

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

Thursday, February 23, 2023

Special Meeting

(Zoom Teleconference)

2:45 p.m.

Call to Order [TS 15:42]

President Aquino-Fike called the meeting to order at 2:46 p.m.

Roll Call [TS 15:43]

Director Cassandra Duggan, Vice-President Sarah Gough, Director Sylvia Hacaj, and President Alexandra Aquino-Fike were present at roll call.

Staff present included Interim General Manager David Aranda and Clerk of the Board Lynelle M. Lewis.

Public & Consent Calendar Comments [TS 16:35]

- Addressing the Board was Lin Due who pointed out an error in the date listed in Item 2 (i.e. should be May 31, 2023 rather than July 13, 2023).

Discussion and Action

1. **Filling Board Vacancy**

Interim General Manager David Aranda announced that on February 10, 2023 the past Interim General Manager Tony Constantouros and the Board President received the resignation of Director Eileen Nottoli effective March 10, 2023. He presented a list of recommendations for Board consideration as follows: 1) Motion to accept Ms. Nottoli's resignation; 2) Approve the posting for the vacancy; 3) Approve placing an application and information online for interested parties to apply for the vacant seat; and 4) Approve placing on the April 13th agenda the selection of an individual to be appointed as a Director for KPPCSD.

- Motion by Director Duggan, seconded by Director Hacaj, that we accept Eileen Nottoli's resignation from the Board, carried (4-0) by the following roll call vote: (AYES) Directors Duggan, Gough, Hacaj, and Aquino-Fike; (NOES) None; and (ABSENT) None.

The Board discussed the Notice of Vacancy of the Board of Directors and suggested adding a contact phone number to the Notice.

- Motion by Director Hacaj, seconded by Vice-President Gough, to direct staff to post the Notice of Vacancy resulting from Eileen Nottoli's resignation in all regular places where our agenda is posted which also includes our agenda distribution list, carried (4-0) by the following roll call vote: (AYES) Directors Duggan, Gough, Hacaj, and Aquino-Fike; (NOES) None; and (ABSENT) None.

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Next, the Board discussed options for either election or appointment to fill the vacancy, and there was consensus to opt for the appointment process. Interim General Manager Aranda presented two options for director applications for the Board’s consideration (the former KPPCSD application and one from Stallion Springs Community Services District). There was board discussion about the form, candidate vetting, references, proof of residency, and word limits.

- Motion by President Aquino-Fike, seconded by Director Hacaj, to keep questions 1-4 on the former KPPCSD application form with the edit of combining questions 5 and 6 and deleting question 8, carried (4-0) by the following roll call vote: (AYES) Directors Duggan, Gough, Hacaj, and Aquino-Fike; (NOES) None; and (ABSENT) None.

Interim General Manager Aranda reviewed the proposed timeline. The Notice of Vacancy will be made available in hard copy and electronically on the KPPCSD website posted by the middle of next week, application deadline of April 6th, and board consideration at the regular meeting of April 13th.

2. **Contract with Kensington Community Council (KCC)** [[TS 47:18](#)]

Director Hacaj reported that KPPCSD and Kensington Community Council have been negotiating a new agreement since July 2022, meeting several times for at least 90 minutes in July, November, and December 2022 and continues to work cooperatively toward a draft to present to both boards. The current extension was authorized on December 8, 2022 and expires February 28, 2023.

- Motion by Director Duggan, seconded by Vice-President Gough, to extend the existing contract between the KPPCSD and the KCC until May 31, 2023, carried (4-0) by the following roll call vote: (AYES) Directors Duggan, Gough, Hacaj, and Aquino-Fike; (NOES) None; and (ABSENT) None.

Adjournment [[TS 50:41](#)]

The meeting was adjourned at 3:21 p.m.


The next regular meeting is scheduled for March 9, 2023.

SUBMITTED BY:

DocuSigned by:

 Lynelle M. Lewis, District Clerk of the Board

APPROVED: March 9, 2023

DocuSigned by:

 David Aranda, Interim General Manager

DocuSigned by:

 Alexandra Aquino-Fike, President of the Board

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