

BOARD OF DIRECTORS MEETING

June 11, 2020

ITEM 8

APPROVAL OF THE PURCHASE FROM ADVANCED SYSTEMS GROUP (ASG) OF EQUIPMENT AND NECESSARY SERVICES TO INSTALL THE AUDIO VISUAL SYSTEM AT THE RENOVATED COMMUNITY CENTER IN THE AMOUNT NOT TO EXCEED \$20,000.

SUMMARY OF RECOMMENDATION:

Discuss and consider approval of the purchase from Advanced Systems Group (ASG) of equipment and necessary services to install the audio visual system at the renovated Community Center in the amount not to exceed \$20,000.

BACKGROUND

In July 2019, the KPPCSD formally broke ground on the renovation of the Kensington Community Center, and the project is now in its final stages of completion. One of the last items to complete on the renovation is the purchase and installation of audio visual equipment.

To facilitate this task, the architect (Glass Associates, Inc.) obtained a proposal from Advanced Service Group (ASG) for a projector, screen, and associated installation services, including data ports specified by the architect. The total cost of the audio visual equipment and installation services proposed by ASG is \$19,480.54. (The ASG proposal is attached to the agenda report.)

The architect, KPPCSD staff, and the Board committee overseeing the Community Center project (Vice President Sherris-Watt and Director Hacaj) have all reviewed the proposal and recommend that the Board authorize approval to purchase the audio visual equipment and installation services from ASG as specified in their proposal.

RECOMMENDATION:

Approve the purchase from Advanced Systems Group (ASG) of equipment and necessary services to install the audio visual system at the renovated Community Center in the amount not to exceed \$20,000.

FISCAL IMPACT:

The budget for the Community Center renovation includes the amount necessary to fund this purchase.

ATTACHMENTS:

Proposal from Advanced Service Group (ASG) dated May 22, 2020 for audio visual equipment and installation services.

SUBMITTED BY: Bill Lindsay, Interim General Manager