	13,619
Hawthorne	-1.00	87,722	86,841	86,841
Hermosa Beach	-1.09	19,382	19,171	19,171
Hidden Hills	0.12	1,736	1,738	1,738
Huntington Park	-1.06	54,519	53,942	53,942
Industry	-0.45	440	438	438
Inglewood	-0.62	107,143	106,481	106,481
Irwindale	0.54	1,482	1,490	1,490

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	Percent Change	--- Population Minus Exclusions ---		Total Population
	2021-2022	1-1-21	1-1-22	1-1-2022
La Canada Flintridge	-1.03	20,291	20,081	20,081
La Habra Heights	-1.08	5,655	5,594	5,594
Lakewood	-0.99	81,681	80,876	80,876
La Mirada	-0.77	49,074	48,696	48,696
Lancaster	-0.62	172,298	171,234	175,164
La Puente	-0.10	37,626	37,587	37,587
La Verne	-0.93	32,608	32,304	32,304
Lawndale	-1.07	31,638	31,301	31,301
Lomita	-1.05	20,851	20,633	20,633
Long Beach	0.20	459,711	460,636	460,682
Los Angeles	-0.88	3,851,093	3,817,053	3,819,538
Lynwood	-0.80	67,260	66,723	66,723
Malibu	-0.49	10,739	10,686	10,686
Manhattan Beach	-1.29	35,357	34,902	34,902
Maywood	-0.87	25,033	24,814	24,814
Monrovia	-0.65	37,809	37,563	37,563
Montebello	-0.90	62,180	61,622	61,622
Monterey Park	-1.00	60,814	60,207	60,207
Norwalk	-0.56	101,517	100,946	101,645
Palmdale	-0.89	168,895	167,398	167,398
Palos Verdes Estates	-1.04	13,116	12,980	12,980
Paramount	-1.00	53,009	52,477	52,477
Pasadena	-0.52	139,029	138,310	138,310
Pico Rivera	-0.62	61,827	61,442	61,442
Pomona	0.60	148,879	149,766	149,766
Rancho Palos Verdes	-0.98	41,861	41,451	41,468
Redondo Beach	-1.10	69,742	68,972	68,972
Rolling Hills	-1.12	1,703	1,684	1,684
Rolling Hills Estates	0.07	8,283	8,289	8,289
Rosemead	-0.61	50,823	50,511	50,511
San Dimas	-0.86	34,651	34,352	34,352
San Fernando	0.00	23,520	23,519	23,519
San Gabriel	-1.03	39,250	38,845	38,845
San Marino	-0.62	12,334	12,257	12,257
Santa Clarita	0.33	228,084	228,835	228,835
Santa Fe Springs	1.05	18,523	18,718	18,763
Santa Monica	-0.89	93,242	92,408	92,408
Sierra Madre	-0.86	10,959	10,865	10,865
Signal Hill	-0.90	11,702	11,597	11,597
South El Monte	0.70	19,532	19,668	19,668

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
South Gate	0.51	92,783	93,259	93,259
South Pasadena	-1.00	26,849	26,580	26,580
Temple City	-0.64	36,497	36,262	36,262
Torrance	-0.99	145,876	144,433	144,433
Vernon	-0.95	210	208	208
Walnut	-0.88	28,344	28,094	28,094
West Covina	-0.96	109,290	108,243	108,243
West Hollywood	-0.43	35,553	35,399	35,399
Westlake Village	-0.96	8,121	8,043	8,043
Whittier	0.05	87,886	87,931	87,931
Unincorporated	-0.67	1,016,054	1,009,225	1,009,857
County Total	-0.71	9,923,635	9,853,284	9,861,224

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Madera				
Chowchilla	-0.51	13,680	13,610	18,851
Madera	-0.69	66,299	65,843	65,843
Unincorporated	1.43	71,674	72,702	72,702
County Total	0.33	151,653	152,155	157,396

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Marin				
Belvedere	-1.09	2,103	2,080	2,080
Corte Madera	-1.17	10,147	10,028	10,028
Fairfax	-1.04	7,496	7,418	7,418
Larkspur	-1.28	12,963	12,797	12,797
Mill Valley	-1.09	14,002	13,850	13,850
Novato	-1.06	52,720	52,162	52,441
Ross	-1.24	2,330	2,301	2,301
San Anselmo	-0.99	12,772	12,645	12,645
San Rafael	-1.01	61,179	60,560	60,560
Sausalito	-1.22	7,159	7,072	7,072
Tiburon	-1.20	9,065	8,956	8,956
Unincorporated	-1.21	64,601	63,817	66,987
County Total	-1.11	256,537	253,686	257,135

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Mariposa				
Unincorporated	-0.20	17,018	16,984	17,045
County Total	-0.20	17,018	16,984	17,045

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Mendocino				
Fort Bragg	1.26	7,064	7,153	7,153
Point Arena	-0.67	446	443	443
Ukiah	-0.91	16,228	16,080	16,080
Willits	-0.79	4,959	4,920	4,920
Unincorporated	-0.97	61,958	61,355	61,403
County Total	-0.78	90,655	89,951	89,999

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Merced				
Atwater	-1.15	32,019	31,652	31,652
Dos Palos	-2.06	5,835	5,715	5,715
Gustine	-1.92	6,098	5,981	5,981
Livingston	0.49	14,340	14,410	14,410
Los Banos	1.02	46,168	46,639	46,639
Merced	0.97	88,200	89,058	89,058
Unincorporated	1.91	88,173	89,856	90,883
County Total	0.88	280,833	283,311	284,338

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Modoc				
Alturas	1.00	2,699	2,726	2,726
Unincorporated	0.96	5,907	5,964	5,964
County Total	0.98	8,606	8,690	8,690

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Mono				
Mammoth Lakes	0.56	7,324	7,365	7,365
Unincorporated	0.67	5,843	5,882	6,014
County Total	0.61	13,167	13,247	13,379

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Monterey				
Carmel-By-The-Sea	-1.74	3,095	3,041	3,041
Del Rey Oaks	-1.22	1,558	1,539	1,539
Gonzales	-1.79	8,492	8,340	8,340
Greenfield	4.97	18,705	19,634	19,634
King City	-1.08	13,476	13,331	13,331
Marina	0.87	21,271	21,457	21,457
Monterey	-1.69	24,283	23,872	28,082
Pacific Grove	-1.21	14,942	14,761	14,761
Salinas	-1.14	161,777	159,932	159,932
Sand City	-1.59	378	372	372
Seaside	2.64	26,891	27,600	32,068
Soledad	-1.15	19,226	19,004	26,308
Unincorporated	-1.32	105,741	104,341	104,851
County Total	-0.62	419,835	417,224	433,716

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Napa				
American Canyon	0.43	21,566	21,658	21,658
Calistoga	-1.59	5,283	5,199	5,199
Napa	-0.98	78,246	77,480	77,480
St Helena	-1.52	5,521	5,437	5,437
Yountville	-1.68	2,259	2,221	2,829
Unincorporated	-1.60	22,884	22,517	23,576
County Total	-0.92	135,759	134,512	136,179

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Nevada				
Grass Valley	-0.39	13,670	13,617	13,617
Nevada City	-1.54	3,386	3,334	3,334
Truckee	0.38	17,035	17,100	17,100
Unincorporated	-0.94	67,784	67,144	67,191
County Total	-0.67	101,875	101,195	101,242

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	Percent Change	--- Population Minus Exclusions ---		Total Population
	2021-2022	1-1-21	1-1-22	1-1-2022
Orange				
Aliso Viejo	-0.88	51,233	50,782	50,782
Anaheim	-0.97	344,587	341,228	341,245
Brea	-0.48	47,097	46,872	46,872
Buena Park	-0.64	83,968	83,430	83,430
Costa Mesa	-0.70	112,183	111,394	111,394
Cypress	-0.44	50,029	49,810	49,810
Dana Point	-0.33	33,053	32,943	32,943
Fountain Valley	-0.88	57,068	56,564	56,564
Fullerton	0.53	141,974	142,732	142,732
Garden Grove	-0.44	171,284	170,526	170,526
Huntington Beach	-0.77	197,616	196,100	196,100
Irvine	2.99	301,254	310,250	310,250
Laguna Beach	-0.68	22,862	22,706	22,706
Laguna Hills	-0.86	31,017	30,750	30,750
Laguna Niguel	-0.88	64,885	64,316	64,316
Laguna Woods	-0.88	17,670	17,514	17,514
La Habra	-0.84	62,317	61,792	61,792
Lake Forest	0.43	86,406	86,775	86,775
La Palma	-0.85	15,463	15,332	15,332
Los Alamitos	-0.18	11,895	11,873	11,873
Mission Viejo	-0.70	93,171	92,515	92,515
Newport Beach	-0.87	84,459	83,727	83,727
Orange	0.10	137,534	137,676	137,676
Placentia	-0.62	51,522	51,204	51,204
Rancho Santa Margarita	-0.89	47,703	47,279	47,279
San Clemente	-0.78	63,877	63,380	63,380
San Juan Capistrano	-0.31	34,907	34,798	34,798
Santa Ana	-0.93	311,340	308,459	308,459
Seal Beach	-0.80	24,418	24,222	24,846
Stanton	2.59	38,284	39,275	39,275
Tustin	-0.78	80,157	79,535	79,535
Villa Park	-0.89	5,834	5,782	5,782
Westminster	-0.46	90,812	90,393	90,393
Yorba Linda	-0.78	67,760	67,233	67,233
Unincorporated	-0.65	133,302	132,437	132,437
County Total	-0.23	3,168,941	3,161,604	3,162,245

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Placer				
Auburn	-1.36	13,795	13,608	13,608
Colfax	1.29	2,016	2,042	2,042
Lincoln	1.65	50,422	51,252	51,252
Loomis	-1.38	6,833	6,739	6,739
Rocklin	0.03	71,644	71,663	71,663
Roseville	1.51	148,794	151,034	151,034
Unincorporated	-1.16	114,013	112,687	112,687
County Total	0.37	407,517	409,025	409,025

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Plumas				
Portola	0.74	2,027	2,042	2,042
Unincorporated	-3.69	17,547	16,900	16,900
County Total	-3.23	19,574	18,942	18,942

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	Percent Change	--- Population Minus Exclusions ---		Total Population
	2021-2022	1-1-21	1-1-22	1-1-2022
Riverside				
Banning	0.81	30,629	30,877	30,877
Beaumont	0.69	54,313	54,690	54,690
Blythe	-0.74	12,845	12,750	17,505
Calimesa	3.37	10,544	10,899	10,899
Canyon Lake	-0.82	11,147	11,056	11,056
Cathedral City	-0.10	51,859	51,809	51,840
Coachella	-0.05	42,178	42,158	42,158
Corona	-0.08	156,901	156,778	156,778
Desert Hot Springs	0.07	32,546	32,569	32,569
Eastvale	-0.73	70,444	69,929	69,929
Hemet	-0.20	89,823	89,646	89,646
Indian Wells	-0.19	4,771	4,762	4,762
Indio	0.31	88,862	89,137	89,137
Jurupa Valley	-0.03	105,415	105,384	105,384
Lake Elsinore	1.02	70,746	71,470	71,615
La Quinta	-0.23	37,949	37,860	37,860
Menifee	2.90	103,617	106,627	106,627
Moreno Valley	-0.09	209,603	209,407	209,407
Murrieta	-0.44	111,671	111,183	111,183
Norco	-1.24	22,499	22,219	24,909
Palm Desert	-0.17	50,976	50,889	50,889
Palm Springs	-0.39	44,570	44,397	44,397
Perris	-0.55	79,327	78,890	78,890
Rancho Mirage	0.92	16,650	16,804	16,804
Riverside	1.62	312,730	317,788	317,847
San Jacinto	0.17	54,503	54,593	54,593
Temecula	-0.42	110,394	109,925	109,925
Wildomar	-0.80	36,928	36,632	36,632
Unincorporated	0.87	393,021	396,441	396,717
County Total	0.42	2,417,461	2,427,569	2,435,525

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Sacramento				
Citrus Heights	-1.01	87,245	86,367	86,367
Elk Grove	0.11	176,769	176,972	176,972
Folsom	1.33	78,714	79,758	84,592
Galt	-0.57	25,383	25,239	25,239
Isleton	-1.27	790	780	780
Rancho Cordova	1.03	79,536	80,359	80,359
Sacramento	-0.05	518,322	518,037	518,037
Unincorporated	-0.86	609,504	604,272	604,272
County Total	-0.28	1,576,263	1,571,784	1,576,618

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
San Benito				
Hollister	1.51	41,919	42,554	42,554
San Juan Bautista	-1.27	2,120	2,093	2,093
Unincorporated	0.49	20,730	20,832	20,832
County Total	1.10	64,769	65,479	65,479

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
San Bernardino				
Adelanto	-0.58	36,569	36,357	36,357
Apple Valley	-0.70	76,160	75,628	75,628
Barstow	-0.56	24,996	24,855	25,202
Big Bear Lake	-0.26	5,054	5,041	5,041
Chino	1.75	86,713	88,228	91,998
Chino Hills	-0.60	78,437	77,964	77,964
Colton	-0.44	53,853	53,617	53,617
Fontana	1.39	209,889	212,809	212,809
Grand Terrace	-0.68	13,131	13,042	13,042
Hesperia	0.10	100,225	100,324	100,324
Highland	-0.65	56,915	56,546	56,546
Loma Linda	0.18	25,269	25,314	25,349
Montclair	-0.54	38,052	37,846	37,846
Needles	-0.79	4,915	4,876	4,876
Ontario	1.60	176,689	179,516	179,516
Rancho Cucamonga	0.00	174,484	174,476	174,476
Redlands	-0.48	72,933	72,585	72,585
Rialto	-0.09	104,050	103,954	103,954
San Bernardino	-0.55	220,768	219,544	220,840
Twentynine Palms	-0.77	15,895	15,772	27,685
Upland	0.31	78,891	79,139	79,139
Victorville	0.82	131,522	132,597	136,561
Yucaipa	-0.61	54,830	54,494	54,494
Yucca Valley	-0.15	21,846	21,813	21,813
Unincorporated	-0.46	292,872	291,532	300,003
County Total	0.14	2,154,958	2,157,869	2,187,665

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
San Diego				
Carlsbad	-0.08	115,680	115,585	115,585
Chula Vista	-0.05	276,660	276,521	276,785
Coronado	-0.84	16,936	16,793	22,277
Del Mar	-0.71	3,957	3,929	3,929
El Cajon	-0.76	106,447	105,638	105,638
Encinitas	-0.34	61,724	61,515	61,515
Escondido	-0.47	151,389	150,679	150,679
Imperial Beach	-0.78	26,448	26,243	26,243
La Mesa	-0.22	60,608	60,472	60,472
Lemon Grove	-0.66	27,422	27,242	27,242
National City	-0.50	56,809	56,525	61,471
Oceanside	-0.51	173,932	173,048	173,048
Poway	-0.19	48,850	48,759	48,759
San Diego	0.13	1,353,921	1,355,685	1,374,790
San Marcos	0.67	92,958	93,585	93,585
Santee	-0.22	59,146	59,015	59,015
Solana Beach	-0.75	12,909	12,812	12,812
Vista	0.76	99,536	100,291	100,291
Unincorporated	-0.35	480,946	479,246	513,170
County Total	-0.08	3,226,278	3,223,583	3,287,306

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
San Francisco				
San Francisco	-0.79	849,259	842,529	842,754
County Total	-0.79	849,259	842,529	842,754

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
San Joaquin				
Escalon	-1.04	7,439	7,362	7,362
Lathrop	6.63	29,384	31,331	31,331
Lodi	0.64	66,145	66,570	66,570
Manteca	2.19	84,995	86,859	86,859
Ripon	-1.13	16,162	15,979	15,979
Stockton	-0.39	321,525	320,268	322,489
Tracy	0.98	93,624	94,538	94,538
Unincorporated	-0.14	158,998	158,781	159,170
County Total	0.44	778,272	781,688	784,298

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
San Luis Obispo				
Arroyo Grande	-1.29	18,533	18,294	18,294
Atascadero	-1.43	29,860	29,434	30,480
El Paso De Robles	-1.53	31,659	31,176	31,176
Grover Beach	-1.34	12,879	12,707	12,707
Morro Bay	-1.62	10,638	10,466	10,466
Pismo Beach	-1.41	8,095	7,981	7,981
San Luis Obispo	0.24	47,541	47,653	47,653
Unincorporated	1.94	116,466	118,720	121,964
County Total	0.28	275,671	276,431	280,721

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
San Mateo				
Atherton	-1.29	6,806	6,718	6,718
Belmont	-1.39	27,587	27,203	27,203
Brisbane	-1.42	4,789	4,721	4,721
Burlingame	-1.36	30,699	30,283	30,283
Colma	-1.51	1,391	1,370	1,370
Daly City	-1.02	103,930	102,875	102,875
East Palo Alto	-1.56	29,423	28,963	28,963
Foster City	-0.81	33,325	33,056	33,056
Half Moon Bay	-1.34	11,462	11,308	11,308
Hillsborough	-0.83	11,110	11,018	11,018
Menlo Park	-1.36	33,377	32,924	33,034
Millbrae	-1.29	22,807	22,512	22,512
Pacifica	-1.46	38,088	37,533	37,533
Portola Valley	-1.52	4,355	4,289	4,289
Redwood City	0.70	81,771	82,344	82,344
San Bruno	-1.19	43,169	42,656	42,656
San Carlos	-1.22	30,207	29,837	29,837
San Mateo	-0.90	104,719	103,779	103,779
South San Francisco	-0.92	65,090	64,492	64,492
Woodside	-1.12	5,271	5,212	5,212
Unincorporated	-1.01	62,088	61,459	61,459
County Total	-0.92	751,464	744,552	744,662

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Santa Barbara				
Buellton	-2.51	5,185	5,055	5,055
Carpinteria	-2.29	13,267	12,963	12,963
Goleta	-2.17	33,315	32,591	32,591
Guadalupe	-0.90	8,622	8,544	8,544
Lompoc	-2.11	41,966	41,079	43,845
Santa Barbara	-2.16	88,479	86,571	86,591
Santa Maria	-0.95	110,969	109,910	109,910
Solvang	-2.54	5,858	5,709	5,709
Unincorporated	4.47	130,861	136,711	139,956
County Total	0.14	438,522	439,133	445,164

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Santa Clara				
Campbell	-0.59	43,086	42,833	42,833
Cupertino	-0.46	59,884	59,610	59,610
Gilroy	-0.21	59,396	59,269	59,269
Los Altos	-0.39	31,651	31,526	31,526
Los Altos Hills	-0.17	8,414	8,400	8,400
Los Gatos	-0.39	33,193	33,062	33,062
Milpitas	0.69	80,287	80,839	80,839
Monte Sereno	0.87	3,458	3,488	3,488
Morgan Hill	-0.38	46,626	46,451	46,451
Mountain View	0.89	83,128	83,864	83,864
Palo Alto	0.07	67,407	67,454	67,473
San Jose	-1.48	991,144	976,482	976,482
Santa Clara	0.78	129,122	130,127	130,127
Saratoga	-0.34	30,772	30,667	30,667
Sunnyvale	0.58	155,326	156,234	156,234
Unincorporated	-0.62	83,985	83,464	84,458
County Total	-0.69	1,906,879	1,893,770	1,894,783

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Santa Cruz				
Capitola	-3.14	10,112	9,794	9,794
Santa Cruz	11.25	57,594	64,075	64,075
Scotts Valley	-2.89	12,407	12,049	12,049
Watsonville	-2.83	52,147	50,669	50,669
Unincorporated	-3.21	134,251	129,935	129,977
County Total	0.00	266,511	266,522	266,564

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Shasta				
Anderson	-0.83	11,181	11,088	11,088
Redding	-0.98	93,742	92,826	92,963
Shasta Lake	-0.79	10,318	10,237	10,237
Unincorporated	-0.60	66,596	66,196	66,243
County Total	-0.82	181,837	180,347	180,531

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Fiscal Year 2022-23

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January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Sierra				
Loyalton	0.00	737	737	737
Unincorporated	0.16	2,488	2,492	2,492
County Total	0.12	3,225	3,229	3,229

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Siskiyou				
Dorris	-1.40	859	847	847
Dunsmuir	-1.41	1,705	1,681	1,681
Etna	-1.46	684	674	674
Fort Jones	-1.44	694	684	684
Montague	-1.38	1,232	1,215	1,215
Mount Shasta	-1.32	3,247	3,204	3,204
Tulelake	-1.45	899	886	886
Weed	0.07	2,826	2,828	2,828
Yreka	-0.06	7,777	7,772	7,772
Unincorporated	-0.03	24,003	23,996	24,039
County Total	-0.32	43,926	43,787	43,830

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Solano				
Benicia	-1.26	26,995	26,656	26,656
Dixon	-0.06	19,094	19,083	19,083
Fairfield	-0.15	115,571	115,396	119,897
Rio Vista	-0.36	9,961	9,925	9,925
Suisun City	-1.26	29,266	28,896	28,896
Vacaville	-0.20	96,104	95,911	101,257
Vallejo	-0.98	124,410	123,190	123,190
Unincorporated	-1.07	17,780	17,590	18,337
County Total	-0.58	439,181	436,647	447,241

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Sonoma				
Cloverdale	-1.37	9,029	8,905	8,905
Cotati	-1.53	7,512	7,397	7,397
Healdsburg	-1.29	11,174	11,030	11,030
Petaluma	-1.36	59,756	58,945	58,945
Rohnert Park	-0.65	44,287	43,998	43,998
Santa Rosa	-0.91	177,396	175,775	175,775
Sebastopol	-0.41	7,520	7,489	7,489
Sonoma	0.22	10,755	10,779	10,779
Windsor	-0.73	26,134	25,942	25,942
Unincorporated	0.54	130,546	131,253	132,144
County Total	-0.54	484,109	481,513	482,404

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Stanislaus				
Ceres	-0.77	48,762	48,386	48,386
Hughson	0.00	7,495	7,495	7,495
Modesto	-0.40	218,745	217,880	217,880
Newman	-0.67	12,326	12,244	12,244
Oakdale	-0.17	23,110	23,071	23,071
Patterson	2.23	23,839	24,370	24,370
Riverbank	-0.61	24,735	24,583	24,583
Turlock	-0.28	71,734	71,531	71,531
Waterford	-0.81	8,944	8,872	8,872
Unincorporated	-0.90	112,047	111,034	111,034
County Total	-0.41	551,737	549,466	549,466

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Sutter				
Live Oak	2.21	9,191	9,394	9,394
Yuba City	0.07	69,614	69,663	69,663
Unincorporated	-0.07	20,103	20,088	20,088
County Total	0.24	98,908	99,145	99,145

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Tehama				
Corning	-0.70	8,157	8,100	8,100
Red Bluff	-0.63	14,698	14,605	14,605
Tehama	-0.70	427	424	424
Unincorporated	-0.37	41,975	41,819	41,923
County Total	-0.47	65,257	64,948	65,052

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Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Trinity				
Unincorporated	-0.19	16,012	15,981	16,023
County Total	-0.19	16,012	15,981	16,023

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Tulare				
Dinuba	1.03	24,872	25,127	25,127
Exeter	-0.47	10,305	10,257	10,257
Farmersville	-0.67	10,308	10,239	10,239
Lindsay	-0.46	12,624	12,566	12,566
Porterville	-0.25	62,314	62,156	62,345
Tulare	0.34	69,229	69,462	69,462
Visalia	0.57	141,279	142,091	142,091
Woodlake	1.80	7,513	7,648	7,648
Unincorporated	-0.09	135,342	135,224	135,279
County Total	0.21	473,786	474,770	475,014

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Tuolumne				
Sonora	0.45	5,121	5,144	5,144
Unincorporated	0.84	47,539	47,937	50,147
County Total	0.80	52,660	53,081	55,291

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Ventura				
Camarillo	-0.80	70,739	70,171	70,171
Fillmore	-1.27	16,681	16,469	16,469
Moorpark	-1.18	35,821	35,399	35,399
Ojai	-0.76	7,523	7,466	7,466
Oxnard	-0.21	200,480	200,050	200,050
Port Hueneme	0.00	19,662	19,662	21,599
San Buenaventura	-1.45	109,763	108,174	108,231
Santa Paula	0.86	30,629	30,892	30,892
Simi Valley	-1.18	126,478	124,985	124,985
Thousand Oaks	-1.11	125,995	124,592	124,592
Unincorporated	0.66	91,444	92,049	93,798
County Total	-0.64	835,215	829,909	833,652

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Yolo				
Davis	-2.73	66,687	64,869	64,869
West Sacramento	-1.75	53,776	52,837	52,837
Winters	0.31	7,399	7,422	7,422
Woodland	-1.41	60,999	60,137	60,137
Unincorporated	26.52	28,376	35,900	35,900
County Total	1.81	217,237	221,165	221,165

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Yuba				
Marysville	-1.38	13,003	12,824	12,824
Wheatland	-1.19	3,708	3,664	3,664
Unincorporated	0.80	63,065	63,567	65,787
County Total	0.35	79,776	80,055	82,275

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment C

**Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022**

County	Percent Change	--- Population Minus Exclusions ---	
	2021-22	1-1-21	1-1-22
Alameda			
Incorporated	-0.53	1,507,763	1,499,840
County Total	-0.62	1,659,616	1,649,285
Alpine			
Incorporated	0.00	0	0
County Total	0.42	1,195	1,200
Amador			
Incorporated	1.23	13,780	13,949
County Total	0.16	36,382	36,440
Butte			
Incorporated	0.44	138,002	138,604
County Total	-2.44	206,640	201,608
Calaveras			
Incorporated	-0.49	3,641	3,623
County Total	-0.40	45,166	44,986
Colusa			
Incorporated	0.50	11,886	11,946
County Total	0.16	21,773	21,807
Contra Costa			
Incorporated	-0.38	983,397	979,614
County Total	-0.41	1,161,240	1,156,471
Del Norte			
Incorporated	-0.88	4,111	4,075
County Total	-0.56	25,330	25,187
El Dorado			
Incorporated	-0.93	32,144	31,845
County Total	-0.32	190,989	190,383

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Attachment C
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022

County	<u>Percent Change</u> 2021-22	<u>--- Population Minus Exclusions ---</u> 1-1-21	<u>1-1-22</u>
Fresno			
Incorporated	0.37	843,814	846,968
County Total	0.19	1,003,895	1,005,767
Glenn			
Incorporated	0.20	14,664	14,694
County Total	-0.13	28,788	28,750
Humboldt			
Incorporated	-0.15	63,511	63,415
County Total	-0.23	135,464	135,158
Imperial			
Incorporated	0.35	142,240	142,737
County Total	0.07	173,157	173,278
Inyo			
Incorporated	0.03	3,868	3,869
County Total	-0.04	18,926	18,919
Kern			
Incorporated	0.53	584,219	587,304
County Total	0.05	889,874	890,340
Kings			
Incorporated	-0.54	108,760	108,177
County Total	-0.63	133,978	133,138
Lake			
Incorporated	-0.28	21,569	21,508
County Total	-0.33	67,585	67,365
Lassen			
Incorporated	1.06	9,677	9,780
County Total	0.49	25,227	25,351

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Attachment C
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022

County	Percent Change	--- Population Minus Exclusions ---	
	2021-22	1-1-21	1-1-22
Los Angeles			
Incorporated	-0.71	8,907,581	8,844,059
County Total	-0.71	9,923,635	9,853,284
Madera			
Incorporated	-0.66	79,979	79,453
County Total	0.33	151,653	152,155
Marin			
Incorporated	-1.08	191,936	189,869
County Total	-1.11	256,537	253,686
Mariposa			
Incorporated	0.00	0	0
County Total	-0.20	17,018	16,984
Mendocino			
Incorporated	-0.35	28,697	28,596
County Total	-0.78	90,655	89,951
Merced			
Incorporated	0.41	192,660	193,455
County Total	0.88	280,833	283,311
Modoc			
Incorporated	1.00	2,699	2,726
County Total	0.98	8,606	8,690
Mono			
Incorporated	0.56	7,324	7,365
County Total	0.61	13,167	13,247
Monterey			
Incorporated	-0.39	314,094	312,883
County Total	-0.62	419,835	417,224

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Attachment C
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022

County	<u>Percent Change</u> 2021-22	<u>--- Population Minus Exclusions ---</u> 1-1-21	<u>1-1-22</u>
Napa			
Incorporated	-0.78	112,875	111,995
County Total	-0.92	135,759	134,512
Nevada			
Incorporated	-0.12	34,091	34,051
County Total	-0.67	101,875	101,195
Orange			
Incorporated	-0.21	3,035,639	3,029,167
County Total	-0.23	3,168,941	3,161,604
Placer			
Incorporated	0.97	293,504	296,338
County Total	0.37	407,517	409,025
Plumas			
Incorporated	0.74	2,027	2,042
County Total	-3.23	19,574	18,942
Riverside			
Incorporated	0.33	2,024,440	2,031,128
County Total	0.42	2,417,461	2,427,569
Sacramento			
Incorporated	0.08	966,759	967,512
County Total	-0.28	1,576,263	1,571,784
San Benito			
Incorporated	1.38	44,039	44,647
County Total	1.10	64,769	65,479
San Bernardino			
Incorporated	0.23	1,862,086	1,866,337
County Total	0.14	2,154,958	2,157,869

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Attachment C
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022

County	<u>Percent Change</u> 2021-22	<u>--- Population Minus Exclusions ---</u> 1-1-21	<u>1-1-22</u>
San Diego			
Incorporated	-0.04	2,745,332	2,744,337
County Total	-0.08	3,226,278	3,223,583
San Francisco			
Incorporated	-0.79	849,259	842,529
County Total	-0.79	849,259	842,529
San Joaquin			
Incorporated	0.59	619,274	622,907
County Total	0.44	778,272	781,688
San Luis Obispo			
Incorporated	-0.94	159,205	157,711
County Total	0.28	275,671	276,431
San Mateo			
Incorporated	-0.91	689,376	683,093
County Total	-0.92	751,464	744,552
Santa Barbara			
Incorporated	-1.70	307,661	302,422
County Total	0.14	438,522	439,133
Santa Clara			
Incorporated	-0.69	1,822,894	1,810,306
County Total	-0.69	1,906,879	1,893,770
Santa Cruz			
Incorporated	3.27	132,260	136,587
County Total	0.00	266,511	266,522
Shasta			
Incorporated	-0.95	115,241	114,151
County Total	-0.82	181,837	180,347

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Attachment C
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022

County	<u>Percent Change</u> 2021-22	<u>--- Population Minus Exclusions ---</u> 1-1-21	<u>1-1-22</u>
Sierra			
Incorporated	0.00	737	737
County Total	0.12	3,225	3,229
<hr/>			
Siskiyou			
Incorporated	-0.66	19,923	19,791
County Total	-0.32	43,926	43,787
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Solano			
Incorporated	-0.56	421,401	419,057
County Total	-0.58	439,181	436,647
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Sonoma			
Incorporated	-0.93	353,563	350,260
County Total	-0.54	484,109	481,513
<hr/>			
Stanislaus			
Incorporated	-0.29	439,690	438,432
County Total	-0.41	551,737	549,466
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Sutter			
Incorporated	0.32	78,805	79,057
County Total	0.24	98,908	99,145
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Tehama			
Incorporated	-0.66	23,282	23,129
County Total	-0.47	65,257	64,948
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Trinity			
Incorporated	0.00	0	0
County Total	-0.19	16,012	15,981
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Tulare			
Incorporated	0.33	338,444	339,546
County Total	0.21	473,786	474,770
<hr/>			

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment C
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022

County	Percent Change	--- Population Minus Exclusions ---	
	2021-22	1-1-21	1-1-22
Tuolumne			
Incorporated	0.45	5,121	5,144
County Total	0.80	52,660	53,081
Ventura			
Incorporated	-0.79	743,771	737,860
County Total	-0.64	835,215	829,909
Yolo			
Incorporated	-1.90	188,861	185,265
County Total	1.81	217,237	221,165
Yuba			
Incorporated	-1.33	16,711	16,488
County Total	0.35	79,776	80,055

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.



Date: June 9, 2022
To: Board of Directors
From: Tony Constantouros, Interim General Manager
Subject: Kensington Community Council (KCC) Agreement

Recommended Action

Authorize the General Manager to negotiate and execute an extension of the 2017 agreement with Kensington Community Council (KCC), not to exceed three months, subject to the General Counsel's approval.

Background

At the meeting of April 14, 2022, the Board of Directors decided to terminate the current agreement with the KCC for Recreation and Education Program Services and Facilities Management effective July 1, 2022 and negotiate a new contract.

A Special Board Meeting was held on May 27, 2022 to review and discuss a draft agreement. The Board decided to form a subcommittee to discuss the draft agreement and any suggested changes. To allow sufficient time to hold these discussions with the KCC and consider a new agreement, it was recommended that an extension of up to three months to the existing agreement be authorized.

Fiscal Impact

None

Exhibit (s)

- Extension of Agreement Between the Kensington Police Protection and Community Services District and the Kensington Community Council Regarding Recreational and Educational Program Services.

**EXTENSION OF AGREEMENT BETWEEN THE KENSINGTON
POLICE PROTECTION AND COMMUNITY SERVICES
DISTRICT AND THE KENSINGTON COMMUNITY COUNCIL
REGARDING RECREATIONAL AND EDUCATIONAL
PROGRAM SERVICES**

This Agreement is by and between the Kensington Police Protection and Community Services District, a California special services district (“District”) and the Kensington Community Council, a non-profit 501(c)(3) corporation (“KCC”).

Recitals

- A. District provides police protection, parks and recreation and solid waste services to residents of Kensington, an unincorporated area located in the County of Contra Costa (“Kensington”).
- B. KCC’s mission is to provide educational and recreational programs for community enrichment and to improve and administer such educational and recreational facilities either solely or in conjunction with the District or other public agency.
- C. District has historically contracted with KCC for the provision of recreational programs on and in District property. The most recent of these contracts is dated January 23, 2017 (“2017 Services Agreement”). The 2017 Services Agreement provides for an automatic annual renewal of one year on July 1 unless either party gave notice of intent to terminate no later than forty-five (45) days before said date.
- D. On April 14, 2022, the District’s Board of Directors decided to negotiate a new contract with KCC and directed staff to send a letter to the KCC advising it of the District’s intent to terminate the 2017 effective July 1, 2022. Staff sent said letter on the same day.
- E. The parties have not yet completed negotiating the new contract and wish to ensure that KCC’s summer programming continue uninterrupted. The parties have accordingly decided to extend the 2017 Services Agreement as provided herein.

NOW, THEREFORE, the District and KCC hereby agree as follows:

- 1. The 2017 Services Agreement is extended until September 30, 2022, or the execution of a new recreational services agreement between the parties, whichever is earlier.

IN WITNESS WHEREOF, the parties to these presents have hereunto set their hands the day and year first herein above written.

Approved by District Board of Directors: _____, 2022

Kensington Police Protection
Community Services District

Kensington Community Council

By: Sylvia Hacaj
President, Board of Directors

By: _____
Its: _____

APPROVED AS TO FORM:

By _____
Ann R. Danforth
District General Counsel

DRAFT

EXHIBIT A
DISTRICT FACILITIES

DRAFT

EXHIBIT B
RECREATIONAL SERVICES

- A. KCC will run quarterly KASEP sessions. Each session shall last a minimum of eight weeks.
- B. Each session will feature at least 5 (five) classes for those 12 and up, 10 (ten) classes or a 4-5 day/a week, 1 day camp for those 12 and under.
- C. KCC will maintain appropriate levels of staffing and supplies for its programs.

DRAFT

EXHIBIT C
INSURANCE REQUIREMENTS

KCC shall provide and maintain insurance as set forth in this Article on behalf of the Owner.

- A. Insurance Requirement. KCC shall procure and maintain during the period of performance of this Agreement insurance from insurance companies authorized to do business in the State of California, as set forth in this section. These policies shall be primary insurance as to the District so that any other coverage held by the District shall not contribute to any loss under KCC's insurance.
1. General liability: (with coverage at least as broad as ISO form CG 00 01 10 01) coverage in an amount not less than \$2,000,000 general aggregate and \$3,000,000 per occurrence for general liability, bodily injury, personal injury, and property damage.
 2. Automobile liability: (with coverage at least as broad as ISO form CA 00 01 10 01, for "any auto") coverage in an amount not less than \$3,000,000 per accident for personal injury, including death, and property damage.
 3. Workers' compensation and employer's liability: coverage shall comply with the laws of the State of California, but not less than an employer's liability limit of \$1,000,000. A deductible or retention may be utilized, subject to approval by the District.
- B. Endorsements: The insurance policies shall be endorsed as follows:
1. For the commercial general liability and automobile insurance, KCC shall obtain an endorsement adding District (including its officers, employees, and agents) as named additional insured, with primary and non-contributory coverage.
 2. KCC insurance endorsement shall include a waiver of any rights of subrogation against the District, and its directors, officers, employees and agents.
 3. KCC's insurance will not be canceled, limited, amended, reduced in coverage amount, or allowed to expire without renewal until after 30 days' written notice has been given to the District, or after 10 days' written notice in the case of cancellation for non-payment of premium.
- C. Insurance Documents: At least 10 days prior to the beginning of each fiscal year, KCC shall KCC shall furnish certificates of insurance and endorsements affecting coverage demonstrating compliance with this Agreement's insurance requirements. These documents will be subject to the District General Counsel's review and approval.
- D. All insurance coverage and limits provided pursuant to this Contract shall apply to the full extent of the policies involved, available or applicable. Specific reference to a given coverage feature is for purposes of clarification only and is not intended by any party to be all inclusive, or to the exclusion of other coverage, or a waiver of any type.
- E. KCC shall require all subcontractors or other parties hired for this project to purchase and maintain insurance of the type specified above naming as additional insureds all parties to this Agreement. KCC will provide District with certificates and endorsements evincing the required coverage.

DRAFT



Date: June 9, 2022

To: Board of Directors

From: Ann Danforth, General Counsel

Subject: Proposed New Social Media Policy

Recommendation:

Review, discuss, amend as appropriate the draft policy and adopt the draft resolution enacting said policy.

Background, Discussion and Analysis:

The District maintains a website to enable the public to access important information about District business. Such websites have become ubiquitous in modern life and are highly effective. However, California public agencies are subject to requirements that do not apply to private entities, such as the First Amendment and the Public Records Act. The District should manage its social media carefully to avoid (1) possible freedom of speech issues; and (2) generating records that would be difficult to produce in response to a Public Records Act request.

Staff first presented a draft policy to the Board on September 10, 2020. Director Deppe asked to work with staff on revisions to the draft and the Board continued the matter. The attached draft reflects the collaboration with Director Deppe.

Every public agency that maintains a site for communications for the public, be it an old-fashioned bulletin board or a sophisticated social media presence, must be mindful of the Constitutional implications of those communications. The First Amendment establishes an individual right to freedom of speech and prohibits government agencies from discriminating between different viewpoints. The District can, however limit posting on its website to information about District operations and services.

The proposed policy would place any use or maintenance of District social media under the control of the District Manager or his designee, who would limit content to publicly available information. The policy also sets objective limits on the information that third parties may post on the District website, thereby avoiding a First Amendment problem.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the Board hear public testimony, consider the proposed draft policy, direct staff to make any changes that the Board deems appropriate and adopt the draft resolution.

ATTACHMENTS

Redlined Draft Social Media Policy
Resolution No. 2022-14
Draft Social Media Policy

SUBMITTED BY:

Ann Danforth
General Counsel

3190.3 Social Media Use 3190.3.1 Purpose and Applicability:

The District uses social media to communicate with District residents about District services, events and issues. The District has an overriding interest in protecting the integrity of the information posted on its social media sites and the content that is attributed to the District, its staff, and its officials. This policy outlines the protocol and procedures for use of social media to publicize District services and events. In addition, this policy addresses and the responsibilities of employees' and District officials' the responsibilities with regard to social media, and the use of District resources (time/equipment) and, as well as responsibilities related to the public records and open meeting laws. Nothing in this Policy shall be applied to prohibit or infringe upon any communication, speech or expression that is protected or privileged under law, including, speech and expression protected under state or federal constitutions, as well as labor laws or other applicable laws.

3190.3.2 Definitions:

a) "Social Media" refers to forms of electronic communication (such as websites for social networking) through which users create online communities to share information, ideas, personal messages, photographs, videos, and other content. Various forms of discussions and information sharing, including social networks, blogs, video sharing, podcasts, wikis, message boards, and online forums. Technologies include picture sharing, wall postings, fan pages, email, instant messaging and music sharing. Examples of social media applications include but are not limited to Google and Yahoo Groups, (reference, social networking), Wikipedia (reference), Facebook (social networking), YouTube (social networking and video sharing), Flickr, (photo sharing), Twitter (social net-working and microblogging), LinkedIn (business networking), and news media comment sharing/blogging.

b) "District social media sites" are social media sites that the District establishes and maintains and over which it has control over all posting except for ads or hyperlinks by the social media site's owners, vendors or partners.

a)-

b)c) Social Networking: The practice of expanding business and/or social contacts by making connections through web-based applicationselectronic media. This policy focuses on social networking as it relates to the Internet to promote such connections for District business and for employees, elected and appointed officials who are using this medium in the conduct of official District business. "Social Media Director" is the General Manager or that person's designee to manage the District's social media.

d) "Posts" or "postings" means information, articles, pictures, videos, or any other form of communication posted on a District social media site.

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3190.3.3 Policy: ~~The Social Media Director must approve the creation of any No District social media site may be created without the approval of the General Manager or his or her designee.~~ All District social media sites created on behalf of the District, by its employees on District time, or using other District resources are the property of the District and shall be administered and regularly monitored by ~~Social Media Director~~~~the General Manager or his/her designee.~~ These social media sites shall be used only to inform the public about District business, services and events. For purposes of this policy, "District services" shall include recreation and enrichment programs located on or in District property or otherwise under District auspices. Individual departments may not have their own pages/sites without prior approval of the Social Media Director. ~~Individual departments wishing to add content to District social media sites may submit a request to the General Manager.~~ The District's web site, www.kppcsd.org, will ~~remain be~~ the primary location for content regarding District business, services and events. The Social Media Director must approve any posting to District social media sites. ~~Individual departments wishing to add content to District social media sites may submit a request to the General Manager.~~ Whenever possible, links within social media formats should direct users to the District website for more information, forms, documents, or online services necessary to conduct business with the District. District social media sites shall clearly state that such sites are maintained by the District and that the sites comply with this Social Media Policy.

3190.3.4 District employees and appointed and elected officials shall not disclose information about confidential District business on the District's social media sites, personal social media sites, or otherwise. In addition, all use of social media sites by elected and appointed officials shall ~~be in compliance~~comply with California's open meeting laws, which prohibit serial meetings of a majority of the Board or another legislative body of the District via email or other electronic means. Members of the Board, committees and/or legislative bodies shall not respond to, "like", "share", retweet, or otherwise participate in any published postings, or use the platform or any form of electronic communication to respond to, blog or engage in serial meetings, or otherwise discuss, deliberate, or express opinions on any issue within the subject matter jurisdiction of the body on which they serve. Employees and elected or appointed officials' posts to non-District social media sites are a reflection of their own views and not necessarily those of the District and should not suggest otherwise.

3190.3.5 Posting/Commenting Guidelines:

- a) ~~All postings made by the District to social media sites will contain information and content that has already been published or broadcast by the District.~~ The District will not comment on other social media ~~member's~~ sites. All ~~District official~~ social media postings ~~by the District~~ will be done solely on the District's social media sites or in response to postings made on the District's social media sites. District ~~Officers, employees and agents of the District representing it on District social media sites~~ shall conduct themselves professionally and in accordance with all District policies. All District social media sites shall use authorized District contact information for account set-up, monitoring and access. Personal email accounts or

phone numbers may not be used to set up, monitoring, or post to a District social media platform.

b) The District reserves the right to remove from its social media sites content that it finds to violate this policy or applicable law. Any participants on the District's social media sites who are in continual violation of the postings/commenting guidelines may be barred from further use of the District's site. The District will only post photos for which it has copyright or the owner's permission.

c) The California Public Records Act applies to District social media platforms ~~are subject to the California Public Records Act.~~ Any content maintained on a District social media site, ~~that is related to District business,~~ including a list of subscribers, posted communication, and communication submitted for posting, may be considered a public record and subject to public disclosure. All postings on District social media sites shall be maintained consistently with the Public Records Act, provided, however, that any material removed from a District social media site consistently with this policy shall be considered a preliminary draft, note or memorandum not retained by the District in the ordinary course of business and shall not constitute a public record of the District required to be retained consistently with the District's records retention schedules.

~~d) District social media sites shall not use any chat functions. in any social media sites will not be used.~~

~~e) The District reserves the right to modify, suspend terminate any District social media site without notice ~~or to temporarily or permanently suspend access to District social media~~ as to some or all persons at any time. ~~The District reserves the right to implement or remove any functionality of its social media platforms, in the discretion of the General Manager or his or her designee. This includes, but is not limited to, information, articles, pictures, videos, or any other form of communication that can be posted on a District social media platform.~~~~

~~e)f) District social media sites may contain content, including but not limited to, advertisements or hyperlinks over which the District has no control. The District does not endorse any hyperlink or advertisement placed on District social media sites by the social media site's owners, vendors, or partners.~~

~~f) District employees may post to District social media platforms only during working hours. After hours or weekend postings may only be made with prior approval of the General Manager or his or her designee.~~

~~g) Any person authorized to post items on any of the District's social media platforms shall review, be familiar with, and comply with this Policy and each social media platform's terms and conditions of use.~~

~~h)g) Any person authorized to post items on behalf of the District to any of the District's social media platforms No posting shall express personal views or~~

concerns ~~through such postings. The Social Media Director shall authorize only~~
~~Instead, postings on any of the District's social media platforms on behalf of the~~
~~District shall only that~~ reflect the views of the District.

h) Posts must contain information that is freely available to the public and not be confidential as defined by any District policy or state or federal law.

i) Posts may NOT contain any personal information, except for the names of persons being available for contact by the public as representatives of the District. Posts to District social media sites shall NOT contain any of the following:

- 1) Comments that are not topically related to the information commented upon;
- 2) Comments in support of, or opposition to, political campaigns, candidates or ballot measures;
- 3) Profane language or content;
- 4) Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, or status with regard to public assistance, national origin, physical or mental disability or sexual orientation, or any other category protected by federal, state, or local law;
- 5) Sexual content or links to sexual content;
- 6) Solicitations of commerce;
- 7) Conduct or encouragement of illegal activity;
- 8) Information that may tend to compromise the safety or security of the public or public systems; or
- 9) Content that violates a legal ownership interest of any other party.

10) Photographs containing an identifiable individual unless (a) said individual has given consent in writing; (b) unless the photograph was taken at a public event where the individual had no expectation of privacy; or (c) the photograph is a public record under state or federal law.

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Procedures:

3190.3.6 The ~~General Manager or his designee~~ Social Media Director ~~is will be~~ responsible for responding to comments and messages as appropriate. The District will direct users to the District's web site for more information, forms, documents or online services necessary to conduct business with the District.

3190.3.7 The District may invite others to participate in its social media sites. Such invitations will be based upon the best interests of the District as determined by the Social Media Director ~~General Manager or his or her designee.~~

Responsibilities:

3190.3.8 ~~It is the responsibility of E~~employees and appointed and elected officials are responsible for ~~to understand~~ing the procedures as outlined in this policy.

3190.3.9 Employees ~~who are not designated by the General Manager to access social media sites for District business~~other than the Social Media Director are prohibited from accessing social media sites utilizing the District computer equipment and/ or the District's web access. ~~While at work, e~~Employees other than the Social Media Director who are not granted access via District systems and computing equipment may use personal computing devices and personal web accounts to access social media sites only during non-working hours such as lunch periods and breaks. State law provides that more than occasional or incidental personal use of District resources is a crime.

3190.3.10 The ~~Social Media Director~~General Manager will determine if a requested use of District social media sites or other District resources is appropriate and complies with this policy. The Social Media Director is also responsible for removing outdated postings.

3190.3.11 All content on District social media sites must comply with District web standards, the rules and regulation of the social media site provider, including privacy policies, and applicable state law. ~~Employee or District confidentiality shall be maintained in accordance with all applicable laws and District policies.~~If a question arises regarding the use or posting of confidential information on a social media site, the matter shall be referred to the General Manager. The information in question shall not be posted, or if already posted, shall be removed until the General Manager or, at that person's request, the District's General Counsel, opines on the matter.~~an opinion is rendered by General Manager or, at his or her request, the District's General Counsel.~~ Notwithstanding the opinion of the General Counsel, the General Manager reserves the right to restrict or remove District information from a District social media site if the General Manager concludes the information does not serve the best interest of the District.

~~**3190.3.12** All social media based services to be developed, designed, managed by or purchased from any third party source for District use requires appropriate budget authority and approval from the Board of Directors.~~

~~**3190.3.123**~~ The District reserves the right to change, modify, or amend all or part of this policy at any time.

POLICY 3190.3A: District Website

3190.3A.1 Purpose: To enhance communication with residents about District services and operations, provide timely information regarding District business, and streamline processes.

3190.3A.2 Policy: ~~It is~~The District's policy is ~~policy~~ to control the content and accuracy of the information provided on the District's Website. To the extent practicable, the rules and procedures in Policy 3190.3 shall apply to the District Website except as otherwise specified herein. Posting of hyperlinks and information from or about outside agencies shall be limited

to other local related government agencies such as Contra Costa County, and the Kensington Fire Protection ~~District~~District and the West Contra Costa Unified School District. All information will be directed to the Social Media~~General Manager's designee or District employee acting in the capacity of the District Web manager~~. The Social Media Director must approve aAll information posted on the District website must be consistent with the District's mission and public interest and the District's social media policy.

3190.3A.3 Procedure: Any District Board Director, official or employee may request postings to the District website through the Social Media Director~~General Manager or his designated representative~~. Postings must be non-political in nature. The Social Media Director~~General Manager~~ shall approve, modify, or deny the request. ~~It is the~~The submitter's ~~responsibility to~~shall check the item for accuracy both prior to submission and after posting to the website to insure no ~~inadvertent~~ errors appear on the final document. The submitter shall inspect the posted submission within 24 hours of posting.

- ~~a) The General Manager or his or her designee shall submit the approved request for inclusion on the website and, when necessary, to suggest alternative solutions.~~
- ~~b) The General Manager or his or her designee shall also manage removal of outdated postings.~~

3190.3A.3 Privacy Policy.

The District's privacy following privacy policy shall be posted ~~to~~on the District's website under a link on the home page. The Social Media Director shall develop the exact language of the privacy policy, which shall contain the following information:

- (a) The date that the District last updated the policy;
- (b) A statement that by accessing or using the website, the user agrees to all terms of the policy;
- (c) Notice that the District may change the policy at any time;
- (d) A description of the information that may be collected and disclosed;
- ~~(a)~~(c) A non-exclusive list of potential uses of the information;

~~2420~~3190.4 Accessibility.

The District's website shall include a link on home page directing users to a statement regarding access to the website for individuals with disabilities. The Social Media Director shall develop the exact language of the privacy policy, which shall state the District's commitment to full accessibility to employees and members of the public with disabilities and provide instructions as to how to obtain information and services in an accessible format.

The following accessibility statement shall be posted to the District's website under a link on the home page:

~~The Kensington Police Protection and Community Services District ("KPPCSD," "District," "we" or "us") is committed to providing access to our electronic and information technology, including our website, for individuals with disabilities in accordance with Section 508 of the Rehabilitation Act.~~

~~Section 508 requires us to ensure that District employees with disabilities, and members of the public with disabilities seeking information or services from us, have access to and use of information and data that is comparable to the access and use by District employees, or members of the public who are not individuals with disabilities, unless an undue burden would be imposed on us. To meet this commitment, we strive toward our website meeting or exceeding the Section 508 standards.~~

~~If you have a disability and the format of any materials on our website interferes with your ability to access the information, please contact the District at admin@kppcsd.org. please indicate the nature of the accessibility problem, the web address of the requested material, the preferred format in which you want to receive the material (electronic format (ASCII, etc.), standard print, large print, etc.) and your contact information. The District's Web manager will undertake the proper procedure to ensure your request receives a response. To enable us to respond in a manner most helpful to you,~~

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RESOLUTION NO. 2022-14

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
KENSINGTON POLICE PROTECTION AND COMMUNITY
SERVICES DISTRICT ADOPTING POLICY 3190.3**

The Board of Directors of the Kensington Police Protection and Community Services District (hereafter referred to as the "Board of Directors") does find as follows:

WHEREAS, the Board has adopted new Policies 1000, 2000, 3000, 4000 and 4100, and several amendments thereto, as components of a new Policy and Procedures Manual ("New Manual");

WHEREAS, the New Manual policies are all based on the 2017 model published by the California Special District Association and

WHEREAS, the District maintains a website and other social media to communicate with the public regarding District operations and services to ensure that the District's social media is used in the best interests of the District and community and that the content thereof accurately reflects the information that the District intends to convey;

WHEREAS, the Board now wishes to add Policy 3190.3, regarding the use of District social media; and therefore posted a draft of said new policy on its website on or before June 6, 2022; and

WHEREAS, on June 9, 2022, the Board considered the proposed new Policy 3190.3, took public testimony and decided to adopt proposed new policy.

NOW, THEREFORE, THE BOARD OF DIRECTORS DOES RESOLVE AS FOLLOWS:

Policy 3190.3 is hereby added the District's Police and Procedures Manual, to provide as set forth in the exhibit attached hereto and incorporated herein by reference.

PASSED AND ADOPTED by the Board of Directors of the Kensington Police Protection and Community Services District upon motion by Director _____, seconded by Director _____, on Thursday, the ____ day of _____, 2022, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAINED:

Sylvia Hacaj
President, Board of Directors

HEREBY CERTIFY the foregoing resolution was duly and regularly adopted by the Board of Directors of the Kensington Police Protection and Community Services District at the regular meeting of said Board held on Thursday, the 9th day of June, 2022.

Lynelle M. Lewis
District Clerk of the Board

Tony Constantouros
Interim General Manger

3190.3 Social Media Use 3190.3.1 Purpose and Applicability:

The District uses social media to communicate with District residents about District services, events and issues. The District has an overriding interest in protecting the integrity of the information posted on its social media sites and the content that is attributed to the District, its staff, and its officials. This policy outlines the protocol and procedures for use of social media and employees' and District officials' the responsibilities with regard to social media, the use of District resources (time/equipment) and the public records and open meeting laws. Nothing in this Policy shall be applied to prohibit or infringe upon any communication, speech or expression that is protected or privileged under law, including speech and expression protected under state or federal constitutions, as well as labor laws or other applicable laws.

3190.3.2 Definitions:

- a) "Social Media" refers to forms of electronic communication (such as websites for social networking) through which users create online communities to share information, ideas, personal messages, photographs, videos, and other content. Examples of social media applications include but are not limited to Google and Yahoo Groups, (reference, social networking), Wikipedia (reference), Facebook (social networking), YouTube (social networking and video sharing), Flickr, (photo sharing), Twitter (social net-working and microblogging), LinkedIn (business networking), and news media comment sharing/bloggging.
- b) "District social media sites" are social media sites that the District establishes and maintains and over which it has control over all posting except for ads or hyperlinks by the social media site's owners, vendors or partners.
- c) "Social Media Director" is the General Manager or that person's designee to manage the District's social media.
- d) "Posts" or "postings" means information, articles, pictures, videos, or any other form of communication posted on a District social media site.

3190.3.3 Policy: The Social Media Director must approve the creation of any social media site. All District social media sites created on behalf of the District, by its employees on District time, or using other District resources are the property of the District and shall be administered and regularly monitored by Social Media Director. These social media sites shall be used only to inform the public about District business, services and events. For purposes of this policy, "District services" shall include recreation and enrichment programs located on or in District property or otherwise under District auspices. Individual departments may not have their own pages/sites without prior approval of the Social Media Director. The District's web site, www.kppcsd.org, will be the primary location for content regarding District business, services and events. The Social Media Director must approve

any posting to District social media sites. Whenever possible, links within social media formats should direct users to the District website for more information, forms, documents, or online services necessary to conduct business with the District. District social media sites shall clearly state that such sites are maintained by the District and that the sites comply with this Social Media Policy.

3190.3.4 District employees and appointed and elected officials shall not disclose information about confidential District business on the District’s social media sites, personal social media sites, or otherwise. In addition, all use of social media sites by elected and appointed officials shall comply with California’s open meeting laws, which prohibit serial meetings of a majority of the Board or another legislative body of the District via email or other electronic means. Members of the Board, committees and/or legislative bodies shall not respond to, “like”, “share”, retweet, or otherwise participate in any published postings, or use the platform or any form of electronic communication to respond to, blog or engage in serial meetings, or otherwise discuss, deliberate, or express opinions on any issue within the subject matter jurisdiction of the body on which they serve. Employees and elected or appointed officials’ posts to non-District social media sites are a reflection of their own views and not necessarily those of the District and should not suggest otherwise.

3190.3.5 Posting/Commenting Guidelines:

- a) The District will not comment on other social media sites. All District social media postings will be done solely on the District’s social media sites or in response to postings made on the District’s social media sites. District officers, employees and agents shall conduct themselves professionally and in accordance with all District policies. All District social media sites shall use authorized District contact information for account set-up, monitoring and access. Personal email accounts or phone numbers may not be used to set up, monitoring, or post to a District social media platform.
- b) The District reserves the right to remove from its social media sites content that it finds to violate this policy or applicable law. Any participants on the District’s social media sites who are in continual violation of the postings/commenting guidelines may be barred from further use of the District’s site. The District will only post photos for which it has copyright or the owner’s permission.
- c) The California Public Records Act applies to District social media platforms. Any content maintained on a District social media site, including a list of subscribers, posted communication, and communication submitted for posting, may be considered a public record and subject to public disclosure. All postings on District social media sites shall be maintained consistently with the Public Records Act, provided, however, that any material removed from a District social media site consistently with this policy shall be considered a preliminary draft, note or memorandum not retained by the District in the ordinary course of business and shall not constitute a public record of the District required to be retained consistently with the District’s records retention schedules.

- d) District social media sites shall not use any chat functions.
- e) The District reserves the right to modify, suspend terminate any District social media site without notice as to some or all persons at any time.

- f) District social media sites may contain content, including but not limited to, advertisements or hyperlinks over which the District has no control. The District does not endorse any hyperlink or advertisement placed on District social media sites by the social media site's owners, vendors, or partners.
- g) No posting shall express personal views or concerns. The Social Media Director shall authorize only postings that reflect the views of the District.
- h) Posts must contain information that is freely available to the public and not be confidential as defined by any District policy or state or federal law.
- i) Posts may NOT contain any personal information, except for the names of persons being available for contact by the public as representatives of the District. Posts to District social media sites shall NOT contain any of the following:
 - 1) Comments that are not topically related to the information commented upon;
 - 2) Comments in support of, or opposition to, political campaigns, candidates or ballot measures;
 - 3) Profane language or content;
 - 4) Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, or status with regard to public assistance, national origin, physical or mental disability or sexual orientation, or any other category protected by federal, state, or local law;
 - 5) Sexual content or links to sexual content;
 - 6) Solicitations of commerce;
 - 7) Conduct or encouragement of illegal activity;
 - 8) Information that may tend to compromise the safety or security of the public or public systems; or
 - 9) Content that violates a legal ownership interest of any other party.
 - 10) Photographs containing an identifiable individual unless (a) said individual has given consent in writing; (b) unless the photograph was taken at a public event where the individual had no expectation of privacy; or (c) the photograph is a public record under state or federal law.

Procedures:

3190.3.6 The Social Media Director is responsible for responding to comments and messages as appropriate. The District will direct users to the District's web site for more information, forms, documents or online services necessary to conduct business with the District.

3190.3.7 The District may invite others to participate in its social media sites. Such invitations will be based upon the best interests of the District as determined by the Social Media Director.

Responsibilities:

3190.3.8 Employees and appointed and elected officials are responsible for understanding the procedures as outlined in this policy.

3190.3.9 Employees other than the Social Media Director are prohibited from accessing social media sites utilizing the District computer equipment and/ or the District's web access. Employees other than the Social Media Director may use personal computing devices and personal web accounts to access social media sites only during non-working hours such as lunch periods and breaks. State law provides that more than occasional or incidental personal use of District resources is a crime.

3190.3.10 The Social Media Director will determine if a requested use of District social media sites or other District resources is appropriate and complies with this policy. The Social Media Director is also responsible for removing outdated postings.

3190.3.11 All content on District social media sites must comply with District web standards, the rules and regulation of the social media site provider, including privacy policies, and applicable state law. If a question arises regarding the use or posting of confidential information on a social media site, the matter shall be referred to the General Manager. The information in question shall not be posted, or if already posted, shall be removed until the General Manager or, at that person's request, the District's General Counsel, opines on the matter. Notwithstanding the opinion of the General Counsel, the General Manager reserves the right to restrict or remove District information from a District social media site if the General Manager concludes the information does not serve the best interest of the District.

3190.3.12 The District reserves the right to change, modify, or amend all or part of this policy at any time.

POLICY 3190.3A: District Website

3190.3A.1 Purpose: To enhance communication with residents about District services and operations, provide timely information regarding District business, and streamline processes.

3190.3A.2 Policy: The District’s policy is to control the content and accuracy of the information provided on the District’s Website. To the extent practicable, the rules and procedures in Policy 3190.3 shall apply to the District Website except as otherwise specified herein. Posting of hyperlinks and information from or about outside agencies shall be limited to other local related government agencies such as Contra Costa County, and the Kensington Fire Protection District. All information will be directed to the Social Media. The Social Media Director must approve all information posted on the District website as consistent with the District’s mission and public interest and the District’s social media policy.

3190.3A.3 Procedure: Any District Board Director, official or employee may request postings to the District website through the Social Media Director. Postings must be non-political in nature. The Social Media Director shall approve, modify, or deny the request. The submitter shall check the item for accuracy both prior to submission and after posting to the website to insure no errors appear on the final document. The submitter shall inspect the posted submission within 24 hours of posting.

3190.3A.3 Privacy Policy.

The District’s privacy policy shall be posted on the District’s website under a link on the home page. The Social Media Director shall develop the exact language of the privacy policy, which shall contain the following information:

- (a) The date that the District last updated the policy;
- (b) A statement that by accessing or using the website, the user agrees to all terms of the policy;
- (c) Notice that the District may change the policy at any time;
- (d) A description of the information that may be collected and disclosed;
- (e) A non-exclusive list of potential uses of the information;

3190.4 Accessibility.

The District’s website shall include a link on home page directing users to a statement regarding access to the website for individuals with disabilities. The Social Media Director shall develop the exact language of the privacy policy, which shall state the District’s commitment to full accessibility to employees and members of the public with disabilities and provide instructions as to how to obtain information and services in an accessible format.

Office Report prepared by Jenny Parks Kensington Community Council June 1st, 2022

KCC SUMMER CAMP:

We still have a few open spots the week of July 5th, but all other weeks of camp are full. At current count we have 520 campers enrolled. We are fully staffed with 18 camp counselors and 8 CITs. Our counselor training is set for Saturday June 4th.

Summer Camp runs for 9 weeks, starting June 13th and ending August 12th. Camp day is 9-5 with the option of morning and after care. The cost of the camp is \$375 per week. Campers must be entering first through 6 grades in the fall 2022.

KASEP:

Our last Spring KASEP class is June 3rd.

We are already working on some great new classes for the fall KASEP session including year round Spanish class, American Sign Language and D&D and have confirmation that Coding, Yoga, Dance Fitness, Gymnastics and Carpentry will return in the fall.

Fall KASEP registration is set to open August 30th, 2022 at 7pm for kindergarten and 7:30 for grades 1-6..

KCC:

Community Center - the 2 benches on the north wall have been removed.

There is some minor tagging on the back trim of the public restrooms in the park and tennis courts

Blood Drive is scheduled for Tuesday June 7th at the Community Center 10:00am -2:30pm.

Register with Vitalant.org or call 877-25-VITAL.

Remember to vote June 7th.

ADULT/OTHER CLASSES:

Tai Chi with Nobuo Nishi remains on Fridays 9:30-11am. Drop in fee of \$15.

Coming Soon:

Parent/Toddler class scheduled for Tuesday mornings in July

Adult Yoga 8:30am Weekday TBD

Dog/Puppy Training Classes

TENNIS COURTS:

Tennis Court reservations are required for weekends by calling the KCC office at 525-0292.

\$7 residents and \$10 non-resident for 1 hour of court time; checks can be made out to

KPPCSD and left in the KCC office mail box. Weekdays are on a first come first serve basis except during KASEP Tennis classes.