

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

A G E N D A

A Regular Meeting of the Board of Directors of the Kensington Police Protection and Community Services District will be held Thursday, May 13, 2010, at 7:00 P.M., at the Community Center, 59 Arlington Avenue, Kensington, California.

Note: All proceedings of this meeting will be tape recorded

Roll Call
Public Comments
Board Member/ Staff Comments

APPROVAL OF CONSENT CALENDAR

- a) Minutes of the Regular Meeting April 8, 2010
- b) Minutes of the Special Meeting April 20, 2010
- c) Profit & Loss Budget Performance for April 2010
- d) Variance Report April 2010
- e) Board Member Reports
- f) Correspondence
- g) Police Department Update
- h) Monthly Calendar
- i) Recreation Report
- j) General Manager Update

DISTRICT – OLD BUSINESS- None

DISTRICT - NEW BUSINESS

1. Acting Police Chief Ricky Hull will swear in Kensington Police Officer Kevin Hui.
2. Acting Police Chief Rickey Hull will award a commendation to Detective Keith Barrow for his investigation and arrest of a hit and run suspect, KPD# 2010-1457.
3. Acting General Manager Rickey Hull will present the Board with the Kensington Police Protection & Community Services District Traffic Safety Evaluation, prepared by the University of California, Institute of Transportation Studies, Technology Transfer Program for review, discussion, and possible action.
4. Acting General Manager Rickey Hull will present the Board with Resolution 2010-06, a Resolution of the Board of Directors of the Kensington Police Protection and Community Services District, confirming the assessment and ordering the levy for the Kensington Park Assessment District for Fiscal Year 2010/2011, for discussion and Board action.
5. Acting General Manager Rickey Hull will present the Board with Resolution 2010-08, a Resolution of the Board of Directors of the Kensington Police Protection and Community Services District, to the Contra Costa County Election Department, requesting and consenting to consolidation of election to be held in the District, setting forth the election order, requesting the Board of Supervisors allow the Registrar of Voters to render services, and specifying who will be paying the costs of the candidates statements and limiting the number of words of the statements, for discussion and Board action.
6. Acting General Manager Rickey Hull will present the Board with Resolution 2010-09, a Resolution of the Board of Directors of the Kensington Police Protection and Community Services District, confirming with CALPERS that that all contributions made to CALPERS, although designated as employee contributions, are being paid by the District in lieu of contributions by the employees who are members of CALPERS, for discussion and Board action.
7. Director Cathie Kosel will present the Board with a proposal to sign up and participate in "CrimeReports.com", for Board discussion and possible action.

ADJOURNMENT

General Information

Accessible Public Meetings

NOTE: UPON REQUEST THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT WILL PROVIDE WRITTEN AGENDA MATERIALS IN APPROPRIATE ALTERNATIVE FORMATS, OR DISABILITY-RELATED MODIFICATION OR DISABILITIES TO PARTICIPATE IN PUBLIC MEETINGS. PLEASE SEND A WRITTEN REQUEST, INCLUDING YOUR NAME, MAILING ADDRESS, PHONE NUMBER AND A BRIEF DESCRIPTION OF THE REQUESTED MATERIALS AND PREFERRED ALTERNATIVE FORMAT OR AUXILIARY AID OR SERVICE AT LEAST 10 DAYS BEFORE THE MEETING. REQUESTS SHOULD BE SENT TO:

DISTRICT SECRETARY STEPHANIE FRIES, COMMUNITY SERVICES DISTRICT, 217 ARLINGTON AVE., KENSINGTON, CA 94707
POSTED: Public Safety Building-Colusa Food-Library-Arlington Kiosk- and at www.kensingtoncalifornia.org
Complete agenda packets are available at the Public Safety Building and the Library.

CONSENT CALENDAR

- Minutes
- Profit & Loss Budget Performance
- Board Member Reports
- Correspondence
- Police Department Update
- Monthly Calendar
- Recreation Report
- General Manager Update

KENSINGTON POLICE PROTECTION & COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

Meeting Minutes for 04/08/2010

AGENDA

A Regular meeting of the Board of Directors of the Kensington Police Protection and Community Services District was held Thursday April 08, 2010, 7:00 PM , at the Community Center, 59 Arlington Avenue, Kensington, California.

The board entered into Open Session at 7:00 PM.

ATTENDEES

Elected Members	Guests/Presenters:	
Charles Toombs, President	Lynn Wolter	
John Stein, Vice President	Joan Gallegos	
Bill Wright, Director	Joel Koosed	
Patricia M. McLaughlin, Director	Gloria Morrison	
Cathie Kosel, Director	Officer Doug Wilson	
	Officer Doug Medina	
Staff Members		
Sgt. Rickey Hull, Acting General Manager/ Chief of Police		
Stephanie Fries, District Secretary		

ANNOUNCEMENTS: None

PUBLIC COMMENTS

Lynn Wolter, resident, asked the Board to pull the minutes of the March 11, 2010 meeting to clarify the motion regarding the formation of the Annex Building Ad-hoc Committee.

Joan Gallegos, resident, expressed concern that there has yet to be a discussion regarding next year's budget.

Gloria Morrison, resident, asked the Board to pull the Profit & Loss report from the Consent Calendar.

BOARD COMMENTS

Director Kosel asked why the minutes of the November 12, 2009 meeting are in this meeting's agenda packet for approval. District Secretary Stephanie Fries responded by indicating that the meeting minutes had been overlooked and not placed in the December agenda packet for approval and the mistake was recently discovered.

**KENSINGTON POLICE PROTECTION & COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

BOARD COMMENTS

President Toombs encouraged the community to attend the Town Hall Meeting being held at the Community Center on April 10 at 9am.

President Toombs requests the Board hold a Special Meeting on April 20, 2010 at 7pm to discuss the current status of negotiations with the KPOA.

-NO STAFF COMMENTS-

CONSENT CALENDAR

The Board pulls the minutes of the March 11, 2010 meeting to correct the language of the motion to form the Annex Building Ad-hoc Committee.

The Board pulls the Profit & Loss report and directs the General Manager to make necessary corrections.

MOTION: The Board moves to adopt the Consent Calendar as amended with the corrections to the minutes of the March 11, 2010 meeting and the Profit & Loss report.

AYES: Wright, Kosel, Toombs, McLaughlin, Stein NOES: 0 ABSENT: 0

OLD BUSINESS #1 - Board Consultant Brown Taylor will provide the Board the "General Manager/ Chief of Police Annual Goal Setting and Performance Appraisal Process and Procedure Amendment" for the District's Policies & Procedures Manual, second reading. Board Action

-NO BOARD COMMENTS-

-NO PUBLIC COMMENTS-

MOTION: The Board moves to approve the General Manager / Chief of Police Annual Goal Setting and Performance Appraisal Process and Procedure Amendment.

AYES: Wright, Kosel, Toombs, McLaughlin, Stein NOES: 0 ABSENT: 0

NEW BUSINESS #1 - Acting Chief of Police Rickey Hull will present commendations to Detective Keith Barrow, Officer Doug Wilson, and Officer Juan "Manny" Ramos for their actions on March 15, 2010, during the investigation and arrest of two residential burglary suspects, KPD #2010-1067

Acting General Manager / Chief of Police Sergeant Rickey Hull presents blue commendations to Officers Barrow, Wilson, and Ramos.

**KENSINGTON POLICE PROTECTION & COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

NEW BUSINESS #2 - General Manager Greg Harman will present the Board Resolution 2010-03, approving the annual Engineer's Report for the Kensington Park Assessment District for Fiscal Year 2010/2011, for discussion and Board action

BOARD COMMENTS

Director Kosel commented that she does not feel that the current maintenance of the park is adequate.

Vice President Stein commented that the park does not stand on its own financially.

-NO PUBLIC COMMENTS-

MOTION: The Board moves to approve Resolution 2010-03.

AYES: Wright, Toombs, McLaughlin, Stein, Kosel **NOES:** 0 **ABSENT:** 0

NEW BUSINESS #3 - General Manager Greg Harman will present the Board Resolution 2010-04, initiating proceedings for the levy and collection of assessments for the Kensington Park Assessment District for Fiscal Year 2010/2011, for discussion and Board action

-NO BOARD COMMENTS-

-NO PUBLIC COMMENTS-

MOTION: The Board moves to approve Resolution 2010-04 as presented.

AYES: Wright, Toombs, McLaughlin, Stein, Kosel **NOES:** 0 **ABSENT:** 0

NEW BUSINESS #4 - General Manager Greg Harman will present the Board Resolution 2010-05, declaring its intention to levy and collect assessments for the Kensington Park Assessment District for Fiscal Year 2010/2011, for discussion and Board action

-NO BOARD COMMENTS-

-NO PUBLIC COMMENTS-

MOTION: The Board moves to approve Resolution 2010-05 as presented.

AYES: Wright, Toombs, McLaughlin, Stein, Kosel **NOES:** 0 **ABSENT:** 0

**KENSINGTON POLICE PROTECTION & COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

BOARD COMMENTS

Director McLaughlin commented that she reviewed the Actuarial Report and noted an error in the General Manager's memorandum that to be clarified. Director McLaughlin noted that the District would give \$226, 257 to CalPERS and then apply for what we need to pay our current health premiums; the balance will be put against our CalPERS deficit to pay future potential costs.

Director Wright commented that the General Manager's memorandum incorrectly implies that the District is not being fiscally responsible.

Vice President Stein asked to have General Manager / Chief of Police Gregory Harman correct the memorandum.

MOTION: The Board moves to direct General Manager / Chief of Police Gregory Harman to correct the memorandum to reflect the mechanism for how funds will go into and come out of the District's CalPERS account according to our actuary.

AYES: Wright, Toombs, McLaughlin, Stein, Kosel NOES: 0 ABSENT: 0

MOTION: The Board moves to approve Resolution 2010-07 as presented.

AYES: Wright, Toombs, McLaughlin, Stein NOES: Kosel ABSENT: 0

MOTION: President Toombs moves to adjourn the meeting at 7:46.

AYES: Wright, Toombs, McLaughlin, Stein, Kosel NOES: 0 ABSENT: 0

KENSINGTON POLICE PROTECTION & COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

Meeting Minutes for 04/20/2010

AGENDA

A Special meeting of the Board of Directors of the Kensington Police Protection and Community Services District was held Tuesday April 20, 2010, 7:00 PM , at the Community Center, 59 Arlington Avenue, Kensington, California.

The board entered into Open Session at 7:00 PM.

ATTENDEES

Elected Members	Guests/Presenters:	
Charles Toombs, President	Lynn Wolter	
John Stein, Vice President	John Wolter	
Patricia M. McLaughlin, Director	Joan Gallegos	
Bill Wright, Director	Detective Keith Barrow	
Staff Members		
Acting Chief of Police / General Manager Rickey Hull		
Stephanie Fries, District Secretary		

ANNOUNCEMENTS: None

PUBLIC COMMENTS

Joan Gallegos, resident, commented that she is glad to see the Board having this Closed Session meeting that has been neglected for two years.

Lynn Wolter, resident, noted that the agenda indicates there will be a closed session discussion regarding the performance of General Manager / Chief of Police Gregory Harman. Ms. Wolter read an excerpt of her letter to the Board and noted that General Manger / Chief of Police Gregory Harman has saved the District over one million dollars by utilizing various grants & programs.

John Wolter, resident, commented on the profit & loss continuity, noting that it is atypical to present financials so soon after the close of the month and this had not been viewed as an issue until recently. Mr. Wolter also commented that the issues with the profit & loss continuity does not relate solely to the performance of General Manager / Chief of Police Gregory Harman.

**KENSINGTON POLICE PROTECTION & COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

BOARD COMMENTS

Director McLaughlin thanked John Wolter for his comments, noting that he is correct about the issues surrounding the profit & loss continuity.

STAFF COMMENTS

Acting Chief of Police Rickey Hull commented on the recent brief surge of criminal activity in Kensington, noting three arrest that were made.

The board entered into Closed Session at 7:15 PM to discuss the following:

**Pursuant to California Government Code Section 54957.6
Conference with Labor Negotiators
Agency Designated Representatives: Chuck Toombs and Bill Wright
Employee Organization: Kensington Police Officers Association**

**Pursuant to California Government Code Section 54957
Public Employee Performance Evaluation
Title: Police Chief/General Manager**

The board entered into Open Session at 8:47 PM and announced there would be no formal action taken on either of the closed session items.

MOTION: President Toombs moves to adjourn the meeting at 8:47pm.

AYES: Wright, Toombs, McLaughlin, Stein

ABSENT: Kosel

NOES: 0

KPPCSD
Unaudited Profit & Loss Budget Performance
 April 2010

	Apr 10	Budget	Jul '09 - Apr 10	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
400 · Police Activities Revenue					
401 · Levy Tax	-3,480.39	0.00	1,217,794.92	1,273,315.09	1,279,315.09
402 · Special Tax-Police	0.00		680,130.00	680,340.00	680,340.00
410 · Police Fees/Service Charges	0.00	250.00	1,707.71	2,500.00	3,000.00
415 · Grants-Police	34,251.91		57,407.72		
416 · Interest-Police	0.00	4,500.00	3,633.71	13,500.00	18,000.00
418 · Misc Police Income	498.81	1,000.00	10,304.18	10,000.00	12,000.00
Total 400 · Police Activities Revenue	31,270.33	5,750.00	1,970,978.24	1,979,655.09	1,992,655.09
420 · Park/Rec Activities Revenue					
424 · Special Tax-L&L	0.00		30,451.36	29,000.00	29,000.00
426 · Park Donations	0.00	250.00	350.00	750.00	1,000.00
427 · Community Center Revenue	300.00	1,250.00	18,469.72	12,500.00	15,000.00
436 · Interest-Park/Rec	0.00	175.00	115.79	525.00	700.00
438 · Misc Park/Rec Rev	52.00		844.05		
420 · Park/Rec Activities Revenue - O	509.50		1,159.50		
Total 420 · Park/Rec Activities Revenue	861.50	1,675.00	51,390.42	42,775.00	45,700.00
440 · District Activities Revenue					
448 · Franchise Fees	0.00		13,672.08	14,000.00	21,000.00
456 · Interest-District	0.00	625.00	342.04	1,875.00	2,500.00
458 · Misc District Revenue	0.00		5,252.22		
Total 440 · District Activities Revenue	0.00	625.00	19,266.34	15,875.00	23,500.00
Total Income	32,131.83	8,050.00	2,041,635.00	2,038,305.09	2,061,855.09
Expense					
500 · Police Sal & Ben					
502 · Salary - Officers	68,207.12	77,078.34	673,213.25	770,783.32	924,940.00
504 · Compensated Absences	0.00		17,988.36	10,000.00	10,000.00
506 · Overtime	3,904.45	2,500.00	53,537.85	25,000.00	30,000.00
508 · Salary - Non-Sworn	2,045.00	2,437.50	26,598.00	24,375.00	29,250.00
516 · Uniform Allowance	633.27	666.66	5,966.10	6,666.68	8,000.00
518 · Safety Equipment	0.00	208.34	2,500.00	2,083.32	2,500.00
521-A · Medical/Vision/Dental-Active	9,359.57	10,189.08	113,201.09	101,890.80	242,269.00
521-R · Medical/Vision/Dental-Retired	9,953.66	9,500.00	97,071.42	95,000.00	114,000.00
522 · Insurance - Police	-210.00	1,016.66	11,433.23	10,166.68	12,200.00
523 · Social Security/Medicare	949.28	1,249.16	12,097.33	12,491.68	14,990.00
524 · Social Security - District	246.08	325.67	3,237.65	3,256.66	3,908.00
527 · PERS - District Portion	21,021.24	24,100.92	210,513.88	241,009.16	289,211.00
528 · PERS - Officers Portion	6,192.60	6,997.09	62,299.03	69,970.82	83,965.00
530 · Workers Comp	0.00		21,116.21	46,279.00	46,279.00
Total 500 · Police Sal & Ben	122,302.27	136,269.42	1,310,773.40	1,418,973.12	1,811,512.00
550 · Other Police Expenses					
552 · Expendable Police Supplies	202.78	166.67	3,631.92	1,666.66	2,000.00

KPPCSD
Unaudited Profit & Loss Budget Performance
 April 2010

	Apr 10	Budget	Jul '09 - Apr 10	YTD Budget	Annual Budget
553 · Range/Ammunition Supplies	1,010.57		2,850.66	2,000.00	2,000.00
562 · Vehicle Operation	12,188.35	3,000.00	41,930.30	30,000.00	36,000.00
564 · Communications (RPD)	10,162.00	9,380.00	36,563.89	93,800.00	112,560.00
566 · Radio Maintenance	0.00	366.66	0.00	3,666.68	4,400.00
568 · Prisoner/Case Exp./Booking	561.83	416.67	4,410.88	4,166.66	5,000.00
570 · Training	819.75	1,000.00	9,507.92	10,000.00	12,000.00
572 · Recruiting	1,240.19	637.50	10,597.40	6,375.00	7,650.00
574 · Reserve Officers	1,120.57	166.66	8,870.82	1,666.68	2,000.00
576 · Misc. Meals & Travel	0.00	250.00	1,115.35	2,500.00	3,000.00
580 · Utilities - Police	696.06	666.67	6,003.33	6,666.66	8,000.00
581 · Bldg Repairs/Maint.	0.00	166.67	138.66	1,666.66	2,000.00
582 · Expendable Office Supplies	117.99	500.00	6,466.79	5,000.00	6,000.00
588 · Telephone(+Rich. Line)	812.31	920.66	6,921.47	9,206.68	11,048.00
590 · Housekeeping	364.34	416.67	2,699.09	4,166.66	5,000.00
592 · Publications	68.68	250.00	2,980.26	2,500.00	3,000.00
594 · Community Policing	86.66	416.66	2,528.67	4,166.68	5,000.00
596 · WEST-NET/CAL I.D.	0.00		12,471.00	12,472.00	12,472.00
598 · COPS Special Fund	7,040.21	2,622.50	58,220.04	26,225.00	31,470.00
550 · Other Police Expenses - Other	0.00		26.79		
Total 550 · Other Police Expenses	36,492.29	21,343.99	217,935.24	227,912.02	270,600.00
600 · Park/Rec Sal & Ben					
601 · Park & Rec Administrator	681.75	812.50	8,716.25	8,125.00	9,750.00
602 · Custodian	1,750.00	1,895.84	17,500.00	18,958.32	22,750.00
623 · Social Security/Medicare - Dist	52.16	62.16	675.40	621.68	746.00
Total 600 · Park/Rec Sal & Ben	2,483.91	2,770.50	26,891.65	27,705.00	33,246.00
635 · Park/Recreation Expenses					
640 · Community Center Expenses					
642 · Utilities-Community Center	187.57	333.34	3,609.53	3,333.32	4,000.00
643 · Janitorial Supplies	0.00		1,574.38	1,500.00	1,500.00
646 · Community Center Repairs	18.16	200.00	570.65	1,000.00	1,000.00
Total 640 · Community Center Expenses	205.73	533.34	5,754.56	5,833.32	6,500.00
660 · Annex Expenses					
662 · Utilities - Annex	9.71	41.67	379.49	416.66	500.00
666 · Annex Repairs	0.00		497.90		
Total 660 · Annex Expenses	9.71	41.67	877.39	416.66	500.00
672 · Kensington Park O&M	2,050.00	4,400.00	30,978.75	44,000.00	52,800.00
674 · Park Construction Exp	563.10		563.10		
678 · Misc Park/Rec Expense	0.00		2,944.25	1,500.00	2,000.00
Total 635 · Park/Recreation Expenses	2,828.54	4,975.01	41,118.05	51,749.98	61,800.00
800 · District Expenses					
810 · Computer Maintenance	0.00	1,266.66	14,045.45	20,366.68	22,900.00
820 · Cannon Copier Contract	419.36	458.34	7,055.78	4,583.32	5,500.00
830 · Legal (District/Personnel)	8,694.00	4,166.66	47,022.11	41,666.68	50,000.00

KPPCSD
Unaudited Profit & Loss Budget Performance
 April 2010

	Apr 10	Budget	Jul '09 - Apr 10	YTD Budget	Annual Budget
835 · Consulting	0.00	833.34	45,650.50	8,333.32	10,000.00
840 · Accounting	13,640.00	3,500.00	18,317.46	19,511.12	21,800.00
850 · Insurance	0.00		23,713.39	30,000.00	30,000.00
860 · Election	1,000.00		21,804.51	8,000.00	8,000.00
865 · Police Bldg. Lease	0.00	3,567.66	27,890.65	35,676.68	42,812.00
870 · County Expenditures	309.46	100.00	19,722.06	18,600.00	18,600.00
890 · Waste/Recycle	0.00		30,176.58	30,000.00	30,000.00
898 · Misc. Expenses/Lobbyist	0.00	779.16	4,399.80	7,791.68	9,350.00
Total 800 · District Expenses	24,062.82	14,671.82	259,798.29	224,529.48	248,962.00
950 · Capital Outlay					
972 · Park Buildings Improvement	117.23		3,117.29		
Total 950 · Capital Outlay	117.23		3,117.29		
997 · Payroll Expenses	0.00		0.00		
Total Expense	188,287.06	180,030.74	1,859,633.92	1,950,869.60	2,426,120.00
Net Ordinary Income	-156,155.23	-171,980.74	182,001.08	87,435.49	-364,264.91
Other Income/Expense					
Other Expense					
700 · Bond Issue Expenses					
701 · Bond Proceeds	0.00		-178,410.52		
710 · Bond Admin.	0.00		8,263.47		
715 · Bond Interest Income	0.00		-353.85		
720 · Bond Principal	0.00		101,987.21		
730 · Bond Interest	0.00		62,443.29		
Total 700 · Bond Issue Expenses	0.00		-6,070.40		
Total Other Expense	0.00		-6,070.40		
Net Other Income	0.00	0.00	6,070.40	0.00	0.00
	-156,155.23	-171,980.74	188,071.48	87,435.49	-364,264.91

Memorandum

Kensington Police Department



To: KPPCSD Board of Directors

APPROVED YES NO

From: Gregory E. Harman, General Manager/Chief of Police

FORWARDED TO:

Date: Thursday, May 06, 2010

Subject: April 2010 Unaudited Profit & Loss Variance Report

The following are the most significant unaudited budget variances for the month:

415 Grants-Police In April we received \$34,251.91 of our COPS Grant allocation, totaling \$57,407.72 of our \$100,000 allocation. This was the main reason our total police revenue increased from \$1,939,698 in March to \$1,970,978.24 in April.

	Apr	Budgeted	Jul-Apr	YTD Budgeted
502 Salary-Officers	\$68,207	\$77,078	\$673,231	\$770,783

We continue to save on officer salaries as we maintain 9 sworn officers, however, with the hiring of Officer Hui with the COPS Grant funds, his salary will appear in Account 598 COPS Special Fund.

506 Overtime	\$3,904	\$2,500	\$53,537	\$25,000
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In April, we had an increase in overtime due to coverage for officers attending POST training and an increase in investigations.

562 Vehicle Operation	\$12,188	\$3,000	\$41,930	\$30,000
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In April, we had an increase in vehicle expenditures due to a miscoding of \$5,185 for equipment for the new patrol vehicle that should have been coded to 598 COPS Special Fund (That has now been corrected) and a \$4,244 Chevron bill that had an over payment of \$3,890, that will be credited to our account over the next two months.

830 Legal	\$8,694	\$4,166	\$47,022	\$41,666
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Legal costs increased due to ballot issue questions and KCC contract issues.

Greg Harman General Manager

April 2010 Police Department Report

May 6, 2010

- Department Personnel

At the February Board meeting, the Board authorized me to hire our 10th officer with the 2009/2010 COPS Grant funding. We have identified one of our 6 reserve officers, Kevin Hui, to be hired as full time paid staff. Officer Hui began working as a full time paid officer on April 17th. He is currently completing his field training program and should be on solo duty by mid-May.

We are also in the background process with three new reserve officer candidates. If all three pass their backgrounds, we will have a total of eight reserve officers in the department.

- Commendations and Correspondence

- Sergeant Hull received a thank you card from a young lady after he returned her backpack to her.
- The department received a thank you card and a photo of "Mikey & Annie" for "Making their walk to school safer and making this a great place to live".
- On April 23rd, Officer Wilson received a thank you card from a resident for the assistance he received when locked out of his vehicle.
- On April 30th, Officer Wilson received a thank you e-mail for his response to an alarm call at a residence on Coventry Road. .
- On April 15th, Chief Harman received a letter of thanks from Congresswoman Lynn Woolsey for the letter he sent requesting continued funding for the High Intensity Drug Trafficking Program in our area.
- Detective Barrow will be awarded a Blue Commendation by Acting Chief Hull for his investigation and arrest of a hit & run suspect at the May KPPCSD Board Meeting.

- Investigation of Alleged Misconduct

- Department Investigation #09-06 was initiated on December 24th on an allegation that an officer was rude during a disturbance call for service. The investigation is continuing by Sergeant Khan.

- 9-1-1 / Richmond Communication Center Information.

- The Ring Time Report for March shows that of the 80 total "911" calls received, 7 had a ring time of over 20 seconds. Average ring time was 8.9 seconds.

Of these 7, 3 had ring times between 33 and 38 seconds. Two of these, the callers spoke to the dispatcher for only 3 seconds and no calls for service were generated. The third, with a ring time 33 seconds, occurred on March 11th, and was a fire call for service.

However, on March 24th at 7:22 PM, there was a 911 call made on the fire line that had a ring time of 1 minute and 40 seconds. The caller was only on the line with the dispatcher for 2 seconds and no call for service was generated.

- Communication Center Service Complaints

- No complaints received this month however, ***this is a good time to remind everyone that for police non-emergencies, you need to contact the dispatch center at "236-0474" and not the KPPCSD business line of 526-4141.*** The KPPCSD business line is only monitored 6 hours a day during the week and should not be used to report police matters. Doing so, only delays the police response time, so please dial Dispatch direct.

- Community Networking

- On 04-05-10, Sergeant Khan attended the Kensington Community Council meeting.
- On 04-12-10, Sergeant Khan attended the Kensington Public Safety Council meeting.

The Kensington Public Safety Council has expanded upon the issues of police services to include those of emergency preparedness and other public safety issues affecting the community. It is hoped that by meeting in the evenings, we will be able to increase community participation and feedback on those

issues concerning Kensington.

The next meeting is scheduled for Monday, May 10th, at 6:30 PM at the Community Center, Room 3.

- Community Criminal Activity
 - This section of the report has been prepared by the Watch Commanders reporting on their areas of responsibility.

- Watch Commander Reports

- **Sergeant Khan Team 1**

SIGNIFICANT CASES/ EVENTS:

- 10-1461 On 4/10/10 at 1058 hrs. Officer Ramos took an identity theft report from a resident on Lenox Rd.
- 10-1513 On 4/14/10 at 1534 hrs. Officer Wilson took a hit/ run report from a resident on Berkeley Park Blvd.
- 10-1560 On 4/18/10 at 1505 hrs. Officer Ramos took a residential burglary and double auto theft report from a resident on Rincon Rd. To date, El Cerrito PD has arrested one suspect, the Contra Costa Sheriff's Department has arrested another suspect, and Officers Barrow and Ramos have arrested a third suspect. Information has also been developed on a forth suspect.
- 10-1570 On 4/19/10 at 1930 hrs. I took a grand theft report of a firearm from a resident on Lake Dr.
- 10-1575 On 4/20/10 at 0653 hrs. Officer Wilson took an auto burglary report from a resident on Coventry Rd. A firearm was stolen.
- 10-1586 On 4/21/10 at 1340 hrs. Officer Ramos took a hit/ run report on Rincon Rd.
- 10-1650 On 4/25/10 at 0827 hrs. Officer Wilson took a residential burglary report from a resident on Yale Ave.
- 10-1657 On 4/25/10 at 1742 hrs. I took an auto burglary report from a subject on Ocean View Ave.
- 10-1658 On 4/25/10 at 1915 hrs. I took an auto burglary report from a subject on Berkeley Park Blvd.
- 10-1672 On 4/27/10 at 0953 hrs. Officer Wilson took two auto burglary reports from a resident on Los Altos Dr.

BRIEFING/ TRAINING:

No specific training.

SERGEANT'S SUMMARY:

In two consecutive days this month we have had a firearm theft. Just a reminder, if you own firearms you are responsible to keep them away from children and

properly secured. To this end, KPD has gun locks that we provide to the public for free. Simply come to KPD and ask the receptionist. If you have firearms or ammunition you no longer desire, you can turn that into the police department. Weapons turned in for destruction are either used for training or destroyed.

TEAM STATISTICS:

Officer	<u>Wilson</u>	<u>Stegman</u>	<u>Ramos</u>
Days Worked	17	12	18
Traffic Stops (no cite)	8	11	9
Moving Citations	5	4	13
Parking Citations	0	0	2
Vacation/ Security Checks	27	18	27
Field Interviews (FI's)	1	0	16
Cases	3	0	7
Self Initiated Cases	0	0	0
Arrests	0	0	3
Calls for Service	30	14	15

.. Sergeant Hull Team 2

TEAM STATISTICS

Officer:	Martinez (K31) (0600-1800)	Medina (K35) (1800-0600)
Days Worked	13	16
Traffic Stops	16	6
Moving Citations	0	0
Parking Citations	0	2
Vacation/Security Checks	23	1
FI-Field Interview	0	0
Cases	8	3
Self Initiated Cases	0	0
Arrests	0	0
Calls for Service	48	62

- Officer Martinez took three days vacation.
- On 4-7-2010 Sgt. Hull began duty as Acting Chief of Police.
- On 4-15-2010 Reserve Hui started training with Officer Martinez.
- On 4-17-2010 Reserve Hui was promoted from Reserve Officer to a sworn full time Police Officer.
- Officer Hui wrote 13 traffic citations

- Officer Hui completed 1 Field Interview card.
- Sgt. Hull attended Death Investigation training.

SIGNIFICANT EVENTS:

2010-1335 – On 4-1-2010, at approximately 1535 hours, Officer Martinez responded to 500 block of Coventry Rd. to a report of petty theft. A resident left their vehicle unlocked and discovered several items had been stolen from the vehicle. The resident declined to prosecute the responsible person if located.

2010-1336 – On 4-1-2010, at approximately 1600 hours, Officer Martinez responded to the 100 block of Purdue Ave. to a report of residential burglary. Unknown suspects entered the residence through and unlocked window at the rear deck. Jewelry, money, computers, digital cameras and other items were stolen. Investigative leads have been developed and this case was referred to investigations.

2010-1454 – On 4-10-2010, at approximately 0342 hours, Officer Medina responded to the unit block of Edgecroft Rd. to conduct a welfare check of a female who was phoning for assistance from a cellular phone. Upon locating the caller Officer Medina determined she was in need of mental evaluation and took her into custody per 5150H&S.

2010-1455 – On 4-10-2010, at approximately 0611 hours, Officer Medina responded to the 100 block of Arlington Ave. to a reported Hit & Run collision. Investigation leads were developed and the arrest of the responsible person was made later the same morning.

2010-1525 – On 4-15-2010, at approximately 1304 hours, FTO Martinez and Reserve Hui met with a resident at KPD who reported identity theft. Several hundreds of dollars of fraudulent transactions were discovered from the resident's checking account. Investigative leads were developed and will be investigated by patrol as part of the preliminary investigation.

2010-1550 – On 5-17-2010, at approximately 2230 hours, Officer Medina responded to a residence on Purdue Ave. to a report of Lewd or Lascivious Acts. Both parties are juveniles. This case was referred to investigations.

2010-1644 – On 4-24-2010, at approximately 0945 hours, Officers Hui and Martinez took a report at KPD of a located missing person for the Coronado Police Department.

BRIEFING/TRAINING:

Reviewed KPD Policy 436 – Field Training Officer Program

Reviewed KPD Policy 440 Field Interviews and Photographing of Field Detainees

Reviewed Case Law Green v. Camreta – Questioning Juveniles at School
Reviewed Case Law Maryland v. Shatzer – Questioning suspects who have invoked Miranda
Reviewed KPD Policy 442 – Criminal Street Gangs
Reviewed KPD Policy 448 – MDT Use
Reviewed KPD Policy 704 – Vehicle Maintenance

SERGEANT'S SUMMARY:

During the spring and summer months to come, door to door solicitations increase. I wish to remind everyone that solicitors are required to obtain permits from the county permits office. Solicitations that occur at residences that maintain a "no soliciting" sign in a conspicuous place is a violation of the county code

Following is a portion of the Contra Costa County Ordinance Code 56-4 (Solicitors and Peddlers):

56-4.202 - Person defined.

"Person," as used in this chapter, means and includes the singular and the plural and also means and includes any individual, firm, corporation, association, club, copartnership, joint venture, and any other organization.

56-4.204 - Peddler defined.

"Peddler," as used in this chapter, means and includes any person who travels by foot or by any type of conveyance from door to door, house to house, place to place or street to street, carrying, conveying or transporting food, goods, wares, merchandise or other personal property of any nature whatever, offering or exposing the same for sale or making sales and delivering articles to purchasers, or who without traveling from place to place sells or offers the same for sale from any vehicle or from any place not a permanent store building. "Peddler" means and includes the words "hawker," "huckster" and "itinerant vendor." "Peddler" also means a person offering goods, wares or merchandise for sale or future delivery from a fixed place of business if the goods, wares or merchandise are sold during a temporary or limited period of time, or seasonally.

56-4.206 - Solicitor defined.

"Solicitor," as used in this chapter, means and includes any person who travels either by foot or by any type of conveyance from door to door, house to house, place to place or street to street, taking or attempting to take subscriptions, contracts of sale, or orders for the sale of foods, goods, wares, merchandise or other personal property of any nature whatever for future delivery, or for services to be furnished or performed in the future, whether or not such person has, carries or exposes for sale a sample of the subject of such sale or whether he collects advance payments on such sales or not. "Solicitor" includes any person who uses or occupies any building, structure, room, shop, conveyance or other place other than a permanent store building within the county for the purpose of exhibiting samples and taking orders for future delivery. "Solicitor" includes "itinerant merchants," and persons soliciting funds or otherwise peddling or soliciting for religious, political or charitable purposes.

56-4.208 - Engaged in business defined.

"Engaged in business" means the conducting, managing or carrying on of any such business or helping therewith, by any person in any capacity.

Permit—General Requirements Article 56-4.4.

56-4.402 - Permit—Required.

It is unlawful for any person to engage in the business of peddler or solicitor within the unincorporated area of the county, or to go from door to door or house to house or street to street within the unincorporated area of the county, for the purpose, direct or indirect, and whether or not the same is the sole purpose, of peddling or soliciting, without first obtaining a permit therefor as provided in this chapter.

56-4.404 - Permit—Exceptions.

Excepting Sections 56-4.408, 56-4.410 and 56-4.412, this chapter shall not apply to:

- (1) Persons soliciting orders from or selling to retail dealers for use, or for resale, or to manufacturers for processing;
- (2) Public agencies;
- (3) Any person operating a regular route not less than once a week for newspapers or such goods as ice, or egg, dairy or bakery products, or for laundry or dry cleaning services;
- (4) Persons regulated and required to be licensed by the state or any of its agencies, while these persons are actually engaged in the activity for which the license is required;
- (5) Persons delivering or soliciting for a newspaper of general circulation;
- (6) Growers or producers of any agricultural commodity sold or offered for sale on the premises where grown or produced;
- (7) Persons soliciting funds or peddling or soliciting goods or publications for the sole and bona fide purpose of propagating a religious or political faith, doctrine or belief or for charitable purposes, provided that persons soliciting funds for such religious, political or charitable purposes turn over not less than seventy-five percent of all funds solicited to such religious, political or charitable purpose.

56-4.408 - Permit—Restricted premises.

No person shall peddle or solicit at any premises which are posted with a clearly visible sign bearing the words "No Peddlers or Solicitors" or words of the same import.

56-4.410 - Permit—Soliciting on vehicles.

Any person who on any railroad train, steamboat or other vehicle solicits patronage for any hotel, vehicle or other business without first having obtained permission in writing from the owner, charterer, lessee or operator of the vehicle is guilty of a misdemeanor.

56-4.412 - Permit—Activities creating nuisance.

No solicitor or peddler, in the course of activities regulated in this chapter, shall create any public nuisance or disturb the peace and quiet of the neighborhood by the use of loud noise, brilliant lights, or any act offensive to the senses.

Permit—Application Article 56-4.6.

56-4.602 - Permit—Application—Contents.

Application for the permit required by this chapter shall be by declaration under penalty of perjury in writing on a form to be provided by the sheriff. The applicant shall give the following information and material:

- (1) Name, birthdate and description of the applicant;
- (2) Permanent home address and local address of the applicant;
- (3) The name and address of the applicant's business, his interest in or relationship with such business, and if the applicant is employed, the name and address of his employer together with credentials establishing the exact relationship between the applicant and such employer;
- (4) A brief description of the nature of the applicant's business and of the product or service to be peddled or solicited;
- (5) If any food product or substance for human consumption is to be peddled, a statement certifying compliance with Sections 412-4.402 and 412-4.408;
- (6) The length of time for which the permit to peddle or solicit is desired;
- (7) A statement whether or not the applicant has been convicted of any felony, or of any misdemeanor involving the violation of any municipal ordinance regulating or taxing any business, or of any misdemeanor involving moral turpitude;
- (8) Two photographs, two inches by one inch in size, or similar, of the head and shoulders of the applicant; and the applicant's right thumbprint.

Permit—Issuance Article 56-4.8.

56-4.806 - Permit issuance—Applicant investigation by sheriff.*

The sheriff may make or cause to be made, within a reasonable time after the filing of each such application, an investigation of the moral character and business responsibility of the applicant.

56-4.808 - Permit issuance—Refusal conditions.

If the sheriff finds that the applicant:

- (1) Has unsatisfactory moral character and/or business responsibility; or
- (2) Has been convicted of a felony or of a misdemeanor involving moral turpitude or of any law regulating or taxing business; or
- (3) Is under the age set forth in Labor Code Section 1298 (but no permit shall ever be issued to a person under fourteen nor to a person employing person(s) under sixteen), then the sheriff shall disapprove the application, noting his disapproval and its reasons thereon, notify the applicant thereof, and shall not issue a permit thereon.

56-4.810 - Permit issuance—Record kept by sheriff.

If, upon completion of the investigation, the application is approved, and after payment of all fees and posting of all bonds required by this chapter, the sheriff shall issue or cause to be issued a permit addressed to the applicant for the carrying on of the business of peddler or solicitor, and the sheriff shall keep a record showing the number of each permit, the purpose for which it is issued, the name and address of the person to whom it is issued, and the dates of issue and expiration thereof.

56-4.812 - Permit issuance—Renewal provisions.

The permit shall be valid for not more than one year from the date of issue and may be renewed thereafter without further sheriff's investigation upon payment to the sheriff of a renewal fee of five dollars together with the payment of all fees and the posting of all bonds required by this chapter, within one month of the expiration date; provided that renewal shall be conditioned by the sheriff, if required, upon health officer review and approval as provided in Section 56-4.804.

56-4.814 - Permit issuance—Nontransferable.

The permit shall not be transferred to or used by any person other than the applicant.

56-4.816 - Permit issuance—Display requirements.

Every applicant shall, at all times when engaged in peddling or soliciting activities wear an identification card supplied by the sheriff attached to his clothing so that it is easily visible to persons he deals with, and at all times carry the permit issued hereunder and exhibit it on request to any person.

•• **Detective Keith Barrow**

MARCH 2010 SIGNIFICANT EVENTS:

2010-1067 Residential Burglary

Two suspects were arrested for a residential burglary after Chief Harman, Officers Wilson, Ramos and I had ascertained that the suspects had been hiding next store to the victim's residence. One suspect was on parole for burglary and the other has a history of theft. The victim's stolen items were recovered and returned. One of the suspects pled guilty to a felony charge for possession of stolen property. The other suspect was held on a parole hold and will be arraigned in the first part of May.

2010-629 Commercial Burglary.

An unknown suspect(s) smashed a window to a commercial business taking no less than 60 packs of cigarettes and a boom box portable radio. This case is under investigation.

2010-595 Outside Assist/Parole Search

Members of the Kensington Police Department assisted Oakland Police Department Officers in the surveillance of a Kensington residence. The Officers were acting on information that they had received concerning a wanted murder suspect from the city Oakland. The two day operation ended without the apprehension of the suspect. The suspect was not at present or ever believed to have been a resident of Kensington. During the investigation two subjects were identified as parolees staying at the residence. I checked with California State Parole Agents who informed me the two subjects were out of compliance and their paroles were to be revoked in the near future. Weeks later six West-NET Detectives, Sgt. Khan, Officer Ramos and I conducted a parole search of the residence for the two parolees. We contacted the resident who was alone but a search of the residence yielded illegal weapons that were confiscated. **The District Attorney declined to prosecute this case.**

KPD INVESTIGATIONS INFORMATION:

2009-423 Identity Theft

A suspect has been identified in this case and is being held to answer for other crimes in a neighboring County. **This case was filed with the California State Attorneys Office in conjunction with the San Mateo County District Attorney's Office.**

2010-431 Attempted Grand Theft

Two suspects were confronted in the front yard of a residence while they were taking a Generator. The suspects fled the scene without the property in a 2006 white Ford truck and the victim was able to obtain the vehicles license plate number. Through a records check we identified the owner who was the victim of a license plate theft in early January. The owner of the license plate had reported it missing to DMV but not police.

Case suspended at this time.

2010-449 Hit and Run Property Damage only Vehicle Accident.

A suspected yellow over green colored taxi cab exited the roadway and into the front yard of an Arlington Avenue residence. The taxi left the scene without reporting the accident. **A suspect was identified and the case was filed with the District Attorney.**

2009-3190 Residential Burglary.

This case is currently going to trial.

2009-3610 / 2009-3975 Vandalism, and Annoying phone calls.

These cases were submitted to the District Attorney for filing of charges.

2009-4008 Robbery, Firearm.

Unknown suspect(s) attempted to rob a woman walking south bound 320 Arlington Avenue with a firearm. The woman did not have any money and the suspect(s) walked south bound Arlington Avenue. **If you have any information to aid in the apprehension of the suspect(s) please call Detective Barrow at 510-526-4141 ex. 26 Case open and under investigation.**

2009-5446 Vandalism

On 12-02-09, from 2100hrs until 12-03-09 0700 hrs, four parked vehicles had there windows shot out with a BB gun in the area of Colusa Avenue and Berkeley Park Blvd. Berkeley and Albany Police Departments also had numerous reports of similar windows of vehicles being shot out during the same time periods. We believe the same suspects are responsible for all of these crimes. No arrests have been made. **If you have any information to aid in the apprehension of the suspect(s) please call Detective Barrow at 510-526-4141 ex. 26 Case open and under investigation.**

2007-3645 Lewd or Lascivious Acts with a Child under the age of 14 years.

This case is under investigation.

KPD INVESTIGATIONS

- Made several court runs for filling cases, and citation drop off's.
- Facilitated the repair of 11 patrol radios.
- Updated the KPD residential burglary log.
- I oversaw the up dating and change out of three department computers. I also was able to have the RPD Systems Administrator update some of our systems programs.

WEST-NET ASIGNMENT:

I am currently assigned to the West Contra Costa County Narcotic Enforcement Team (West-NET) one day per week.

While on this assignment I work with other west Contra Costa County law enforcement Officers and agencies. I participate and aid in the service of search warrants, surveillance and on going narcotics investigations.

INVESTIGATORS SUMMARY:

In the month of March the District of Kensington saw a rise in vehicle accidents and overall crime. The District of Kensington sustained 2 identity thefts, 2 non-injury vehicle accidents and 1 Hit and Run Vehicle Accident, 0 Injury Accidents, 4 Residential Burglaries, 0 Attempted Residential Burglaries, 0 Commercial Burglary, 1 Auto Burglary, 2 Thefts from unlocked vehicles, 1 Stolen Vehicles, 0 Petty Thefts, 3 Vandalisms, 0 Attempted Grand Thefts and 1 Grand Theft.

APRIL 2010 SIGNIFICANT EVENTS

2010-1429 Warrant Arrest.

I arrested a suspect wanted by Kensington Police for a burglary Warrant. Case Closed.

2010-1560 Residential Burglary and two vehicles were stolen.

Three suspects have been arrested in connection with this residential burglary. Two other subjects are also being sought for questioning in this case. The two vehicles that were stolen have been recovered in good condition and with minimal damage if any. We also recovered numerous other stolen items that

have been returned to the victim. This case is still under investigation.

2010-1550 Lewd Act with Child.

The juvenile suspect was apprehended. Due to confidentiality there is nothing further to report. Case Closed

KPD INVESTIGATIONS INFORMATION:

2010-1336 Residential Burglary.

Victim reported a residential burglary that took place during the day. The suspect(s) entered through an unlocked rear window and took several household items. This case is under investigation.

2010-629 Commercial Burglary.

An unknown suspect(s) smashed a window to a commercial business taking no less than 60 packs of cigarettes and a boom box portable radio. This case is under investigation.

2010-450 Hit and Run Property Damage only Vehicle Accident.

A suspected yellow over green colored taxi cab exited the roadway and into the front yard of an Arlington Avenue residence. The taxi left the scene without reporting the accident. **A suspect was identified and the case was filed with the District Attorney.**

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On 12-02-09, from 2100hrs until 12-03-09 0700 hrs, four parked vehicles had their windows shot out with a BB gun in the area of Colusa Avenue and Berkeley Park Blvd. Berkeley and Albany Police Departments also had numerous reports of similar windows of vehicles being shot out during the same time periods. We believe the same suspects are responsible for all of these crimes. No arrests have been made. **If you have any information to aid in the apprehension of the suspect(s) please call Detective Barrow at 510-526-4141 ex. 26 Case open and under investigation.**

2007-3646 Lewd or Lascivious Acts with a Child under the age of 14 years.

This case is under investigation.

KPD INVESTIGATIONS

- Made several court runs for filling cases, and citation drop off's.
- Facilitated the repair of 11 patrol radios.
- Updated the KPD residential burglary log.
- I oversaw the up dating and change out of three department computers. I also was able to have the RPD Systems Administrator update some of our systems programs.

WEST-NET ASIGNMENT:

I am currently assigned to the West Contra Costa County Narcotic Enforcement Team (West-NET) one day per week.

While on this assignment I work with other west Contra Costa County law enforcement Officers and agencies. I participate and aid in the service of search warrants, surveillance and on going narcotics investigations.

West-NET Agents served eleven search warrants throughout West County, with the help of C-NET Agents, CCC Sheriff's, Police Officers from San Pablo, Richmond, El Cerrito, and Kensington. The operation yielded to date 25 arrests, seized over \$75,000.00, recovered 1 SKS assault rifle, 1 hand gun, over 6 lbs. of packaged for sale marijuana, and over 1,000 marijuana plants.

INVESTIGATORS SUMMARY:

In the month of April the District of Kensington saw a rise in vehicle accidents and overall crime. The District of Kensington sustained 2 identity thefts, 1 non-injury vehicle accident and 3 Hit and Run Vehicle Accidents, 1 Injury Hit and Run Accident, 3 Residential Burglaries, 0 Attempted Residential Burglaries, 0 Commercial Burglary, 4 Auto Burglary, 0 Thefts from unlocked vehicles, 2 Stolen Vehicles, 1 Petty Thefts, 1 Vandalism, 0 Attempted Grand Thefts and 1 Grand Theft.

•• Chief Harman

During the month of April, two examples of the wide range of police work that Kensington officers deal with occurred.

The first example is provided by a call received by Officers Martinez and Hui for an animal assist. The officers were dispatched to EBMUD property on a report that a baby deer had fallen into a 20 foot deep dry water canal on the property. After being advised that Animal Control Officers were at least an hour and a half away, Officer Hui went down into the canal with a sheet and rescued the baby deer. Even though the deer was injured, when the animal control officer arrived, Officer Hui was informed that due to the age of the deer, it would be taken to a vet and treated.

At the other end of the range of police work, was the hit & run accident that occurred on Saturday, April 10th, in which the suspect destroyed the AT&T control box on Arlington Avenue. Detective Barrow had come in on his day off to attend the KIC Town Hall meeting. Upon hearing of the hit & run accident, he picked up the investigation and within 90 minutes, had the suspect in custody.

Both examples show the officers' dedication to service, their professionalism, and demonstrates the extreme types of calls we encounter here in Kensington.

May 2010

May 2010							June 2010						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
2	3	4	5	6	7	8	1	2	3	4	5	6	7
9	10	11	12	13	14	15	8	9	10	11	12	13	14
16	17	18	19	20	21	22	15	16	17	18	19	20	21
23	24	25	26	27	28	29	22	23	24	25	26	27	28
30	31						29	30					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Apr 25	26	27	28	29	30	May 1
						9:00am Ken. Prop Ov 2:00pm CC Rental; C
2	3	4	5	6	7	8
2:00pm High School I	7:00pm Pack 82; CC 7:00pm KCC; CCM	10:00am Reminder: C 7:00pm Troop 100; C		7:30pm EBC; CC3	FKL	FKL; CCM
9	10	11	12	13	14	15
FKL; CCM	7:30pm KARO; CC3	7:00pm Troop 100; C	7:00pm KFD Mtg; CC	7:00pm GPFF; CCM 7:00pm KPPCSD, CC3		9:00am Compost Woi 1:00pm Judy Baker; C 4:30pm CC Rental; C
16	17	18	19	20	21	22
12:00pm CC Rental; C	4:00pm Daisy Troop;	7:00pm Troop 100; C		7:30pm EBC; CC3		10:00am Emergency P 7:00pm CC Rental; C
23	24	25	26	27	28	29
		7:00pm Troop 100; C 7:30pm KMAC, CC3				KPOA Picnic; CCM
30	31	Jun 1	2	3	4	5
1:30pm CC Rental; C	8:00am KIC; CC3					

4/25 - 30 5/2 - 7 8 2 - 5/16 - 21 5/23 - 28 5/30 - 6/4

June 2010

June 2010

S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 2010

S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
May 30	31	Jun 1	2	3	4	5
		7:00pm Troop 100; C		7:30pm EBC; CC3	8:00am troop 100 BB	3:00pm Hilltop Grad
6	7	8	9	10	11	12
4:00pm Dad's Club D	4:00pm Daisy Troop; 7:30pm KCC; CCM	6:00am Elections; Rn 6:00pm KCC Drama;	7:00pm KFD Mtg; CC	7:00pm GPFF; CCM 7:00pm KPPCSD, CCE		2:00pm CC Rental; CI
13	14	15	16	17	18	19
6:00am CENTER CLOSED	6:00am CENTER CLOSED	6:00am CENTER CLOSED	6:00am CENTER CLOSED	6:00am CENTER CLOSED	6:00am CENTER CLOSED	CENTER CLOSED
20	21	22	23	24	25	26
6:00am CENTER CLOSED	6:00am CENTER CLOSED	6:00am CENTER CLOSED	6:00am CENTER CLOSED	6:00am CENTER CLOSED	6:00am CENTER CLOSED	6:00am CENTER CLOSED
27	28	29	30	Jul 1	2	3
6:00am CENTER CLOSED	6:00am CENTER CLOSED	6:00am CENTER CLOSED	6:00am CENTER CLOSED	6:00am CENTER CLOSED	6:00am CENTER CLOSED	

May 30 - Jun 5

Jun 6 - 12

Jun 13 - 19

Jun 20 - 26

Jun 27 - Jul 3

General Manager April 2010 Report

Budget

Police Tax

The Kensington Improvement Club and the Kensington Homeowners Association have both held their Town Hall Meetings, and the ballots have been mailed out for the increase to the Special Police Tax for the June 8th election.

COPS Funding

At the March 11th meeting, the Board voted to use the 2009/2010 COPS Grant allocation to hire our 10th officer position. I had not filled this position to date because of the budget shortfall. The Board agreed to the hire with the understanding that the 10th position would be used to increase traffic enforcement in the community.

We have received \$57,407 of the 2009/2010 COPS Fund Allocation so far and we have hired Reserve Officer Kevin Hui to become a full time paid police officer for the District. Officer Hui is currently completing his Field Training Program and should be assigned to solo duty sometime before the end of May.

CERBT Funding

The Finance Committee has already recommended the Calpers CERBT Program for the District, and this recommendation was passed by the Board at the April 8th Meeting. I am currently working with Nicolay Consulting to update our actuarial report and will be starting the process of funding with the Calpers CERBT Program.

Kensington Park

Park Restroom

On Monday, May 3rd, the Land Use Permit hearing for the restroom was held at the County Department of Conservation & Development hearing in Martinez and our permit was granted pending any possible protests occurring within the next 10 days.

We are currently putting together our specifications for the project in preparing to go to bid on the project.

Community Center

At the January 14th KPPCSD Board meeting, KCC presented their proposal to the Board for the remodel of the Community Center. Discussions and plans are ongoing with the KCC regarding the remodeling project which is scheduled to begin this summer.

Annex

At our March 11th KPPCSD Board meeting, the Board formed a Park Building Master Plan Committee to research and prepare a recommendation to the Board at the May KPPCSD Board meeting for the best uses for the park's buildings and how best to use funds to support these facilities.

Solid Waste

The next County Solid Waste Coordinating Committee is set for May 18th, at 1:00 PM at the Public Safety Building. The minutes of the February meeting will soon be published on our website.

Emergency Preparedness

We now have the agenda and the minutes of the Public Safety Council posted on the KPPCSD web page for future review.

The next meeting of the Kensington Public Safety Council will take place Monday, May 10th, at 6:30 PM at the Community Center Room #3.

Other District Items of Interest

Traffic

The University of California, Tech Transfer, Traffic Safety Evaluation Report prepared for Kensington will be presented to the KPPCSD Board at the May 13th Board Meeting. If approved, we will publish the report on the District's website.

Street Sweeping

Street sweeping began in Kensington in January and will be provided at no cost to Kensington by the Contra Costa County Public Works Department. On the first Friday of every month, the County will sweep the streets of Arlington, Coventry, Ardmore, Edgcroft, Lenox, Kingston, Stratford, Beverly, Berkeley Park, Ocean View, Oak View, and Colusa.

Residents are being asked to help by moving their vehicles, garbage and recycling cans from the street, clearing large debris and obstructions from the gutters, trimming back vegetation along the curb and sidewalk, and not piling leaves or green waste in the roadway.

If we all do our part we can keep Kensington streets clean and help keep pollutants out of our waterways.

Census

During the last week in February, the United States Department of Commerce was in Kensington to begin the 2010 Decennial Census. The process began with the delivery of the census questionnaires and the contacting of some residents. Census

Bureau employees will be working in the area through August and they can be identified through identification cards issued by the Census Bureau.

Website

The Board packets, monthly reports, and minutes and recordings of the KPPCSD Board Meetings are available for review on our website at:

www.kensingtoncalifornia.org.

Phone Service

On Saturday, April 10th, at 6:11 AM, a hit and run driver struck a parked car, stop sign, and the AT&T phone box located on the southwest corner of Arlington Avenue and Norwood Avenue. This collision caused several residences in the area to be without land line phone service for the rest of the weekend.

Although the suspect was later identified and taken into custody, the incident demonstrated how valuable it would be to have everyone in a neighborhood associated with a Neighborhood Watch group, so that the police department can identify with those individuals that may have special needs in cases of an emergency or other unusual occurrence.

Please contact Officer Doug Wilson at 526-4141 to sign up for Neighborhood Watch or learn who is forming a group in your area.

NO OLD BUSINESS

NEW BUSINESS

#1 - Acting Police Chief Ricky Hull will swear in Kensington Police Officer Kevin Hui.

NEW BUSINESS

#2 - Acting Police Chief Rickey Hull will award a commendation to Detective Keith Barrow for his investigation and arrest of a hit and run suspect, KPD# 2010-1457.

NEW BUSINESS

- #3 - Acting General Manager Rickey Hull will present the Board with the Kensington Police Protection & Community Services District Traffic Safety Evaluation, prepared by the University of California, Institute of Transportation Studies, Technology Transfer Program for review, discussion, and possible action.

Memorandum

Kensington Police Department



To: KPPCSD Board of Directors

APPROVED YES NO

From: Gregory E. Harman, General Manager

FORWARDED TO:

Date: Thursday, May 06, 2010

Subject: New Business Item #3 Traffic Survey Report

The University of California Berkeley, Institute of Transportation Studies, Technology Transfer Program, has completed their Traffic Safety Evaluation for Kensington. In April, I received the final draft of the report, which is part of this packet.

The conclusion of the study and suggested enforcement measures begin on page 18 of the report, with a final recommendation for improving "Enforcement Safety" appearing on page 23.

In summary, "A citation is the most effective tool to influence and change a driver's behavior leading to a raised level of compliance with traffic laws." (Page 18) "A "Zero Tolerance Policy" is more of a positive spin on preventing serious traffic collisions. The goal would be to inform and gain agreement of law enforcement officers, governmental and judicial representatives, community representatives, and have media support for the program." Page 23

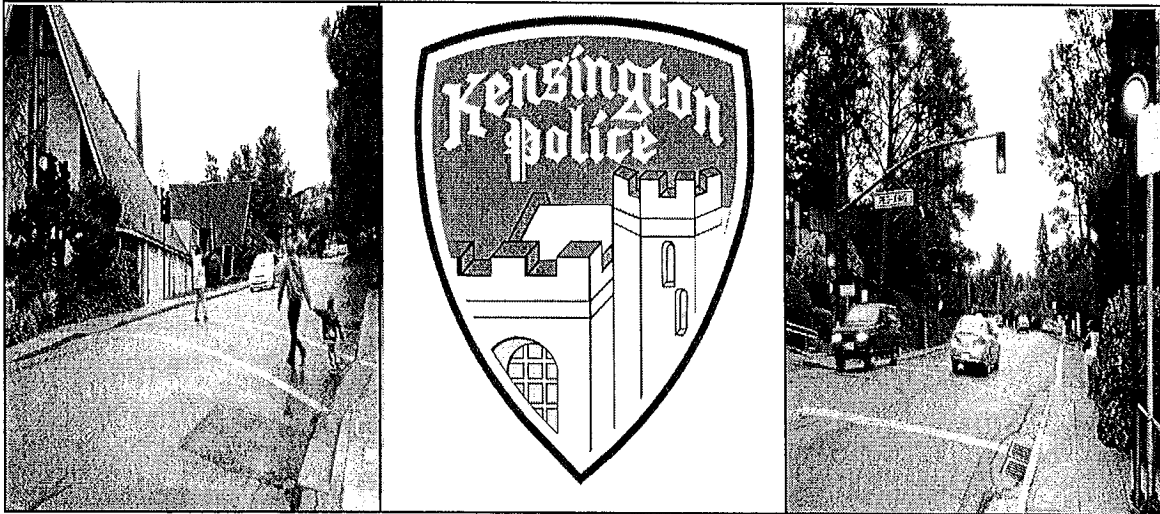
"A Zero Tolerance Policy for red light signal and pedestrian crosswalk violations could be implemented for the intersection of Arlington Avenue and Kensington Park Road after approval by the Community Services District Board. A public information campaign could also alert the citizens of the community to the potential serious injury collisions that could occur at the intersection of Arlington Avenue and Kensington Park Road due to failure to stop at the red light signal." Page 23

I believe the Board has already moved to make the community safer on the roadways by hiring of our 10th officer position with our COPS Grant revenue, and by supporting me in assigning the 10th officer position to primary traffic enforcement duties.

I would request that the Board also support the recommendations of the traffic study, in directing the Kensington Police Department to take a "Zero Tolerance" approach to traffic enforcement in the community, and support a media and public relations

campaign addressing traffic safety in the community and our Zero Tolerance approach to traffic enforcement. I would like to begin the campaign by placing the report on our website and suggesting to the editor of the Outlook a possible story regarding our traffic survey and our efforts to improve traffic safety in the community.

KENSINGTON POLICE PROTECTION & COMMUNITY SERVICES DISTRICT TRAFFIC SAFETY EVALUATION



Evaluation Team:
Engineering: Matthew Manjarrez, P.E.
Enforcement: Donald Uelmen

March 2010

This report was produced in cooperation with the Kensington Police Protection and Community Services District. Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration. Opinions, findings, and conclusions are those of the authors and not necessarily those of the University of California and/or the agencies supporting or contributing to this report.

**KENSINGTON POLICE PROTECTION
& COMMUNITY SERVICES DISTRICT
TRAFFIC SAFETY EVALUATION**

MARCH 2010

FINAL REPORT

EVALUATION TEAM

Matthew Manjarrez, P.E.
Fehr & Peers Transportation Consultants
2990 Lava Ridge Court, Suite 200
Roseville, CA 95661
Tel. (714) 773-1900 ext 1327
e-mail: m.manjarrez@fehrandpeers.com

Donald Uelmen
1285 Sierra East Court
Placerville, CA 95667
Tel. (530) 262-1655
e-mail: tspdon@cwo.com

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EXECUTIVE SUMMARY

The Kensington Police Protection and Community Services District (KPPCSD), which is governed by five board members elected into office by the Kensington Community, requested that the Technology Transfer Program of the Institute of Transportation Studies at University of California, Berkeley conduct a Traffic Safety Evaluation (TSE) for vehicle traffic and pedestrian safety issues at a crosswalk on Arlington Avenue and Kensington Park Road. A team of two traffic safety experts consisting of a traffic engineer and a traffic enforcement expert conducted this evaluation in January 2010 and prepared this report. The primary objective of this TSE is to improve traffic safety in the unincorporated Community of Kensington.

Based on information provided through the California Highway Patrol's Statewide Integrated Traffic Reporting System (SWITRS) data recorded from 2004 - 2008, there were a total of 230 collisions in Kensington. Based on the same SWITRS data, the Primary Collision Factor (PCF) in collisions on Kensington's streets is improper turning movements. The other critical factors are unsafe starting/backing maneuvers and speed.

The Office of Traffic Safety (OTS) rankings by population group allow cities to compare themselves with all the other cities with similar populations in the State. There are 73 cities in the OTS rankings population group F (2,501 to 10,000);, however, Kensington is not an incorporated city, so the Community is not included in the OTS rankings. A comparison with five communities with similar demographics was created using information from the SWITRS data for the California Smaller Cities, Towns, and Villages (1,000 to 6000 residents) for 2004 through 2008.

Chapter 1 provides an introduction to this report, evaluation objectives and approach, information used, and organization of the report.

Chapter 2 provides an overview of collision data for Community of Kensington, including a map and pertinent charts and graphs illustrating the locations and the historical data of vehicular collisions in the area.

Chapter 3 presents an engineering perspective for improving pedestrian safety at the intersection of Arlington Avenue and Kensington Park Road signalized crosswalk. Options for potential engineering safety improvements are presented.

Chapter 4 focuses on law enforcement's perspective on enforceability issues surrounding the specific location studied in this TSE report. Analysis and suggestions for the improvement of traffic safety issues are presented.

As discussed at the initial meeting with the Police Chief and Contra Costa County Public Works Engineer, the dominant traffic problem appears to be drivers failing to stop for the red signal at the intersection of Arlington Avenue and Kensington Park Road. The Community of Kensington has not recorded any fatal collision in over five years, and it ranks as having the fewest injury collisions when compared to five other similar communities from 2004 through 2008. It had very few bicycle and pedestrian collisions during the same time period. Law enforcement efforts are challenged by a community attitude that local residents should receive verbal warnings rather than citations for traffic violations.

The suggestions presented in this report are based on limited field observations and time spent in the Kensington Community by the TSE evaluators. These suggestions, which are also based on general knowledge of best practices in traffic engineering operations and traffic enforcement, are intended to guide the KPPCSD staff in making decisions for future safety improvement projects in the community, and they may not incorporate all factors which may be relevant to the traffic safety issues in the area.

As this report is conceptual in nature, conditions may exist in the study areas that were not observed and may not be compatible with suggestions in this report. Before finalizing and implementing any physical changes, KPPCSD and Contra Costa County staff may choose to conduct more detailed studies or further analysis to refine or discard the suggestions in this report, if they are found to be contextually inappropriate or appear not to improve traffic safety or traffic operations due to conditions including, but not limited to, high vehicular traffic volume or speeds, physical limitations on space or sight distance, or other potential safety concerns.

1. INTRODUCTION

The Kensington Police Protection and Community Services District (KPPCSD) requested that the Technology Transfer Program of the Institute of Transportation Studies at the University of California, Berkeley conduct a traffic safety evaluation (TSE) for the Community. A team of two traffic safety experts consisting of a traffic engineer and a traffic enforcement expert conducted the TSE and prepared this report.

1.1 Evaluation Objective

The primary objective of this TSE is to evaluate the signalized crosswalk at the intersection of Arlington Avenue and Kensington Park Road to ascertain if motorists are given an adequate warning and clear direction to their responsibility for the safety of pedestrians crossing Arlington Avenue. The Police Chief and Contra Costa County Public Works representative were concerned about the potential for a serious injury collision resulting from drivers failing to stop for the red signal at Arlington Avenue and Kensington Park Road. During the initial meeting, the problem with high speed of traffic on Arlington Avenue was also discussed.

1.2 Evaluation Approach

Prior to their visit to Kensington, the TSE team reviewed various traffic records and other traffic safety related information. This report presents the findings and suggestions of the TSE team to improve traffic safety and traffic operations in the community. The evaluation team determined that there was no prior TSE report completed for Kensington.

The suggestions presented in this report are based on the limited time spent in Kensington by the TSE evaluators, and they may not incorporate all factors which may be relevant to the traffic safety issues in the community. These suggestions are intended to guide the KPPCSD and Contra Costa County Public Works staff in making decisions for future safety improvement projects in Kensington, and they are based on limited field observations and general knowledge of best practices in traffic engineering operations and traffic enforcement. Conditions may exist in the focus areas that were not observed and may not be compatible with suggestions in this report. As this report is conceptual in nature, the Community and County staff may choose to conduct more detailed studies before finalizing and implementing any physical changes. They

may choose to conduct further analysis to refine or discard the suggestions in this report, if they are found to be contextually inappropriate or appear not to improve traffic safety or traffic operations due to conditions including, but not limited to, high vehicular traffic volume or speeds, physical limitations on space or sight distance, or other potential safety concerns.

1.3 Information Used in the Evaluation

The following information was used in preparation of the study:

Table 1: Information Used in Evaluation

Item	Period	Source
Statewide Integrated Traffic Records System (SWITRS) Collision Data	2004 - 2008	SWITRS, and CA Highway Patrol (CHP)
Controller Location Detail	June 20, 2000	Contra Costa County Public Works
Traffic Counts Arlington Avenue 230 ft. north of Rincon Road	Jan. 6, 2010	Contra Costa County Public Works
Traffic Counts Arlington Avenue 170 ft. south of Rincon Road	Jan. 6, 2010	Contra Costa County Public Works
Traffic Counts Rincon Road 160 ft. west of Arlington Avenue	Jan. 6, 2010	Contra Costa County Public Works
Year End Traffic Citations	1994 to 2009	Kensington Police Dept.
Hazardous Violations	2007 to 2009	Kensington Police Dept.
Year End Statistics - Arrests	1993 to 2009	Kensington Police Dept.
Year End Statistics - Reports	1994 to 2009	Kensington Police Dept.

1.4 Organization of this Report

Chapter 2 provides the Community's historical background, a vicinity map of Kensington, the population, and the highway and street systems within the Community Service District. The traffic collision data obtained from Statewide Integrated Traffic Records System (SWITRS) and the Office of Traffic Safety (OTS) and the analysis of the data are discussed in this chapter.

Chapter 3 presents traffic engineering evaluation and findings on existing traffic and safety concerns at the intersections and roadways requested for evaluation by the Community Service District, as well as suggestions on potential engineering safety improvement measures.

Chapter 4 describes the law enforcement efforts for reducing traffic problems, analysis of the collision data obtained from the sources listed in Table 1, and suggested strategies to improve traffic safety.

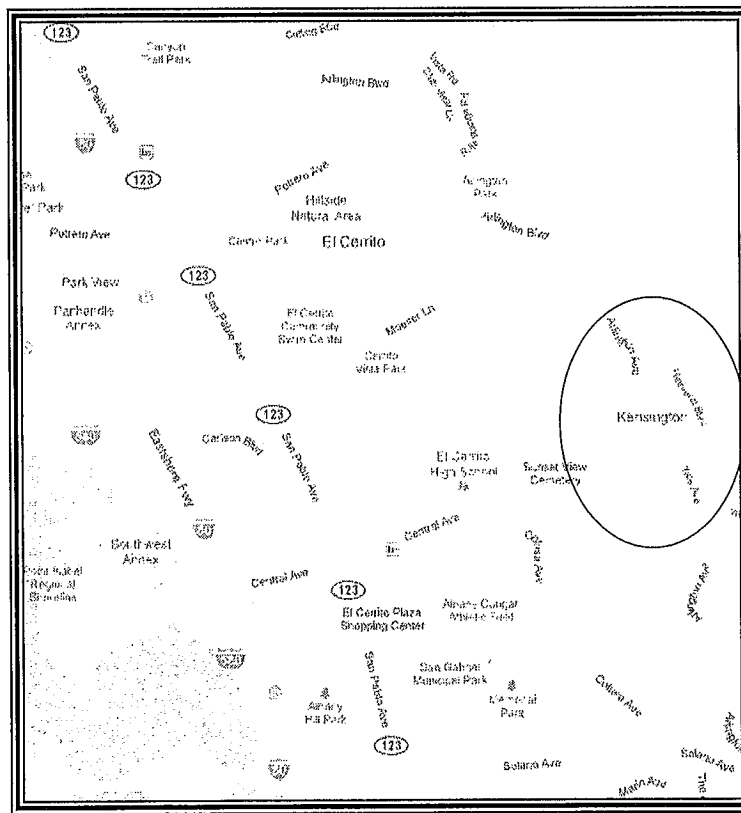
1.5 Acknowledgements

Kensington Police Chief Gregory Harman and Contra Costa Public Works Senior Civil Engineer Jerry Fahy are acknowledged for their cooperation in providing the needed data and their input on local conditions.

2. BACKGROUND AND COLLISION HISTORY

Kensington is an unincorporated Contra Costa County community of about 2,200 homes. Located in the East Bay Hills between cities of Berkeley and El Cerrito, the 4,936 residents occupy a steep hillside area of approximately 1 square mile. Kensington maintains its own police department, as well as park and recreation programs for all ages, via the Kensington Police Protection & Community Services District. The Kensington Fire Protection District provides fire protection and emergency medical services via a contract with City of El Cerrito. Road maintenance is provided by the Contra Costa County Public Works Department.

Figure 2-1: Map of Kensington Community Services District

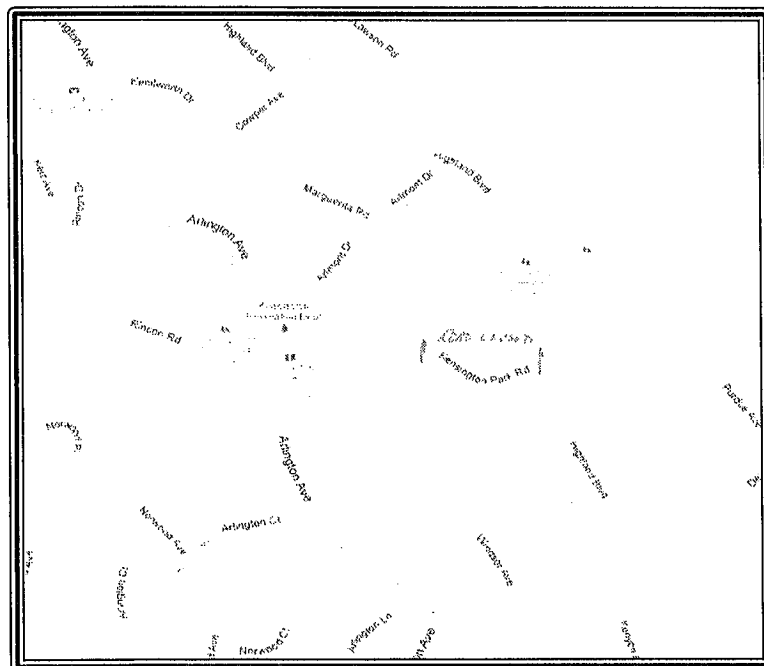


Arlington Avenue is the main road through Kensington and is a commuter route between the cities of Berkeley and El Cerrito. The north/south roadway is two lanes with parking generally allowed on both sides of the street and contains numerous horizontal and vertical curves due to

the hillside terrain. The speed limit is 25 miles per hour and there is only one traffic signal which is at the intersection of Arlington Avenue with Kensington Park Road/Rincon Road. This signal controls pedestrian traffic in a marked crosswalk crossing Arlington Avenue. During normal operations the signal on Arlington Avenue flashes yellow and the signals facing Kensington Park Road and Rincon Road flash red. The signal is actuated by the pedestrians wishing to cross Arlington Avenue.

Kensington Elementary School and the Library are on the east side of Arlington Avenue, and a church and a residential area are on the west side. The crosswalk is used throughout the day, although the peak pedestrian traffic periods are the AM and PM school commute periods. To assist about 70 students that use the crosswalk to get to school, Kensington has a crossing guard assigned from 7:45 am to 8:45 am, and for students returning home from school, the crossing guard is on duty from 2:00 pm to 3:00 pm. Pedestrians control the signal phase with a button located on a pole on the west and east side of Arlington Avenue. When the button is pushed the flashing yellow light changes to a solid yellow signal for about six seconds before changing to a solid red signal for all directions on Arlington Avenue and Kensington Park Road/Rincon Road.

Figure 2-2: Map of Arlington Avenue & Area of Kensington Park Road & Rincon Road



2.1 Traffic Collision Investigating and Reporting

Traffic Collision (TC) reports are prepared in compliance with the California Highway Patrol (CHP) Collision Investigation Manual (CIM). The Traffic Collision reports submitted by Kensington police officers are reviewed by the shift sergeant and entered into an automated information system prior to submission to the Statewide Integrated Traffic Records System (SWITRS).

2.2 Statewide Integrated Traffic Records System (SWITRS) Statistical Data

SWITRS processes all reported fatal and injury collisions which occur on California's state highways and all other roadways, excluding private property. The Kensington Community is below the statewide expected ratio of Property Damage Only (PDO) to Fatal and Injury Collisions of 2 to 1.

Table 2: Collision Data for Kensington Community Services District

	<i># of Collisions</i>				
<i>Collision Type</i>	<i>2004</i>	<i>2005</i>	<i>2006</i>	<i>2007</i>	<i>2008*</i>
Fatal	0	0	0	0	0
Injury	7	8	1	3	5
Property Damage	39	37	48	47	35
Total	46	45	49	50	40
<i>Bicycle Involved</i>	2	1	0	2	1
<i>Pedestrian Involved</i>	0	0	0	0	1

* 2008 is preliminary data

An analysis of five years of SWITRS data reveals that the highest number of traffic collisions occurs on Mondays and Fridays, as shown on Chart 1.

Chart 1: Collisions by Day of Week (2004 – 2008)

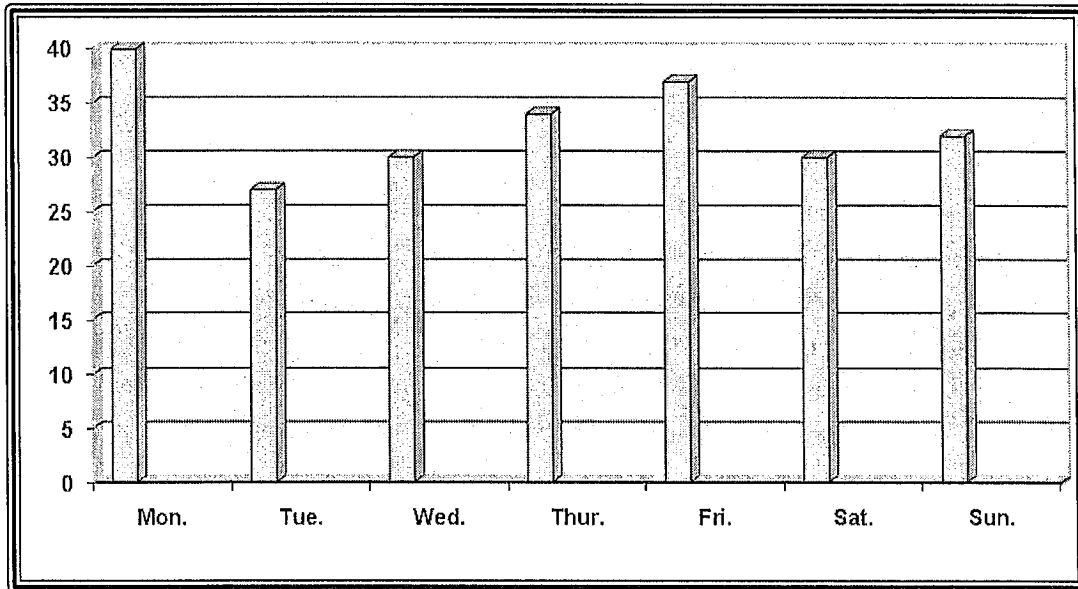
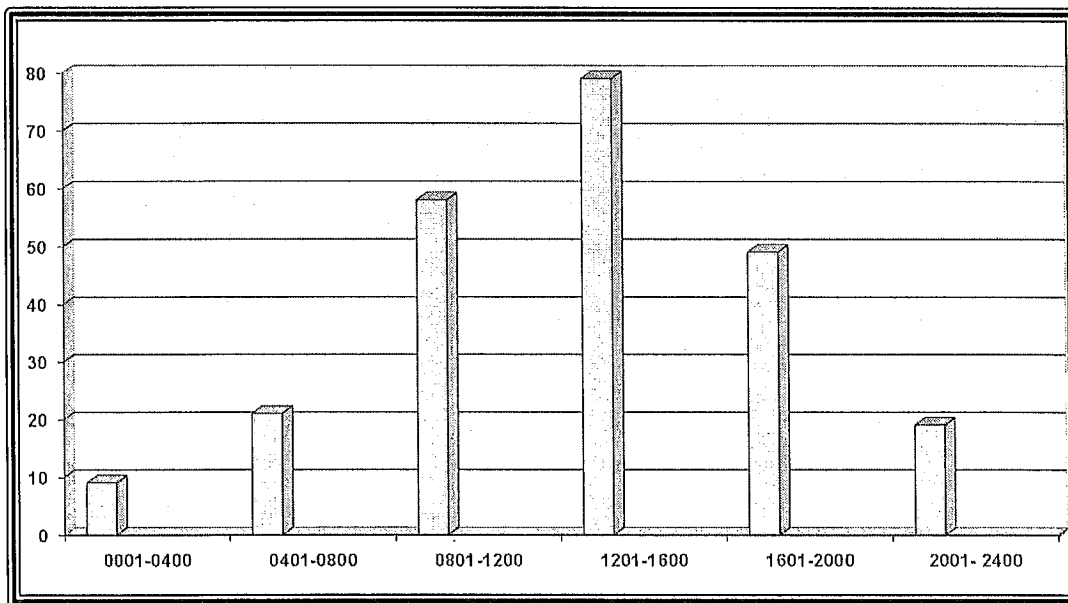


Chart 2 represents an analysis of five years of SWITRS data focusing on hours of the day. The period from 8:00 a.m. through 4:00 p.m. has the highest number of collisions.

Chart 2: Collisions by Hours of the Day (2004 – 2008)



The charts above can assist with scheduling enforcement personnel deployment by day of week and developing shift times to have maximum impact on preventing traffic collisions.

2.3 Office of Traffic Safety Ranking

The Office of Traffic Safety (OTS) collision rankings facilitate funding decisions and identify emerging traffic safety problem areas. The rankings allow cities to compare themselves to other cities with similar-sized populations and help them identify their potential disproportionate traffic safety problem(s). They also allow counties to compare themselves with all the other counties in the state. It may be noted that OTS rankings are only indicators of potential problems; there are many factors that may either understate or overstate a city/county ranking.

Victim and collision data for the rankings is taken from the latest published California Highway Patrol (CHP) Statewide Integrated Traffic Records System (SWITRS) report. OTS provides two types of rankings: 1) victim and collision rankings, and 2) DUI arrest rankings.

Victim and collision rankings are based on rates of victims killed/injured or fatal/injury collisions per "1,000 daily-vehicle-miles-of-travel" (2008 CALTRANS) and per "1,000 average population" (2008-2009 Department of Finance) figures. Pedestrian, bicyclist and motorcycle victim rankings do not take into account the size or demographics of a city or county's pedestrian/bicyclist/motorcyclist population.

Counties are assigned statewide rankings, while cities are assigned population group rankings. Population groups using 2008 SWITRS data are as follows:

Population Group	Victim/Collision Rankings
A = over 250,000	13 cities ranked
B = 100,001 to 250,000	55 cities ranked
C = 50,001 to 100,000	103 cities ranked
D = 25,001 to 50,000	97 cities ranked

For example, for victim/collision rankings, a Population Group Ranking of "1/103" would be assigned to the city with the highest number of victims/collisions per 1,000 residents in

population group C, while a ranking of "103/103" would be assigned to the city with the lowest number of victims/collisions per 1,000 residents in population group C.¹

The Office of Traffic Safety (OTS) does not rank Kensington with the 73 cities in the OTS rankings population group F (2,501 to 10,000) because it is not an incorporated city or town. A comparison with five communities with similar demographics was created using information from the SWITRS data for the California Smaller Cities, Towns, and Villages (1,000 to 6000 residents) data for 2004 through 2008.

Table 3: Comparison of Similar Communities Ranked by Total Collisions

City	Population	Fatal/Injury	PDO	Total	Bicycle	Pedestrian
Broadmoor	4,016	26	127	153	1	5
Woodside	5,352	65	92	157	8	0
Calistoga	5,179	57	168	225	10	5
Kensington	4,963	23	207	230	6	1
Del Mar	4,936	101	134	235	25	9
Carmel	4,081	57	455	512	5	15

Kensington Community has the lowest number of fatal/injury collisions (no fatal collisions in the 5 year period), has the 2nd fewest pedestrian collisions, and the 3rd fewest bicycle collisions in comparison with five other similar communities.

¹ Reference: California Office of Traffic Safety:
http://www.ots.ca.gov/Media_and_Research/Rankings/Explanation.asp

2.4 Primary Collision Factors

When a driver commits a traffic violation (e.g., speeding, running red light, running stop sign, turning, lane-changing, etc.) that is deemed the cause of a collision, the violation is coded as the Primary Collision Factor (PCF). If it is determined that such a driver is also driving under the influence, the PCF is coded as DUI instead, and the traffic violation is then coded as a secondary cause of collision.

An analysis of the 230 total collisions recorded in the 2004 – 2008 SWITRS data for the Kensington CSD reveals that 194 collisions (or 84% of total collisions) were caused by the four Primary Collision Factors listed in Table 4 below:

Table 4: Primary Collision Factor and Percent of Total Year Data

<i>PCF</i>	<i>2004</i>	<i>%</i>	<i>2005</i>	<i>%</i>	<i>2006</i>	<i>%</i>	<i>2007</i>	<i>%</i>	<i>2008</i>	<i>%</i>
Improper Turning	18	39	23	51	20	41	24	48	24	60
Unsafe Start/Back Maneuvers	10	22	8	18	14	29	13	26	6	15
Speed	9	20	4	9	5	10	4	8	5	13
DUI Involved	1	2	3	7	0	-	0	-	0	-
Unknown/Not Stated	2	4	3	7	9	18	5	10	0	0

It may be noted that the number of collision reports coded as “unknown or Not Stated” under PCF dropped from 18% in 2006 to 0% in 2008 after a leadership change in the Kensington Police Department.

2.5 Intersections with the Highest Collisions

Based on the SWITRS data from 2004 - 2008, there were a total of 230 collisions in the Kensington CSD, with 45 (20%) of those collisions occurring at or in the proximity of an intersection, 150 (65%) not at an intersection and 35 (15%) not coded. Arlington Avenue

appears as the primary location in 59 (45%) of the collisions, and as the secondary location in 24 (18%) of the collisions.

Table 5: High Collision Arlington Avenue Locations

Intersection of Arlington Avenue at:	Total	Severity		Vehicle Involved with		Collision Type				
		Inj.	PDO	MV	FO	HO	SS	RE	BS	Other
Amherst Avenue	10	1	9	10	0	0	4	4	0	2
Ardmont Avenue	8	0	8	5	3	0	4	1	1	2
Sunset Drive	7	1	6	4	3	0	3	2	0	3
Rincon Road	5	4	1	3	2	0	0	3	0	2
Arlemont Drive	5	2	3	3	1	0	0	3	0	2
Kensington Park Road	3	0	3	2	1	0	1	0	0	2

Key:

- Inj.: Injury
- PDO: Property Damage Only
- MV: Motor Vehicle
- FO: Fixed Object
- HO: Head On
- SS: Sideswipe
- RE: Rear End
- BS: Broadside
- Other: Fixed Object, Pedestrian, Bicycle, Non-collision

Due to the low number of collisions at each location (a five year total), it was agreed to concentrate the efforts of this evaluation at the signalized crosswalk at the intersection of Arlington Avenue and Kensington Park Road/Rincon Road.

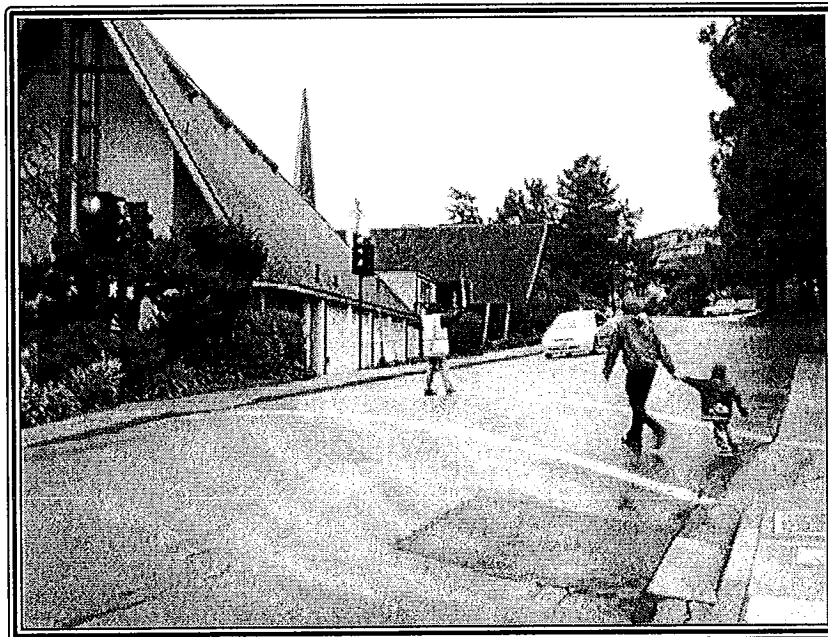
3. TRAFFIC ENGINEERING EVALUATION AND IMPROVEMENT MEASURES

This report focuses on a specific location in the Community of Kensington – the signalized pedestrian crossing at intersection of Arlington Avenue and Kensington Park Road/Rincon Road. The community is concerned that vehicles speed through the intersection and fail to stop when the red indication is displayed when pedestrians are crossing. The TSE team reviewed these concerns and identified potential improvements at this location. This chapter presents the findings and suggestions of the TSE team regarding traffic engineering issues.

3.1 Existing Conditions

The signalized pedestrian crossing of Arlington Avenue at its intersection with Kensington Park Road/Rincon Road is the only traffic signal located in the Community of Kensington. The pedestrian crossing provides access across Arlington Avenue to the Kensington Hilltop Elementary School, the Kensington Library, an adjacent church and preschool, and area residences. A school crossing guard is on duty during school commute times from 7:45 to 8:45 am and 2:00 to 3:00 pm on weekdays. The crossing guard reported that approximately 70 pedestrians utilize the signalized crosswalk during each school commute period.

Figure 3-1: Crosswalk on Arlington Avenue at Kensington Park Road



Arlington Avenue carries 6,000 to 7,000 vehicles per day on weekdays. The roadway is located on a hillside and is curvilinear with mature vegetation and development on both sides throughout its length. The horizontal and vertical curvature of the roadway along with the vegetation impedes sight lines approaching the traffic signal; however, adequate sight distance is available to satisfy minimum standards for a roadway with 85th percentile speeds of up to 30 mph. A supplemental traffic signal head is visible for 315 feet in advance of the stop bar for northbound traffic, and a supplemental signal head is visible for 485 feet for southbound traffic.

The signal is pedestrian actuated and provides a protected pedestrian phase during which vehicles on Arlington Avenue, Kensington Park Road, and Rincon Road are given a solid red indication. Therefore, the signal provides an exclusive pedestrian phase. Kensington Park Road and Rincon Road are controlled by both stop signs and traffic signals. The operational characteristics of the signal are summarized below.

- When no pedestrian actuation has been received:
 - Flashing yellow indications are displayed for both directions of Arlington Avenue.
 - Flashing red indications are displayed for both Kensington Park Road and Rincon Road.
 - A steady don't walk (upraised hand) indication is displayed at the pedestrian crossing.
- When a pedestrian actuation is received:
 - A steady yellow indication is displayed followed by a solid red indication for both directions of Arlington Avenue.
 - Solid red indications are displayed to both Kensington Park Road and Rincon Road.
 - A walk (walking person) indication is displayed once the solid red indication is given for Arlington Avenue. A pedestrian clearance interval (flashing upraised hand) is then displayed.
- When the pedestrian clearance interval is complete:

- Flashing yellow indications are once again displayed to both directions of Arlington Avenue.
- Flashing red indications are once again displayed for both Kensington Park Road and Rincon Road.
- A steady don't walk (upraised hand) indication is once again displayed at the pedestrian crossing.

The intent of flashing yellow indication for Arlington Avenue is to allow vehicles to travel through the area freely when no pedestrians are present, while the flashing red indications and stop signs on Kensington Park Road and Rincon Road allow vehicles to proceed onto Arlington Avenue when it is safe to do so after coming to a complete stop. Drivers on Kensington Park Road and Rincon Road must identify acceptable gaps in vehicular traffic on Arlington Avenue to safely make their turns onto that roadway. To accomplish this, adequate sight distance is required, which is available for drivers on Kensington Park Road, but is not available for drivers on Rincon Road. The primary sight distance constraint for drivers on Rincon Road is parked vehicles along the west curb north of the intersection.

When pedestrians are present, the solid red indications on Arlington Avenue, Kensington Park Road, and Rincon Road are intended to stop vehicles on all approaches while pedestrians are crossing. However, the combination of stop signs and signal may provide mixed direction to drivers. A solid red signal means that a driver cannot proceed to make a left turn while a stop sign means that a driver can proceed when it is safe to do so. This issue is further discussed in the following section of this chapter.

3.2 Compliance with California Code and Design Standards

The signal system located on Arlington Avenue appears to be out of compliance with the California Vehicle Code and the California Manual on Uniform Traffic Control Devices (CAMUTCD). The non-compliance appears to arise from the combination of stop sign control and signal control on the Kensington Park Road and Rincon Road approaches to the intersection. California Vehicle Code section 21355(a) and CAMUTCD section 4D.01 state that stop signs shall not be used in conjunction with traffic signal control and operation.

While the traffic signal system appears to be out of compliance with these codes and standards, it does not appear to operate in an unsafe manner. Field observations revealed that drivers are not confused by the signal system and stop signs. Further, the traffic collision history indicates that drivers are able to safely travel through the area. However, to promote uniformity with traffic control device application throughout the State and the rest of the nation and to minimize potential driver confusion, compliance with these codes and standards is suggested.

This issue cannot be resolved by simply removing the stop signs and pavement legends on Kensington Park Road and Rincon Road because CAMUTCD section 4K.02 requires that a stop sign be used on all approaches to which a flashing red indication is shown. The flashing red beacon would essentially be serving as an intersection control beacon without the required stop sign, which would result in a different non-compliance issue.

Figure 3-2: Kensington Park Road at Arlington Avenue



3.3 Potential Engineering Safety Improvements

A range of potential improvements were identified to assist the Community of Kensington and Contra Costa County with the enhancement of safety and the resolution of the non-compliance issues. Further, even though non-compliance and sight distance issues were identified, the intersection does not appear to present unsafe conditions. Therefore, the local agencies may consider evaluating these improvement options in conjunction with overall community needs and value, and ultimately determine the appropriate course of action at this location.

- **Option 1 – Install a full traffic signal.** This intersection could be converted to a full traffic signal by installing red-yellow-green indications for all vehicular approaches and walk-don't walk indications for all pedestrian crossings. This would require the installation of additional traffic signal poles and associated infrastructure. The stop signs on Kensington Park Road and Rincon Road would be eliminated. The sight distance constraints for drivers turning left from Rincon Road would become less of an issue. This option could be costly, and it may create traffic congestion on Arlington Avenue. A traffic signal warrant study will be needed.
- **Option 2 – Remove signal control from Kensington Park Road and Rincon Road.** The stop signs would remain. This option would not address the sight distance issue, and it would result in two stop controlled approaches with a signalized pedestrian crossing. This option could create conflicts between pedestrians crossing during the protected pedestrian signal phase and traffic stopped at Kensington Park Road and Rincon Road, trying to use gaps created by red signal on Arlington Avenue to make their left turns.
- **Option 3 – Remove the signal control and replace with all-way stop control.** This option would eliminate the non-compliance issue and alleviate the sight distance issue. However, it could create additional congestion on Arlington Avenue.
- **Option 4 – Remove the signal in its entirety.** The stop signs on the two side streets would remain. The non-compliance issue would be eliminated, but the sight distance issue would remain. This option would eliminate signal control protection for pedestrians crossing Arlington Avenue at this intersection, which could degrade overall pedestrian

safety at this location. However, adequate sight distance and gaps would exist for pedestrians to safely cross the street, but pedestrians would need to exercise a high degree of attentiveness and judgment. This may not be a suitable option given the high number of school children who use this crossing.

- **Option 5 – Eliminate on-street parking along the west curb line north of Rincon Avenue.** This option could eliminate or alleviate the sight distance issue depending upon how much parking to be eliminated. It would not address the non-compliance issue. This option could be implemented in combination with any of the other four options. This on-street parking is heavily utilized and its elimination would impact area residents, and the adjacent church and preschool.
- **Option 6 – Implement enhanced traffic law enforcement.** Enhanced law enforcement would probably increase compliance with traffic signal control during pedestrian crossings. This option will be discussed in more detail in Chapter 4.

4. ENFORCEMENT MEASURES

4.1 Traffic Enforcement Capabilities

The Kensington Police Protection and Community Services District is governed by a board of five directors. Operations are under the command of Chief of Police, Gregory Harman, who is also the General Manager of the District.

There are two sergeants assigned to patrol, one detective in investigations, five officers and six reserve officers. Non-sworn personnel include the District Secretary and two part-time employees, the Administrative Aide and Police Services Aide. One sergeant and three officers work 10-hour shifts Sunday through Wednesday, and one sergeant and two officers work 12-hour shifts, Thursday through Saturday. The Police Department performs a variety of services including patrol, traffic enforcement, CPR and First Aid, investigations, and warrant and subpoena services. Many other law enforcement duties are also provided to the citizens of Kensington 24 hours a day, seven days per week.

4.2 California Law Enforcement Challenge (CLEC)

A California Law Enforcement Challenge (CLEC) is a competition between similar sizes and types of law enforcement agencies. It recognizes and rewards the best overall traffic safety programs in California. The areas of concentration include efforts to enforce laws and educate the public in promoting safety. Agencies submit an application which documents their efforts and effectiveness in the safety areas. Kensington Police Department is encouraged to participate in this program and to submit an application by March 26, 2010. CLEC information and applications are available at www.chp.ca.gov/features/clec.html.

4.3 Traffic Citations

The level of enforcement action for traffic violations, issuing a citation or giving verbal warning, is left to the officer's discretion based upon extenuating circumstances and/or whether or not the violator is a local resident. This is a reality in small communities where citizen's concerns and complaints bear a significant influence on community leadership. A citation is the most effective tool to influence and change a driver's behavior leading to a raised level of compliance with

traffic laws. This result is achieved by the violator remembering the incident, the resulting fine and the effect on the driver's record and auto insurance rates. An added benefit is when the violator relates the incident to friends and neighbors who hopefully remember the circumstances when driving through that particular location to focus on driving safely. Verbal warnings are ineffective in enhancing driver safety, as the violator has a tendency to forget the incident, or if the driver relates the circumstances to associates, the 'spin' most likely ends with the offender "talking the officer out of a ticket". Citations are recorded and can be tracked, wherein verbal warnings are not a viable data resource.

At the Kensington Police Department, traffic citations are recorded annually as Moving and Parking Citations, but not usually tracked by type of violation. Table 6 shows the citations issued from specific violations from 2007 to 2009.

Table 6: Citations for Specific Violations

Year	Speed	Red Light	Stop Sign	Failure to Yield to Pedestrian	Failure to Obey Crossing Guard Pedestrian
2007	11	2	91	3	1
2008	54	8	82	5	1
2009	23	10	33	2	0

4.4 Enforcement Index

The Enforcement Index (number of citations issued / # of fatal & injury collisions), was developed by Northwestern University and is utilized by OTS, as a measure of effectiveness in traffic safety programs. OTS recommends a minimum level of 25 to reach the citation threshold of effectiveness in reducing traffic collisions, and may be used as a guide to measure the success of traffic safety programs. The Enforcement Index for the unincorporated area of Kensington is shown in Table 7:

Table 7: Enforcement Index

Year	Total Hazardous Citations	Fatal and Injury Collisions	Enforcement Index
2004	297	7	42
2005	228	8	29
2006	277	1	277
2007	305	3	102
2008	459	5	92

4.5 Speed Enforcement

Due to the narrow roads with parked cars and the terrain, speed is not the top PCF in collisions however it is a major source of traffic complaints. Contra Costa County Public Works has two hand-held radar units available for complaining citizens to use (after a training session) to conduct speed surveys in their neighborhood. Kensington Police has two radar equipped patrol vehicles and three hand-held radars available for speed enforcement. Kensington has an older model radar speed trailer which has not been used recently due to a lack of personnel available to deploy it. Contra Costa County public works also has a radar speed trailer available for deployment in locations where there are a high number of speeding complaints.

4.6 DUI Enforcement

All Kensington officers have completed the Peace Officer and Training (POST) course for administering the Standardized Field Sobriety Test (SFST). Kensington participates in the AVOID the 25 Contra Costa County DUI Enforcement project by providing officers to work with El Cerrito and San Pablo Police Departments at DUI Checkpoints.

Table 8 shows the total number of DUI arrests in Kensington and the percentage of those arrests resulting from DUI collisions.

Table 8: Kensington DUI Arrests (2007 – 2009)

Year	Total Arrests	DUI Collisions	Percentage of DUI Arrests from Collisions
2007	5	0	-
2008	2	0	-
2009	4	0	-
Total	11	0	-

4.7 Vehicle Impound Program

Kensington Police Department has a policy to impound vehicles; however a problem with vehicle storage actually makes the program impractical.

4.8 Seat Belt Enforcement and Use Rate

There were no seat belt or child safety seat citations tracked by the Kensington Police Department, however they may have been included in the 1,050 Mechanical/Registration citations issued in 2007, 2008 and 2009. Kensington has not participated in the "Click It or Ticket" campaign and does not have a record of the community's seat belt use rate.

Kensington Police might consider completing a seat belt use rate survey annually to compare the County's use rate with the current State-wide use rate (95.7% in 2008). An easy format and directions for the survey form can be downloaded from:

<http://ots.ca.gov/Grants/files/pdf/seatbelt/belt.pdf>.

4.9 Safety Enforcement Grants

Kensington has not received any OTS grants due to the community not being an incorporated city.

4.10 Traffic Signal Enforcement

The 20 Red Light violations and 2 "Failure to Obey Crossing Guard" violations occurred at Arlington Avenue and Kensington Park Road as that is only signalized intersection in the community and the only location that have crossing guards assigned. Additionally, some of the 10 "Failure to Yield to Pedestrians" violations most likely occurred at that location. These 32 violations had the potential to result in a serious injury or fatal collision. The Kensington Police Department knows that the probability of fatal or serious injury to a pedestrian, especially a child at the pedestrian crossing would have serious consequences in their community.

4.11 Traffic Safety Public Information

The Kensington Police Department has two public information resources: 1) a local newspaper "The Outlook", which is mailed to every resident ten times per year; and 2) the Police Department's website.

4.12 Coordination among Enforcement Agencies

In addition to participating in the "AVOID" the 25 DUI program, Chief Harman is a member of the Contra Costa County Chief's Association and the West County Chief's Association. Traffic issues can be put on the agenda for either one of these groups.

4.13 "Zero Tolerance Policy"

Based on the statistical data shown in Table 3, "Comparison of Similar Communities Ranked by Total Collisions", the Community of Kensington is relatively free of serious traffic problems. Measuring traffic problems is accomplished by compiling collision data; however it is impossible to measure collisions that have been prevented by police presence and traffic enforcement. Unfortunately most traffic safety and preventative programs begin after a tragedy occurs and a public outcry motivates community leaders to take action.

The problem of motorists failing to stop for the red light at the signalized crosswalk on Arlington Avenue could result in a tragic occurrence.

For many years motorists have believed that municipalities with a zero tolerance for traffic violations use the program as a source of generating revenue for the city. The policy also results in drivers being very careful to obey the traffic laws when traveling through a targeted area and a reduction in the number and severity of traffic collisions.

“Zero Tolerance Policy” is a more positive spin on preventing serious traffic collisions. The goal would be to inform and gain the agreement of law enforcement officers, governmental and judicial representatives, community representatives, and have media support for the program.

It is important to keep the public informed through media of all aspects of the “Zero Tolerance Policy” program, including the purpose and goals, and to warn the public where the focused traffic enforcement would take place, and that a “zero tolerance policy” would be in effect. It is also very important that the community understands, accepts and supports the importance of a “Zero Tolerance Policy” for the intersection and crosswalk at Arlington Avenue and Kensington Park Road.

4.14 Potential Enforcement Safety Improvements

Potential enforcement safety improvements are summarized below:

- Kensington Police Department may consider completing a seat belt use rate survey annually to compare the community’s use rate with the current State-wide use rate.
- Traffic issues can be put on the agenda for either one of these groups: Contra Costa County Chief’s Association and the West County Chief’s Association.
- A “Zero Tolerance Policy” for red signal and pedestrian crosswalk violations could be implemented for intersection of Arlington Avenue and Kensington Park Road after approval by the Community Services District Board.
- A public information campaign could also alert the citizens of the community to the potential serious injury collisions that could occur at the intersection of Arlington Avenue and Kensington Park Road/Rincon Road due to failure to stop at the red signal.

ABOUT THE TECHNOLOGY TRANSFER PROGRAM

The Technology Transfer Program, a division of the Institute of Transportation Studies at the University of California, Berkeley, is the California transportation community's source for professional training, expert assistance, and free resources for public agencies.

The Technology Transfer Program provides training, workshops, conferences, technical assistance and information resources in the transportation-related areas of planning and policy, traffic engineering, project development, infrastructure design and maintenance, safety, environmental issues, railroad and aviation.

Our training programs and services are affordable—often free—and are offered statewide. Most of our classes are subsidized for California-based public employees, but our service area is national and international.

As California's LTAP Center, we serve the more than 25,000 public and private transportation agency personnel working for our state's 476 cities, 58 counties, over 50 regional transportation planning agencies (MPOs, RTPAs, CTCs and CMAs) and the California Department of Transportation.



TECHNOLOGY TRANSFER PROGRAM
INSTITUTE OF TRANSPORTATION STUDIES
UNIVERSITY OF CALIFORNIA, BERKELEY

1301 South 46th Street, Building 155
Richmond, CA 94804
Phone: 510-665-3410
Fax: 510-665-3454

techtransfer@berkeley.edu
www.techtransfer.berkeley.edu

NEW BUSINESS

- #4 - Acting General Manager Rickey Hull will present the Board with Resolution 2010-06, a Resolution of the Board of Directors of the Kensington Police Protection and Community Services District, confirming the assessment and ordering the levy for the Kensington Park Assessment District for Fiscal Year 2010/2011, for discussion and Board action.

Memorandum

Kensington Police Department



To: KPPCSD Board of Directors

APPROVED YES NO

From: Gregory E. Harman, General Manager

FORWARDED TO:

Date: Thursday, May 06, 2010

Subject: New Business Item #4 Resolution 2010-06

At the April 8th Regular Meeting of the KPPCSD Board, the Board passed Resolution 2010-03, Resolution of Initiation, Resolution 2010-04, Resolution Approving the Engineer's Report, and Resolution 2010-05, Resolution of Intention, beginning the process of ordering the levy of the assessment for the Kensington Park Assessment District. Following the passage of the resolutions, the Notice of Public Hearing set for May 13, 2010 on the ordering of the levy was published in the West County Times and the Outlook no less than ten days prior to the May 13th meeting as required.

Following the public meeting on the levy and collection of the assessment, the Board is asked to pass Resolution 2010-06, confirming the assessment as described in the Annual Engineer's Report, levying the assessment for Fiscal Year 2010/2011, and ordering NBS to prepare and submit the levy of assessments to Contra Costa County for placement on the Fiscal Year 2010/2011 secured property tax roll.

I am requesting that the Board pass Resolution 2010-06.

RESOLUTION NO. 2010-06

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT,
CONFIRMING THE ASSESSMENT AND ORDERING THE LEVY FOR
THE KENSINGTON PARK ASSESSMENT DISTRICT
FOR FISCAL YEAR 2010/11**

The Board of Directors of the Kensington Police Protection and Community Services District (hereafter referred to as the "Board of Directors") does resolve as follows:

WHEREAS, the Board of Directors previously completed its proceedings in accordance with and pursuant to the Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500) (the "Act") to establish the Kensington Park Assessment District (the "Assessment District"); and

WHEREAS, the Board of Directors has retained NBS for the purpose of assisting with the annual levy of the Assessment District, and the preparation and filing of an Annual Report; and

WHEREAS, the Board of Directors has, by previous resolution, declared its intention to hold a Public Hearing concerning the levy and collection of assessments within the Assessment District; and

WHEREAS, a Public Hearing has been held and concluded and notice thereof was duly given in accordance with Section 22626 of the Act; and

WHEREAS, at the time and place specified in the Resolution of Intention the Board of Directors conducted such hearing and considered all objections to the assessment.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE BOARD OF DIRECTORS, AS FOLLOWS:

- 1. Confirmation of Assessment and Diagram:** The Board of Directors hereby confirms the assessment and the diagram as is described in full detail in the Annual Report on file with the Secretary.
- 2. Levy of Assessment:** Pursuant to Section 22631 of the Act, the adoption of this resolution shall constitute the levy of an assessment for the fiscal year commencing July 1, 2010 and ending June 30, 2011.
- 3. Ordering of the Levy:** The Board of Directors hereby orders NBS to prepare and submit the levy of assessments to Contra Costa County for placement on the Fiscal Year 2010/11 secured property tax roll.

PASSED AND ADOPTED by the Board of Directors of the Kensington Police Protection and Community Services District on _____, the ____ day of _____, 2 010, by the following vote to wit:

AYES:

Chuck Toombs, President

NOES:

Pat McLaughlin, Vice President

ABSENT:

Bill Wright, Director

John Stein, Director

Cathie Kosel, Director

I HEREBY CERTIFY the foregoing resolution was duly and regularly adopted by the Board of Directors of the Kensington Police Protection and Community Services District at the regular meeting of said Board held on _____, the ____ day of _____, 2010.

District Secretary

NEW BUSINESS

- #5 - Acting General Manager Rickey Hull will present the Board with Resolution 2010-08, a Resolution of the Board of Directors of the Kensington Police Protection and Community Services District, to the Contra Costa County Election Department, requesting and consenting to consolidation of election to be held in the District, setting forth the election order, requesting the Board of Supervisors allow the Registrar of Voters to render services, and specifying who will be paying the costs of the candidates statements and limiting the number of words of the statements, for discussion and Board action.

Memorandum

Kensington Police Department



To: KPPCSD Board of Directors

APPROVED YES NO

From: Gregory E. Harman, General Manager

FORWARDED TO:

Date: Thursday, May 06, 2010

Subject: New Business Item #5 Resolution 2010-08

On April 30th, we received notice from the Contra Costa County Elections Department that the District has three seats up for the November 2, 2010 election, those currently held by Director Patricia McLaughlin, Director John Stein, and Director Bill Wright.

The first part of the process is the confirmation of current incumbents, completion of the "Elected Officials & Terms of Office" documents, candidate statement information, qualification confirmation, and the District boundaries, all to be completed by staff.

The final part of this process is the passing of Resolution 2010-08, a Resolution of the Board of Directors of the Kensington Police Protection and Community Services District, to the Contra Costa County Election Department, requesting and consenting to consolidation of election to be held in the District, setting forth the election order, requesting the Board of Supervisors allow the Registrar of Voters to render services, and specifying who will be paying the costs of the candidates' statements (candidates) and limiting the number of words of the statements (200 to 300).

The documentation required and the resolution calling for the election is due at the County no later than June 30th, 2010.

I am requesting that the Board pass Resolution 2010-08.

BEFORE THE BOARD OF DIRECTORS OF THE
Kensington Police Protection & Community Services District
CONTRA COSTA COUNTY, STATE OF CALIFORNIA

Resolution Ordering Even - Year Board of Directors)
Election; Consolidation of Elections; and)
Specifications of the Election Order)

RESOLUTION NO. 2010-08

WHEREAS, California Elections Code requires a general district election be held in each district to choose a successor for each elective officer whose term will expire on the first Friday in December following the election to be held on the first Tuesday after the first Monday in November in each even-numbered year; and

WHEREAS, other elections may be held in whole or in part of the territory of the district and it is to the advantage of the district to consolidate pursuant to Elections Code Section 10400; and

WHEREAS, Elections Code Section 10520 requires each district involved in a general election to reimburse the county for the actual costs incurred by the county elections official in conducting the election for that district; and

WHEREAS, Elections Code Section 13307 requires that before the nominating period opens the district board must determine whether a charge shall be levied against each candidate submitting a candidate's statement to be sent to the voters; determine the number of words, may estimate the cost; and determine whether the estimate must be paid in advance; and

WHEREAS, Elections Code Section 12112 requires the election official of the principal county to publish a notice of the election once in a newspaper of general circulation in the District;

NOW, THEREFORE, IT IS ORDERED that an election be held within the territory included in this district on the 2nd day of November, 2010, for the purpose of electing members to the board of directors of said district in accordance with the following specifications:

SPECIFICATIONS OF THE ELECTION ORDER

1. The Election shall be held on Tuesday, the 2nd day of November, 2010. The purpose of the election is to choose members of the board of directors or councilmembers for the following seats: (List offices and terms)

Director Patricia McLaughlin	December 3, 2010
Vice President John Stein	December 3, 2010
Director William Wright	December 3, 2010

2. The District has determined that the Candidate will pay for the Candidate's Statement. The Candidate's Statement will be limited to 300 words. As a condition of having the Candidate's Statement published, the candidate shall/may pay the estimate cost at the time of filing. The District hereby establishes the estimated cost for a candidate statement as the following: \$490
3. The District directs that the County Registrar of Voters of the principal county publish the Notice of Election in a newspaper of general circulation that is regularly circulated in the territory.
4. This Board hereby requests and consents to the consolidation of this election with other elections which may be held in whole or in part of the territory of the district, pursuant to Elections Code 10400.
5. The district will reimburse the county for the actual cost incurred by the county elections official in conducting the general district election upon receipt of a bill stating the amount due as determined by the elections official.
6. The Clerk of this Board is ordered to deliver copies of this Resolution, to the Registrar of Voters, and if applicable, to the Registrar of Voters of any other county in which the election is to be held, and to the Board of Supervisors.
7. THE FOREGOING RESOLUTION WAS ADOPTED upon motion of Director _____
Seconded by Director _____, at a regular meeting on this day of Thursday May 13, 2010, by the following vote:

AYES: _____ NOES: _____
ABSENT: _____ ABSTAIN: _____

DATED: _____

Stephanie Fries, District Secretary
KENSINGTON POLICE PROTECTION &
COMMUNITY SERVICES DISTRICT

NEW BUSINESS

- #6 - Acting General Manager Rickey Hull will present the Board with Resolution 2010-09, a Resolution of the Board of Directors of the Kensington Police Protection and Community Services District, confirming with CALPERS that that all contributions made to CALPERS, although designated as employee contributions, are being paid by the District in lieu of contributions by the employees who are members of CALPERS, for discussion and Board action.

Memorandum

Kensington Police Department



To: KPPCSD Board of Directors

APPROVED YES NO

From: Gregory E. Harman, General Manager

FORWARDED TO:

Date: Thursday, May 06, 2010

Subject: New Business Item #6 Resolution 2010-09

On April 14th, we received a letter from CALPERS requesting that we prepare and pass an "Employer Pick Up Resolution". A copy of the letter is attached to this memo for review.

I contacted CALPERS and learned that the District does not have a resolution on file indicating that the District does pick up and pay the employees (9%) CALPERS contribution, and has done so since May 25, 1982.

Resolution 2010-09 confirms with CALPERS that that all contributions made to CALPERS, although designated as employee contributions, are being paid by the District in lieu of contributions by the employees who are members of CALPERS as required by Revenue Ruling 2006-43.

Once again, this is not a new benefit or any type of enhancement to our current MOU with the Kensington Police Officer's Association. It is only notifying CALPERS that the District has been paying the employee contribution, and has been doing so since May 25, 1982.

I am requesting that the Board pass Resolution 2010-09.



P.O. Box 942709
Sacramento, CA 94229-2709
888 CalPERS (or **888-225-7377**)
Telecommunications Device for the Deaf
No Voice (916) 795-3240
www.calpers.ca.gov

Date: April 14, 2010
Reference No.:
Circular Letter No.: 200-019-10
Distribution: VI, XII, XVI
Special:

Circular Letter

**TO: PUBLIC AGENCIES, COUNTY SUPERINTENDENT OF SCHOOLS,
SCHOOL DISTRICTS**

SUBJECT: EMPLOYER "PICK-UP" RESOLUTION UPDATE

Circular Letter 200-049-08 was sent to advise employers of Revenue Ruling 2006-43 concerning the "pick-up" of employee contributions to CalPERS and to ensure the requirements of the "pick-up" were being met. Revenue Ruling 2006-43 provides in general that an employee contribution will not be treated as "picked-up" unless: (1) the employer specifies that the contributions, although designated as employee contributions, are being paid by the employer and (2) the employer does not permit participating employees to opt out of the pick-up or to receive the contributed amounts directly instead of having them paid by the employer to the plan. The information that was provided in the previous Circular Letter on requirements for an employer "pick-up" has not changed.

Some employers "pick-up" employee contributions for employees in specified groups or classes, but not necessarily for all employees in the organization. This Circular Letter clarifies that your "pick-up" resolution should identify whether all employees of the organization or all of the employees in specific groups or classes are subject to the "pick-up". Employers who only "pick up" employee contributions for all of the employees in certain groups or classes, should specify so in their resolution.

If you need to revise your resolution, you must submit a new one to CalPERS at the address below:

CalPERS
Employer Services Division
Compensation Review Unit
P.O. Box 942709
Sacramento CA 94229-2709

You may also fax your resolution to (916) 795-3005, attention Compensation Review Unit.

KENSINGTON POLICE PROTECTION & COMMUNITY SERVICES DISTRICT

Resolution 2010-09

Tax Defer Member Paid Contributions -IRC 414(h)(2) Employer Pick-Up

WHEREAS, the governing body of the Kensington Police Protection and Community Services District has the authority to implement the provisions of section 414(h)(2) of the Internal Revenue Code (IRC); and

WHEREAS, the Kensington Police Protection and Community Services District has determined that even though the implementation of the provisions of section 414(h)(2) IRC is not required by law, the tax benefit offered by section 414(h)(2) IRC should be provided to all employees who are members of the California Public Employees' Retirement System:

NOW, THEREFORE, BE IT RESOLVED:

- I. That the Kensington Police Protection and Community Services District will implement the provisions of section 414(h)(2) Internal Revenue Code by making employee contributions pursuant to California Government Code Section 20691 to the California Public Employees' Retirement System on behalf of all its employees or all its employees in a recognized group or class of employment who are members of the California Public Employees Retirement System. "Employee contributions" shall mean those contributions to the Public Employees' Retirement System which are deducted from the salary of employees and are credited to individual employee's accounts pursuant to California Government Code section 20691.
- II. That the contributions made by the Kensington Police Protection and Community Services District to the California Public Employees' Retirement System, although designated as employee contributions, are being paid by the Kensington Police Protection and Community Services District in lieu of contributions by the employees who are members of the California Public Employees' Retirement System.
- III. That employees shall not have the option of choosing to receive the contributed amounts directly instead of having them paid by the Kensington Police Protection and Community Services District to the California Public Employees' Retirement System.
- IV. That the Kensington Police Protection and Community Services District shall pay to the California Public Employees' Retirement System the contributions designated as employee contributions from the same source of funds as used in paying salary.
- V. That the amount of the contributions designated as employee contributions and paid by the Kensington Police Protection and Community Services District to the California Public Employees' Retirement System on behalf of an employee shall be the entire contribution required of the employee by the California Public Employees' Retirement Law (California Government Code Sections 20000, et seq.).
- VI. That the contributions designated as employee contributions made by Kensington Police Protection and Community Services District to the California Public Employees' Retirement System shall be treated for all purposes, other than taxation, in the same way that member contributions are treated by the California Public Employees' Retirement System.

PASSED AND ADOPTED by the governing body of the Kensington Police Protection and Community Services District Thursday May 13, 2010.

BY _____
(Signature of Official)

(Title of Official)

NEW BUSINESS

#7 - Director Cathie Kosel will present the Board with a proposal to sign up and participate in “CrimeReports.com”, for Board discussion and possible action.

Memorandum

Kensington Police Department



To: KPPCSD Board of Directors

From: Gregory E. Harman, General Manager

Date: Thursday, May 06, 2010

Subject: New Business Item #7 CrimeReports.com

APPROVED YES NO

FORWARDED TO:

Director Kosel has requested the Board approve the participation of our District with "crimereports.com". In an e-mail that I was copied on from her, she indicated the following:

"This service is free to the public and by logging on residents can easily view maps and charts that show locations of recent police activity. The information is presented on Google maps and includes the dates, times, and descriptions of the reported incidents along with block numbers. The program also allows residents to sign up for free e-mail crime alerts that can be customized. Users can receive alerts for activity occurring in specific neighborhoods or within a certain distance from an address."

I have provided copies of the description of the service, terms of use, disclaimer, and a sample of the El Cerrito report from the crimereports.com website to this memo for review.

We contacted crimereports.com and learned for our participation in their program our costs would be \$49.00 a month, with no integration or maintenance fees.

Even though we publish a very detailed monthly police report on the District's website, for the cost of the program, I believe our participation in the crimereports.com program could benefit the community.


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About CrimeReports

Working with almost 800 agencies across North America, CrimeReports is the largest online resource for accurate, up-to-date crime information. The CrimeReports network offers a family of affordable, easy-to-use software tools for law enforcement agencies to understand crime trends and share current neighborhood crime data with the public. Community members can access the integrated crime map and receive email crime alerts for free at www.CrimeReports.com empowering them to make informed decisions to help improve the safety of their neighborhood and community.

Executive Team

Greg Whisenant
Founder & CEO

Greg Whisenant is founder and CEO of CrimeReports.com. Previously, Greg started and was General Manager of Wasatch Solutions, a networking services and software development firm based in Salt Lake City, Utah. Before starting Wasatch Solutions in 2001, Greg worked in several positions in the technology field. Previously, he was a senior legislative advisor for law firm Hale and Dorr in Washington, DC, where he directed the ground level legislative strategies of multiple Fortune 500 technology companies, including EMC and Micron. Greg also worked for several years as a legislative aide to U.S. Senator Robert F. Bennett (R-UT), where he handled law enforcement, technology and telecommunications issues. For several years, Greg has been selected as a member of the vSpring v100, a list of the top 100 technology entrepreneurs in the State of Utah. He is a graduate of Brigham Young University (BA, English Literature 1993) and the John F. Kennedy School of Government at Harvard University (Master in Public Policy, 1997). He is also fluent in Spanish.

Ken Meyers
President & COO

Ken Meyers manages Operations for Public Engines. Prior to joining the company, he was the key operational executive in leading AdvancedMD Software from bankruptcy to the #1 position in SaaS physician office software, two consecutive Inc. 500 listings, and

a successful sale of the company to a major private equity firm. He previously served as chief operating officer for two other software companies, including Superstats.com (now Omniture, a \$750M public company), and managed a global eServices business unit division for ModusLink, providing e-commerce services for Microsoft, Sun, HP, Intel, and other top tech companies. Mr. Meyers holds an undergraduate degree in Communications and a Masters in Business Administration from Brigham Young University. He resides in Orem, Utah with his wife and four wonderful children.

Board of Directors

Scott Petty - vSpring Capital

Scott is a founding Managing Director of vSpring Capital, an early stage venture capital fund. Scott has led vSpring's investments in Alianza, Alpha Bay, Cerberian (acquired by Blue Coat Systems, NASDAQ:BCSI), comScore Networks (NASDAQ:SCOR), Control4, CrimeReports, FamilyLink, Infusionsoft, LignUp, SwarmBuilder, and Zonder. Prior to vSpring, Scott was COO and a Board Director of Zuka Juice. Under Scott's leadership, Zuka Juice grew from its first store to over 100 retail units and over 400 employees. Zuka Juice was acquired by Jamba Juice (NASDAQ:JMBA), a venture backed competitor. Before Zuka Juice Scott was a consultant with Bain & Company for seven years. At Bain he worked with many IT and non-IT companies, re-engineering their strategies for optimum results. Scott received a BS in Economics from Brigham Young University and a MBA from the Harvard Business School.

Mike Dodd - Austin Ventures

Mike Dodd, venture partner, joined Austin Ventures in 2008 and focuses on early and expansion-stage software and web-enabled business and consumer services. Most recently Mike was SVP of Corporate Development with Omniture, Inc. (NASDAQ:OMTR), a publicly traded analytics and online business optimization software company. While there Mike led the identification, acquisition, and integration efforts around Omniture's acquisition of two domestic and two international companies which totaled approximately \$500 million in consideration. Prior to Omniture, Mike was Senior Vice President and General Manager at MyFamily.com, a consumer online content subscription business. He was also a Partner with Europatweb, a venture capital firm where he worked with companies such as Liquidity Services Inc (NASDAQ: LQDT) and MyFamily.com, and a technology investment banker with Robertson Stephens in San Francisco.

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12. **DESIGNATED AGENT FOR ALLEGED COPYRIGHT INFRINGEMENT.** Public Engines respects the intellectual property of others, and we ask you to do the same. If you believe some content on the Public Engines Sites has been copied in such as way to constitute copyright infringement, please contact our Designated Agent below:

Public Engines, Inc

11781 S. Lone Peak Parkway, Suite 200

Draper, Utah 84020

(801) 828-2700

legal@publicengines.com

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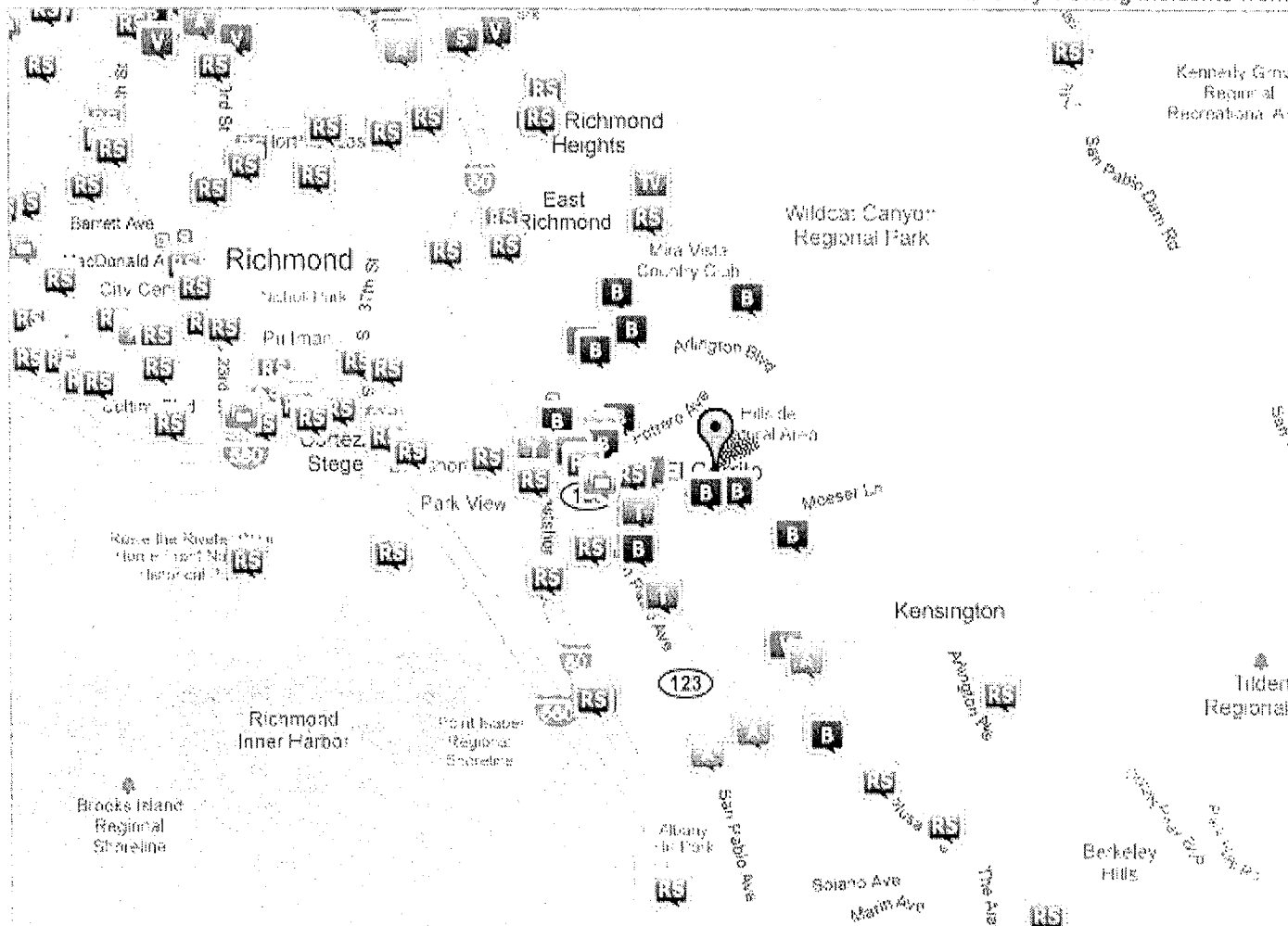
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CrimeReports

Currently viewing incidents from



Some crime markers may exist outside of the map area currently displayed

Data provided by: El Cerrito Police Department, San Francisco Police Department, Contra Costa County Sheriff's Office, San Pablo Police Department

THEFT OF VEHICLE 05 May 2010

6100 BLOCK POTRERO AVE

Distance: 0.77 miles

Identifier: 2010-00008793

Time: 01:29

OUT RECOVERED VEHICLE

Agency: El Cerrito Police Department

Send to Friend

ASSAULT 05 May 2010

200 BLOCK 13TH ST

Distance: 3.05 miles

Identifier: 101250167

Time: 01:27

FIGHT-NO WEAPONS

Disposition: ASSIGNMENT HANDLED

This is a Call for Service

Agency: San Francisco Police Department

Send to Friend

THEFT OF VEHICLE 05 May 2010

600 BLOCK CLAYTON AVE

Distance: 0.99 miles

Identifier: 2010-00008717

Time: 07:36

AUTO THEFT-AUTO

Agency: El Cerrito Police Dep.

Send to Friend

THEFT 03 May 2010

100 BLOCK REID LN

Distance: 4.48 miles

Identifier: 100008106

Time: 12:00 AM

Description: PETTY THEFT, ALL OTHER

Agency: Contra Costa County Sheriff's Office

Send to Friend

THEFT OF VEHICLE 02 May 2010

1300 BLOCK BUSH AVE

Distance: 3.86 miles

Identifier: 2010-00011099

Time: 09:34

OUT RECOVERED VEHICLE

Agency: San Pablo Police Department

Send to Friend

THEFT 01 May 2010

10500 BLOCK SAN PABLO A

Distance: 0.77 miles

Identifier: 2010-00008546

Time: 16:47

G/THFT.\$/LABOR/PROP \$40

Agency: El Cerrito Police Dep

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THEFT OF VEHICLE 01 May 2010

2000 BLOCK HARPER ST

Distance: 0.92 miles

Identifier: 2010-00008529

Time: 11:32

AUTO THEFT-AUTO

Agency: El Cerrito Police Department

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ASSAULT 30 Apr 2010

1000 BLOCK EL CERRITO PLZ

Distance: 1.38 miles

Identifier: 2010-00008477

Time: 19:57

ASSAULT - NO HOSPITAL (REFUSED MEDICAL ATTENTION)

Agency: El Cerrito Police Department

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BREAKING & ENTERIN

300 BLOCK SAN PABLO TOU

Distance: 2.87 miles

Identifier: 2010-00010911

Time: 15:11

BURGLARY NO FORCE

Agency: San Pablo Police Dep

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THEFT OF VEHICLE 01 May 2010

REGISTERED SEX OFF

SOMSAK POMLASKSAN
 1300 RUMRILL BL #226 RIC
 Race: UNKNOWN
 Gender: MALE
 Height: 5'5
 Weight: 130
 Eye color: BROWN
 Hair color: BLACK
 Age: 56
 Distance: 0 miles
 Link

REGISTERED SEX OFFENDER

DAVID BROWN
[Unmappable: Centered on Zip]
 Race: BLACK
 Gender: MALE
 Height: 5'6
 Weight: 260
 Eye color: BROWN
 Hair color: BLACK
 Age: 52
 Distance: 0 miles
 Link

REGISTERED SEX OFFENDER

WILLIAM SCOTT ELLISON
 1859 MASON STREET SAN PABLO, 94806
 Race: BLACK
 Gender: MALE
 Height: 6'0
 Weight: 220
 Eye color: BROWN
 Hair color: BLACK
 Age: 44
 Distance: 0 miles
 Link

REGISTERED SEX OFF

ALEJANDRO CEDILLO
 5220 FRESNO AV APT 3 RIC
 Race: HISPANIC
 Gender: MALE
 Height: 5'7
 Weight: 170
 Eye color: BROWN
 Hair color: BLACK
 Age: 29
 Distance: 0 miles
 Link

REGISTERED SEX OFFENDER

LARRY PAYNE
 6520 BLAKE ST EL CERRITO, 94530
 Race: WHITE
 Gender: MALE
 Height: 6'1
 Weight: 200
 Eye color: GREEN
 Hair color: BROWN
 Age: 65
 Distance: 0 miles
 Link

REGISTERED SEX OFFENDER

NORBERTO AVALOS
 2030 ROOSEVELT AVE RICHMOND, 94801
 Race: HISPANIC
 Gender: MALE
 Height: 5'11
 Weight: 155
 Eye color: BROWN
 Hair color: BLACK
 Age: 45
 Distance: 0 miles
 Link

REGISTERED SEX OFF

JAMES DOYLE BROWN
 124 WILLARD AVE RICHMOND
 Race: WHITE
 Gender: MALE
 Height: 6'2
 Weight: 225
 Eye color: BROWN
 Hair color: GRAY
 Age: 74
 Distance: 0 miles
 Link

REGISTERED SEX OFFENDER

LORNELL WAYNE ASHLEY
 711 11TH STREET RICHMOND, 94801
 Race: BLACK
 Gender: MALE

REGISTERED SEX OFFENDER

MICHAEL DENNIS JOYCE
 11780 SAN PABLO # 103 EL CERRITO, 94530
 Race: WHITE
 Gender: - 9 5 -

REGISTERED SEX OFF

LOUIS PAUL VENABLE
 1841 PULLMAN STREET SA
 Race: WHITE
 Gender: MALE

