



Agenda

Special and Regular Meetings of the Board of Directors
Kensington Police Protection and
Community Service District
Thursday, September 9, 2021
Via Teleconference

www.kppcsd.org/2021-09-09-kppcsd-board-meeting

The page at the URL above will have instructions on how to join the online meetings.

In response to the County and State "shelter in place" orders, the Governor issued an order expanding his prior waiver of normal Brown Act requirements. Executive Order N-29-20, issued March 17, 2020, authorizes all-electronic meetings without a physical location for agency officials or members of the public. The published agenda must advise the public of the means by which it may participate in the meeting and of a procedure by which disabled persons may submit requests for accommodation or modification. The order does not suspend notice requirements.

Executive Order N-29-20 is effective while state and/or local public health officials have imposed or recommended social distancing measure. The District must prioritize public health and containing the spread of the Covid-19 virus, which precludes holding physical public meetings. The District will comply with the usual Brown Act requirements to the extent compatible with the directives and recommendations of state and local health officials.

Special Closed Meeting – 6:00 p.m.

Call to Order

Roll Call

Special Meeting Agenda Item Public Comments

Individuals wishing to address the District Board of Directors concerning any Special Meeting agenda items or on matters not already on the agenda are invited to make oral comments of up to three minutes. Please raise your hand via Zoom. When you are called on by the District President, you will be unmuted, and you can address the Board of Directors, please state your name clearly for the audio recording. You are requested to address your comments to the President and Board of Directors, and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 917 Arlington Ave., Kensington, CA 94707 or llewis@kppcsd.org.

- 1. Recruitment of Permanent General Manager (Government Code § 54957(b))**
Receive an update on the search and appointment of a General Manager.

- 2. Conference with Real Property Negotiators** (Government Code § 54956.8)
Consider matters related to properties: 217 Arlington Avenue and 303 Arlington Avenue
Agency negotiator: Interim General Manager Richard J. Benson
Under negotiation: price, terms of payment, space available.

Adjournment to Closed Session

Regular Meeting - 7:00 p.m.

Call to Order

Announcement from Closed Session

Roll Call

Public & Consent Calendar Comments

All matters on the Consent Calendar are considered routine and are approved by one motion and vote, unless Board Member or General Manager first requests that a matter be removed for separate discussion and action. Individuals wishing to address the District Board of Directors concerning Consent Calendar items or on matters not already on the agenda are invited to make oral comments of up to three minutes. Please raise your hand via Zoom. When you are called on by the District President, you will be unmuted, and you can address the Board of Directors, please state your name clearly for the audio recording. You are requested to address your comments to the President and Board of Directors, and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 917 Arlington Ave., Kensington, CA 94707 or llewis@kppcsd.org.

Consent Calendar

- 1. Special and Regular Meetings of August 12**
Recommended Action: Approve meeting minutes.
Contact: Lynelle Lewis, District Clerk, llewis@kppcsd.org
- 2. July 2021 Financial Reports**
Recommended Action: Receive and accept financial reports.
Contact: Katherine Korsak, Finance Director, kkorsak@kppcsd.org
- 3. Contract with Interim General Manager Richard Benson**
Recommended Action: Approve and Authorize Board President to execute contract. Contact: Ann Danforth, General Counsel, adanforth8@outlook.com

Discussion and Action

4. Policy & Procedure Manual

Recommended Action: Approve Resolution No. 2021-17 Adopting A New Policies And Procedures Manual.

Contact: Ann Danforth, General Counsel, adanforth8@outlook.com

5. Community Center Use and Fee Structure

Recommended Action: Approve Community Center fee structure for nonprofit organizations and government agencies.

Contact: Richard J. Benson, Interim General Manager, rbenson@kppcsd.org

6. Amend Bay View Refuse Agreement – Organic Waste Recycling (SB 1383)

Recommended Action: Authorize Interim General Manager to enter into negotiations with Bay View Refuse and bring the Board a proposed amendment to the existing contract to include organic waste recycling per State Senate Bill 1383.

Contact: Richard J. Benson, Interim General Manager, rbenson@kppcsd.org

7. Approve Per Capita Grant (Proposition 68)

Recommended Action: Adopt Resolution No. 2021-18 Approving The Application For The Per Capita Grant Funds To Be Used For The Past Community Center Remodel Project.

Contact: Richard J. Benson, Interim General Manager, rbenson@kppcsd.org and Katherine Korsak, Finance Director, kkorsak@kppcsd.org

Director Comments & Reports

8. Director Comments

9. General Manager Comments

Adjournment

The next regular meeting will be held on October 14, 2021.

General Information

- All proceedings of the Open Session will be audio and video recorded if possible.
- Upon request, the Kensington Police Protection and Community Services District will provide written agenda materials in appropriate alternative formats or disability-related modification of disabilities to participate in public meeting. Please send written request, including your name, mailing address, phone number, and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be sent to Kensington Police Protection & Community Service District, 217 Arlington Ave, Kensington, CA 94707.
- To be added to the Board Agenda Mailing List, complete and submit the form at <https://www.kppcsd.org/agenda-mailing-list> or by notifying the Clerk of the Board at llewis@kppcsd.org.

Posted Agenda

Public Safety Building – Colusa Food – Arlington Kiosk and at www.kppcsd.org. Complete agenda packets are available at the Public Safety Building at 217 Arlington Avenue, Kensington, CA 94707.

All public records that relate to an open session item of a meeting of the Kensington Police Protection & Community Service District that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at the **District offices, 217 Arlington Ave, Kensington, CA 94707** at the same time that those records are distributed or made available to a majority of the Board.