



# Agenda

## Kensington Police Protection and Community Services District

Board of Directors  
Regular Meeting (**Hybrid**)

Thursday, February 8, 2024  
6:30 p.m. Special Meeting (Closed Session)  
7:00 p.m. Regular Meeting  
Kensington Community Center  
59 Arlington Avenue, Kensington, CA

[www.kppcsd.org/2024-02-08-kppcsd-board-meeting](http://www.kppcsd.org/2024-02-08-kppcsd-board-meeting)

The page at the URL above will have instructions on how to join the online meetings.

### Virtual Access:

<https://us02web.zoom.us/j/86865297547?pwd=djJva2xtbzZlS1hnWEpzbTVTOFFZZz09>

Webinar ID: 868 6529 7547 Passcode: 130920

*The Board may hold hybrid meetings, where most or all of the Directors attend in person but the District offers the public the option of attending by Zoom or other teleconferencing methods. Please be advised that those participating in such meetings remotely do so at their own risk. The Board meeting will not be cancelled if any technical problems occur during the meeting.*

**Special Meeting (Closed Session) – 6:30 p.m.**

### Special Meeting Agenda Item Public Comments

*Individuals wishing to address the Board of Directors concerning the Special Meeting agenda are invited to make oral comments of up to 3 minutes. **For Zoom attendees:** Please raise your hand via Zoom. When you are called on by the Board President, you will be unmuted and you can address the Board of Directors. Please state your name clearly for the audio recording. You are requested to Public address your comments to the Board of Directors and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 10940 San Pablo Ave., Bldg. B, El Cerrito, CA 94530 or [llewis@kppcsd.org](mailto:llewis@kppcsd.org). For other concerns or needs contact David Aranda at (510) 960-0716.*

### Adjourn to Closed Session

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): one case

**Regular Meeting - 7:00 p.m.**

1. **Call to Order** (*We are asking all participants to be recognized by the President before speaking*)
2. **Roll Call**
3. **President's Comments**
4. **Public Comment**

*Individuals wishing to address the Board of Directors concerning any items not on the agenda may make oral comments of up to three minutes. **For Zoom attendees:** Please raise your hand via Zoom. When you are called on by the Board President, you will be unmuted and you can address the Board of Directors. Please state your name clearly for the audio recording. You are requested to address your comments to the President and Board of Directors and not to staff and/or the audience. By state law, the Board is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the Board, please mail or email it to the Clerk of the Board at 10940 San Pablo Ave., El Cerrito, CA 94530 or [llewis@kppcsd.org](mailto:llewis@kppcsd.org). For other concerns or needs contact David Aranda at (510) 960-0716.*

**Consent Calendar**

5. Approve meeting minutes for the Regular Meeting of January 11, 2024.
6. Receive the January 2023 bills paid and December Financial statements.

**Discussion and Action**

7. Presentation and approval of the Fiscal Year 2023 Audit.
8. Approval of the Automated License Plate Reader Policy.
9. Discussion and direction regarding the reorganization process and the dissolution of the Reorganization Committee.
10. Final presentation by the Police Department & District Office Permanent Location Committee and recommendation with the following two motions:
  - a. Motion to explore the KPPCSD property south of the Kensington Public Library on the Arlington Avenue as the permanent location for the Kensington Police Department & KPPCSD office, with the first step being authorizing the Interim General Manager David Aranda to enter into an agreement with a firm to survey the parcel, with a cost not to exceed \$30,000.

- b. Motion to dissolve the Police Department & District Office Permanent Location Committee effective Feb. 8, 2024.
11. Discussion and approval of the Lieutenant position terms of employment, job description and salary schedule.

### **Comments & Reports**

12. Police Chief Report.
  - Monthly Report
13. General Manager's Report.
  - Monthly Report
  - Recreation Report – February 2024
16. Director Comments.

### **Adjourn**

The next regular meeting is scheduled for March 14, 2024.

### **General Information**

- All proceedings of the Open Session will be audio and video recorded if possible.
- Upon request, the Kensington Police Protection and Community Services District will provide written agenda materials in appropriate alternative formats or disability-related modification of disabilities to participate in public meeting. Please send written request, including your name, mailing address, phone number, and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be sent to Kensington Police Protection & Community Service District at *10940 San Pablo Ave., El Cerrito, CA 94530*).
- To be added to the Board Agenda Mailing List, complete and submit the form at <https://www.kppcsd.org/agenda-mailing-list> or by notifying the Clerk of the Board at [llewis@kppcsd.org](mailto:llewis@kppcsd.org).

### **Posted Agenda**

Kensington Police Department – Colusa Food Market – Arlington Kiosk and at [www.kppcsd.org](http://www.kppcsd.org)  
Complete agenda packets are available at the Public Safety Building at *10940 San Pablo Ave., El Cerrito, CA 94530*.

All public records that relate to an open session item of a meeting of the Kensington Police Protection & Community Service District that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at the District offices at *10940 San Pablo Ave., El Cerrito, CA 94530* at the same time that those records are distributed or made available to a majority of the Board.