

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING

June 11, 2020

ITEM 7

APPROVAL OF A FIRST AMENDMENT TO THE LEASE AGREEMENT BETWEEN KENSINGTON FIRE PROTECTION DISTRICT AND KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT FOR OCCUPANCY OF KENSINGTON PUBLIC SAFETY BUILDING

SUMMARY OF RECOMMENDATION:

Discuss and Consider Approval of a First Amendment to the Lease Agreement between Kensington Fire Protection District and Kensington Police Protection and Community Services District for Occupancy of Kensington Public Safety Building.

BACKGROUND

In October 2018, KPPCSD entered into a lease agreement (Attachment 1) with the Kensington Fire Protection District (KPF) for occupancy of a portion of the Public Safety Building at 215/217 Arlington Avenue in Kensington. The term of this lease was for 18 months, beginning January 1, 2019 and extending through June 30, 2020. The lease provided for payment of rent by KPPCSD to KPF in the amount of \$3,050.25 per month (\$36,603 annually). The permitted use of the property by KPPCSD was for government administrative offices, including the functions of a police station. KPPCSD is actively working with KPF in planning activities for a potential renovation of the Public Safety Building that is subject of the lease, and these planning activities are continuing beyond the expiration of the current lease.

The KPF Board has authorized an extension of the lease with KPPCSD through September 30, 2020, under largely the same terms and conditions as set forth in the current lease. The lease amendment provides that, on October 1, 2020, the lease term will be month-to-month until either party delivers thirty days advance written notice of termination. The form of the lease amendment is attached to this staff report.

RECOMMENDATION:

Approve a First Amendment to the Lease Agreement between Kensington Fire Protection District and Kensington Police Protection and Community Services District for Occupancy of Kensington Public Safety Building.

FISCAL IMPACT:

Lease expenses of \$3,050.25 per month are included in the proposed FY 2020-21 budget.

ATTACHMENTS:

1. Lease Agreement dated October 25, 2018 between KPF and KPPCSD for Occupancy of the Public Safety Building

2. First Amendment to the Lease Agreement between Kensington Fire Protection District and Kensington Police Protection and Community Services District for Occupancy of Kensington Public Safety Building.

SUBMITTED BY: Bill Lindsay, Interim General Manager